

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 1st February 2017

Subject	Action
<p>1. Present Mrs H Stallard (Chair), Mr T Barton, Mr S Clist (Vice-Chair), Mr R Calcraft, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 5 members of the public.</p> <p>The chair welcomed Stephen Walford, Chief Executive of Mid Devon District Council, to the meeting.</p>	
<p>2. Declarations of Interest/Dispensations The clerk declared that:- Agenda item 5.2 – Mr N Moon declared a personal interest as he is a neighbour of the applicant. Mr N Moon has chosen not to participate in this agenda item. Agenda item 5.3 – Mr S Clist declared a pecuniary interest as he rents fields from the applicant. He will leave the room whilst this item is discussed. Agenda item 11 - Mrs H Stallard & Mr P Doble have a personal interest as they are members of Longmead Management Committee. Agenda item 14 – Mr S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council with regard to its management of the commons. He has a personal interest as he is a member of the Devon Countryside Access Forum. Mr N Moon has a personal interest as he is a member of the Rough Shoot syndicate which uses the commons. Agenda item 17 - Mrs H Stallard and Mr R Calcraft have a personal interest as they are members of The Garages Committee. Agenda item 21 - Mrs H Stallard, Ms J Pritchard and Mr N Punnett have a personal interest as they are members of The Blackdown Hills Parish Network. Agenda item 22 – Ms J Pritchard has a personal interest as she is a school governor.</p>	
<p>3. Public Participation The following were reported/raised:- 3.1 A parishioner commented that the road works on Culmbridge Road have inadvertently provided an effective means of speed reduction. 3.2 The 30MPH speed limit signs on Combe Hill need re-aligning following the hedge trimming. Clerk to report to highways. 3.3 Many graves in the cemetery need levelling. Clerk to remind undertakers.</p> <p><i>Due to the full agenda, the chair asked that several items on the agenda be carried forward to an additional parish council meeting to be held on Tuesday 21st February at 7.30pm, Forbes Lounge.</i></p>	<p>Clerk Clerk</p>
<p>4. Minutes from Previous Meetings PROPOSAL: The council minutes of the 6th December, 7th December and 11th January meetings are approved. PROPOSED: Miss P Lawrence SECONDED: Mr N Punnett DECISION: passed (all in favour) The minutes of the Commons Management Group meeting of 19th November were noted.</p>	
<p>5. Planning The following applications were considered:- 5.1 16/01831/HOUSE. Mr Berkley. Higher Brownings, Hemyock. Erection of a garage/cycle shed/store with store/office above. It was noted that there was no information reference whether the walls would be single- or double-skinned. Double-skinned walls could more easily be converted to residential accommodation at a future date. PROPOSAL: The council supports the application subject to single-skinned walls being used. PROPOSED: Mr T Barton SECONDED: Mr N Moon</p>	

