

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 3<sup>rd</sup> April 2019**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton (Vice-chair), Mr R Calcraft, Mr S Clist, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Councillor F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and 2 members of the public.  <b><u>Apologies</u></b> Ms J Pritchard &amp; Mr N Punnett (received and approved) and Councillor R Radford (County Councillor)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 11 - Mrs Stallard and Mr Doble each has a personal interest as they are members of Longmead Management Committee.  Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.  Agenda item 17 - Mrs Stallard &amp; Mr Calcraft each has a personal interest as they are members of The Garages Committee.  Agenda item 18 - Mrs Stallard has a personal interest as she is a member of the Blackdown Hills Parish Network.  Agenda item 19 - Mr Moon has a personal interest as he is a trustee of the Healthy Living &amp; Activity Centre.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-  3.1 Road needs repairing Fore Street/Pump junction and Station Road/Castle Park. Mr Clist (Road Warden) to report to Devon Highways' Neighbourhood Officer, Phil Morgan.  3.2 The road closure on Fore Street was not properly signposted. The signs that were erected did not explain which road was closed and there were no diversion signs erected. Mr Clist to speak to Devon Highways', Neighbourhood Officer.</p>	<p>SC  SC</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 28<sup>th</sup> February &amp; 6<sup>th</sup> March are approved.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour).  The minutes of the Commons Management Group meeting of 21<sup>st</sup> March were noted.</p>	
<p><b>5. <u>Planning</u></b>  The following applications were considered:-  5.1 19/00345/HOUSE. 40 Castle Park, Hemyock. Erection of single storey side extension.  <b>PROPOSAL:</b> The parish council is not content with the application. The proposed extension extends beyond the building line and spoils the open-plan design of the estate. An alternative extension towards the garage to stay within the existing building line would be more acceptable.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour). Mr Clist abstained from voting and wished it to be minuted that other dwellings in Castle Park had been extended and exceeded the building line. Mr Moon also abstained from voting.</p>	
<p><b>6. <u>Matters Arising</u></b>  6.1 Pump – the clerk has met with Mr Stones to discuss dismantling the various pieces of the pump so that remedial work may be undertaken. She will now liaise with Devon County reference street light that needs to be disconnected whilst the work is carried out.  6.2 Car Park – the clerk has received some advice from MDDC and DCC. It appears the costs of introducing a set of formal regulations would be prohibitive. It was agreed to take no further action at this time. Any issues will be dealt with when they arise.  6.3 Wire cages – The Store. Mr Calcraft and Miss Lawrence have liaised over design and location of wire cages and now wait for input from the AONB (if they agree to move to the Healthy Living Centre and require storage at The Store.)</p>	<p>Clerk</p>

