

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 2nd December 2015

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) James Maben for item 6, and members of the public. Apologies: Mr T Barton</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 5.2 – Mrs H Stallard, Mr R Calcraft, Mr N Punnett, and Miss P Lawrence have a personal interest as they are all members of the Parish Hall Committee. Agenda item 11 - Mrs H Stallard has a personal interest as she is a member of Longmead Management Group. Agenda item 13- Mr S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council with regard to its management of the commons. Agenda item 13– Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock & Shuttleton Commons. Agenda item 16 – Mrs H Stallard has a personal interest as she is Chair of The Garages Committee. Mr R Calcraft has a personal interest as he is a member of The Garages Committee.</p>	
<p>3. <u>Public Participation</u> The following was reported:-</p> <p>3.1 Parking by parents dropping their children at the primary school is a problem. Residents' drives are being blocked and cars are parked on the pavement. Ms J Pritchard is a new school governor and will take this up with the school and report back. It was commented that the school was designed with a turning circle so that parents could drive in, drop children off and then continue out without the need for parking in Parklands/Logan Way.</p> <p>3.2 A parishioner alleged that the minutes of a previous Commons Management Group meeting were incorrect as they reported that a complaint had been made to St Margaret's Hospice about a charity shoot that was taking place on land opposite Hemyock Common. The parishioner went on to state that he had not been part of any complaint and was unaware of the shoot taking place. He had subsequently spoken to St Margaret's Hospice which confirmed that no complaint had been recorded. He asked that the minutes be corrected. <i>Post meeting, the clerk reviewed the minutes, there was no reference to a 'complaint' and, therefore, no further action is required. .</i></p> <p>3.3 Parking on pavements around the village was noted, Prowses and Hollingarth in particular. Clerk to mention in PR.</p> <p>3.4 Following the recent white lines repaint in the village there are still some areas that need repainting. Clerk to report to Highways</p>	<p>JP</p> <p>Clerk</p> <p>Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The Council minutes of the 4th November meeting are approved. PROPOSED: Miss P Lawrence SECONDED: Mr L Povah DECISION: passed (all in favour) Agenda item 19 Blackdown Healthy Living Centre – Community Nature Project – to receive an update from James Maben and reconsider. PROPOSAL: The Council brings this item up the agenda and deals with it when James Maben arrives. PROPOSED: Mr S Clist SECONDED: Mr L Povah</p>	

DECISION: passed (all in favour)		
5. <u>Matters arising</u>		
5.1 St Margaret's Brook – Mr S Clist will attend to debris. Mr L Povah & Mr S Clist will produce schedule of works for brook. Clerk will liaise as she has some information from the Environment Agency reference brook further downstream at Longmead.		LP/SC/Clerk
5.2 Purple Peril – the clerk has met with youngsters at the shelter. She will arrange a meeting to gather information about how the youngsters might like the shelter repainted.		LP/Clerk
5.3 Car park – MDDC has confirmed it does not wish to transfer the asset to the parish council and has asked for a contribution of £600. The parish council contributed £5,000 towards the set up costs of the car park and wants to ensure it is retained as a car park. It does not feel comfortable paying towards the upkeep now without any longer term guarantees. Councillor Frank Rosamond was asked to take this matter up with MDDC on behalf of the parish council.		FR
5.4 Station Road pavements – following a site visit with Highways and residents of Station Road. Highways confirms the minimum width pavement it would be prepared to adopt is 1.2m, with a minimum road width of 5.2m. Thus it is impossible to create a pavement without moving some residents' walls next to their bay windows. The clerk has some drawings from Highways showing the original proposals. Mr L Povah will inspect these drawings as it is believed they show a reduced pavement and road width. Councillor Ray Radford to be copied in on any correspondence with Highways.		LP/Clerk/RR
5.5 Speedwatch – the clerk has 6 volunteers and will now arrange for training to take place.		
5.6 Grass cutting – the clerk has received an amended schedule from MDDC asking for a contribution of £676.86. This to be referred to the Finance Committee.		Finance Committee
5.7 Lighting – clerk has received full report from DCC on all the lights in the village and timings etc, she will circulate.		Clerk
6. <u>Blackdown Healthy Living Centre – Community Nature Project</u> James Maben outlined in more detail the proposal for the community nature project at the Healthy Living Centre. He addressed the previous concerns the council had. PROPOSAL: The Council supports the idea subject to:- health and safety regulations and fire exits being adhered to. If the project is unsuccessful the site is cleared and returned to its original state. PROPOSED: Mr N Moon SECONDED: Mr R Calcraft DECISION: passed (all in favour)		
7. <u>District Council Report</u> Councillor Rosamond reported :- Budgets – there is a £800k shortfall. Changes to business rates – it is uncertain how this will affect MDDC. Recycling is going well. However, the recycling centre may need to move sites. A resident has reported the inconsistency in Symondsburrow/Simonsburrow on signage. 7.1 Efficiency Measures – clerk will feedback to Frank Rosamond 7.2 Town & Parish Charter – clerk will liaise with MDDC for complete report.		Clerk Clerk
8. <u>County Council Report</u> Councillor Radford reported:- Budgets - £9m over budget with a £34m cut next year. More redundancies are expected. The Police are looking at collaborating with the Fire Service. If you would like to hear first-hand from the Leader of Devon County Council, Councillor John Hart, on what kind of future we are facing, there will be an opportunity to attend a meeting in Cullompton. On Tuesday 8 December at 6:30pm. Councillor Radford was asked if DCC has enough salt for this winter and he confirmed he believed DCC is well stocked and has sufficient.		
9. <u>Planning</u> The following applications were considered:- 9.1 15/01855/FULL – Conversion of part of an existing office block to a dwelling. St Ivel		

