

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 2nd April 2014

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr I McCulloch, Mr S Major, Mr R Calcraft, Mr T Barton, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr F Rosamond, Mr Hart, Mrs D Evans (Parish Clerk) and 11 members of the public. <u>Apologies</u> Mr R Radford</p>	
<p>2. <u>Public Questions</u></p> <p>2.1 Refuse Collection – New timetable is causing problems. Many parishioners missed the early on collection 2nd April. It was thought the bin men did not start before 7am. <i>MDDC has asked people to bear with them whilst initial teething problems are sorted out. Parishioners should have received a new calendar of collection days. Rubbish needs to be put out for collection by 6am. If individuals experience problems they need to contact MDDC direct on 01884 255255 or email customerservices@middevon.gov.uk. Post meeting the Clerk established that previously it had been confirmed that bin men start at 6am and recycling at 7am.</i></p> <p>2.2 Levelling of Graves – There is an ongoing problem with graves not being levelled making it difficult to mow the grass etc. <i>Clerk to liaise with Mr I Pike to resolve.</i></p> <p>2.3 The motorway surface between Junction 27 and Junction 28 southbound needs work. <i>Clerk to report</i></p> <p>2.4 A parishioner commented that he had installed BT Infinity (superfast broadband) ,the speed was impressive and he would recommend it.</p> <p>2.5 A parishioner suggested that the council might consider an office for the Clerk, perhaps at The Garages, rather than installing a new telephone line at the Clerk’s home address. This would then enable members of the parish to visit the Clerk to inspect documentation. <i>Please see 9.2.</i></p> <p>2.6 A parishioner suggested that the Blackdown Healthy Living Centre should be charged rent for their building and that this income could be used to offset any costs related to running The Garages.</p> <p>2.7 A parishioner asked for clarification about the income from the houses at Griffin Close. <i>The Upper Culm CLT owns the land and receives a ground rent from the properties.</i></p> <p>2.8 Shooting at Hemyock Common outside of the times agreed with the Gun Club has been reported. <i>This was referred to the Commons Management Group (CMG)</i></p> <p>2.9 A parishioner raised the subject of the road closure at Blackwater Lane. This is due to a collapsed culvert. DCC Highways has confirmed it is not on their matrix. There is no confirmation from Highways when this will be fixed and residents have to travel via Culmstock to come into Hemyock. The closure has split a farm in two. What will the parish council do about it? <i>See item 14 below.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p>3. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is the Chair of the Youth Garages Project Committee • is a member of the Parish Hall Committee • is a member of Longmead Management Committee <p>Mr Calcraft</p>	

<ul style="list-style-type: none"> • is a Member of the Youth Garages Project Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr Brooke</p> <ul style="list-style-type: none"> • Has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project. • is a member of the Upper Culm Community Land Trust <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is Chair of Longmead Management Group <p>Mr Barton</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • Has a disclosable pecuniary interest in agenda item 8.2 and will not participate in or vote on the matter. 	
<p>4. <u>Minutes from Previous Meetings</u></p> <p>4.1 PROPOSAL: The Council minutes of the 5th March meeting are approved. PROPOSED: Mr Barton SECONDED: Mr Povah DECISION: passed (all in favour) Mr S Major abstained</p> <p>4.2 PROPOSAL: The Council minutes of the 6th March meeting are approved. PROPOSED: Mr Major SECONDED: Mr Calcraft DECISION: passed (all in favour).</p> <p>It was noted that there was a fantastic turn-out for the 6th March meeting (140+). Thanks to Mr McCulloch for chairing and Mr S Major for his presentation. Thanks also to Mrs J Redwood and Mrs L Clist for their time and effort in producing a pro forma letter for parishioners.</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Benches</u> – Photographs of the benches have been taken and Mr McCulloch and Mr Clist will liaise over necessary works. Clerk will be kept informed so that she may update the asset register.</p> <p>5.2 <u>Asset Register/Insurance Review</u> – Clerk has issued councillors with a draft asset register. Councillors were asked to review and comment as applicable. The Clerk has met with the insurance agent and will make any adjustments to the policy once the asset register has been finalised.</p>	<p>IM/SC</p> <p>All</p>
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond reported:-</p> <ul style="list-style-type: none"> • Public conveniences will be discussed at the cabinet meeting on 3rd April. More news to 	