<p>5.2 DECISION: passed (all in favour) 16/01995/DPO. Mr Tucker. Nelson Farm, Hemyock. Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to discharge the terms of a section 106 agreement pursuant to planning permission 99/03085/OUT. PROPOSAL: The council does not support the removal of the 106 agreement for the agricultural tie to the property. It does not support removing agricultural ties to properties as it believes that such properties are valuable assets to the rural community. PROPOSED: Mr P Doble SECONDED: Mr R Calcraft DECISION: passed (all in favour). Mr N Moon abstained.</p> <p><i>Mr S Clist left the meeting</i></p> <p>5.3 17/00012/TPO. Mr & Mrs Lock. Land South of Griffin Close, Culmstock Road, Hemyock. Application to cut back 3 branches of 1 Oak tree (T1) by up to 8m; cut back 2 branches of 1 Oak tree (T2) by up to 6.4m and cut back 1 branch of 1 Oak tree (T3) by 6.4m protected by Tree Preservation Order 16/00004/TPO PROPOSAL: The council supports the application subject to the wound being treated to avoid rotting. Clerk was asked to request more information on future applications. PROPOSED: Mr N Moon SECONDED: Mr P Doble DECISION: passed (all in favour). Mr L Povah and Miss P Lawrence abstained from voting.</p> <p><i>Mr S Clist returned to the meeting.</i></p> <p>Approval noted for:-</p> <p>5.4 16/01409/ARM. Culmbridge Ltd. Reserved Matters (Appearance and Landscaping) following Outline approval 12/01498/OUT for the erection of 8 dwellings and 4 employment units. Former St Ivel Site, Station Road, Hemyock. Permitted with Conditions to Discharge.</p> <p>5.5 16/01421/FULL. Brook House, High Street, Hemyock. Change of use of ground floor Tea Room and Cafe (A3) approved under 83/00765/FULL back to residential use associated with Brook House (C3)</p> <p>5.6 16/01621/FULL. Mr Scoble. The Old Storage Building, Culmbridge Mill, Hemyock. Conversion of barn to dwelling.</p> <p>Application not permitted noted for:-</p> <p>5.7 16/01690/PNCOU. Mr Proctor. Madford Farm, Hemyock. Prior notification for the change of use of agricultural building to hotel (Use Class C1) under Class R.</p>	
<p>6. <u>Matters Arising</u></p> <p>6.1 St Margaret's Brook – carry forward to next meeting.</p> <p>6.2 MDDC Car Park – MDDC accepts the parish council's offer of £2,000 for the car park, subject to it staying as a car park. MDDC will pay the costs of the refurbishment which will be due in approx. 2 years</p> <p>6.3 Old School Court - carry forward to next meeting.</p> <p>6.4 Community Speed Watch – volunteers have been trained and are regularly out in the village.</p> <p>6.5 Kissing Gate – work continues.</p> <p>6.6 Defibrillators – The defibrillators have been fitted in the village. The defibrillator at the Village Hall has been moved from the side to the front of the building. Many thanks to Mr C Hearne for giving his time to move the defibrillator and to Mr D Gubb for his DIY skills. It was reported that the defibrillator at The Garages had been accidentally unplugged. Clerk to ask Mr C Hearne if they could be hard wired to prevent this from happening.</p> <p>6.7 Vehicle-Activated Signs (VAS) - A site on Station Road for the vehicle activated sign was discussed. PROPOSAL: The council requests the VAS to be located to the left-hand side of the bus shelter on Station Road. PROPOSED: Miss P Lawrence SECONDED: Mr T Barton DECISION: passed (all in favour).</p> <p>6.8 Trees/shrubs, Culmstock Road – the council will plant a Devon mixed hedge on Saturday 4th March at 2.30pm. Mrs H Stallard to purchase and arrange delivery/collection of plants. Clerk to inform householder.</p> <p>6.9 Highways Meeting – carry forward to next meeting.</p> <p>6.10 Land for potential car park, Harts Yard – Mrs H Stallard updated the meeting. The proposed £100,000 sale price would secure a finished car park for 10 cars. The council discussed this opportunity and</p>	<p>LP/SC</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>various comments were made, including:- it was not the best use of public money, the nearby MDDC car park, at £2,000 for 16 spaces, was a better deal.</p> <p>PROPOSAL: The council declines the offer. If a future planning application is submitted for this site, the council should ask for a 106 agreement asking the developer to provide a car park as part of any proposed development.</p> <p>PROPOSED: Mr N Moon</p> <p>SECONDED: Mr P Doble</p> <p>DECISION: passed (all in favour).</p> <p>6.11 Grass cutting – MDDC – The clerk and Miss P Lawrence met with MDDC to discuss last year’s invoice and areas cut and this year’s grass cutting. MDDC has provided the relevant maps, detailing areas cut and area sizes. The clerk and Miss P Lawrence recommend the council pay the outstanding invoice, subject to clerk calculating total area and, if necessary, negotiating a discount as not all areas were cut. They also recommend that MDDC cut the grass this year whilst quotations are sought from other contractors for following years.</p> <p>PROPOSAL: The outstanding invoice is paid, following negotiation with MDDC for discount as not all areas have been cut. MDDC instructed to cut grass this year at £3.62 per 100m2. However, clerk to negotiate the price to remain the same as last year at £3.51 per 100m2, if possible.</p> <p>PROPOSED: Mr S Clist</p> <p>SECONDED: Mr N Moon</p> <p>DECISION: passed (all in favour).</p> <p>Clerk and Miss P Lawrence thanked for their work on this matter.</p>	<p>Clerk</p>
<p>7. <u>District Council Report</u> Councillor Frank Rosamond reported:- Following a letter from a parishioner Councillor Rosamond wrote to Neil Parish MP about HGVs using inappropriate lanes in the parish. This matter is also being followed up by the Blackdown Hills Parish Network. The Scrutiny Committee is to meet with the Devon & Cornwall Police & Crime Commissioner, Alison Hernandez. If anyone has any questions they wish to ask or matters raised please let Councillor Rosamond know. Councillor Rosamond has circulated an update on the latest position with regards to broadband in the area. Work continues on the devolution concept. MDDC has a budget shortfall of approximately £89k which may be made up from the new homes bonus. Mr S Clist suggested the Police & Crime Commissioner could be asked about the reduction in PCSOs and how that will impact rural areas.</p>	
<p>8. <u>County Council Report</u> Councillor Ray Radford gave the following report:- We are near to fixing the Council Tax. About two months ago we were facing a £7.1m overspend with People’s Services and a £500k overspend on Place Services. We have taken drastic measures to reduce both of these deficits by an embargo on staff replacements and other measures, other than essential employees. This is working and we will now be able to balance these budgets by the end of the year.</p> <p>Place Services - we have turned the £500k deficit around to an £800 surplus; this has been brought about by better than expected performance on the Waste to Energy Plants at Exeter, where we put in 60,000 tonnes of waste and Plymouth, where we put in 53,000 tonnes of waste. This saves us £115 per tonne from Landfill Charges which includes landfill tax; this will go up by another £8 per tonne this year.</p> <p>We have our new Road Maintenance Company in place, Skanska. When they fully takeover, their maintenance contract will save us £980k per year together with other savings from reduced lighting and other efficiencies.</p> <p>We are faced with a reduction in Government funding of £23.3million cut in grants. By the end of next year they will have cut our grant by £267million.</p> <p>Therefore we have no option but to increase the Council Tax by 1.99% (plus an increase for additional care for the elderly services). Despite all of this, we will be able to deliver a balanced budget. We are a well-run Council and in safe hands and because of this the Government has awarded us with £7million funding towards roads, which we will ring fence for rural areas. We are one of only 10 Authorities in England that qualify for this, because we have a good Highway Asset Management Plan.</p>	
<p>9. <u>Finance</u></p>	

