

Hemyock Parish Monthly Council Meeting
held in the Forbes Lounge at 7.30pm on 6th June 2012

Subject	Action
<p>1. Present Mrs H Stallard (Chairman), Mr I McCulloch (Vice-Chairman), Mr R Brooke, Mr R Calcraft, Mr S Clist, Mr S Major, Mr L Povah, Mrs L Clist, Mr R Hart, Mr J Edwards, Mr F Rosamond (District Councillor), Mr R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 25 members of the public.</p>	<p>All to note</p>
<p>2. Public Question Time</p> <p>1. <u>QDJ Celebrations</u> A member of the public queried why Longmead was chosen as the venue to host the QDJ celebrations when the Recreation ground had been used for such events since 1927.</p> <p>Another member of the public asked that the QDJ Committee be congratulated on the weekend's events. Clerk to send letter to QDJ Committee thanking them for their hard work and successful weekend of celebrations</p> <p>2. <u>Community Land Trust (CLT)</u> Several members of the public asked various questions about the CLT and a summary of comments made/questions raised is as follows:-</p> <ul style="list-style-type: none"> • Why was more accommodation going to be built in the village when some felt that there was already more than enough available? • What sites have been considered? • What is the format of the public meeting on 22nd June? • Will the village primary school be able to absorb an influx of additional children? • Is it possible to invest more than £5 and therefore obtain more votes? • Decisions appear to have been made prior to the Open Meeting of 22nd June • The community has not been involved. • Updates on the Community Land Trust have been included in council minutes. <p>Please see Section 6 below for details.</p>	<p>Clerk</p>
<p>3. Minutes from Previous Meetings and Matters Arising The Council minutes of the Annual General Meeting of 2nd May*, Section 2 Minutes of 2nd May, Open Meeting of 17th May, and Planning Meeting of 24th May were accepted as a true record. * With one amendment under Section 5, No 5 should read 'Peter Holway', not 'Peter Hallway'.</p> <ul style="list-style-type: none"> • <u>Pencross</u> Willy Pike (DCC) has had a meeting with the residents of Dixcroft about improving road safety. DCC are unable to erect safety bollards as there is nothing to fix them to and the road narrows. DCC felt the best way forward is for HPC to ask for the speed limit to be 40mph. HPC discussed this and suggested that a safety audit of Pencross and Castle Hill be completed by Highways. • <u>Road Markings outside Surgery</u> 	<p>Clerk</p>

<p>Willy Pike (DCC) confirmed that HPC had asked for the lines to be painted out in the road. This was not how HPC understood it and clerk to go back to DCC to clarify that the hedge needs trimming back to the edge of the road and that the lines needs moving back.</p> <ul style="list-style-type: none"> • <u>Gulley on Culmbridge Road</u> Willy Pike (DCC) has investigated and feels that a bigger gulley is needed. He will consult with Mr Doble. • <u>Leat behind Redwoods</u> (carried forward) This needs clearing out. Chairman will speak to Geoff Ackland. • <u>South View Road</u> Mr Povah is still gathering information from South View residents. When they bought their houses from the Council, was there a clause in the agreement to the effect that ‘new owners will take on their appropriate share of maintenance costs’. • <u>Development Management Development Plan Document (DMDPD)</u> This has been abolished and replaced by National Planning Policy Framework. • <u>Tenants Right to Buy Social Housing</u> (carried forward) Mr Major to look into scheme. • <u>Community Speed Watch</u> Clerk waiting for volunteers • <u>Virtual Path</u> Mr Povah is still progressing this with Rhys Davies. • <u>Emergency Plan</u> Clerk contacted Tony Durbin, who would be interested in becoming involved but is currently unable to do so. Clerk to include in PR. • <u>Mary Waldron Trust</u> (carried forward) Sally Cartledge to continue as representative and report back to Council. Chairman will confirm with Mrs Cartledge. • <u>Depth Marker at floodbridge</u> County Highways will provide two depth markers. 	<p>Clerk</p> <p>Chairman</p> <p>Mr Povah</p> <p>Mr Major</p> <p>Clerk</p> <p>Mr Povah</p> <p>Clerk</p> <p>Chairman</p>
<p>4. <u>County Council Report</u> Mr Radford reported:</p> <ul style="list-style-type: none"> • Devon is the top county for recycling its household waste (55%) and aims to increase its recycling and composting rate to 60% by 2015 and 65% by 2025. • Devon County Council has decided that each of its 62 councillors will have at their disposal ‘a locality budget’. The budgets will enable Councillors to respond to local needs in their divisions and support projects or activities for the benefit of the communities which they represent. Any group that could benefit from this budget, please contact Mr Radford. • Mr Radford still has some ‘airport monies’ available to be used to benefit the Culm Valley. Anyone with any ideas about how and on what this could be spent please contact Mr Radford. • 4 years ago the number of children in care in Devon was 368, today the figure is 	

