

**Hemyock Parish Monthly Council Meeting**  
**held in the Forbes Lounge at 1930 hrs on 2 November 2011**

Subject	Action
<p><b>1. Present:</b> Mrs.H.Stallard (Chairman), Mr I McCulloch (Vice-Chairman), Mr.R.Brooke, Mr R Calcraft, Mrs L Clist, Mr S Clist, Mr.J.Edwards, Mr R Hart, Mr.Major, Mr Povah, Mr F Rosamond (District Councillor)and 10 members of the public. <b>Apologies:</b> Mr R Radford (County Councillor) and Parish Clerk (sick). Councillors requested their best wishes be recorded and sent to the Clerk.</p>	All to Note
<p><b>2. Public Question Time:</b> There were 3 public questions:</p> <ol style="list-style-type: none"> <li>1. <u>Salt bins</u>. Eastlands had requested a salt bin. The Chairman advised this was unlikely but Cllr Brooke would assist with salting in extreme weather.</li> <li>2. <u>Water on road by Simmondsburrow Farm</u>. The Clerk was investigating – the drain was too high for the surface water to flow away.</li> <li>3. <u>Planning</u>. Neil Gilbert addressed the Council regarding the application at Culmbridge Farm see below.</li> </ol>	<p>All to Note</p> <p>Clerk</p> <p>All to Note</p>
<p><b>3. Minutes from Previous Meetings and Matters Arising.</b> The Council minutes of 5 October 2011 were accepted as a true record and they were proposed, seconded and passed unanimously. Matters arising included:</p> <ol style="list-style-type: none"> <li>1. <u>St Margaret's Brook</u>. Councillors proposed that the YFC be offered a small donation for a charity of their choice once the work was complete.</li> <li>2. <u>Potholes on South View</u>. Clerk to send a strongly worded letter to MDDC re the current situation and request response to e-mail dated 6 October 2011.</li> <li>3. <u>Corral on the flood plain</u>. The matter was in hand and the bill for DW Hart was still not be paid.</li> <li>4. <u>Flood Plain Footbridge</u>. Retention sum to be held but Contractor looking at remedial hinge for the gate.</li> <li>5. <u>Green Lane Bench</u>. Bench not serviceable and needs to be removed.</li> <li>6. <u>Fly tipping</u>. Mr Brooke and Mr Williams of Wrencom have been requested by MDDC to remove the asbestos sheets.</li> <li>7. <u>Rubbish Bin in Old Station Yard</u>. Bin had now been thrown in river and washed downstream. PR note to be placed in the Parish Pump.</li> <li>8. <u>Virtual Footpath</u>. Requested that the view of the police is sought and awaiting response to this request.</li> </ol>	<p>All to Note</p> <p>Clerk</p> <p>Clerk</p> <p>Mr Povah</p> <p>All to Note</p> <p>Clerk</p> <p>Cllr Brooke</p> <p>Clerk</p> <p>Mr Povah</p>
<p><b>4. District Council Report:</b> Mr Rosamond reported:</p> <ol style="list-style-type: none"> <li>1. The acting CEO, Mr Kevin Finan had been appointed as CEO.</li> <li>2. MDDC has signed a contract for 1300 properties to be fitted with PV cells and they are concentrating on bungalows in the first instance.</li> <li>3. The Eunomia report shows more rather than less cost for weekly waste collection.</li> <li>4. The Standards committee has been dissolved and new members are being sought from town and parish councils.</li> <li>5. There has been a complaint re reduced parish lighting and this has been passed to the County Councillor for comment: requested that the response be copied to Clerk.</li> </ol>	<p>All to note</p> <p>All to note</p> <p>All to note</p> <p>All to note</p> <p>All to note</p>
<p><b>5. County Council Report:</b> Mr Radford sent his apologies:  Reminder: Devon County Council will hold a Public Meeting in the Healthy Living Centre at 6.30pm on 1 December 2011.</p>	All to note/Clerk
<p><b>6. Planning:</b> Planning applications, approvals and refusals were received for:</p> <ol style="list-style-type: none"> <li>1. 11/01403/FULL dated 30 September for erection of extension following</li> </ol>	