9.1 Income & Expenditure

INCOME

1.	0.02	Interest
2.	395.00	DCC Locality Grant – BHLAC
3.	2.60	Interest – deposit Unity Trust
4.	0.02	Interest gf Unity
5.	0.03	Interest P3 Unity
6.	0.20	Interest P3 HSBC
7.	1.91	Interest deposit HSBC

EXPENDITURE

1.	Unity Bank service charge	18.00	Bank charges
2.	Hemyock Parish Hall	12.00	Room hire
3.	Blackdown Healthy Living & Activity Centre	15.00	Room hire
4.	W J South West Limited	474.00	White & yellow lining at BHLAC
5.	Information Commissioner	35.00	Data Protection registration annual fee
6.	C A Hearne	220.00	Fitting defibrillators x3 Hemyock
7.	D Evans	693.74	Wages and expenses
8.	I Pike	88.00	Grass cutting
9.	South West Water	16.12	Cemetery water bill

BANK RECONCILIATION

HSBC Community a/c	12,877.57
HSBC Deposit	75,004.46
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	28.15
Unity Trust Bank deposit	96,414.09
Unity Trust Bank GF	704.20
Unity Trust Bank P3	1,582.28
Nationwide Bond	75,000.00
Total	261,612.02

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss P Lawrence

SECONDED: Mr L Povah

DECISION: passed. (all in favour)

9.2 Move 20p from P3 account at HSBC to current account.

PROPOSAL: the council moves remaining 20p from account.

PROPOSED: Mr N Punnett

SECONDED: Miss P Lawrence

DECISION: passed. (all in favour)

10. Clerk Update

10.1 Information Commissioners Data Protection – the clerk reported that the council should be registered with the Information Commissioner under the Data Protection Act. She has completed the paperwork, written a policy and will send off cheque for £35 for the annual fee. Policy should be adopted next month.