<p>720, costing approximately £51,000 per child per annum.</p> <ul style="list-style-type: none"> • £5m has been allocated to spend on road improvements (C class roads). 	
<p>5. District Council Report Mr Rosamond reported:</p> <ul style="list-style-type: none"> • An Olympic torch would be at the Exe Valley Leisure Centre on the weekend of 9/10 June. • Localism – MDDC are working through the implications of this Act. 	
<p>6. Community Land Trust Due to the number of people attending this meeting who wanted an update on the CLT it was proposed and seconded and agreed by a majority that this item should be moved up the agenda.</p> <p><u>Background</u></p> <p>Last summer the Chairman became aware of the fact that Wessex Community Assets had been funded by Carnegie UK and Devon, Dorset and Somerset County Councils were being helped to establish rural community land trusts.</p> <p>Steve Watson, from Wessex Community Assets, came and spoke at a meeting. An initial steering group was formed.</p> <p>It was later decided to form a CLT and the steering group became the initial Board of Directors. The Upper Culm CLT was registered as a Community Benefit Company with the FSA on 31st March 2012. The Company Secretary is Mr Neil Punnett and the Chairman is Heather Stallard.</p> <p>The Parish Council endorsed the idea of a Community Land Trust for Hemyock & Clayhidon at its monthly meeting on 5th October 2011 and updates have been in subsequent minutes. It is NOT a Parish Council project – the Upper Culm Community Land Trust is an independent organisation. At the Annual Parish Meeting on 19th April a presentation was made on The Upper Culm CLT and Steve Watson, from Wessex Community Assets also gave a presentation.</p> <p>A housing survey carried out last summer identified the need for 37 affordable houses of differing sizes in Hemyock and Clayhidon.</p> <p>The Government has designated a budget of £24m for rural CLTs putting together affordable housing schemes. In view of the housing survey, the Upper Culm CLT decided that a small affordable housing scheme should become its first priority. There was a small window of opportunity to bid for some of this money. A bid for funding was submitted. As required, the bid included details of a proposed site, scale of development and likely developer.</p> <p>This special funding will enable the building of high-spec houses, using modern technologies and resulting in very low running costs. The initial bid has been registered but a final bid needs to be registered shortly.</p> <p>Having talked to four different Housing Associations, the Upper Culm CLT agreed to work with Hastoe, a not-for-profit organisation.</p> <p>There will be an Open Meeting on Friday 22nd June at 7.30pm in the Parish Hall. There will be an opportunity to hear from the professor who formed the ‘new style’ CLTs.</p>	

<p>Membership, at £5 per head, is open to all adults living or working in the area. All paid-up members will be eligible to have one vote at AGMs and to elect the Board of Directors, etc. Regardless of the amount invested an individual will only get one vote.</p> <p>Hastoe will be bringing their proposed plans to a meeting on 2nd July between 3pm – 7pm for people to comment on.</p> <p>It is anticipated that another meeting will be held before the end of September where the Board of Directors will be reappointed or replaced.</p> <p>No planning application has been submitted and the Upper Culm CLT will have to go through the full planning process as per normal.</p> <p>The proposal is to build 12 houses, potentially off Culmstock Road, on approximately one acre of ground.</p> <p>The school has confirmed that they are <u>not</u> oversubscribed. 151 children attend the school and the school has capacity for 199 children.</p>	
<p>7. Planning</p> <p>Approval received for:-</p> <ul style="list-style-type: none"> • 12/00394/FULL New Gorwell Farm, Hemyock – Erection of two extensions to existing agricultural building complex. • 12/00464/FULL - Yew Tree House Culmstock Road Hemyock Cullompton Devon EX15 3RJ - Rebuilding of riverbank and bank retention work. • 12/00460/FULL 2 Cottlands, Culm Davy, Hemyock – erection of extension following demolition of existing extension. • 12/00305/FULL Lickham Cottage, Hemyock, Cullompton, Devon EX15 3RU - Alterations to roofs of existing garage and shed to provide first floor hobby room and store. <p>Refusal received for:-</p> <ul style="list-style-type: none"> • 12/00210/FUL Former St Ivel Site Station Road Hemyock – change of use of development site for business units to coach park. HPC was in favour of this planning application. A letter has been received from Paul Redwood highlighting his disappointment and also the implications of the refusal to his business and the village. HPC has agreed to forward his letter on to MDDC Planning and also copy in Councillor Rosamond. <p>Planning Applications received for:-</p> <ul style="list-style-type: none"> • 12/00506/FULL St Ivel House Station Road Hemyock Devon - Retention of LPG tank and erection of perimeter fence, revised drawings received. Mr Brooke declared an interest. The plans were agreed and passed. • 12/00666/FULL Castle View Culmstock Road Hemyock. Erection of first floor extension. The plans were agreed and passed. • 12/00764/FULL Land and Buildings at NGR 314092 113320 Culmbridge Farm Hemyock Devon - Removal of conditions 4 and 5 of Planning Permission 10/00948/FULL to remove the association of work units to the dwellings and to allow the work units to be occupied by businesses owned by parishioners of Hemyock. Clerk to send same response as previously. (Hemyock PC supports the conversion of stone barns for residential use without restriction. It hereby supports the removal of the conditions as applied for in the application.) 	<p>Clerk</p> <p>Clerk</p>
<p>8. Finance</p> <p>The meeting was updated on the following financial matters:</p> <p><u>Income</u></p>	