<p>follow.</p> <ul style="list-style-type: none"> • MDDC is investigating the potential compulsory purchase of a property in Cullompton High Street. • MDDC Planning confirms it does not have funding available for projector screens for Parish councils. • Open Space & Play survey – MDDC has commissioned a survey to collect information about how much and what type of open space/outdoor facilities are required to meet the needs of local people. The study will be used by MDDC as part of an evidence base for the Local Plan and it will also feed into considerations regarding the use of Community Infrastructure Levy (CIL) funds collected by the District Council in relation to development proposals. • MDDC Local Plan Review – similar feedback was made at recent Culmstock meetings (problems with sewerage and roads) 	
<p>7. <u>County Council Report</u> Nothing to report.</p>	
<p>8. <u>Planning</u> Applications received for:-</p> <p>8.1 14/00374/FULL – Variation of condition (2) of planning permission 09/01775/FULL to allow the substitution of revised drawings in relation to the garages. Hillcott, Hemyock PROPOSAL: The Council supports the application subject to a pre-commencement condition that the second garage door is changed into a residential door and the boundary wall is extended to prohibit vehicular parking. PROPOSED: Mr Major SECONDED: Mr Povah DECISION: passed (all in favour). <i>HPC need to monitor this and report to enforcement officer if necessary.</i></p> <p>8.2 14/00311/TPO – application to fell one ash tree protected by TPO 4/26/04/TP8. Land to East of Bailey Lodge, Culmstock Road, Hemyock Mr Barton was asked to clarify several matters in relation to the tree. PROPOSAL: The Council supports the application subject to a replacement tree being of a minimum standard. PROPOSED: Mr Major SECONDED: Mr Clist DECISION: passed (all in favour). Mr Barton did not vote due to disclosable interest. Approval noted for:-</p> <p>8.3 14/00184/CLP – Certificate of Lawfulness for the proposed installation of an Air Source Heat Pump. Shortlands, Hemyock</p> <p>8.4 14/00039/FULL - Erection of single storey extensions to house to form garden room with balcony above/conservatory, porch, wet room and water treatment room. Scotland Farm, Hemyock.</p>	

9. Finance

9.1 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	81.26	Pring & Son (Lowman)
2.	99.56	Manning & Knight (Mutter)
3.	142.51	Pring & Son (Crates)
4.	.04	Interest G/F a/c
5.	.80	Interest 14 day a/c
6.	.44	Interest P3 a/c
7.	.04	Interest G/F a/c

Expenditure

	£	Payee	Reason
1.	598.49	D Evans	Clerk's wages and expenses
2.	27.00	MDDC	Cemetery waste 6 collections
3.	27.5	Hemyock Parish Hall	Room Hire
4.	24.08	Southern Electric	The Garages
5.	219.64	DCC	Photocopying

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	55,792.43
DEPOSIT A/C	51,988.70
G/F A/C	704.18
P3 A/C	1,289.67
LONGMEAD	1.27
TOTAL	109,776.25

PROPOSAL: that all income is agreed and the above cheques/payments are paid/agreed

PROPOSED: Mr Edwards

SECONDED: Mr Povah

DECISION: passed. All agreed.

Other Finance

9.2 The council discussed setting up a new telephone line at the Clerk's home address as well considering a parishioner's request to establish an office for the Clerk in Hemyock. It was agreed that an office was unnecessary, more expensive than working from home and not practical.

PROPOSAL: the council agree to install a new telephone line at the Clerk's home address. A 12 month contract to be signed subject to call rates being confirmed with Chair/Vice Chair.

PROPOSED: Mr McCulloch

SECONDED: Mr Major

DECISION: passed. All agreed.

Clerk

10. Clerk Update

10.1 Valuation of Old Station Yard Site – the District Valuer (DV) has confirmed the developer has made an offer. Clarification of several matters is necessary and Clerk should have more news next month.

