

**Hemyock Parish Council Annual General Meeting**  
**held in the Forbes Lounge at 7.30pm on 2<sup>nd</sup> May 2012**

Subject	Action
<p><b>1. Present</b>  Mrs H Stallard (Chairman), Mr I McCulloch (Vice-Chairman), Mr R Brooke, Mr R Calcraft, Mr S Clist, Mr S Major, Mr L Povah, Mrs L Clist, Mr R Hart, Mr J Edwards, Mr F Rosamond (District Councillor - from item 17), Mrs D Evans (Parish Clerk) and 21 members of the public.</p> <p><b>Apologies</b>  Mr R Radford (County Councillor) attending MDDC meeting.</p>	<p>All to note</p>
<p><b>2. Public Question Time</b></p> <p>1. <u>Planning Application - Erection of 1 50kw wind turbine- Land at NGR 312536 111830 (Highlands Farm) Hemyock Devon - Ref. No: 12/00456/F ULL</u>  Around 20 members of the public raised concerns surrounding the above planning application. The issues included size, position, noise levels, and location of the proposed application, particularly its siting and visibility in the Blackdown Hills AONB. There were also concerns raised about the notification process that MDDC had followed.</p> <p>The Parish Council agreed to:-</p> <ul style="list-style-type: none"> <li>• Hold a public meeting to obtain public opinion and concerns.</li> <li>• Request that MDDC defer any decision for 12 weeks to allow the Parish Council to hold a public meeting. This will allow the Parish Council to respond fully to the application.</li> <li>• Request that a MDDC Planning Officer and an Environmental Health Officer attend the public meeting.</li> <li>• Request that the application is decided by full Planning Committee rather than delegated powers of Officers.</li> <li>• Send an email to those members of public in attendance at the monthly meeting giving details of the date and location of the public meeting.</li> <li>• Publish date and location of public meeting on village website, noticeboards and local press.</li> <li>• Hold a site meeting after public meeting</li> </ul> <p>The Parish Council recommended all members of the public send their written comments into MDDC Planning and send a copy to Frank Rosamond.</p> <p>2. <u>Dangerous Parking</u>  It was reported by a member of the public that a red car has been regularly parking very close to the pedestrian crossing by the old Hemyock Motors site, obscuring the view of oncoming traffic. Consequently, crossing the road has become dangerous for parents walking their children to and from school. The no parking lines may need extending. Member of public to report back with registration number and police will be notified.</p> <p>3. <u>Large Outlet Pipe</u>  There is a field drainage pipe discharging large volumes of water onto Culmbridge Road between Oakmead and Eastlands which needs some</p>	<p>clerk</p> <p>clerk</p> <p>clerk</p> <p>clerk</p> <p>clerk clerk</p> <p>tba</p> <p>Clerk</p>

<p>attention. Clerk to contact Willie Pike to report it again.</p> <p>4. <u>Castle Park Footpath</u> A resident has installed a pipe running from their garden, through the hedge and draining straight onto the footpath, flooding the path. The member of the public who reported it to provided name and address for clerk to follow up.</p> <p>5. <u>Pot Holes</u> Numerous pot holes reported, just before Dunkeswell airfield, on corner both sides of road, by Higher Lease Farm, below Oxenpark Farm on left going up Castle Hill, on right hand side going up Churchill's by Churchill's Barn. Clerk to report to DC Highways.</p> <p>6. <u>Gulley on Culmbridge Road</u> Opposite Doble's Farm entrance still needs attention. Clerk to chase DC Highways.</p> <p>7. <u>Leat behind Redwoods</u> This needs clearing out. Chairman will speak to Geoff Ackland.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chairman</p>
<p><b>3. <u>Election of Chairman and Vice-Chairman</u></b></p> <p>1. <u>Chair</u> The Clerk asked the councillors for nominations to fill the Chairman post. There was one nomination: Mr McCulloch proposed Mrs Stallard, this was seconded by Mr Hart and all voted in favour.</p> <p>2. <u>Vice-Chair</u> The Chairman asked for nominations for the post of Vice Chair. There was one nomination: Mr Hart proposed Mr McCulloch, this was seconded by Mr Edwards and all voted in favour.</p>	
<p><b>4. <u>Election of Councillors to Committees</u></b> The following appointments were agreed:-</p> <p>1. <u>Planning Committee</u> All Councillors to sit on this committee</p> <p>2. <u>Finance Committee</u> The Chairman, Vice-Chairman, Mr Brooke, and Mr Major. Clerk and Mrs Sally Cartledge to be co-opted onto committee.</p> <p>3. <u>Cemetery Representative</u> Mrs Clist with Mr McCulloch as deputy</p> <p>4. <u>Footpath Representative</u> Mr Povah</p> <p>5. <u>Parish Hall representative</u> Mr Calcraft</p> <p>6. <u>Garages Project</u> Chairman, Mr Brooke, Mrs Clist, Mr Calcraft and Mr Povah</p> <p>7. <u>Longmead Management Committee</u> Chairman and Mr McCulloch</p> <p>8. <u>Blackdown Hills Parish Network</u> Chairman and Mr McCulloch</p>	
<p><b>5. <u>Election of Working Groups</u></b> The following appointments were agreed:-</p> <p>1. <u>Emergency Plan</u> Mr Clist and Mr Major will review the plan and report back in 3 months time. Clerk to approach Tony Durbin and ask for volunteers in Parish Pump to join working group.</p>	<p>Clerk</p>