House, Station Road, Hemyock.

PROPOSAL: The Council supports the application but would like the picket fence to be retained around the site and not replaced with a higher fence.

PROPOSED: Mr N Moon

SECONDED: Mr N Punnett

Mr S Clist asked that the meeting be moved to part 2 to discuss a sensitive matter. The chair agreed to hear him at the end of the meeting.

DECISION: no decision made – see later in minutes.

9.2 15/01852/FULL - Erection of single storey extension. 34 Castle Park, Hemyock.

A site visit was requested. Mr L Povah believed there was a planning condition on the site preventing development on the frontage affecting the open –plan feel of the development. Clerk to refer to MDDC. Site visit arranged for 10am Friday. A further planning meeting arranged for 7.30pm on Wednesday 9th December at Longmead.

Approval noted for:-

9.3 15/01388/FULL - Formation of riding arena and erection of stable block with tack room and hay store. Woodleigh Lodge, Hemyock.

9.4 15/01487/FULL – Fourways Barn, Hemyock. Conversion of redundant agricultural barn to dwelling and erection of car port (Revised scheme).

Certificate of lawfulness noted for:-

9.5 15/00940/CLP - Certificate of lawfulness for the proposed construction of a BMX track. Longmead, Station Road.

10. Finance

10.1 Income & Expenditure

Income

1.	31,750.00	Precept
2.	0.04	Interest
3.	50.00	AG Real
4.	50.00	Richard Grant
5.	72.00	Councillor contribution Pump unveiling
6.	2,351.80	BHLAC Insurance premium

Expenditure

	£	Payee	Reason
1.	718.07	D Evans	Clerk's wages and expenses
2.	0.50	HMRC	NI contribution
3.	200.00	St Marys PCC Hemyock	Pump Magazine donation
4.	250.00	Blackdown Hills Parish Network	Subscription
5.	51.00	Hemyock Parish Hall	Room hire
6.	60.00	DALC	Training fee
7.	72.00	DALC	Conference fee
8.	1,344.00	A Stones	Pump Refurbishment
9.	68.25	I Pike	Cemetery and village grass cutting
10.	500.00	R Porch	Bench refurbishment*

* cheque 101659 for £1,951.20 was incorrectly banked as £1,451.20. Bank has advised council to issue a further cheque for £500 to cover the shortfall.