10.2 Parish Mapping – This software may be of interest to the council. Clerk will spend some time looking at the detail and report back next month.

10.3 Police Report – PCSO Tracey Peters sent the following report:-

There has only been one crime to report for the past month which was some minor criminal damage. There were nine logs reported to police which included a missing person, assistance with seizure of some animals, and a concern for welfare of a resident. We have also had reports concerning speeding of vehicles in Culmbridge Road. Police have recently conducted a speed check in the area and offered words of advice to drivers

Clerk

10.4	exceeding the speed limit. This will continue to be monitored. Police also attended an incident on 31 st March, whereby a lorry had driven into a lamp post in Eastlands. Railings & Pump Maintenance – Mr Hart has inspected the Pump and railings and it is his opinion that the Eastern and Northern railings and shed need attention, as does the Pump. Clerk to follow procurement policy and seek three quotes. The council will buy the paint and claim the VAT back. Rustoleum paint was suggested. Clerk to liaise with Mr Brooke.	Clerk/RB
10.5	Financial Regulations – NALC has just issued new Financial Regulations including internet banking. Clerk will review and report back	Clerk
10.6	Year End Accounting – Clerk has received annual pack from external auditors, Grant Thornton.	
10.7	Bus Service – The Clerk has investigated whether any new bus services are planned. DCC confirmed that no bus services in the area are commercially viable, those that do exist rely on County Council subsidy. There are no plans at present to extend these. There have in the past been services to Cullompton and Exeter and more frequent services to Tiverton but these have not been well supported. Unfortunately, at present, there is no spare funding to underpin any attempt to revive these. The Clerk was informed that if the parish council wishes to explore the case for improved services, then it needs to consider a local transport needs survey. Clerk will pursue this.	Clerk
10.8	DCC is gathering information for its flood risk management strategy and is asking for parish info on sand bag policy. Clerk to confirm Hemyock does not have any sand bags. Individuals need to do what they can to protect themselves. Council will consider arranging an afternoon session in the summer with specialist providers who can give advice on how best to protect against flooding.	Clerk
10.9	National Federation of Young Farmers' Clubs – will be holding an historic event on Saturday 12 th April at 2pm to bury a time capsule at Higher Millhayes.	
11. <u>Code of Conduct</u> PROPOSAL: the council adopt the current MDDC code of conduct and rescind its adoption of the NALC code of conduct for parish councils. PROPOSED: Mr McCulloch SECONDED: Mr Povah DECISION: passed. All agreed.		
12. <u>Commons Management Group (CMG)</u> Mr Clist, Chair of CMG, reported that there was a good turnout for the swailing and coppicing day at Shuttleton Common. Mr Clist had received favourable feedback from residents, Natural England and Devon Wildlife Trust. The signage for 'dogs on leads' would be erected at Hemyock and Shuttleton soon. The unsolicited shooting raised in 2.87 above will be investigated by the CMG.		
13. <u>Longmead</u> The next committee meeting will be 28 th April and the date for the AGM will be agreed at this meeting.		
14. <u>Highways</u> The collapsed culvert at Blackwater Lane needs to be repaired. It is causing problems for residents and delivery drivers. Clerk will investigate with Ray Radford reason(s) for any delay. It was suggested that the works could be organised by the parish council and the costs claimed back from Highways.		Clerk
15. <u>Cemetery</u> Nothing to report.		
16. <u>Footpaths</u> The Footpath 48 Burleyhayes public enquiry took place. The inspector needs to clarify one aspect of the route and has been granted two weeks to modify the order. He will make his decision shortly.		

