



# Hemyock Parish Council

28<sup>th</sup> April 2016

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 4<sup>th</sup> May 2016 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

**Parish Clerk**

---

## AGENDA

1. **To elect Chairman and receive declaration of acceptance of office**
2. **To elect Vice-Chairman and receive declaration of acceptance of office**
3. **Welcome by Chairman, apologies for absence and introductions**
4. **Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
5. **Public Participation** (limited to 20 minutes, 2 minutes per question)
6. **To approve** the minutes of the meeting on 6<sup>th</sup> April & 20<sup>th</sup> April
7. **To appoint** councillors to existing committees, working groups
  - Planning Committee
  - Finance Committee
  - Commons Management Group (CMG)
  - Policy Committee
  - Cemetery Representatives
  - Footpaths
  - Emergency Plan Group
  - Road Warden
  - Highways
  - Parish Plan/Neighbourhood Plan
8. **To appoint** any new committees
9. **To review** representation with external bodies and arrangements for reporting back
  - Blackdown Hills Parish Network (BHPN)
  - Longmead
  - Parish Hall
  - The Garages
  - Peter Holway/Second Poor Charity
  - Mary Waldron Trust

10. **To review** any delegation arrangements to committees
11. **To review** any terms of reference for committees
12. **To agree** dates, times and place of ordinary meetings of full council for the year ahead.
13. **To receive an update** on any matters arising
  - 13.1 **St Margaret's Brook** – carry forward
  - 13.2 **Purple Peril** – **update** from Mr L Povah
  - 13.3 **Car Park** – **update** from clerk following meeting on 29<sup>th</sup> April. **Agree** way forward for future of car park
  - 13.4 **Station Road pavements/Old School Court/Hollingarh Wall**– update from Clerk
  - 13.5 **Community Speed Watch** – **update** from clerk
  - 13.6 **Defibrillators** – **update** from clerk
  - 13.7 **Flood bridge maintenance** – **update** from Mr Povah
14. **District Council Report**  
**To receive** update from Councillor Frank Rosamond
15. **County Council Report**  
**To receive** update from Councillor Ray Radford
16. **Planning**  
**To consider the following applications:-**
  - 16.1 16/00390/FULL The Barn, Lickham Bottom, Hemyock. Conversion of agricultural building to single dwelling.
  - 16.2 16/00482/HOUSE. 31 Castle Park, Hemyock. Erection of single storey rear and side extensions.
  - 16.3 16/00463/FULL. Conigar Farm, Hemyock. Formation of manege for private equestrian use.**To note approval for:-**
  - 16.4 16/00225/HOUSE. Avondale, Hemyock. Erection of a conservatory and a garage.
17. **Finance**
  - 17.1 **To agree** income and expenditure schedule
  - 17.2 TAP Fund 2016/2017 – **To consider** possible uses for this fund.
18. **Clerk Update**  
**To receive** update from Clerk
19. **Longmead**  
**To receive** any relevant information
20. **Highways**  
**To receive** any relevant information
  - 20.1 Vehicle Activated Signs – **update** from clerk
21. **Commons Management Group (CMG)**  
**To receive** any relevant information from Mr S Clist and consider recommendations from the CMG
  - 21.1 erect name signs at entrance to Hemyock & Shuttleton
  - 21.2 install a bench at Shuttleton & Hemyock Common
  - 21.3 accept quotation from contractor to mulch top Shuttleton end May
22. **Cemetery**  
**To receive** any relevant information
23. **Footpaths**  
**To receive** any relevant information.
24. **Garages Youth Project**  
**To receive** any relevant information
25. **Annual Parish Meeting** –**to receive** feedback following meeting.
26. **Parish Plan**  
**To receive** any relevant information
27. **Website** – **To receive an update** from Miss P Lawrence.
28. **Assets of Community Value** - **consider** nominating pub and other assets to be considered by MDDC.
29. **Correspondence**  
**To note**
  - 29.1 DCC letter confirming Proposal 3, Footpath 31 Clayhidon and footpath 40 Hemyock has been agreed. The footpath will not be upgraded to a bridleway.
  - 29.2 Healthwatch Devon – Spring issue.
30. **Items raised by Chairman**
31. **Items raised by Councillors**
32. **PR**
33. **Date of the Next Council Meeting in Forbes Lounge, Parish Hall at 7.30pm on 1<sup>st</sup> June 2016 (tbc)**
34. **Sale of Old Station Yard Site**

**Exclusion of public & press – Chair to move** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential/commercially sensitive nature of the business to be transacted.

34.1 **Consider** latest advice from council’s solicitor and **agree** next steps.

**FINANCE SCHEDULE**

**INCOME**

1.	150.00	Gun club
2.	150.00	AG Real & Son
3.	150.00	AG Real & Son
4.	61.75	WPD Wayleave
5.	3.09	Interest 14 day a/c
6.	1,000.00	DCC P3 grant
7.	37,256.50	Precept first instalment
8.	0.04	Interest

**EXPENDITURE**

1.	63.75	Longmead	Room Hire
2.	451.30	DALC	subscriptions
3.	Tbc	D Evans	Clerk’s wages and expenses
4.	Tbc	HMRC	NI
5.	Tbc	I Pike	Grass cutting

**BANK RECONCILIATION\***

Community a/c	159,842.24
Deposit	52,058.09
Griffith/Flay	704.18
P3	1,212.73
Longmead	1.27
<b>Total</b>	<b>213,818.51</b>

*\*includes income but not expenditure*

*Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.*