PROPOSAL: the council registers with the Information Commissioner.

PROPOSED: Mr S Clist

SECONDED: Miss P Lawrence

DECISION: passed. (all in favour)

10.2 Annual Parish Meeting – to be held on Wednesday 29th March at 7.30pm. Clerk to invite school and Air Ambulance to attend and make a presentation. All to give some thought to format etc. to be

Clerk

<p>discussed at next meeting.</p> <p>10.3 Institute of Cemetery & Crematorium Management (ICCM) – clerk requested the council joins this organisation for a year for an annual fee of £90. They provide help and support and standard forms which will help with the management of the cemetery. The clerk will be reviewing the terms and conditions and fees this month to ensure full compliance with the relevant regulations. PROPOSAL: the council joins the ICCM for a year from April 2017. PROPOSED: Miss P Lawrence SECONDED: Mrs H Stallard DECISION: passed. (all in favour)</p> <p>10.4 Police Update – PCSO Tracey Peters sent the following report:- In January there were 4 crimes reported to us. On 2nd January, we were advised that a resident had discovered some items of jewellery and a purse were missing from her property. It is believed the offence took place on 22nd December 2016. Between 8th – 10th January, a female has reported that £200 has been taken from her handbag. On 11th January, police were called following reports of a drunk male causing damage to vehicles and behaving aggressively. A male was arrested and is currently on bail. On 20th January, 3 counterfeit £20 notes were used at the local store. CCTV is currently being reviewed in an attempt to identify offenders & enquiries are ongoing. There were 16 logs reported to us. These included 4 relating to the drunk male as mentioned above, 3 reporting possible drink drivers, 2 domestic incidents, and a report of a suspicious male going door to door asking for gold & silver for sale.</p> <p>10.5 106 agreements – MDDC has asked that we inform them of projects in the parish to which 106 monies might be allocated. Carry forward to next meeting.</p> <p>10.6 Policies – the clerk has written, reviewed and amended many policies whilst completing her CiLCA course. These are presently with the policy committee and it is hoped they will be adopted by full council in March.</p> <p>10.7 Highways – has just launched a Community Enhancement Fund, available to support parishes helping themselves. Unfortunately timed, given that the council has already paid for PPE equipment and road signs. Road Warden, Mr S Clist, suggested there are further courses he could attend following his Chapter 8 course, namely Chapters 10 & 12. Clerk to investigate what these cover and whether they may be paid for from this new fund.</p> <p>10.8 Public conveniences – clerk reported that MDDC has already issued tender documents. MDDC intends to set up a meeting with the parish council to discuss a way forward and to determine any changes, additions or deductions to the scope of the works.</p> <p>10.9 Waddeton Park – the clerk has just received instructions from MDDC that a sum of money needs to be agreed in the wording of the 106 agreement. Clerk to set up a meeting with the CMG to discuss.</p>	Clerk
<p>11. <u>Longmead</u></p> <p>11.1 BMX track – Mr Povah is meeting a contractor on site next week to obtain a quote for tarmacking bends. Carry forward to next meeting.</p> <p>11.2 Dogs on pitches – Mrs H Stallard has ordered signs and it is hoped they will be delivered shortly. Mr R Calcraft kindly volunteered to erect the posts/signs. He will seek help from Mr B Hawkes. Mr P Doble will provide a post banger.</p> <p>11.3 Tennis Club – The tennis club has asked for the council’s views on working with a shared access communications company to provide funding towards the new floodlights in exchange for shared of the floodlight mast. Clerk to ask representatives to seek further information and report to council at its meeting in March.</p>	RC/PD Clerk
<p>12. <u>Highways</u></p> <p>12.1 Mrs H Stallard met with Mr & Mrs Robey and an independent highway consultant to discuss the possibilities of widening the road at Combe Hill. Mr & Mrs Robey would be prepared to move their stone wall back to improve visibility (subject to council paying all associated costs). The independent highway consultant made some suggestions for a passing place at the top of Combe Hill. He is prepared to meet with the council next week to give some initial free advice on these matters. The clerk reminded councillors that Devon Highways had recently submitted its plans for a passing place at the top of Combe Hill as part of a recommendation/consultation with the Waddeton Park planning application. It therefore seems unnecessary to get advice on this aspect. However, the potential widening at Ellises Farm may impact upon Highways recommendations. Mrs H Stallard & Mr S Clist will meet with the consultant next week to gather more information/advice. Clerk will re-send the Highways information.</p>	HS/SC Clerk
<p>13. <u>TAP Fund 2016/2017</u></p>	

