

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 1st July 2015

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Mrs D Evans (Parish Clerk) Councillor R Radford (County Councillor), from item 10.4, and 11 members of the public.</p> <p><u>Apologies</u> Councillor F Rosamond (District Councillor)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 5.1 – Mrs H Stallard, Mr R Calcraft, Mr N Punnett, and Miss P Lawrence have a personal interest as they are all members of the Parish Hall Committee. Agenda item 8.3 – Hemyock Parish Council has used the services of the applicant’s tree surgery business in the past. Agenda item 9.2 – Mrs H Stallard has a personal interest as she is a trustee of the Blackdown Support Group. Agenda item 11 - Mr S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council of its management of the commons. Agenda item 12 - Mrs H Stallard has a personal interest as she is a member of Longmead Management Group Agenda item 16 – Mrs H Stallard has a personal interest as she is Chair of The Garages Committee. Mr R Calcraft has a personal interest as he is a member of The Garages Committee.</p> <p>Agenda item 24 – Old Station Yard Site. A dispensation request has been received from councillors who are directors and/or members of the Upper Culm Community Land Trust. Although the trust has no direct involvement with Planning Application reference number 12/001498/OUT, the Design & Access Statement makes reference to the possibility of an affordable house being transferred to the CLT. For this reason, the dispensation requests that all councillors who are directors/members of the CLT may speak and/or vote on all matters relating to this site as it is believed that it is in the interests of persons living in the area. <i>The directors and members left the room whilst this was considered.</i> PROPOSAL: The council agrees to grant a dispensation to the directors and members of the CLT to speak and vote on all matters relating to the site until the next election May 2019. PROPOSED: Miss P Lawrence SECONDED: Mr N Moon DECISION: passed, all agreed. <i>The directors and members returned to the room.</i></p>	
<p>3. <u>Public Participation</u></p> <p>3.1 Hemyock Lights Brigade – a member of public asked that the council reconsiders the proposed donation to this project. He believed the amount being proposed should be increased.</p> <p>3.2 Footpath to primary school has been inadequately patched in two places. Clerk to establish if this is a temporary fix and whether more works are planned.</p> <p>3.3 Cemetery – more graves need levelling – Caretaker to liaise with clerk.</p> <p>3.4 St Margaret’s Stream – the stretch by the church needs some attention. Mr L Povah to liaise with Young Farmers’ Club to see if they would be willing to help.</p> <p>3.5 Himalayan Balsam opposite floodbridge needs pulling. A group of councillors (Ms J Pritchard, Mr N Punnett and Mr L Povah) and parishioners volunteered to attend on Tuesday 7th July at 7.30pm and pull it up. Clerk to obtain advice from AONB reference removal and destruction and also to seek permission from landowner.</p>	<p>Clerk</p> <p>Clerk LP</p> <p>Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The Council minutes of the 3rd June & 18th June meetings are approved.</p>	

<p>PROPOSED: Mr T Barton SECONDED: Ms J Pritchard DECISION: passed (all in favour)</p>	
<p>5. <u>Matters arising</u> 5.1 Purple Peril - Mr L Povah obtained a quote to strip and repaint the shelter. Mr L Povah was asked to obtain further quotes, one with the council providing the paint and a second one for stripping and repainting the roof but leaving the galvanised columns and seats as bare metal. 5.2 Church Fete – Mr D Atlee kindly agreed to lend the parish council a gazebo in case of inclement weather. Clerk to brief Miss P Lawrence of on-going projects. 5.3 Section 106 – The chair and clerk met with MDDC’s Section 106 officer to clarify current position with regard to existing/available funds. The existing balance is secure and does not have to be spent by a certain date. Chair to liaise with Longmead Management Committee to arrange a quote for the next phase of the drainage works required for the football pitches.</p>	<p>LP Clerk Chair</p>
<p>6. <u>District Council Report</u> Councillor Rosamond sent the following report:- The Council is beginning to resume business after the election period. The Cabinet meets on Thursday and has a heavy Housing Services agenda, with consideration of strategies on Anti-Social Behaviour, Housing Service Harassment policy, Domestic Abuse policy, Pets and Animals policy, Tenant Involvement strategy and, interestingly, a Hoarding policy to foster action when properties are cluttered or hoard large amounts of possessions, including animals, clogging up living space. In extreme cases it may be necessary for the Housing Service to start tenancy enforcement action. On the other side of the coin, a Compensation policy will be applied to compensate tenants for loss or inconvenience when service standards are not being met. Waste Servicesa very misleading report was published in the Gazette criticizing the proposed changes to the Waste service. An MDDC press release has indicated the reverse- the proposed roll out of green boxes is going well; recycling tonnages are up considerably and black bag tonnages are down. Devon CC should see a reduction in disposal of waste to landfill which should generate further savings from which MDDC may also benefit. Overall the scheme will deliver value for money, though there is some public dissatisfaction with the potential charge of £47 pa for the removal of garden waste - a discretionary service deemed no longer affordable. Play area closures... because of overprovision of play area a review is being conducted of 27 play areas which is open for online public consultation for the next 6 weeks .Letters will be sent to schools for the attention of parents and a press release will be issued. A decision will be made in September. I have no further information on Government plans to foster the sale of Housing Association properties to sitting tenants (whether or not in an AONB) although I have expressed concern to Neil Parish, MP, about its impact on Parishes/Community Land Trusts and their aspirations to build for the community, for a potential holding lasting but 3 years.</p>	
<p>7. <u>County Council Report</u> See later in agenda.</p>	
<p>8. <u>Planning</u> The following applications were considered:- 8.1 15/00909/FULL – Post Office, Hemyock. Erection of first floor extension over sorting office. PROPOSAL: The Council supports the application and makes no further comment. PROPOSED: Mr N Moon SECONDED: Mr T Barton DECISION: passed (all in favour) 8.2 15/00924/FULL – Highwood Farm, Culm Davy, Hemyock. Erection of an agricultural building to store fodder. PROPOSAL: The Council supports the application and makes no further comment. PROPOSED: Mr S Clist</p>	