<ol style="list-style-type: none"> <li>2. <u>Culm Valley Trail/footpaths</u> Mr Povah and Mr Calcraft</li> <li>3. <u>AONB Beef &amp; Butterflies Project- Helen Burnett</u> Mr Povah and Mr Clist to work with Helen Burnett with regard to positive management of Hemyock Common and Shuttleworth Common.</li> <li>4. <u>Mary Waldron Trust</u> Sally Cartledge to continue as representative and report back to Council. Chairman will confirm with Mrs Cartledge.</li> <li>5. <u>Second Poor/Peter Hallway Trust</u> Mr Edwards and Mr Hart</li> </ol>	Chairman
<p><b>6. Minutes from Previous Meetings and Matters Arising</b> The Council minutes of 4<sup>th</sup> April and Section 2 Minutes of 7<sup>th</sup> March were accepted as a true record.</p> <ol style="list-style-type: none"> <li>1. <u>Community Speed Watch</u> – See PR</li> <li>2. <u>Penn Cross</u> – Clerk is waiting for report from West Country Ambulance Service. Clerk to write to DCC reference lack of signage, crash barriers.</li> <li>3. <u>Castle Hill</u> – Clerk to write to DCC about lack of crash barriers</li> <li>4. <u>Road Markings outside Surgery</u> – Clerk to contact DC Highways about white lines extending too far out into road.</li> <li>5. <u>South View Road</u> - Mr Rosamond sent email to clerk explaining that when council tenants bought their houses from the Council there was a clause in the agreement to the effect that ‘new owners will take on their appropriate share of maintenance costs.’ This has largely been ignored by MDDC but with financial constraints, MDDC believe it is necessary to charge residents accordingly. Mr Povah will investigate this further with residents.</li> <li>6. <u>Tenants Right to Buy Social Housing</u> – Mr Major to look into scheme.</li> <li>7. <u>DMDPD</u> (Development Management Development Plan Document) – Mr Rosamond to investigate and update.</li> <li>8. <u>Virtual Path</u> – Mr Povah is progressing this with Rhys Davies.</li> <li>9. <u>Spar Footpath</u> – ongoing. Mr Radford to report back at next meeting</li> </ol>	<p>Clerk</p> <p>Clerk Clerk Clerk</p> <p>Mr Povah</p> <p>Mr Major Mr Rosamond</p> <p>Mr Povah Mr Radford</p>
<p><b>7. Planning</b> Approval received for:-</p> <ul style="list-style-type: none"> <li>• 12/00209/FULL Windover Farm, Madford – Erection of General Purpose agricultural building</li> <li>• 12/00227/FULL Hemyock Primary School – Installation of 22 solar photovoltaic panels to roof</li> </ul> <p>Certificate of Lawful Use or Development received for:-</p> <ul style="list-style-type: none"> <li>• 12/00231/CLU Annexe, Lane End Farm, Clayhidon – Certificate of lawfulness of existing use of agricultural building as a dwelling for a period in excess of 4 years.</li> </ul> <p>Planning Applications received for:-</p> <ul style="list-style-type: none"> <li>• 12/00506/FULL St Ivel House Station Road Hemyock Devon - Retention of LPG tank and erection of perimeter fence. Mr Brooke declared an interest and left the room. The plans were agreed and passed subject to consideration being given to the screening of the fence with climbers and shrubbery.</li> <li>• 12/00484/FULL - 2 South View Hemyock Cullompton Devon EX15 3SQ -Erection of extension to existing garage and alterations to roof pitch. Plans agreed and passed.</li> <li>• 12/00452/FULL - Land at NGR 312524 113137 (The Stables Adjacent Rose Cottage) Hemyock Devon - Erection of a timber implement store and livestock shelter. Mr Brooke declared an interest. Plans agreed and passed.</li> <li>• 12/00456/FULL - Land at NGR 312536 111830 (Highlands Farm)</li> </ul>	