<p>13.1 Kentisbeare Parish Council wishes to apply to the TAP fund for an outside table tennis table and ask for Hemyock Parish Council's support. PROPOSAL: the council supports the Kentisbeare TAP fund application. PROPOSED: Mrs H Stallard SECONDED: Mr S Clist DECISION: passed. (all in favour)</p>	
<p>14. <u>Commons Management Group (CMG)</u> Mr S Clist updated the meeting with recommendations from the CMG.</p> <p>14.1 A management programme for this year has been agreed with the gun club for Hemyock Turbary, as detailed in CMG minutes.</p> <p>14.2 The designer of the name sign will produce another design with a pump in the middle and a fern and wild bird either side for consideration next month.</p> <p>14.3 The lease with DWT for Ashculme & Lickham is being discussed. The CMG has suggested some amendments to the lease namely, a 15-year term, prior approval of the management plan and an annual progress report to be made to the CMG.</p> <p>14.4 Volunteering Day – It is hoped that with DWT's support/supervision there will be a volunteering day on Sunday 26th March. Tasks include birch clearance and planting of 12 native trees. PROPOSAL: the council supports the recommendations. PROPOSED: Mrs H Stallard SECONDED: Mr S Clist DECISION: passed. (all in favour)</p>	
<p>15. <u>Cemetery</u> Railings – Mr S Clist will take advice, gather more information and report back at next meeting reference the railings (powder coating, painting, galvanising, etc.)</p>	SC
<p>16. <u>Footpaths</u> Mr L Povah has recruited a new volunteer to trim the footpaths (thank you, Mr Thompson). Devon County Council will purchase a strimmer for him to use. The annual survey of all the footpaths in the parish will be completed this month and a grant form submitted.</p>	
<p>17. <u>The Garages</u> Nothing to report.</p>	
<p>18. <u>Village Maintenance</u> 18.1 Benches – carry forward to next meeting. 18.2 Maintenance Person – carry forward to next meeting.</p>	
<p>19. <u>Parish Plan</u> Carry forward to next meeting.</p>	
<p>20. <u>Correspondence</u> 20.1 SW Regional Conference – clerk to book places for herself, Mr S Clist and Mrs H Stallard. 20.2 Healthwatch Voices winter edition noted. 20.3 Pension Regulator obligations noted. 20.4 Blackdown Healthy Living & Activity Centre (BHLAC) has asked for permission and funding to block up one door and insert another door elsewhere. Mr L Povah believes the cost would be around £2000. Mr L Povah to seek further information. BHLAC has also written asking for funding towards heating bill. Carry forward to next meeting. 20.5 Email received from parishioner reference policy on future housing in Hemyock. Clerk to acknowledge correspondence whilst council considers. 20.6 MDCC Local Plan Review – clerk to acknowledge receipt.</p>	Clerk LP Clerk Clerk
<p>21. <u>Blackdown Hills Parish Network Update</u> Nothing to report.</p>	
<p>22. <u>Primary School</u> Nothing to report.</p>	
<p>23. <u>Items raised by Councillor</u> Nothing to report.</p>	
<p>24. <u>Items raised by Councillors</u> 24.1 Stephen Walford to be thanked for visiting Hemyock.</p>	Clerk

24.2 Sir Tim Smit is at Uffculme School on 22 nd February discussing impact of the Junction 27 development.	
24.3 Clerk to send the council's condolences to Sam Mather's widow, Ruby. The council appreciated his contribution to the community over many years.	Clerk
25. <u>Date of next Meeting</u> Tuesday 21 st February at 7.30pm, Forbes Lounge, Parish Hall	

Signed Dated