

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 3rd August 2016

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton, Mr S Clist (Vice-Chair), Mr R Calcraft, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor) and Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 6 members of the public.</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 11 - Mrs H Stallard & Mr P Doble have a personal interest as they are members of Longmead Management Committee. Agenda item 14 - S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council with regard to its management of the commons. He has a personal interest as he is a member of the Devon Countryside Access Forum. Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock & Shuttleton Commons. Agenda item 17 - Mrs H Stallard and Mr R Calcraft have a personal interest as they are members of The Garages Committee. Agenda item 21.4 - a dispensation is in place for councillors who are members of the CLT to speak and vote on matters relating to the sale of the Old Station Yard site.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:-</p> <p>3.1 Following the public consultation event held by Waddeton, a parishioner asked what role the parish council might play in any possible development. <i>The parish council was consulted by Mid Devon District Council (MDDC) about a pre-application from Waddeton Park. The parish council was instructed by MDDC that the pre-application was confidential and a meeting was held on 23rd June. If a planning application is submitted then the parish council will be consulted in the usual way. Individuals were reminded that they may make their own comments directly to MDDC once a planning application has been submitted.</i></p> <p>3.2 The footpath from the castle to the primary school is overgrown with stinging nettles and brambles and needs attention. Mr I Pike to clear.</p> <p>3.3 A parishioner was disappointed to read that the parish council was not in support of an affordable housing development in the village as per the minutes of 18th July meeting. He went on to suggest that most houses in the village were built on green field sites. <i>The parish council confirmed it is not against affordable housing in the village but had concerns about the application in question reference access and the ratio of affordable housing to open market housing.</i></p> <p>3.4 The parking around the school is a problem and it appears that the school doing nothing to improve the situation. <i>Ms J Pritchard, a school governor and councillor, has raised the matter with the school which agreed to consult a traffic management expert. She will chase a response.</i></p>	JP
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The Council minutes of the 6th & 18th July meetings are approved. PROPOSED: Miss P Lawrence SECONDED: Mr N Punnett DECISION: passed (all in favour) The minutes of the Finance Committee meeting of 20th July were noted.</p>	

<p>5. <u>Matters Arising</u></p> <p>5.1 St Margaret's Brook – Mr L Povah and Mr S Clist have met on site and will provide clerk with details to include in invitations to tender. The work at Longmead Brook will be carried forward.</p> <p>5.2 Purple Peril – Mr R Calcraft has kindly agreed to paint if the council provide the paint. Mr L Povah to liaise with Mr R Calcraft.</p> <p>5.3 Car Park – MDDC are drafting the terms of the transfer.</p> <p>5.4 Old School Court – installation of new pavement. No news. Clerk to chase.</p> <p>5.5 Community Speed Watch – volunteers have had their photos taken for their ID badges and await training.</p> <p>5.6 Kissing Gate – work is due to commence shortly.</p> <p>5.7 Defibrillators – The clerk was successful in her bid for defibrillators from the British Heart Foundation (BHF). The BHF charge £400 per defibrillator and the council would need to purchase an outdoor cabinet with electrics for each defibrillator (approximately £500). The alternative option from the SW Ambulance Trust is a 4 year lease, £1,800 for the first defibrillator and £1,000 per defibrillator thereafter. These would be fully maintained/insured and yearly training given. Mrs H Stallard confirmed the Parish Hall, The Garages and Longmead had all agreed to the defibrillators being installed on their outside walls and to pay the annual electricity bills. PROPOSAL: the clerk to decline the offer from the BHF and go ahead with the 4-year lease agreement with the ambulance trust for 6 defibrillators. Clerk to negotiate better terms if possible. PROPOSED: Ms J Pritchard SECONDED: Mr S Clist DECISION: passed. (all in favour)</p> <p>5.8 Floodbridge – Mr L Povah is waiting on a quote for strengthening the brace.</p> <p>5.9 Vehicle Activated Signs – clerk has applied to MDDC TAP fund underspend for a VAS to be shared with Clayhidon & Culmstock. Clerk has requested permission from Highways to use the sign at 3 sites in Hemyock. Further sites to be identified in Culmstock & Clayhidon.</p> <p>5.10 Healthy Living & Activity Centre – Mr L Povah has met with Angela Dawson, Manager, who has agreed to the suggested works (remove part of the damaged wall). Mr L Povah is arranging quotes and will report back.</p> <p>5.11 Fingerpost – Combe Hill. Many thanks to Mr R Calcraft who has repainted the sign, following Highways refusal to do the work.</p> <p>5.12 HGV Signs – The clerk has obtained a quote directly from SWH to provide the required signs. A member of the Highways team has informed the clerk that the signs are not approved and are ineffective and unsuitable. Highways has advised that they will refer the matter to the Neighbourhood Highway Officer who may allow Hemyock to erect the signs on an experimental basis. PROPOSAL: the clerk to purchase the required signs, regardless of permission from Highways. PROPOSED: Mr S Clist SECONDED: Ms J Pritchard DECISION: passed. (all in favour)</p> <p><i>Mr R Radford arrived.</i></p>	<p>LP</p> <p>LP/RC</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>6. <u>District Council Report</u></p> <p>Councillor Frank Rosamond reported:- Mid Devon had been recognised for its use of renewable energy with solar panels on over 10% of its council owned properties. MDDC has invested £40k into the investigation of a new railway station at Cullompton. The Council has submitted a bid to the Government for support in delivering a new garden village development on land to the east of Cullompton. The new waste and recycling centre has opened between Uffculme & Willand. Councillor Rosamond will look at communication to parishes as a special project. Neil Parish MP will attend a meeting on 19th August, please submit any</p>	

