



Hemyock Parish Council

31st July 2013

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 7th August 2013 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
3. **Public Participation** (limited to 20 minutes, 2 minutes per question)
4. **To approve** the minutes of the meeting of 3rd July 2013.
5. **To receive an update** on any matters arising not on agenda
 - 5.1 Hedgerows – Update from Mr McCulloch
 - 5.2 Benches – update from Mr McCulloch
 - 5.3 Asset register/Insurance Review – Clerk to carry forward
 - 5.4 Map of council's responsibilities – Clerk to carry forward
6. **District Council Report**
To receive update from Councillor Frank Rosamond
7. **County Council Report**
To receive update from Councillor Ray Radford
 - 7.1 Culmstock Road Development Traffic Calming– Update from Councillor Radford
8. **Planning**
To consider the following applications received for:-
 - 8.1 13/00828/FULL – Retention of gas tank. The Blackdown Healthy Living Centre, Riverside, Hemyock
 - 8.2 13/00913/FULL – Change of use from agricultural storage to B8 storage (for siting of 4 insulated shipping containers for use as firework magazine). Simonsburrow Farm, Hemyock
 - 8.3 13/00990/FULL – Erection of extension and alterations. Hill Farm Bungalow, Clayhidon
 - 8.4 13/01042/FULL – erection of extension following demolition of existing porch. Windover Cottage, Hemyock
 - 8.5 13/01063/COU – certificate of lawfulness for existing use of land for the siting of a mobile home for residential use for a period in excess of 10 years. Lower Mackham Farm, Hemyock**To note** approval for the following applications:-
 - 8.6 13/00658/FULL –erection of veranda to west elevation. Mackham Cottage, Hemyock
 - 8.7 13/00661/FULL – erection of single storey extension. 29 Castle Park, Hemyock
 - 8.8 13/00702/FULL – erection of extension following demolition of existing extension (revised Scheme). 2 Cottlands, Culm Davy

- To note** refusal listed building consent:-
- 8.9** 13/00705/LBC – Listed building consent for conversion and change of use of agricultural buildings to 3 live/work units. Erection of domestic garage block. Culmbridge Farm, Culmbridge Road, Hemyock
- To note** Proposed non-material amendment:-
- 8.10** 13/00535/FULL/NMA/grant – Erection of single storey extension. Little Penn, Hemyock.
- 9. Finance**
- 9.1** **To agree** income and expenditure schedule
- 9.2** **To consider recommendation from the Finance Committee**
- 9.2.1** **To consider** increasing the interment fee by £20 to cover the cost of levelling any grave should the undertaker fail to do so after 12 months.
- 9.2.2** **To consider** increasing the contribution to the Parish Pump from £150 to £200
- 9.2.3** **To agree** to make a donation of £150 to Hemyock Cricket Club, to help towards the pitch maintenance costs.
- 9.2.4** **To agree** to make a donation of £200.00 to Hemyock Scouts to help fund their trip in partnership with Tønder Scout Group, Denmark
- 9.3** **To sign** letter of authority to HSBC, giving Clerk access to bank information.
- 10. Clerk Update**
To receive update from Clerk
- 11. Commons Management Group**
To receive an update and consider recommendations – Mr Clist
- 12. Highways**
To receive any relevant information and updates on the following:-
- 12.1** Dropped Kerbs – update from Clerk
- 13. Cemetery**
To receive any relevant information.
- 14. Footpaths**
To receive any relevant information.
- 15. Culm Valley Trail**
To receive any relevant information.
- 16. Garages Youth Project**
To receive any relevant information.
- 16.1** Building Works – update from Mr Povah
- 16.2** DCC grant monies – Update from Clerk
- 17. CLT**
To receive report from Neil Punnett
- 18. Devon Remembers World War 1 Project**
To receive update from Mr Barton.
- 19. Correspondence**
To note & consider
- 19.1** **to note** email from Making it Local reference Community Enterprise Fund for Post Offices.
- 19.2** **to note** from DCC Highways - temporary prohibition of through traffic for
- Wrangcombe Road to Forge Cross on 21st August 2013
 - Whitehall Cross to Park Cross from 13th – 19th August 2013
- 19.3** **to note** leaflet from HAGS – playground equipment
- 19.4** **to note** Annual Conference of Community Council of Devon
- 19.5** **to consider** correspondence from parishioner reference signposts at Higher & Lower Millhayes in need of repair
- 19.6** **to consider** email from Tone Leisure reference Devon Active Villages
- 20. Items raised by Chairman**
- 21. Items raised by Councillors**
- 22. PR**
- 23. Date of the Next Council Meeting Wednesday 4th September 2013 (tbc)**

FINANCE SCHEDULE

Income

£	Reason
0.04	Interest g/f a/c
0.85	Interest 14 day a/c
6,119.41	VAT reclaim
20,000	DCC Garages grant
94.82	A G Real & Son
112.01	Pring & Son
4,315.00	MDDC Grant for Longmead maintenance

Expenditure

£	Payee	Reason
15.00	Longmead	Room hire CMG
35,041.32	Brendan Kingston	Garages Project Building work
5,178.00	WT & RJ Jones	Grass maintenance (grant rec'd from MDDC for net amount)
22.00	Hemyock Parish Hall	Room hire
130.00	R Taylor	BMX strim and tidy £95 + £35 garages strim
12.91	South West Water	Cemetery water
527.17	D Evans	Clerk's salary and expenses
Tbc	I Pike	Grass cutting

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	116,628.84
DEPOSIT A/C	51981.80
G/F A/C	704.18
P3 A/C	2518.36
LONGMEAD	1.27
TOTAL	£171,834.45

**These figures include income but exclude expenditure*

CLERK REPORT

Standing Orders

A meeting will be arranged in August to look at Financial Regulations.

Culmstock Road Development

I have requested a meeting via Ray to discuss the traffic calming measures. DCC say there is little point in a meeting when they are only going to repeat what they have already told us! How do you want to take this forward? Ray has suggested writing to the Chief Executive.

Dropped Kerbs

Willy Pike has confirmed if the council wish to install some dropped kerbs they are £1,500 a pair.

Rural Connection Project

I have sent around an email about Cosmic coming along to a future meeting.