	<p>removal of conservatory for 3 Castle Park, Hemyock (GR 313679:113446). Cllr Mrs L Clist declared a personal interest in the application and did not vote.</p> <p>2. 11/01549/FULL dated 3 Oct 11 for application to replace extant planning permission (extend time limit) for business Units at NGR 313856113953 (former St Ivel site) station Road, Hemyock.</p> <p>3. 11/01437/FULL dated 3 Oct for erection of conservatory at Fourways Cottage, Wheelbarrow Lane, Hemyock.</p> <p>4. 11/01566/FULL dated 6 October removal of conditions 4 and 5 of PP 10/00948/FULL at Culmbridge Farm, Hemyock (NGR 314092:113320). Cllr Povah felt the conditions were stringent. After discussion the Council voted to remove some of the conditions with the following comment:</p> <ul style="list-style-type: none"> <li>⤴ Hemyock works closely with the parishes of Clayhidon and Culmstock and these areas should be included within the planning conditions.</li> <li>⤴ Hemyock PC supports the conversion of stone barns for residential use without restriction.</li> <li>⤴ Culmbridge Farm is with walking distance of Hemyock's amenities and it was felt additional traffic issues would be minimal.</li> </ul> <p>5. 11/01365/FULL of 17 Oct for erection of agricultural livestock and storage shed at NGR 312413 at Crossways Farm Lane, Culm Davy, Hemyock.</p> <p>6. 11/01558/CLU dated 26 Oct 11 for certificate of lawfulness for existing use of agricultural building as a dwelling for a period in excess of 10 years. The Chairman was aware that the annex had been lived in for at least 12 years.</p> <p>7. <u>Refusal</u>. 11/01052/FULL for the formation of access and provision of hard standing parking, Castle View, Hemyock. The Council wished to challenge the decision and will ask MDDC to reconsider on the following grounds:</p> <ul style="list-style-type: none"> <li>⤴ it is preferable to park vehicles off the road, where possible.</li> <li>⤴ The property is within the 20MPH speed limit.</li> <li>⤴ Approval would provide extra footpath and enhanced pedestrian safety.</li> </ul> <p>8. <u>Approval</u>. 11/01333/FULL for erection of single story and 2 story extension and detached garage/outbuilding at Moorhayes, Hemyock.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All to Note</p> <p>Clerk</p> <p>All to Note</p>
Th	<p>The plans and proposals for the 6 applications were proposed, seconded and passed.</p> <p>7. <u>Finance</u>: The meeting was updated on the following financial matters:</p> <ul style="list-style-type: none"> <li>• <u>Income</u>. Two items of income had been received: <ol style="list-style-type: none"> <li>1. £270. MDDC Cemetery grant.</li> <li>2. £71.47. There was a credit for cemetery rates.</li> </ol> </li> <li>• <u>Expenditure</u>: The following invoices had been received: <ol style="list-style-type: none"> <li>1. £58 for hire of Forbes lounge (5 times between July and Sep 11).</li> <li>2. £8.91. Cemetery water and sewerage for 19 Jul to 20 Oct 11.</li> <li>3. £54. DALC for affordable housing and insurance workshop courses.</li> <li>4. £242.40. AG Signs &amp; Print Ltd for cemetery sign.</li> <li>5. £42. Digley Associates for annual inspection of children's play areas.</li> <li>6. £15.42. Clerks expenses for Oct 11.</li> <li>7. £130. Parish Pump donation for 2011/2012.</li> <li>8. £40. Open Spaces Society annual membership.</li> </ol> </li> </ul> <p>All 8 payments were proposed, seconded and passed unanimously by the Council.</p> <ul style="list-style-type: none"> <li>⤴ <u>Other financial matters</u>: The 2010/11 audit was complete and Hemyock</li> </ul>	<p>All to note</p> <p>All to note</p>

<p>PC has a clean bill of health. The only observation being that the accounts were not submitted by 30 June 2011 but this will be rectified for 2011/2012. The Clerk will now prepare the Notice of Conclusion of Audit and Right to inspect the Annual Return which will be displayed on the parish notice boards for at least 2 weeks.</p> <ul style="list-style-type: none"> <li>• <u>Grant Request</u>: The following 3 requests had been received: <ol style="list-style-type: none"> <li>1. Torridge, North Devon, Mid Devon and Bude Citizens advice Bureau had asked for a donation as it had helped 23 parishioners in the Upper Culm area last year. This was referred to the Finance Committee.</li> </ol> </li> <li>• <u>Remembrance Sunday Wreath</u>. A £25 donation to the RBL for the wreath was approved.</li> <li>• <u>Training</u>. The Council approved the Clerks training of £262+VAT to ensure the Council achieved quality council status.</li> </ul>	<p>All to note/Clerk</p> <p>All to note</p> <p>All to note Clerk/All to note</p>
<p><b>8. Highways:</b> There were 4 items:</p> <ol style="list-style-type: none"> <li>1. There is a boundary curb loose outside the Spa Shop, Station Road.</li> <li>2. There are 2 street lights not working: a light north of the surgery entrance and 2084 on the flood plain footbridge.</li> <li>3. Vegetation to be removed from the old flood plain footbridge site.</li> <li>4. There is a pothole near Whitehall for the Clerk to investigate and report on.</li> </ol>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>9. Cemetery:</b> There were 2 issues:</p> <ol style="list-style-type: none"> <li>1. Overhanging shrubs on the pathway needed to be trimmed back.</li> <li>2. The waste bin quote from MDDC was discussed. Clerk to investigate alternative quote from Wasteology and proceed if competitive.</li> </ol>	<p>Clerk</p> <p>Clerk</p>
<p><b>10. Footpaths.</b> Footpath issues were:</p> <ol style="list-style-type: none"> <li>1. Annual survey forms now received and will be distributed shortly.</li> <li>2. The DCC proposal had been received for a bridleway from Toogoods to Blackdown Common and for a footpath from Burleyhayes to Blackdown Common.</li> <li>3. It was hoped the Conigar Woods footpath would also be added once the required evidence had been submitted.</li> <li>4. The Culm Davy to Coombeshead Farm site has been inspected and owner consulted. Currently a cul de sac right of way but DCC will contact owner to progress.</li> </ol>	<p>Mr Povah</p> <p>All to Note Mr Povah</p> <p>Mr Povah</p>
<p><b>11. Millhayes Garages Project and Loan Update:</b> The Chairman updated:</p> <ol style="list-style-type: none"> <li>1. There have been no tenders received to date.</li> <li>2. Viridor appear keen - an application will be submitted on receipt of tenders.</li> <li>3. It was to be noted that the garages were leased at a Peppercorn charge (£1) and currently the only costs to the parish are for insurance. (Note that Hemyock youth have raised some £4.5k for equipping the facilities).</li> </ol>	<p>All to Note</p> <p>All to Note</p> <p>All to Note</p>
<p><b>12. Request for Land by Mr Perry.</b> The land situated between St Margaret's Brook and the old Hemyock Motors was gifted by the developer of Castle Park to the Parish. After discussion the Council voted unanimously to retain the land and the Clerk was to advise Mr Perry.</p>	<p>All to note</p>
<p><b>13. Community Land Trust Update.</b> The CLT was progressing and the legalities would be discussed in the HLC on 9 November. Once the CLT was set up then any parishioner could become a member. The initial target of the CLT was affordable housing. The Project includes Clayhidon PC and have had 2 meetings with the two Housing Associations. Falcon Housing are unable to assist. However, Hastoe are keen to look at passivehaus developments for exemplar sites; they have also stated they are able to underwrite and pay for all planning and legal fees.</p>	<p>All to note</p>