<p>Hemyock Devon - Erection of 1 50kw wind turbine. See Section 2, point 1. above for full details.</p> <ul style="list-style-type: none"> <li>• 12/00313/FULL - Hemyock Pre-school Parklands Hemyock Cullompton Devon EX15 3RY - Retention of timber-framed portacabin. Plans agreed and passed.</li> <li>• 12/00464/FULL - Yew Tree House Culmstock Road Hemyock Cullompton Devon EX15 3RJ - Rebuilding of riverbank and bank retention work. Plans agreed and passed.</li> </ul>	
<p><b>8. Finance</b></p> <p>The meeting was updated on the following financial matters:</p> <p>1. <u>Annual Return Update</u></p> <p>The Clerk has prepared the figures and the accounts are with the Internal Auditor. The following items of income and expenditure have been accounted for during the previous year but were not minuted.</p> <p>Income</p> <p>6/4/11 - £28175 precept  14/6/11 £162.24 Pring &amp; Son  14/6/11 £244.19 Redwoods  14/6/11 £11713.80 VAT repayment  12/9/11 £35.72 Manning &amp; Knight  6/10/11 £258.36 Prings  11/10/11 £400 CCD grant received  28/11/11 £122.23 Reals  28/11/11 £381.70 Pring  28/11/11 £381.70 Pring  2/11/11 £71.47 minuted as credit but not received as money was applied as a credit onto rates account.  Interest £1.50 on p3 a/c  Interest £10.39 on deposit a/c  Interest 48p on current a/c</p> <p>Expenditure</p> <p>1/6/11 1234 Cheque was for £56 but was minuted as £55 (P Hall)  3/6/11 1237 £40 DPFA £20 x 2 conference  6/7/11 1246 £500 DB paid on a/c  3/8/11 1255 £166.50 I Pike cemetery grass  19/12/11 1293 £25 xmas lights competition winner  19/12/11 1294 £15 xmas lights competition winner  19/12/11 1295 £20 xmas lights competition winner  30/3/12 £30 minuted as £25 didn't state plus VAT = £30 (Clerks course)</p> <p>Other Annual return queries</p> <p>Two items of expenditure for footpath work has not been transferred out of Footpaths (P3) account. Clerk recommends a bank transfer of £718.32 from P3 a/c to the main bank account.</p> <p>Clerk confirmed we have not received the Healthy Living Centre's contribution towards the insurance. Clerk to contact David Wyatt Smith of the HLC for their contribution £1921.57.</p> <p>All these items were agreed unanimously by the Council.</p>	<p>Clerk</p> <p>Clerk</p>

<p>2. <u>Income &amp; expenditure for April</u></p> <p><u>Income</u></p> <ol style="list-style-type: none"> <li>1. £410 P3 Grant Money</li> <li>2. £28,175 Precept first instalment</li> <li>3. .04p Interest</li> <li>4. £55.96 Western Power Distribution Wayleave payment</li> </ol> <p><u>Expenditure</u></p> <ol style="list-style-type: none"> <li>1. £30 Clerks course fee (agreed in March minutes)</li> <li>2. £336.90 clerks salary/expenses</li> <li>3. £1.54 stamps Mr McCulloch</li> <li>4. £6.88 hall charge CLT</li> <li>5. £120 Mr Pike Grass Cutting in cemetery</li> <li>6. £11.25 South West Water Cemetery bill</li> </ol> <p>All 6 payments were agreed unanimously by the Council.</p> <p>3. <u>Other Finance</u></p> <p>1. <u>Cemetery Fees</u> Anne Kingston has asked that the council confirm the cemetery rates are to increase by 5% from 1<sup>st</sup> April 2012, as per previous minutes of March 2011. All agreed to increase rates by 5%.</p> <p>2. <u>Voluntary Support Scheme</u> A donation of £50 was suggested. However, after a long discussion it was decided that the council need to have a consistent approach to donation requests and as such it was decided that all donations will be looked at by the Finance Committee on a 6 monthly basis in September and March. They will report back to HPC for approval of all donations. The clerk will look at previous year's donations to analyse who HPC have previously supported. Clerk to write to VSS to inform them we will look at request in September. Mr Povah also asked that we look favourably at any request from the Citizens Advice Bureau.</p> <p>3. <u>Budget</u> Mr McCulloch provided HPC with the Finance Committee's proposed budget plan for the year. Several questions were asked and explained and all agreed with proposed budget. Mr Edwards thanked the Finance Committee for their time and effort: he proposed the budget be accepted and this was approved. The budget will be reviewed 3 monthly and reported back to HPC.</p>	<p>Finance Committee Clerk Clerk</p> <p>Finance Committee</p>
<p>9. <u>Highways</u></p> <ol style="list-style-type: none"> <li>1. Depth Marker at floodbridge Clerk to write to County Highways to see if we can get a flood depth marker.</li> <li>2. No 1 light St Mary's Brook is out. Clerk to report.</li> <li>3. No 1 &amp; 4 East Mead/Higher Mead lights are out. Clerk to report.</li> <li>4. Pot Hole – Station Road on right hand side. Clerk to report.</li> </ol>	<p>Clerk Clerk Clerk Clerk</p>
<p>10. <u>Cemetery</u> HPC will have a site meeting at Cemetery on 9<sup>th</sup> May at 7.30pm. They will review trees, headstones and any outstanding work. Clerk to invite Anne Kingston to attend. Mr Major unable to attend.</p>	<p>Clerk</p>
<p>11. <u>Footpaths</u> Nothing to report, but after the recent rain there are understandably a few flooded</p>	