<p>17. <u>The Garages</u> Grand Opening is Friday 11th April at 4pm. The number of volunteers has increased and there are now 3 adult volunteers per session. If anyone would like to volunteer please see The Garages Facebook page or contact Lynn Taylor 680104.</p>	
<p>18. <u>CLT</u> Neil Punnett sent the following report:- March 2014 has been a special month for the Upper Culm Community Land Trust. Just over a year after planning permission was granted for twelve affordable homes to be built at Griffin Close the first nine families moved into their rented homes on Monday 24th March. The three shared equity homes will be occupied soon. Eleven of the families allocated the homes are local people, including one from Culmstock. Two other local families originally allocated the homes pulled out and so a family from Cullompton has moved in. The latter was insisted on by Mid Devon District Council in spite of intense pressure from the CLT and from Hastoe Housing Association to allow a local childless couple to be allocated the remaining home. Hastoe are now submitting an application to MDDC to alter the planning permission such that under-occupancy of the homes for local households will be allowed in future re-lettings. This would allow childless couples from Hemyock to be allocated a home once all Hemyock families had been allocated so there should be no need for outsiders in future if the planning committee approve the alteration. It is great to see Griffin Close providing affordable homes for local people (well, 11 out of 12 anyway!). Now that curtains have appeared in the windows and plant pots on the front gardens Griffin Close is becoming a living community and we are sure that it will prove to be an important addition to Hemyock, helping to sustain village life well into the future. In other business the CLT has been working on an application to the Rural Community Energy Fund to support a feasibility study into the installation of a micro-hydro-electric turbine on the River Culm. The CLT was visited by a group from Ashcott in Somerset wishing to see the Griffin Close scheme and discuss the process involved in its development. The parish council will send a letter of support to the planning department at MDDC reference allocations to childless couples.</p>	Clerk
<p>19. <u>Devon Remembers World War 1 Project</u> The articles for the book have been written and now the task of editing begins. The book will be advertised soon and pre-order forms will be available from the post office and Spar.</p>	
<p>20. <u>Annual Parish Meeting (APM)</u> It was agreed that the Annual Parish Meeting will be held on Friday 16th May at 7pm in the Parish Hall (tbc). The theme will be centred on producing a parish plan for the village. Clerk will approach Catherine Bass, compiler of the Culmstock Parish Plan, to see if she might facilitate the evening and coordinate the plan's compilation. Clerk to ask all local groups for leaflets, displays and information for meeting.</p>	Clerk Clerk
<p>21. <u>Correspondence</u> 21.1 Invitation to The Garages opening – Friday 11th April at 4pm noted. 21.2 Glasdon leaflet noted. 21.3 A303 survey received. Clerk to put on village website. 21.4 MDDC – changes to recycling & refuse collections noted. 21.5 MDDC – Open Space and Play Area study/survey received. Clerk to liaise with Mr Clist to complete. 21.6 Open Spaces Leaflet noted. 21.7 MDDC Parish Matters March 2014 noted. 21.8 R Cottrell's Campaign West newsletter received. 21.9 MDDC – letter promoting available affordable housing. Clerk will circulate email if Hemyock or neighbouring parishes' houses are available. Clerk to also put on noticeboards. 21.10 Annual statement from Mary Waldron Trust received. 21.11 Email from parishioner ref questions concerning Hemyock Common. This was referred to</p>	Clerk Clerk Clerk Clerk

<p>the CMG for comment. Mr Clist objected to parishioner using the word ‘claimed’ when he clearly ‘stated’ that the question asked had been previously answered.</p>	<p>CMG</p>
<p>22. <u>Items raised by Chairman</u> The Chair attended a meeting on Broadband coverage in the Blackdowns at Upottery last month. It was well attended and the campaign needs support to ensure faster broadband coverage reaches all areas of the Blackdowns.</p>	
<p>23. <u>Items raised by Councillors</u> An update from DCC re traffic calming in the village was requested. <i>Clerk confirmed Phil Norrey Chief Executive, had emailed her informing that Highways would be in touch in the next week. More news is expected next month.</i></p>	
<p>24. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Annual Parish Meeting on 16th May at 7pm • Young Farmers Club – Time Capsule Burial • The Garages opening • Pre-ordering of the Devon Remembers Book will be available soon • A303 survey • Collapsed culvert – Blackwater Lane 	
<p>25. <u>Date of the Next Council Meeting</u>. Wednesday 7th May 2014 in the Forbes Lounge</p>	

Meeting closed at 9.45pm

Signed.....*Date*.....