<p><b>14. Correspondence.</b> The Council were advised on the following:</p> <ol style="list-style-type: none"> <li>1. PCC letter to inform that St Margaret's Brook was undermining the church walls. Clerk to contact Environment Agency regarding their obligation to repair. Clerk would also speak to the PCC for them to write separately. Clerk would also check insurance liability for the stream area.</li> <li>2. Open Spaces Society. Clerk to renew £40 annual membership.</li> <li>3. Environment Agency issued groundwater consultation document - reply required by 5 Dec 11.</li> <li>4. 2 x e-mails received and discussed from a member of the public re the potential business units at Old Station Yard.</li> <li>5. The Mid Devon Transport Group Meeting and the Chairman would attend.</li> <li>6. In Touch Oct 11 communication available and sent to all Councillors.</li> <li>7. Blackdown Hill AONB – there were 2 nominations for the Culm and North Parish Councils election. The Council voted Cllr C A Isdell-Carpenter.</li> <li>8. Code of conduct training certificates for distribution. The Clerk registered the Councils disapproval with the training and cancelled Cllr Major from the Credition course on 9 Nov. Clerk to copy e-mail to District Councillor.</li> <li>9. Clerk to arrange Council special planning meeting for Wednesday 16 November. Councillors are to ensure they have read the 3 documents: Planning Consultation, Community Infrastructure levy and Green Infrastructure Plan.</li> <li>10. QDJ 2012 update: <ul style="list-style-type: none"> <li>⤴ Royal visit application to Hemyock made in Oct 11.</li> <li>⤴ 2-4 June 2012 program to be held on Longmead.</li> <li>⤴ Joss Stone invited for one or all of the events.</li> <li>⤴ Bid for precept money to be made in Nov 11.</li> <li>⤴ Historic parish map being produced and will show Council the draft.</li> <li>⤴ All information on the website.</li> </ul> </li> <li>11. The Council wish to complement the Clerk on the amount of PR achieved.</li> </ol>	<p>Clerk Clerk</p> <p>All to note</p> <p>All to note Chairman All to note</p> <p>Clerk</p> <p>Clerk</p> <p>Vice-Chair</p> <p>All to note Clerk</p>
<p><b>15. Chairman's Business.</b> The Chairman had the following items:</p> <ol style="list-style-type: none"> <li>1. Update on the Culm Valley Trail including consultation with land owners, £4900 received from the AONB and the proposed pilot path from Culmstock to Uffculme to gauge public support and enthusiasm. DCC have succeeded in opening similar paths across the County.</li> <li>2. Becoming a quality parish council was to be discussed at the next meeting.</li> <li>3. The Virtual Footpath needed to be resolved with DCC.</li> <li>4. A wreath would need to be arranged for Remembrance Sunday.</li> </ol>	<p>All to note Chairman Mr Povah Clerk</p>
<p><b>16. PR:</b> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> <li>⤴ A note on provisioning for winter and a request for the donation of a bench to the parish to replace the one at Green Lane.</li> <li>⤴ An update on Millhayes Garages, the rubbish bin in the old station yard which cost around £800 (where is it?) and fly tipping</li> </ul>	<p>Clerk</p>
<p><b>17. Date of the Next Meeting.</b> Thursday 8 December 2011.</p>	<p>All to note</p>

**Signed**.....

**Date**.....