

<p>5. <u>Appointment of new committees, working groups</u> None required.</p>	
<p>6. <u>Review representation on external bodies and arrangements for reporting back</u></p> <p>6.1 Blackdown Hills Parish Network (BHPN) PROPOSAL: Ms Pritchard and Mr Punnett are appointed as the BHPN representatives.</p> <p>6.2 Longmead PROPOSAL: Mr Doble and Mrs Stallard are appointed as the Longmead representatives.</p> <p>6.3 Parish Hall PROPOSAL: Miss Lawrence is appointed as the Parish Hall representative.</p> <p>6.4 The Garages PROPOSAL: Mr Calcraft and Mrs Stallard already sit on this committee. No additional representation required.</p> <p>6.5 Peter Holway/Second Poor Charity PROPOSAL: Mr Edwards, Mr Hart, Mrs Redwood and Mrs Hawkins are the trustees. Clerk confirmed that these trustees are willing to continue.</p> <p>6.6 Mary Waldron Trust PROPOSAL: Mrs Cartledge is the existing parish council representative. Clerk confirmed that she is willing to continue.</p> <p>6.7 Hemyock Primary School PROPOSAL: Ms Pritchard is appointed as the school governor representative.</p> <p>6.8 Blackdown Healthy Living and Activities Centre PROPOSAL: Mr Punnett and Mr Moon are appointed as the BHLAC representatives. PROPOSED: Mr Clist SECONDED: Mr Povah DECISION: passed (all in favour)</p>	
<p>7. <u>Review any delegation arrangements for committees</u> There are no delegation arrangements.</p>	
<p>8. <u>Review Terms of Reference for committees and groups</u> PROPOSAL: To be referred to Policy Committee. PROPOSED: Miss Lawrence SECONDED: Mr Calcraft DECISION: passed (all in favour)</p>	Policy committee
<p>9. <u>To agree dates, times and venues for future ordinary council meetings for the year ahead</u> PROPOSAL: The council will meet on the first Wednesday in the month at 7.30pm Forbes Lounge, Parish Hall. PROPOSED: Miss Lawrence SECONDED: Mr Povah DECISION: passed (all in favour)</p>	
<p>10. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 20 - Mr Doble has a personal interest as he is member of Longmead management committee. Agenda item 23 - Mr Clist has a personal interest as he is a member of Devon Countryside Access Forum and Devon Wildlife Trust. Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock and Shuttleton Commons. Agenda item 27 - Mr R Calcraft has personal interest as he is a member of The Garages Committee. Agenda item 28 – Mr Punnett and Ms Pritchard have a personal interest as they are members of the Blackdown Hills Parish Network. Agenda item 29 – Ms Pritchard has a personal interest as she is a school governor.</p>	

<p>11. <u>Public Participation</u> Nothing to report.</p>	
<p>12. <u>Minutes from Previous Meetings</u> PROPOSAL: The Council minutes of the 5th April meetings are approved. PROPOSED: Mr Barton SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	
<p>13. <u>General Power of Competence</u> PROPOSAL: The Parish Council resolves from 3rd May 2017, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence. PROPOSED: Mr Moon SECONDED: Mr Barton DECISION: passed (all in favour)</p>	
<p>14. <u>Matters Arising</u></p> <p>14.1 St Margaret's Brook – The tender has been awarded to Mr Tom Brooke. Mr Povah will liaise with Mr Brooke reference the necessary works. Clerk to inform unsuccessful tenderers.</p> <p>14.2 Social Media Policy – clerk to carry forward until next month.</p> <p>14.3 War Memorial – Mr Calcraft and Mr Povah have inspected the memorial and no work is necessary at this time.</p> <p>14.4 Air Ambulance night-time landing – the Air Ambulance will inspect the sites in Hemyock this week and report back. Donations have already been received from the 1st Hemyock Scout Group and individual parishioners.</p> <p>14.5 First Aid Training – will take place on Saturday 3rd June 9.30am – 4pm. Clerk will publicise on website, noticeboards and Facebook.</p> <p>14.6 Condition of Pump – carry forward until next month.</p> <p>14.7 Blackdown Healthy Living and Activities Centre – members of the council met with the trustees of the centre and received an update on its financial position. A discussion ensued with reference to what funding, if any, the council might make to the centre. It was felt that the centre had made great efforts to maximise income streams and minimise costs yet still operated with a deficit. The internal changes the centre has requested permission and funding for would ensure the continued use of the treatment rooms by the consultants, its major income stream. The council suggested other ways in which costs might be reduced, including a change of fuel provider, installation of alternative energy systems, etc., and the centre will pursue these suggestions. It was noted that the village has many rooms for hire. PROPOSAL: The council grants the Blackdown Healthy Living and Activities Centre permission to make internal changes to help sound-proof the treatment rooms. The council will fund the work up to a maximum of £2,000. The council will make an additional donation of £800 to the centre towards ongoing running costs. PROPOSED: Mr Moon SECONDED: Mr Punnett DECISION: passed (all in favour) With Mr Moon and Mr Punnett agreeing to be trustees of the centre, it was agreed that they would put forward suggestions about alternative energy systems and report back to the council.</p>	<p>LP Clerk Clerk</p> <p>Clerk SC</p>
<p>15. <u>Planning</u> Planning applications considered for:-</p> <p>15.1 17/00495/FULL. Hill Farm, Clayhidon. Conversion of barn to 2 dwellings PROPOSAL: the council supports the application and also supports the comments made by Mrs Barker in her letter dated 30th April 2017. PROPOSED: Mr Barton SECONDED: Mr Moon DECISION: passed (all in favour)</p> <p>15.2 17/00546/HOUSE. Shoebrooks, Hemyock. Erection of single-storey annexe and alterations to existing front porch PROPOSAL: the council supports the application. PROPOSED: Mr Punnett SECONDED: Mr Barton</p>	