<p>questions you may have to Councillor Rosamond. Councillor Rosamond will pursue the issue of cardboard not being included with trade waste/recycling.</p>	FR																																																													
<p>7. <u>County Council Report</u> Councillor Ray Radford reported:- DCC are looking at ways it can improve services provided. A public consultation on proposals to improve the A30 near Honiton will be launched at the Honiton Show. DCC is developing route options for the scheme and will be holding a two month consultation starting 3rd August until 30th September. Councillor Radford was asked if another incinerator would be considered necessary with more houses being built. Mr L Povah asked Councillor Radford to pursue the outstanding Highways works that are needed at Mystrey Cottage and which have still not taken place.</p>	RR																																																													
<p>8. <u>Planning</u> Refusal noted for:- 8.1 16/00452/HOUSE – demolition of farmhouse and erection of dwelling to incorporate existing stone farmhouse. Byes Farm, Hemyock. Some councillors expressed surprise at this decision believing the proposals improved the site.</p>																																																														
<p>9. <u>Finance</u> 9.1 Income & Expenditure INCOME</p> <table border="1" data-bbox="86 882 1238 1128"> <tr><td>1.</td><td>150.00</td><td>A G Real & Son</td></tr> <tr><td>2.</td><td>50.00</td><td>Manning & Knight</td></tr> <tr><td>3.</td><td>0.04</td><td>Interest</td></tr> <tr><td>4.</td><td>33,933.00</td><td>Sale proceeds of Old Station Yard</td></tr> <tr><td>5.</td><td>100.00</td><td>Defibrillator donation – Metal Developments Ltd</td></tr> <tr><td>6.</td><td>3.00</td><td>Interest</td></tr> <tr><td>7.</td><td>110.00</td><td>Defibrillator donation – Hemyock Singers</td></tr> </table> <p>EXPENDITURE</p> <table border="1" data-bbox="86 1162 1299 1408"> <tr><td>1.</td><td>10.89</td><td>South West Water</td><td>Cemetery water bill</td></tr> <tr><td>2.</td><td>118.00</td><td>R Calcraft</td><td>Grass cutting Millhayes</td></tr> <tr><td>3.</td><td>48.00</td><td>Neroche Woodlanders Ltd</td><td>Volunteer expenses</td></tr> <tr><td>4.</td><td>75.00</td><td>Longmead Management Group</td><td>Room Hire</td></tr> <tr><td>5.</td><td>595.62</td><td>D Evans</td><td>Clerk's wages and expenses</td></tr> <tr><td>6.</td><td>198.50</td><td>I Pike</td><td>Cemetery grass cutting</td></tr> <tr><td>7.</td><td>300.00</td><td>Grant Thornton</td><td>External audit fee</td></tr> </table> <p>BANK RECONCILIATION</p> <table border="1" data-bbox="70 1451 999 1675"> <tr><td>Community a/c</td><td>185,687.14</td></tr> <tr><td>Deposit</td><td>52,067.19</td></tr> <tr><td>Griffith/Flay</td><td>704.18</td></tr> <tr><td>P3</td><td>1990.91</td></tr> <tr><td>Longmead</td><td>1.27</td></tr> <tr><td>Total</td><td>240,450.69</td></tr> </table> <p>PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed. Finance Committee to investigate best interest rates available for money held following sale of Old Station Yard site and possible future purchase of land. Clerk to confirm sale in next Pump edition. PROPOSED: Mr S Clist SECONDED: Mr L Povah DECISION: passed. (all in favour)</p>	1.	150.00	A G Real & Son	2.	50.00	Manning & Knight	3.	0.04	Interest	4.	33,933.00	Sale proceeds of Old Station Yard	5.	100.00	Defibrillator donation – Metal Developments Ltd	6.	3.00	Interest	7.	110.00	Defibrillator donation – Hemyock Singers	1.	10.89	South West Water	Cemetery water bill	2.	118.00	R Calcraft	Grass cutting Millhayes	3.	48.00	Neroche Woodlanders Ltd	Volunteer expenses	4.	75.00	Longmead Management Group	Room Hire	5.	595.62	D Evans	Clerk's wages and expenses	6.	198.50	I Pike	Cemetery grass cutting	7.	300.00	Grant Thornton	External audit fee	Community a/c	185,687.14	Deposit	52,067.19	Griffith/Flay	704.18	P3	1990.91	Longmead	1.27	Total	240,450.69	Finance Committee
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<p>10. <u>Clerk Update</u> 10.1 Police Update – PCSO Tracey Peters sent the following report:- There were 5 crimes & 16 incident logs reported in July. Crimes – These included two different incidents of dogs being out of control & two crimes relating to personal property being stolen. Incident logs – These included five</p>																																																														