<p>6.4 Footbridge over River Culm (Millhayes) – DCC has ordered the materials required to repair the bridge and will attempt to do so in the next week or so. It should only take 1-2 days and it is hoped that pedestrians will still be able to use the bridge whilst the work is undertaken.</p> <p>6.5 Play Area, Hollingarh – potential asset transfer from MDDC – nothing to report.</p> <p>6.6 Emergency plumber – clerk will use a list of local plumbers from The Pump to deal with any emergencies that may arise at the public toilets.</p> <p>6.7 Pavement repairs (Castle Park) – Mr Povah has completed the work specification and will obtain quotations.</p> <p>6.9 Electricity at The Store – Miss Lawrence has met with Mr Hearne who has advised that the most cost-effective way to install a supply would be to take a feed from the existing supply at the Garages and install a separate meter. Clerk to request permission from landlord.</p>	Clerk
<p><b>7. <u>District Council Report</u></b>  Councillor Frank Rosamond reported:-  Planning Officer, Alison Fish, has kept Councillor Rosamond updated reference the Culmbridge Farm proposed development. The Enforcement Officer has also updated councillor Rosamond on the latest cases reported to him. MDDC is reviewing the following:- providing more electric charging points; new charging structure for enforcement of appropriate standards for landlords of private accommodation (smoke alarms, carbon monoxide sensors, etc.); revised housing assistance policy; its financial support of the Grand Western Canal; environmental health charges; the potential disposal of Moorhayes Community Centre.</p>	
<p><b>8. <u>County Council Report</u></b>  Councillor Ray Radford sent the following report to be circulated after the meeting:-  During the budget review process, fees and charges for Highways and On Street Parking were reviewed. It was considered prudent to increase Highways charges. As the charges had not been increased over the last three years an average increase of 10% was not considered excessive.</p> <p>Connecting Devon &amp; Somerset (CDS) Programme continues to extend Broadband coverage. There has been good progress in the Better Broadband Voucher programme. Plans are advancing for the first re-investment of `Gainshare` funding working with BT, to deliver additional superfast coverage for a further 2000 homes and businesses in the hardest to reach areas of Devon &amp; Somerset. To date, superfast broadband has been provided to more than 300,000 homes and businesses and a further 38,000 homes and businesses have benefited from improved broadband speed. Airband is currently building a new network for CDS that will provide access to superfast broadband for around 16,000 homes and businesses by 2020. Gigaclear is investing £60.5m and CDS contributing £31m to deliver ultrafast broadband across Devon &amp; Somerset.</p> <p>Devon Norse, 20% owned by DCC, provides Facilities Management, Cleaning and Catering Services to over 300 Customers for cleaning, 120 for Catering and 20 for Building Facilities Management and employs in excess of 1000 Staff. Since 2011, Devon Norse have returned a profit to DCC of £738,000, this will exceed £1m when the current financial profit share is received.</p> <p><i>NPS SW Ltd is a Joint Venture Company with DCC holding 20% equity and its profit share reduces the overall costs of the property management services provided to DCC. The forecast profit share for DCC for this last year is £78,000.</i></p> <p>Scomis was commissioned to provide DCC`s ICT Service, supporting 4000 staff across the County. The increase in the number of School contracts has led to an increase in overall income year on year with 2019/20 gross income figure projected to be £9.7m which covers all costs associated with running the service including direct and indirect overheads. Income is split between DCC Corporate (£5.6m) and Schools etc. (£4.1m).</p> <p>Across DCC there are a number of services which generate external income to off-set some of the costs of running the service. DCC will continue to generate income and review opportunities for increasing income where appropriate and within the parameters set out in the Treasury Management Report.</p> <p>These are some of the activities that DCC are involved in to create revenue, as you can see, there is a desire for DCC and most Local Authorities to get involved to increase revenue.</p> <p>My Locality Budget has been topped up again. If you have any problems or thoughts of a more localised issue, please do not hesitate to contact me, I am always here!</p>	

**9. Finance**

## 9.1 Income and expenditure and bank reconciliation

**INCOME**

1.	12.76	Interest, HBSC Deposit
2.	643.99	Interest, Nationwide bond
3.	20,384.00	106 grant monies
4.	11.53	Interest, HSBC
5.	500.00	DCC P3 grant monies
6.	86,142.81	Nationwide Bond maturity
7.	150.00	Gun club rent
8.	7.08	Interest, Nationwide bond

**EXPENDITURE**

1.	75.00	Longmead Management Group	Room hire
2.	63.61	Spot-On supplies	Public Toilet consumables
3.	127.50	K Amor	Cleaning public conveniences
4.	420.00	Inspired Partnership ltd	Topographical survey –Station Road pavements
5.	6,352.80	Ken White Signs	Noticeboard
6.	721.40	N Gubb	Shutter, BHLAC
7.	1,210.54	D Evans	Wages and expenses
8.	80.99	HMRC	PAYE
9.	214.60	Mr I Pike	Village maintenance & cemetery maintenance
10.	18.00	Unity Bank	Bank charge
11.	4.08	Miss Lawrence	Reimbursement of printing costs
12.	146.38	Mrs Stallard	Reimbursement of APM costs

**BANK RECONCILIATION**

HSBC Community a/c	19,476.41
HSBC Deposit	75,153.05
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	82.00
Unity Trust Bank deposit	119,279.12
Unity Trust Bank GF	707.42
Unity Trust Bank P3	1,679.73
Nationwide Bond	0.00
United Trust Bank	75,900.00
<b>Total</b>	<b>292,279.04</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Mr Barton

**SECONDED:** Mr Doble

**DECISION:** passed (all in favour).

**10. Clerk Update**

The clerk reported that:-

- 10.1 MDDC's Enforcement Officer has updated her on the latest cases. The clerk was asked to check the location of one of the addresses MDDC had visited as it is believed that they may have visited the incorrect site.
- 10.2 Annual Parish Meeting – the council reviewed the meeting and felt that it was poorly attended but that the speakers were all excellent. Perhaps the new council will consider an alternative day/time /format? Clerk to thank all speakers.
- 10.3 Maintenance Person – the contract rate needs to be reviewed. Finance committee to action.
- 10.4 Water bill at Baptist Church – The water leak, caused by the contractor completing the car park works, resulted in an additional £320 water bill for the Baptist Church (bills provided). It was unable to claim from South West Water using a 'leak allowance' due to timing and other factors.