DECISION: passed (all in favour)

15.3 17/00548/LBC. Shoebrooks, Hemyock. Listed Building Consent for erection of single-storey annexe and alterations to existing front porch

PROPOSAL: the council supports the application.

PROPOSED: Mr Punnett

SECONDED: Mr Barton

DECISION: passed (all in favour)

Mr Barton left the meeting

Planning permission granted noted for:-

15.4 16/01995/DPO. Nelson Farm, Hemyock. Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to discharge the terms of a section 106 agreement pursuant to planning permission 99/03085/OUT

15.5 17/00324/HOUSE. Downmead, Culmstock Road, Hemyock. Erection of single storey extension to form carport and garden room, and decking area

15.6 17/00383/LBC. Oxenpark Farm, Castle Hill, Hemyock. Listed Building Consent for the reinforcement of midspan plates in timber roof structure, repairs to bases of timber arcade posts, replacement of wooden floorboards and timber lintel with concrete unit in the Milking Parlour.

16. District Council Report

Councillor Frank Rosamond reported:-

MDDC has approved the expenditure of section 106 monies for the drainage works at Longmead. Work to refurbish the public toilets in Hemyock has started. The work should take 6 weeks to complete. Recycling rates in MDDC have increased. The Police and Crime Commissioner, Alison Hernandez, attended a scrutiny meeting. Whilst the number of PCSOs is being reduced, extra PCs are being recruited. 101 response times have improved but feedback to callers on outcomes needs to be better to improve the overall service. The local police inspector will attend the next scrutiny meeting.

17. County Council Report

Due to forthcoming County Council elections, Councillor Ray Radford did not make a report. He thanked everyone for their support over the 12 years he has been the county councillor.

Councillor Radford left the meeting

18. Finance

18.1 Income and Expenditure

INCOME

1.	0.09	Interest
2.	11.83	Interest
3.	0.20	Interest
4.	38,500.00	MDDC precept first payment
5.	2,283.00	106 monies - Longmead drainage works
6.	2.55	Interest HSBC deposit
7.	300.00	MDDC TAP fund first aid

EXPENDITURE

1.	18.00	Unity Trust Bank	Bank fees
2.	825.09	D Evans	Wages and expenses
3.	14.00	HMRC	PAYE
4.	225.50	I Pike	Grass cutting
5.	45.00	R Taylor	Strimming by bridge
6.	150.00	C Hearne	Defibrillator installation (Culmstock)
7.	14.00	J Pritchard	Reimbursement of APM costs
8.	67.21	H Stallard	Reimbursement of BMX opening costs
9.	74.10	R Calcraft	Village maintenance, grass cutting
10.	14.38	South West Water	Cemetery

BANK RECONCILIATION

HSBC Community a/c	13,625.73
HSBC Deposit	75,011.86
HSBC Griffith/Flay	0
HSBC P3	0

HSBC Longmead	1.27
Unity Trust Bank current	20.00
Unity Trust Bank deposit	130,603.57
Unity Trust Bank GF	704.29
Unity Trust Bank P3	2,315.78
Nationwide Bond	75,000.00
Total	297,282.50

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Moon

DECISION: passed. (all in favour). Mr Calcraft and Ms Pritchard abstained from voting.