<ol style="list-style-type: none"> 1. £1437.40 VAT repayment 2. £71.47 MDDC Cemetery Rates Refund 3. 88p interest on 14 day a/c 4. 4p interest on Griffiths/Flay a/c 5. 85p interest on 14 day a/c 6. £1921.57 Healthy Living Centre insurance contribution <p><u>Expenditure</u></p> <ol style="list-style-type: none"> 1. £110 Mr Taylor, strim bike jumps and tidy up 2. £35 Hall hire for Annual Parish Meeting 3. £6.60 Wasteology, cemetery green waste collection 9th May 4. £120 Mr R Calcraft, grass cutting Millhayes Feb – May 5. £249 Mr I Pike grass cutting (cemetery & village) 6. £370.13 clerk's salary and expenses 7. £54 Hidon Express, removal of safe and cabinet to new clerk's address 8. £9960 MST, new mower for Longmead (grant to be received from LMG plus reclaimed VAT to cover this expense) <p>All income and 8 payments were agreed unanimously by the Council.</p>	
<p>9. <u>Annual Return</u></p> <p>The internal audit has now been completed and the following action points needed addressing.</p> <ul style="list-style-type: none"> • The minutes of the meetings on 6 April and 20th April 2011 need signing. • Minutes of 4th May 2011 need to be agreed and signed • Clerk to obtain UTR from Mr Taylor. • VAT of £1456.71 has been over claimed. This is to be corrected at next reclaim. • The Fixed Asset Register needs to be updated and the insurance policy needs to be reviewed. Came & Co will be invited to review the whole policy. <p>These were all approved and agreed by the council.</p> <p><u>Annual Governance Statement</u></p> <p>The Clerk read through Section 1 of the Accounting statement for the council. The Clerk then read through 1 – 8 from Section 2 of the Annual Governance Statement to which the council answered 'yes' and then answered n/a to No 9. These were then both approved and agreed by the council.</p>	<p>Chairman All & Chairman Clerk Clerk Clerk</p>
<p>10. <u>Management of Shuttleton/Hemyock Common</u></p> <ul style="list-style-type: none"> • Helen Barnett from the Beef and Butterflies project has advised to leave Shuttleton Common alone for the time being due to the flora and fauna which can be found. It is believed that some rare birds are nesting on the ground. • Helen is working with the Gun Club on Hemyock Common to improve the management of the land. Clerk to suggest Helen liaises with Devon Wildlife Trust as they have been monitoring the site. • Clerk to invite Helen Barnett to a monthly meeting to inform council of the work she has completed and has planned. 	<p>Clerk Clerk</p>
<p>11. <u>Highways Update</u></p> <ul style="list-style-type: none"> • No 1 light Higher Mead is not working, clerk to report • It has been reported that there is a lack of dropped kerbs in the village, making it difficult for mobility scooters and wheelchair users to get about. Mr S Major will conduct a survey and report back to council. 	<p>Clerk Mr Major</p>
<p>12. <u>Cemetery Update</u></p>	

