

Hemyock Parish Monthly Council Meeting
held in the Forbes Lounge at 1930 hrs on 3 August 2011

Subject	Action
<p>1. Present: Mrs.H.Stallard (Chairman), Mr.I.McCulloch (Vice-Chairman), Mr.R.Brooke, Mr.J.Edwards and Mr Povah . Also, Mr R Radford (County Councillor), Mr F Rosamond (District Councillor) and 10 members of the public. Apologies: Mr R Calcraft (holiday), Mrs L Clist (Honiton Show), Mr S Clist (Business), Mr R Hart (personal) & Mr.Major (holiday).</p>	<p>- All to Note</p>
<p>2. Public Question Time: There were 2 public questions:</p> <ol style="list-style-type: none"> 1. <u>Cemetery Business.</u> The cemetery management sign had been commissioned at £172+VAT. Two quotes had now been received and Mr Ian Bell at £75 would consolidate the spoil heap and tidy up the rubbish. 2. <u>Penn Cross Road issues.</u> The hill needed the pinch point resolving, the passing point implementing and the leak in the road fixing. Mr Radford advised that a site meeting would be held in the week beginning 8 Aug 11. <p>3. Minutes from Previous Meetings and Matters Arising. The Council minutes of 6 July were accepted as a true record and they were passed unanimously. Matters arising included:</p> <ol style="list-style-type: none"> 1. The Virtual footpath needed a white line painting on it. 2. Longmead needed to be added to the road sweeper service. 3. The Emergency Plan would be briefed at the next meeting. 	<p>Vice-Chair/ Clerk Chairman All to Note Mr Povah Clerk Mr Clist</p>
<p>4. District Council Report: Mr Rosamond reported:</p> <ol style="list-style-type: none"> 1. Grants to voluntary organisations were being reviewed; they don't want to cut budgets but they also want to encourage new organisations. 2. The Corporate Plan was under review with the 5 aims of encouraging the economy, more affordable homes, empowering the community, caring for the environment and managing resources better. 3. The budget was heading for an underspend following the £200k windfall from the bus scheme. 4. Sharing services with N Devon was progressing. 5. Ways of reducing leisure facility costs were being explored. They plan to make a profit from car parking, where possible. 6. Parish to receive £1 per head in FY2011/12 for Localism/Big Society. 	<p>All to note All to note All to Note All to note All to note All to note</p>
<p>5. County Council Report. Mr Radford reported the following:</p> <ol style="list-style-type: none"> 1. He updated progress on highways and pot holes (Prowses had been measured for resurfacing but no date yet). 2. The snow warden plan needed to be updated to include the purchase of salt and grit bins. 3. The County needed to save £54m with another £42m in 2012/13 and this would mainly be through staff redundancies. 4. Fly tipping had not increased across the County. 5. He advised that if the Chairman said it can be done (land acquisition) then the County will support and fund a pavement below the Spa footpath. The Clerk would write to Dave Huxham, copy to Lester Wilmington and Rees Davies with existing letter. Mr Radford would see if Mr Davies could meet the Council on site to discuss options. 6. Penn Cross. Mr Radford advised that a site meeting would be held in the week beginning 8 Aug 11. 	<p>All to Note Vice-Chair All to Note All to Note Clerk Mr Radford Mr Radford</p>