19. Clerk Update

19.1 Police update – PCSO Tracey Peters sent the following report:- There were 14 logs and 1 crime reported to us during April. The logs included four relating to anti-social behaviour, two road traffic collisions, one concern for welfare and one alarm activation.

19.2 Investment – 1-year bond – will be delayed whilst chairman is away as ID is required.

19.3 A parishioner has reported that speeding cars are a problem on the top road by Symondsburrow. Clerk has asked police to review data collected following a recent speed watch.

19.4 Annual Return – has been received by external auditor and must be completed by 9th June.

19.5 Maintenance Person – clerk has received three expressions of interest and will send out tender documents.

19.6 5 new benches have been purchased and are stored at Mr Clist’s farm. They will be installed as and when required.

19.7 P3 footpath grant of £1,000 has been received.

19.8 ‘Keep dogs off grass’ signs have been knocked over at Longmead. Ms Pritchard to report to Longmead Committee. Mr Calcraft will resolve.

19.9 The new chairman of MDDC, Peter Heal, will visit the council later in the year.

Clerk

Clerk

Clerk

RC/JP

20. Longmead

20.1 BMX track – Mr Povah will visit another track that Kye Forte, the bmx contractor, has tarmac-ed. He will report back next month.

20.2 The chair of Longmead has reported to the clerk that the bridge at the north end of the pitches is rotten and needs attention. Responsibility for repairs was discussed. The parish council owns Longmead and contributes £6,000 per annum to the management committee. Greater clarity is sought with regard to which responsibilities fall to the parish council and which to the management committee. Clerk to ask for a meeting between the management committee and the council to resolve.

Clerk

21. Highways

21.1 Pencross Hill improvements – the clerk has contacted the new Neighbourhood Highways Officer, Nick Allen, and asked him to contact her to advise what involvement Highways might have. She is awaiting a response.

22. TAP Fund 2016/2017

Nothing to report.

23. Commons Management Group (CMG)

Nothing to report.

24. Cemetery

24.1 The quotation for removal of the spoil heap was considered. The clerk had requested a second quotation but this was not forthcoming.

PROPOSAL: The quotation from Mr Tom Brooke is accepted. Clerk to clarify details of disposal with contractor.

PROPOSED: Mr Calcraft

SECONDED: Ms Pritchard

DECISION: passed. (all in favour).

25. Footpaths

Nothing to report	
<p>26. <u>Parish Plan/Hemyock Tomorrow</u> The plan needs to be drafted and issued to the parish for consultation. Mr Punnett agreed to draft the action plan and circulate to group.</p>	
<p>27. <u>The Garages</u> Mr Povah may be able to secure a refund from the external door provider. However, replacement composite or aluminium external doors will cost approximately £2,000 per pair (5 pairs are required). As the building is not owned by the council the clerk was asked to approach the landlord to ask for help with funding towards this cost.</p>	Clerk
<p>28. <u>Blackdown Hills Parish Network</u> Ms Pritchard is working on the transport and traffic matters and is visiting many parishes to gain an understanding of issues involved.</p>	
<p>29. <u>Primary School Governor Update</u> Nothing to report.</p>	
<p>30. <u>Correspondence</u> 30.1 Devon Healthwatch Voices spring edition noted.</p>	
<p>31. <u>Items raised by Chairman</u> 31.1 Devon County Show 18th – 20th May, Royal Bath and West Show 31st May – 3rd June and Royal Cornwall Show 8th – 10th June. 31.2 The council needs to consider its choice of legal adviser, following its dissatisfaction with existing provider. Clerk to add to agenda.</p>	Clerk
<p>32. <u>Items raised by Councillors</u> 32.1 Miss Lawrence will complete parish council grant awarding application on behalf of Parish Hall. 32.2 There is a blossom walk on Sunday 7th May 2-6pm at Culm Pyne Barton. 32.3 The WI has made poppies for a stand/display at the Devon County Show and wishes to display them on the war memorial. The parish council has no objection. 32.4 The road surface at the top of Symondsburrow requires repair. Clerk has reported this to Highways. 32.5 The next finance committee meeting is on 31st May at 9.30am.</p>	
<p>33. <u>PR</u> The council requested PR on:- <ul style="list-style-type: none"> • Public toilet refurbishment • First Aid Training </p>	
<p>34. <u>Date of next Meeting</u> Wednesday 7th June at 7.30pm Parish Hall.</p>	

Meeting closed at 10.15pm

Signed Dated