ACCOUNT RECONCILIATION

COMMUNITY ACCOUNT	128,585.07
DEPOSIT A/C	52042.94
GF A/C	704.18
P3 A/C	1731.15
LONGMEAD	1.27

TOTAL	183,064.61	
<p>PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed PROPOSED: Miss P Lawrence SECONDED: Mr S Clist DECISION: passed. All agreed.</p> <p>10.2 Photos for Pump refurbishment – PROPOSAL: the clerk purchases 3 large framed pictures and 2 small framed pictures. PROPOSED: Ms J Pritchard SECONDED: Mr S Clist DECISION: passed. All agreed.</p> <p>Finance Committee Recommendations 10.3 Precept 2016/2017 PROPOSAL: the precept to be set at £74,513 for 2016/2017. PROPOSED: Mr S Clist SECONDED: Mr N Moon DECISION: passed. All agreed. The Finance Committee was thanked for its work putting together the figures and proposals.</p> <p>10.4 PROPOSAL: a donation of £800 is made to the Healthy Living & Activities Centre. £400 to be paid now to cover staff training and a further £400 to be paid in April, after the start of the new financial year. PROPOSED: Mr R Calcraft SECONDED: Ms J Pritchard DECISION: passed. All agreed</p> <p>Mr S Clist asked that it be minuted that in previous years the Culm Vale Gun Club has made donations to many local groups, such as the Healthy Living & Activities Centre, and it is a shame it has been unable to do so in recent years due to the ongoing complaints made against the club and the decline in membership as a direct result of those complaints.</p>		
<p>11. <u>Clerk Update</u></p> <p>11.1 Parish Pump – listed building consent has been applied for. A decision is expected by 15th January.</p> <p>11.2 Highways – has confirmed that the correct procedure to follow reference hedge cutting is for the parish council to remind all householders, then send personal letters and only then ask Highways to get involved. Highways has the authority to do the work and charge the householder for it. Highways has confirmed that it does not believe the hedge by the surgery is encroaching and causing a problem. It also suggests that the white line is painted to be in line with the surgery and has no bearing on the hedge itself. The parish council is unhappy with this response and will make further enquiries.</p> <p>11.3 Tradespeople – following the recent Pump article the clerk has been approached by one local person who would be interested in doing some work for the council.</p> <p>11.4 The clerk reminded the council of a recent letter she had circulated from a developer asking for a meeting to discuss possible uses of the land. The clerk was instructed to advise the developer that it would only comment if and when a planning application was submitted in the usual way.</p>		
<p>12. <u>Longmead</u></p> <p>12.1 BMX track. Planning permission has been granted for the relocation of the BMX track to Longmead. The clerk has spoken with the developer and he believes he will be in a position to move it in April next year.</p> <p>12.2 Play Area – Roy Brooke, Brookridge Timber, has kindly agreed to look at the actions arising from the latest play area inspection report. He will notify the clerk of any actions he is unable to do. Brookridge Timber was thanked for its continued support.</p>		
<p>13. <u>Highways</u></p>		