SECONDED: Miss P Lawrence

DECISION: passed (all in favour)

- 8.3 15/00960/FULL – Byes Farm, Hemyock. Demolition of original farmhouse, erection of a replacement dwelling to incorporate existing stone farmhouse and conversion of existing barn to garaging with offices.

PROPOSAL: The Council supports the application and makes no further comment to MDDC. However, in view of the age and nature of the barn on site, the council would like to visit on Monday 6th July, subject to approval from the applicant.

PROPOSED: Mr N Moon

SECONDED: Mr T Barton

DECISION: passed (9 for, 1 against)

Approval noted for the following applications:-

- 8.4 15/00699/FULL - 1 St Margaret's Close, Hemyock. Erection of a two storey side extension and single storey extension to the rear with associated decking area.

- 8.5 15/00648/FULL - Rodleigh Farm, Hemyock. Erection of a building to provide retail/office and storage facilities.

Withdrawal of the following application noted:-

- 8.6 15/00524/FULL - Fourways Barn, Hemyock. Conversion of redundant agricultural barn to dwelling and erection of car port.

9. Finance

9.1 Income & Expenditure

Income

	£	
1	2.99	interest
2	0.04	interest
3	144.00	Paul Fudge Funerals
4	170.00	Pring & Son

Expenditure

	£	Payee	Reason
1.	28.00	BHLC	Room Hire
2.	19.25	Hemyock Parish Hall	Room Hire
3.	97.50	MDDC	Planning fee BMX track
3.	560.77	D Evans	Clerks wages and expenses
4.	224.49	I Pike	Grass cutting village & cemetery
5.	144.00	R Calcraft	Millhayes grass cutting
6.	51.46	Classy Glass	Bus shelter replacement glass
7.	100.00	R Taylor	Footbridge strim and tidy, bmx track and litter pick up
8.	150.00	DALC	New councillor training
9.	360.00	Grant Thornton	External audit fee
10.	105.40	Southern Electric	The Garages

BANK ACCOUNT RECONCILIATION

COMMUNITY ACCOUNT	112,856.00
DEPOSIT A/C	52,024.60
GF A/C	704.18
P3 A/C	1,730.58
LONGMEAD	1.27
TOTAL	167,316.63

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed

PROPOSED: Mr S Clist

SECONDED: Mr T Barton

DECISION: passed. All agreed. (Mr R Calcrafft abstained)

9.2 The following recommendations were considered from the Finance Committee:-

9.2.1 Citizens Advice Bureau – 29 Upper Culm residents received advice from the CAB last year.

PROPOSAL: Council makes a donation of £150 to Citizens Advice Bureau.

PROPOSED: Mr N Punnett

SECONDED: Mr L Povah

DECISION: passed (all in favour)

9.2.2 Blackdown Support Group.

PROPOSAL: Council makes a donation of £800 to the Blackdown Support Group.

PROPOSED: Mr N Punnett

SECONDED: Mr T Barton

DECISION: passed (all in favour). Mrs Stallard abstained from the vote due to her being a trustee of the Blackdown Support Group. Mr S Clist abstained from voting.

9.2.3 Hemyock Lights Brigade. This group is looking to light up the village over the festive period.

Whilst supporting the aims of the group, the committee felt that financial support should be limited to a £100 donation as the period over which the parishioners will benefit will be relatively short.

PROPOSAL: The council makes a donation of £100 to the Hemyock Lights Brigade and full (non-financial) support is given to the group and its ventures.