<p>6. Planning: Planning applications were received for:</p> <ol style="list-style-type: none"> 1. ref no: 11/01022/FULL installation of 2 ground mounted solar arrays system at Culmbridge Farm, Hemyock. Clerk to arrange a site meeting for 7.30pm on 9 August 2011. 2. ref no: 11/0152/FULL formation of access and provision of hard standing for the parking of vehicles (revised scheme), Castle View Culmstock Road, Hemyock. Clerk to contact the MDDC Planning to stipulate requirement for a pavement in front of the house. Otherwise no objections. <p>Full planning permission was granted for:</p> <ol style="list-style-type: none"> 1. ref no: 11/00839/FULL erection of single + 2 story extension and terraced patio with balustrading and handrails at Parkview, Withy Lane, Hemyock 	<p>Clerk</p> <p>Clerk</p> <p>All to note</p>
<p>7. Finance: The Clerk (RFO) updated the following financial matters:</p> <ul style="list-style-type: none"> • <u>Adoption of Accounts for 2010/11.</u> The RFO advised that the accounts had been made up to 31 March 2011 and had been prepared in compliance with the Accounts and Audit Regulations 2003. The RFO then signed and dated them and certified that they presented fairly the financial position of the council for the FY 2010/2011. The Council then approved by resolution: <ol style="list-style-type: none"> 1. the income and expenditure statement for FY 2010/2011. The Clerk would send them first class to the Audit Commission on 4 August 2011. 2. that the annual governance statement has been complied with in that there was a sound system of internal control including the preparation of accounting statements. 3. that the Annual Return for the year ending 31 March 2011 was adopted. <p>All points were discussed by Council and were proposed, seconded and passed unanimously.</p> <ul style="list-style-type: none"> • <u>Income.</u> The following income had been received since the last meeting: <ol style="list-style-type: none"> 1. £205.56 - cemetery business x2 2. £473.38 - AJ Redwood 3. £150 - Culm Valley Gun Club 4. £5910 – Hemyock Tennis Club 5. £355.63 – cemetery business x3 • <u>Expenditure:</u> The following invoices had been received: <ol style="list-style-type: none"> 1. £555 Mr Colin Ridsen P3 works (signs, gates, fences and tree maintenance). 2. £113 (65+48) £65 Mr R Taylor cut strim BMX area/collect litter + £48 cut/strim under new footbridge. 3. £22 Hire of Forbes Lounge 15 and 22 June 2011. 4. £46 Hire of BHLC on 27 June. 5. £30 new Clerks short training course on 5 July. 6. £21.97 stationery (new ink cartridge). 7. £9.95 SW Water cemetery dated 25 July. 8. After note: Payment of the final Brookridge Timber garages bill of £18,704.83 was due and was subsequently paid on 9 Aug 11. . <p>All 7 payments were discussed by Council and proposed, seconded and passed unanimously.</p> <ul style="list-style-type: none"> • <u>Financial Update By Vice-Chairman.</u> The spend for the FY 2011/12 was within budget and there were no concerns at this stage. 	<p>RFO</p> <p>All to note</p> <p>All to note</p> <p>All to note</p> <p>All to Note</p> <p>All to Note</p> <p>All to Note</p> <p>All to Note</p> <p>All to Note</p>