PL

<p>13.1 The clerk has spoken with Highways which confirms that South West Water has inspected the shutlake on Station Road and a report is awaited. Highways expects South West Water to assume responsibility and resolve any problems on this occasion.</p>	
<p>14. <u>Commons Management Group</u> Mr S Clist updated the group as follows:-</p> <ul style="list-style-type: none"> • Devon Biodiversity Records Centre has completed its surveys of Hemyock & Shuttleton Commons and both have moved out of ‘red status’ into ‘amber status’, recognising the start of management on both commons. • Devon Wildlife Trust will send through a new lease agreement for the council to approve for Lickham and Ashculme Commons. • Volunteering days will be arranged for March next year. 	
<p>15. <u>Cemetery</u> More graves have been levelled thus saving Mr I Pike time with his mowing and general maintenance. A query arose with a grave which the undertaker believed the council had agreed could be left unlevelled. The council is unaware of any such arrangement and the clerk is asked to inform the undertaker accordingly.</p>	Clerk
<p>16. <u>Footpaths</u> 16.1 Letter from DCC noted informing of public inquiry on 8th December at 10am reference modification order to footpath 2 and bridleway 38 (Culmstock) and byway 1 (Hemyock). 16.2 Letter from Natural England noted giving approval for raised walkway. Mr L Povah was thanked for his efforts in coordinating the footpaths work.</p>	
<p>17. <u>The Garages</u> Nothing to report</p>	
<p>18. <u>Parish Plan</u> Following the open meetings to gather information from parishioners, a meeting will be held in January to collate the information and to decide the next steps to be taken towards updating the Parish Plan.</p>	
<p>19. <u>Housing Needs Survey</u> The subject of updating the housing needs survey was raised. The clerk confirmed that she has established that:- a survey is valid for 5 years and the current parish survey is dated May 2011. Each year MDDC fund up to 3 housing needs surveys. Devon Communities Together (DCT) will complete an independent report and require funding from MDDC with a parish donation of £300. Without funding the cost will be approx. £2500. A developer may approach DCT but will require support from the parish council before it will consider any request. Mr L Povah suggested that the parish council had supported the draft MDDC Local Plan and that plan suggested there would be no further private housing outside of the present permitted development area for Hemyock. The parish council endorsed the local plan with its 10 additional private homes within the permitted development area (old bus depot site). He also mentioned that the Upper Culm Community Land Trust has recently voted to support a proposed development outside of the permitted development area of 22 homes, 8 of which would be affordable and 14 of which would be private housing. He felt the Parish Council should not support such a scheme because of the additional private homes outside of the permitted development area. He suggested that the directors of the Community Land Trust who are also parish councillors should consider their position as they are adopting opposite positions on this issue. The clerk was asked to contact MDDC with a view to requesting funding in the new financial year. The clerk suggested that if there was a developer who was looking to develop then perhaps he should be asked to fund the housing needs survey. Mr N Punnett commented that parish councillors are elected to serve all in the parish not just those holding one particular view and they can only learn the collective views of the parish by a whole community survey. The purpose of a new Local Housing Needs Survey would be to ascertain the level of need for affordable housing in Hemyock in order that the parish council and MDDC can express a clear view on any future planning applications from a position</p>	

of knowledge of the facts.	
<p>20. Correspondence</p> <p>20.1 Letter from Tiverton Ring & Ride – asking for financial support. Referred to Finance Committee.</p> <p>20.2 Letter from Citizens Advice Bureau - asking for financial support. Referred to Finance Committee.</p> <p>20.3 Letter from solicitor asking for map to be signed ref Healthy Living Centres change of name/lease. Agreed clerk to respond.</p> <p>20.4 Letter from parishioner in response to hedge trimming and issues with Station Road /shutlake problems noted. Clerk to respond.</p> <p>20.5 Information pack from Blackdown Hills AONB noted.</p>	<p>Finance Committee</p> <p>Finance Committee</p> <p>Clerk</p> <p>Clerk</p>
<p>21. Items raised by Chairman</p>	
<p>22. Items raised by Councillors</p> <p>22.1 Kevin Finan, Chief Executive of MDDC, retires in December. A note of thanks to be sent.</p> <p>22.2 Don Attlee is unwell. Get well wishes to be sent.</p> <p>22.3 Would groups take down their posters once the event has passed. Clerk to mention in PR.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>23. PR</p> <p>The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Take down posters • Parking on pavements around village 	
<p>24. Date of the Next Council Meeting. Wednesday 3rd February 2016 in the Forbes Lounge.</p>	
<p>25. Exclude Press & Public</p> <p>Chair moved under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</p> <p>PROPOSAL: Press and public are excluded from the rest of meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</p> <p>PROPOSED: Mr S Clist</p> <p>SECONDED: Mrs H Stallard</p> <p>DECISION: passed (all in favour)</p>	
<p>26. Planning</p> <p>15/01855/FULL – Conversion of part of an existing office block to a dwelling. St Ivel House, Station Road, Hemyock.</p> <p>Mr S Clist asked for guidance on whether or not the parish council could discuss the above planning application as the applicant is Roy Brooke, with whom the parish council has an existing business relationship. Namely, he owns the Garages which the parish council rents at a peppercorn premium of £1 for 25 years. The clerk was uncertain and will therefore check with the Monitoring Officer and report back. It was therefore agreed that the planning application may be discussed at the next available meeting on Wednesday 9th December at 7.30pm at Longmead, once the clerk has sought clarification from the Monitoring Officer.</p>	

Signed

Dated