PROPOSED: Mr N Punnett

SECONDED: Miss P Lawrence

An amendment to this proposal was made

REVISED PROPOSAL: The council makes a donation of £250 to the Hemyock Lights Brigade to purchase a replacement star for St Mary's Church tower, full (non-financial) support is given to the group and its ventures and financial support to the group is reviewed annually.

PROPOSED: Mr S Clist

SECONDED: Mr L Povah

DECISION: passed (all agreed, 2 abstentions).

9.2.4 The Parish Pump refurbishment - The committee considered the quotes received from specialist companies to dismantle, repair, repaint and reinstall the pump. Additional detailed paintwork will be required.

PROPOSAL: The council accepts the quotations of £1,344 (dismantle, repair and reinstall) and £500 (shot blast, etch, prime and powder coat) and approves any further repairs that may become apparent only after the pump has been dismantled to a total value of £2,000.00.

PROPOSED: Mr N Punnett

SECONDED: Mr N Moon

DECISION: passed (all in favour)

PROPOSAL: The council seeks further tenders for the detailed painting once the exact specification is known.

PROPOSED: Mr N Punnett

SECONDED: Mr N Moon

DECISION: passed (all in favour)

9.2.5 The Garages committee has requested that it pays its own services bills (electricity, water and oil). The council had agreed to underwrite and financially support the group for at least five years.

PROPOSAL: The council continues to budget to provide a safety net, should The Garages require it, of £5,000.00. This to be reviewed annually.

PROPOSED: Mr N Punnett

<p>SECONDED: Mr S Clist DECISION: passed (all in favour)</p> <p>9.2.6 The Local Government Act 1972 – S137 Free Resource, Class 10 permits expenditure for recognition of exceptional or outstanding public service. PROPOSAL: The council purchases suitable recognition awards and presents them to the three long-serving, former councillors (Mr R Hart, Mr J Edwards and Mr I McCulloch). Also recognition certificates are presented to Mr S Major and Mr R Brooke, having served at least one full term. Maximum total expenditure to be £180. PROPOSED: Mr N Punnett SECONDED: Mr R Calcraft DECISION: passed (9 for, Mr S Clist was against as he felt the sum was insufficient)</p> <p>9.2.7 Publicity Material PROPOSAL: The council purchases a pop-up visual display to use at future events, fete, market etc. To a maximum of £95.00. PROPOSED: Mr N Punnett SECONDED: Mr S Clist DECISION: passed (all in favour)</p> <p>PROPOSAL: The council purchases other publicity materials to a maximum of £50. PROPOSED: Mr N Punnett SECONDED: Mrs H Stallard DECISION: passed (all in favour)</p> <p>9.2.8 Training PROPOSAL: The council agrees to two members of the Commons Management Group attending a future local botanical training session at £35 each. PROPOSED: Mr N Punnett SECONDED: Miss P Lawrence DECISION: passed (all in favour)</p> <p>The members of the finance committee were thanked for their efforts.</p>	
<p>10. <u>Clerk Update</u></p> <p>10.1 Open Spaces – the clerk has received a letter from Open Spaces reference the management of Hemyock Common. She has asked them to provide her with more information and will suggest a meeting on site to discuss the issues raised.</p> <p>10.2 Cemetery trade waste – clerk confirmed the trade waste was unaffected by recent changes to other waste collections.</p> <p>10.3 Speed monitoring in village – a meeting took place with Mark Goulding, Police Road Casualty Reduction Officer, to explain the results of the speed survey. In summary, there is not a problem with speeding in the village and, therefore, it is unlikely that any traffic calming will be introduced. The parish could choose to form a Community Speed Watch team (minimum 6 volunteers), possibly working with the school. Mr N Punnett has drafted a communication to go in The Pump. Clerk to circulate.</p> <p><i>Councillor R Radford arrived</i></p> <p>10.4 A meeting with Clayhidon & Culmstock parish councillors to discuss TAP fund monies for Lengthsman/highway works has been arranged for Wednesday 8th July at 7.30pm.</p> <p>10.5 Floodbridge - DCC has confirmed it has checked its records and cannot find any evidence of agreeing to adopt the floodbridge. In all cases of structural adoption, DCC has agreed and signed an ‘approval in principle’ document and has agreed a commuted sum to cover maintenance anticipated over the life of the structure. If HPC is able to produce these documents then DCC will consider adoption. Mr L Povah will provide background information to clerk to communicate back to DCC. The parish council had to build the bridge to DCC’s specification in order that it would adopt it. If DCC would be looking for a commuted sum to cover maintenance, HPC may decide not to proceed with any potential adoption.</p> <p>10.6 Police - PCSO Tracey Peters reported that:-</p>	<p>Clerk</p> <p>Clerk</p> <p>LP</p>