<ul style="list-style-type: none"> • Grant Requests: The Vice-Chair advised that the following requests had been received: <ol style="list-style-type: none"> 1. BSGp and support to hospital car service dated 27 Jan 11. The Council had voted £1050 in 09/10 and £1500 in 10/11 and it was proposed that £800 be voted to them for 2011/12. 2. Parish Hall Committee and felling of trees dated 6 April 11. All agreed that the dying beech tree should be felled and replaced and 2 quotes would be needed. Also, the Mid Devon tree officer was to be contacted for his opinion before proceeding. 3. Culm Valley Trail request for £50 for admin costs dated 26 July. 4. Hemyock litter pickers - £75 grant to cover postage, printing and envelopes dated 31 July. <p>4 requests were discussed by Council and proposed, seconded and passed unanimously.</p>	<p>All to Note</p> <p>All to Note</p>
<p>8. Community Land Trust. The Chairman would be setting up a Community Land Trust sub committee to take the matter forward.</p>	<p>Chairman</p>
<p>9. Highways:</p> <ol style="list-style-type: none"> 1. The floodplain footpath swing gate was still faulty and the contractors have been contacted and will not be made a final settlement until the work is complete. 2. The work on the corral/cattle pens next to the floodplain footpath will commence in the week beginning 8 August. D W Hart have sub contracted the job to Agritech. 3. <u>Virtual Footpath.</u> The contractor has yet to paint the continuous white line along the edge of the road leading up to the pedestrian exit point in order to coax the traffic away from the edge of the road. 	<p>Mr Povah</p> <p>Mr Povah</p> <p>Mr Povah</p>
<p>10. Cemetery: There were 3 issues:</p> <ol style="list-style-type: none"> 1. The Vice-Chair, Mrs Clist and the Clerk would revise the cemetery management plan. 2. The cemetery management sign had been commissioned at £172+VAT and the Council directed for the work to proceed as soon as possible. 3. Mr Ian Bell quoted to consolidate the spoil heap and remove any rubbish for £75 (other quote was £100) and the Council directed the Clerk to proceed. 	<p>Vice-Chair/ Mrs Clist/Clerk</p> <p>Vice-Chair</p> <p>Clerk</p>
<p>11. Footpaths. Mr Povah advised:</p> <ol style="list-style-type: none"> 1. The footpath work scheduled for this year was complete. 2. Special projects were raised walk ways in boggy areas (County provide the timber) including Whitehall, Tedborough Lane and Middle Ashculme Farm. 	<p>All to Note</p> <p>All to Note</p>
<p>12. Correspondence. The Chairman advised:</p> <ol style="list-style-type: none"> 1. Transport issues in Parishes in Mid Devon dated 15 July. Clerk to respond by 11 September advising the Blackdown Parishes network. 2. Natwest Community Force - Win money for local project dated 28 July. Clerk to advise Mr David Major. 3. Letter from Mr Haste - Adoption of footway and bowel mouth at Jubilee Drive dated 30 July. Discussions centred on: no reason for the road to be adopted and why had it been left for so long; the issue had arisen because it required maintenance; Council was awaiting a response from MDDC and was it a condition of planning. The Clerk would send a holding reply letter 	<p>Clerk</p> <p>Clerk</p>

to Mr Haste.	Clerk
4. Society of Local Council Clerks meeting on 6 Sep 11 costing £40. it was agreed that the Clerk should attend.	Clerk
5. Public convenience electrical meter inspection dated 25 July11. Clerk to resolve.	Clerk
6. Cemetery training day on grey water in Exeter on 9 August.	All to note
7. The AONB representative had retired and they were looking for a replacement. Clerk to approach Mr Povah and Chairman of Clayhidon Parish Council.	Clerk
8. The Open Spaces society had asked for consultation on 2 documents by 17 October and the Clerk would copy to all Councillors for comment.	Clerk
9. A temporary prohibition notice had been received for road works on Black Lane, Hemyock on 20 Sep 11 and the information was on the notice boards.	Clerk
10. An anonymous letter had been received re the sale of the tennis courts and that no public vote was held in accordance with clause 26. The Chairman advised that this had been superseded and the correct processes had been followed.	All to note
13. <u>Adopting the Charter between Mid Devon and Town and Parish Councils.</u> This was an important piece of legislation and there were a number of differing views. Because of the 5 apologies for absence the matter would be discussed and voted on at a further meeting on either Wednesday 24 or 31 August.	Chairman/ Clerk
14. <u>Brief on The Queens Diamond Jubilee celebrations.</u> The Queens Diamond Jubilee Weekend celebrations would be held on 2-5 June 2012. The 4 th and 5 th (Monday and Tuesday) were special Bank Holiday dates. The Chairman proposed: 1. The Council to take the lead and encourage all Parish organisations to plan an event. An open meeting would be held in the HPH on either 3 or 10 September 2011. 2. All Councillors would consider nominating worthy people to attend Royal visits to the County, Royal Garden Parties in London and nominations for honours and awards.	Chairman/ Clerk All to note
15. <u>Chairman's Business:</u> There was no Chairman's business.	All to note
16. <u>PR:</u> The Council requested PR on the following topics: 1. A note on the Queens Diamond Jubilee Weekend celebrations 2. A note on the floodplain footpath.	Clerk
17. <u>Date of the Next Meeting.</u> Wednesday 7 September 2011.	All to note

Signed.....

Date.....