<ul style="list-style-type: none"> • As a result of the site visit on 9th May Mr McCulloch has arranged for Ashculme Tree Surgeons to give the council some advice on what trees need attention. • The remaining tree in memory of George Northam is too large and will need removing. Mr McCulloch to contact Barbara Bowden who is believed to be a close family member to discuss replacements. • A tree possibly donated by David Pugsley has died. Mr McCulloch to see if MDDC have a fund to replace such trees, • Mr I Pike has re-potted an azalea into a pot and left it by a headstone. This was planted in cemetery contrary to the rules. • A bench has been removed for renovation. 	
<p>13. <u>Footpath Issues</u> Mr Povah reported no maintenance issues, but some improvements are planned for the year.</p>	
<p>14. <u>Culm Valley Trail Update</u> No work will be done now during the nesting season. A Project Manager, Keith Dingle, has been appointed and he is in the process of collating a full register of all landowners so that a standardised approach can be used when contacting and agreeing issues.</p>	
<p>15. <u>Millhayes Garages Update</u> Nothing to report</p>	
<p>16. <u>Correspondence</u></p> <ol style="list-style-type: none"> 1. Mr Haste, Jubilee Drive. This query was first raised last year when the residents of Jubilee Drive wanted County Highways to adopt the footpath/road. Work was needed to the footpath/road to get it to the required standard to be adopted (cost £1500). The residents asked the council for a contribution towards the cost, as many villagers had benefitted from the footpath/road since the development was created. Last year the council asked MDDC for clarification about the original planning consent and it has taken MDDC a year to reply. In summary, the provision of a pavement was an initial planning condition, and it was therefore the Parish Council's view that the developer had responsibility to ensure the footway was to the required standard & was subsequently adopted by the highway authority. The Parish Council has no budget for retrospective works on behalf of developers, therefore is unable to make a contribution as requested. Clerk to contact Mr Haste, informing him of decision and suggesting the residents take the issue up with the original developer. 2. The Village Housing Guild – letter read to HPC for information 3. Making it Local Small Grants Programme – read to HPC for information 4. Waste Plan Consultation – clerk to email to all councillors 5. Mid Devon Town and Parish Fund – Clerk to email all councillors 6. RD & Express Spring Newsletter passed to Mr McCulloch 7. Devon Community of the Year – read for information 8. MDDC play areas survey – passed to Mrs Clist to organise. To include Logan Way, Hollingarth and Higher Millhayes play areas 9. NALC Rights of Way consultation passed to Mr Povah for any action. 10. NALC funding for localising support for council tax consultation – Clerk to email all councillors and copy to Mr Rosamond, 11. East & Mid Devon Community Partnership - Spring Update, Clerk to get copies for all. 12. East & Mid Devon Community Partnership - Rural Crime Update, Clerk to get copies for all. 13. Audit Commission – Has written consulting on the appointment of Grant Thornton as HPC's auditor for 5 years. Clerk to write asking for the appointment 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Mrs Clist</p> <p>Mr Povah</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>to be for one year and then reviewed.</p> <p>14. DCC Parish Paths Partnership Spring Newsletter – given to Mr Povah</p> <p>15. MDDC – Kevin Finan the new MDDC Chief Executive would like to attend a monthly meeting. Clerk to invite him to either July’s or September’s meeting.</p> <p>16. Letter from Mrs Ferrier, highlighting her concerns about some issues at Culm Davy, namely:- removal of some rights of way, shooting lease over Forestry Commission land, Blackdown Hills Trust, non-recording of interesting history. Although none of the issues strictly concern HPC, clerk to write to Mrs Ferrier thanking her for letter and ask her to keep HPC informed.</p>	<p>Clerk</p> <p>Clerk</p>
<p>17. Chairman’s Business</p> <ul style="list-style-type: none"> • Resignation letter received from David Barton (clerk). Mrs Donna Evans has been offered and has accepted the post. Letter to be sent to David Barton thanking him for all his efforts especially with the QDJ Committee, and wishing him a full recovery. • PUMP – Concerns were raised following a recent letter published in the Pump which was unnamed and inaccurate. Clerk to write to Brian Samuels, Secretary, St Marys Church, to clarify their policy for publishing. • Benches – concerns were raised about a number of benches in the village which are broken, or in a poor state of repair. Mr McCulloch, Mr Povah, and Mr Clist to conduct a survey and report back. 	<p>Clerk</p> <p>Clerk</p> <p>Mr McCulloch, Mr Povah & Mr Clist</p>
<p>18. PR</p> <p>The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Emergency Plan – volunteers wanted to join working group. 	<p>Clerk</p>
<p>19. Date of the Next Meeting. Wednesday 4th July 2012 at 7.30pm.</p>	<p>All to note</p>

Meeting finished at 10.20pm

Signed.....*Date*.....