**PROPOSAL:** the parish council pays £320 to the Baptist Church for the additional bill due to the

Clerk

Clerk  
Finance  
Committee

<p>leak. It will attempt to reclaim some/all of this amount from the contractor.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>11. <u>Longmead</u></b>  11.1 Mr Povah will speak with Mr Brooke to agree a way forward for the bridge repair work. Clerk to clarify he is still the contact as he may have delegated to one of his sons.</p>	LP Clerk
<p><b>12. <u>Highways</u></b>  Nothing to report.</p>	
<p><b>13. <u>Cemetery</u></b>  13.1 Clerk to remind Redwoods (undertakers) that the spoil must be put on top of pile and not left at bottom of heap.  13.2 Clerk to mention to the relevant undertaker a grave which has been planted with flowers, breaching the terms of the cemetery. It needs to be put back to grass.</p>	Clerk Clerk
<p><b>14. <u>Footpaths</u></b>  14.1 Mr Povah has submitted a bid to Devon County for funding to improve the bridleway at Lane End/Symondsburrow.  14.2 It was reported to Mr Povah that the signage on the footpath from High Street to Oxenpark needs updating. It reads 'closed' when in fact it is open and only needs a sign showing the new direction of the diverted footpath. Mr Povah to resolve.</p>	LP
<p><b>15. <u>Commons Management Group</u></b>  The following recommendations were considered from the Commons Management Group:-  15.1.1 <b>PROPOSAL:</b> Subject to any permission necessary, a small car park is created for up to 4 cars at Hemyock Turbary.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)  15.1.2 <b>PROPOSAL:</b> Wild flower seeds to be sown at Hemyock Turbary &amp; Shuttleton Common.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)  15.1.3 <b>PROPOSAL:</b> Shuttleton Common is part-grazed by highland cattle on a trial basis.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mrs Stallard  <b>DECISION:</b> passed (6 for, 2 against)  15.1.4 <b>PROPOSAL:</b> 20 trees to be planted at Hemyock Turbary along the road edge and 20 guards and stakes to be purchased for the new trees.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour). The trees will be planted on Sunday 7<sup>th</sup> April at 11am. If anyone is available to help Mr Moon he would be grateful.  15.1.5 New 'dogs on leads' sign to be printed for Shuttleton Common and Mr Povah will enquire if Devon County will change the gate at Shuttleton to a 'gate within a gate' to improve pedestrian access.  15.1.6 <b>PROPOSAL:</b> Clerk to obtain a quote for up to 5 new benches.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)</p>	NM/ LP/Clerk Clerk
<p><b>16. <u>Village Maintenance</u></b>  The external doors at The Garages need oiling and varnishing.</p>	
<p><b>17. <u>Garages Youth Project</u></b>  Nothing to report.</p>	
<p><b>18. <u>Blackdown Hills Parish Network</u></b>  Will appoint representatives to the AONB after the elections.</p>	

<p><b>19. <u>Blackdown Healthy Living &amp; Activities Centre</u></b> Nothing to report.</p>	
<p><b>20. <u>Asset Management</u></b> Nothing to report.</p>	
<p><b>21. <u>Correspondence</u></b> 21.1 MDDC rates demand for car park noted. 21.2 Open Spaces Spring 2019 edition noted.</p>	
<p><b>22. <u>Items raised by Chairman</u></b> 22.1 A camper van is being parked too close to the junction at Prowses. Clerk to report to Police.</p>	Clerk
<p><b>23. <u>Items raised by Councillors</u></b> 23.1 Miss Lawrence reported that funding has been awarded for a project to Discover Dunkeswell Abbey. 23.2 Mrs J Bawler is unwell. Clerk to send get well card. 23.3 It was suggested that the new-style Pump newsletter is rather stark. 23.4 Mr Clist reminded councillors that the show season will be commencing shortly. 23.5 Mr Doble reported that some bollards are missing at the top of Castle Hill. Mr Clist will report to Neighbourhood Highways Officer.</p>	Clerk    SC
<p><b>24. <u>Public Participation</u></b> Nothing to report.</p>	
<p><b>25. <u>Date of next Meeting</u></b> Monthly council meeting 7.30pm Wednesday 1<sup>st</sup> May 2019, Forbes Lounge, Parish Hall. Annual meeting of the council 7.30pm Wednesday 15<sup>th</sup> May 2019, Forbes Lounge, Parish Hall.</p>	

Signed ..... Dated .....