bits.	
<b>12. <u>Culm Valley Trail Update</u></b> Nothing to report.	
<b>13. <u>Millhayes Garage Project Update</u></b> Nothing to report.	
<b>14. <u>Community Land Trust Update (CLT)</u></b> Another meeting has been planned for late June. See article in Pump. Mrs Stallard is hoping to attend a seminar in London on CLTs.	
<b>15. <u>Correspondence</u></b> <ol style="list-style-type: none"> <li>1. Armed Forces Day, fly a flag. HPC do not have a flag to take part.</li> <li>2. Mid Devon Transport &amp; Access Project - new user guide given to Mr Hart.</li> <li>3. Northern Devon Healthcare - Pulse February issue given to Mr McCulloch</li> <li>4. Glasdon - new brochure. Mrs Stallard to keep.</li> <li>5. BHPN - thank you email for £250 contribution</li> <li>6. Annual crime report for Hemyock from PCSO Tracey Peters - as requested at last meeting, copy distributed to all.</li> <li>7. Mr Venn - Hemyock Common update. Email sent to Mr Venn with copy of County Wildlife Site Monitoring Report.</li> <li>8. 'junkmail' - Devon Community Recycling News given to Mr Povah.</li> <li>9. Open Spaces Society - asking for donation to 'Octavia's legacy' - for consideration by Finance Committee, September.</li> <li>10. Register of Electors - changes to be filed by clerk.</li> <li>11. The Playing Field Magazine. Mrs Stallard to pass to Mr D Major.</li> <li>12. Devon Senior Voice, Senior Council for Devon - given to Mr Hart.</li> <li>13. Letter from Mrs Berkley, Tedburrow requesting HPC consider provision of footpath along stretch of road from Hemyock to Tedburrow. After discussion it was agreed that it was not financially viable at this time. Clerk to write to Mrs Berkley.</li> <li>14. DALC – ICT course</li> </ol>	Finance Committee Clerk Mrs Stallard  Clerk
<b>16. <u>Chairman's Business</u></b> <ol style="list-style-type: none"> <li>1. <u>Agenda and minutes by email</u> Councillors all voted in favour of receiving minutes and agenda by email. However, Mr Clist and Mr Hart still wish to receive paper copies as well. For any extra-ordinary meeting Councillors would prefer a phone call if short notice.</li> </ol>	All to note Clerk Clerk
<b>17. <u>District Council Report</u></b> Mr Rosamond reported: <ol style="list-style-type: none"> <li>1. <u>Seed Fund</u> The Council has launched a new grants scheme for new, long-lasting community initiatives. The aim of the scheme, "The Seed Fund", is to provide pump priming grants for projects within Mid Devon that can clearly demonstrate their long term sustainability. Capital and revenue grants between one and three years are available, with a maximum grant of £5,000 in year 1, £4,000 in year 2 and £3,000 in year 3. The Council will contribute up to 40% of the total project cost. Projects that address the following issues are especially welcome rural isolation, improved services for young people aged 8-19, improved services for older people aged 60.</li> </ol>	
<b>18. <u>PR</u></b> The Council requested PR on the following topics: <ul style="list-style-type: none"> <li>• Penn Cross – ask public for support to get signage/crash barriers</li> <li>• Hotline number for reporting pot holes, etc.</li> <li>• Litter pickers - volunteers to contact Mr Major. Chairman to speak to a</li> </ul>	Clerk Clerk Clerk

resident at Symondsburrow to see if they would be interested. <ul style="list-style-type: none"> <li>• Community Speed Watch – volunteers are sought.</li> <li>• Using footpaths – reminder to keep dogs under close control</li> </ul>	Chairman Clerk Clerk
<b>19. Date of the Next Meeting.</b> Wednesday 6 <sup>th</sup> June 2012 at 7.30pm.	All to note

Meeting finished at 10.20pm, move to Section 2, proposed by chairman.

**Signed**.....**Date**.....  
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