<p>There is only one crime to report for June, which was some minor criminal damage to a dwelling. There were 15 incident logs reported to the police, which included 3 relating to traffic incidents, 3 neighbourhood disputes, and 2 domestic related incidents. Following information received by myself, I planned a small operation on Saturday 20th June, in order to locate a tent at the skate ramps. Some drugs paraphernalia was found by the tent, along with a large quantity of litter, which was mainly drink bottles and cans. The tent was dismantled and has been placed in our property store at Cullompton Police Station. Whilst we did not find anyone at the location, we hope our action will disrupt the drug activity which was clearly taking place at the location. If anyone has any further information regarding this, would you kindly let me know?</p>	
<p>7. <u>County Council Report</u> Councillor Ray Radford reported:- Tom Vaughan and Richard Brown are now the contacts for DC Highways. The budget came in with a £49k underspend. DCC continues to lobby South West MPs for a fairer share of central government spending. DCC recycling figure is 54.8% and MDDC figure is 46.7%. Councillor R Radford raised the issue of £10,000 grant which is being held reference Station Road pavements. This money will not be held indefinitely. Chair to progress this with remaining homeowner and report back.</p>	HS
<p>11. <u>Commons Management Group</u> Mr Clist reported the following recommendations:- PROPOSAL: The Commons Management Group is charged with carrying out a formal investigation into the provision of a community orchard/environmental/allotment area for the parish. PROPOSED: Mr S Clist SECONDED: Ms J Pritchard DECISION: passed. (all agreed).</p>	
<p>12. <u>Longmead</u> The AGM was held on 29th June. New members of the committee were elected, included a representative from the dog walkers of the village. The clerk reported that the planning application for the relocation of the BMX to Longmead had been submitted to MDDC. She awaits further detailed plans from the BMX designer for submission to MDDC together with a flood risk assessment. This is not expected for another month.</p>	
<p>13. <u>Highways</u> Nothing to report.</p>	
<p>14. <u>Cemetery</u> The clerk has received a request from a parishioner to install a bench in the cemetery in memory of his late wife. The clerk has met with the parishioner and caretaker and selected an agreeable site. PROPOSAL: The council permits the installation of a memorial bench at the agreed location in Hemyock Cemetery. Clerk to clarify that the parishioner will be responsible for future maintenance of the bench. PROPOSED: Mr T Barton SECONDED: Mrs H Stallard DECISION: passed. (all agreed).</p>	
<p>15. <u>Footpaths</u> Nothing to report.</p>	
<p>16. <u>The Garages Youth Centre</u> The final works to the electrics have been completed and clerk to pay invoice when received. Mr L Povah reported back his findings on replacing the current external doors with something more robust. The quotes were in the region of £2,425. No further action to be taken at this time.</p>	
<p>17. <u>Parish Plan</u> Miss P Lawrence reported that she has been gathering information and we need to agree a date for a future meeting.</p>	
<p>18. <u>Correspondence</u></p>	

18.1	Email from Western Power Distribution – asking for approval of ground mounted substation at Longmead. A site visit to be arranged by clerk with WPD, Chair of Longmead, Mr L Povah and Chair.	Clerk
18.2	DALC – email asking for four nominees for county committee. Agreed 3 candidates known to the council.	
18.3	Email from Police ref Culm Valley Super Group – meeting on Monday 6 th July noted. Chair to attend	
18.4	Open Spaces Summer Booklet noted and passed to Mr S Clist.	
18.5	East & Mid Devon Community Safety Partnership latest newsletter noted.	
19.	<u>Items raised by Chairman</u> Nothing to report	
20.	<u>Items raised by Councillors</u> 20.1 Letter of thanks to be sent to Mr Stephen Major, Litter Picking Coordinator. 20.2 Letter of condolence to be sent to Geoffrey Sworder’s family. 20.3 Letter of condolence to be sent to Ewart Champion’s family 20.4 During refurbishment, the contractor discovered additional works required to one of the village benches. 6 new slats have been purchased and the additional costs will be £150.00.	
21.	<u>PR</u> The Council requested PR on the following topics: <ul style="list-style-type: none"> • Speed survey results and volunteers required for Speed Watch team 	
22.	<u>Date of the Next Council Meeting.</u> Wednesday 5 th August 2015 in the Forbes Lounge	
23.	<u>Exclude Press & Public</u> Chair moved under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted PROPOSAL: Press and public are excluded from the rest of meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted PROPOSED: Mrs H Stallard SECONDED: Mr S Clist DECISION: passed (all in favour)	
24.	<u>Sale of Old Station Yard Site</u> The clerk explained the latest information from the council’s legal adviser concerning the ransom strip and the clauses required within the draft agreement. PROPOSAL: Clerk to inform legal adviser that the council wishes all rights to be reserved within the agreement. PROPOSED: Mr S Clist SECONDED: Mr R Calcraft DECISION: passed (all in favour)	

Meeting closed at 10.25pm

Signed

Dated