<p>road related incidents, two reports of suspicious vehicles, a report of a motorcyclist not wearing a helmet, and a report of loud music throughout the night from a nearby party in a field.</p> <p>10.2 The clerk confirmed that the sale of the Old Station Yard site had been completed. The sale proceeds (£40,000) less fees had been received. Work will commence on the installation of the new BMX track week beginning 5th September.</p> <p>10.3 Grant Thornton, External Auditor, has completed the annual return. They noted that the council had corrected the asset values from insurance value to a proxy or original value.</p> <p>10.4 The clerk informed the council of several DALC training courses which may be appropriate. PROPOSAL: the following training courses are attended:- Clerk's course - DE, Chairman's course – DE/SC/HS, Planning course – SC,TB,NP,JP,DE,PD,PL, DALC AGM – SC,HS,DE PROPOSED: Mr S Clist SECONDED: Mr T Barton DECISION: passed. (all in favour)</p> <p>10.5 Longmead – the clerk has received a request, via Longmead Management Group, from a parishioner, for permission to land a helicopter on the sports field on Wednesday 17th August. (landing at 12.30-1.00pm, taking off 1-1.30pm). The council has no objections as long as the appropriate risk assessments are carried out, signage is displayed and a suggested donation of £50 to the defibrillator fund is made.</p>	
<p>11. <u>Longmead</u> Mrs H Stallard will ask chairman to attend September meeting to brief the council. The senior football club will continue to run.</p>	
<p>12. <u>Highways</u> Nothing to report.</p>	
<p>13. <u>TAP Fund 2016/2017</u> Hemyock met with Clayhidon & Culmstock Parish Councils to discuss ideas for this year's TAP fund application. Clayhidon has confirmed it would like individual name signs for the land the parish council owns.</p>	
<p>14. <u>Commons Management Group</u> 14.1 The Commons Management Group will tour the commons on Sunday 14th August.</p>	
<p>15. <u>Cemetery</u> A quote will be obtained to remove a section of railing, repair, sand blast and powder coat. Mr S Clist to organise and report back.</p>	SC
<p>16. <u>Footpaths</u> Nothing to report.</p>	
<p>17. <u>The Garages</u> Nothing to report.</p>	
<p>18. <u>Village Maintenance</u> A survey of the benches in the village needs to be carried out and a subsequent tender for the works issued. Mr S Clist, Mr T Barton, Mr L Povah and Miss P Lawrence will meet and report back next month.</p>	
<p>19. <u>Housing Needs Survey</u> The working group have met and made amendments to the survey and letter and are ready to go to print. The earliest Devon Communities Together (DCT) will be able to print and deliver to HPC for distribution is week commencing 5th September. DCT asked if Clayhidon were to be included in the survey. Clerk to check with Clayhidon Parish Council.</p>	Clerk
<p>20. <u>Parish Plan</u> An initial meeting has been held. A further meeting is needed to appoint a project leader and establish a project plan, etc. Clerk to arrange meeting.</p>	
<p>21. <u>Correspondence</u></p>	

<p>21.1 Email from parishioner asking for permission to cut back shrub by bridge to Castlepark. PROPOSAL: the parishioner is permitted to cut back shrub and get rid of debris. Clerk to take advice from Ashculme Tree Surgeons about the large beech tree and overgrown Leylandi trees on other side of footpath and report back. PROPOSED: Mr T Barton SECONDED: Mr S Clist DECISION: passed. (all in favour)</p> <p>21.2 Post Office variation of premises licence noted. 21.3 Healthwatch Devon – summer issue noted. 21.4 Old Station Yard sale proceeds received. Clerk to include in PR. 21.5 Post Office and Catherine Wheel accepted as Assets of Community Value. 21.6 Definitive Map Order ref Footpath 21 Conigar Lane noted. 21.7 Gigaclear information pack noted.</p>	
<p>22. <u>Items raised by Chairman</u> The Blackdown Hills Business Association marquee will be at the Honiton Show as usual.</p>	
<p>23. <u>Items raised by Councillors</u></p> <p>23.1 Mr R Calcraft reported that the general state of the flower beds and garden areas of Longmead had been mentioned to him by several parishioners. It was confirmed that Longmead Management Group has the matter in hand. 23.2 Mr S Clist is liaising with the Chairman of the Young Farmers Club about a possible statue to celebrate the Calf Club. 23.3 Mr S Clist reminded the meeting all of the various shows that are happening across the local area. 23.4 Mr N Punnett reminded all to consider items for newsletter and asked for outstanding profiles to be submitted. If not forthcoming, a set of 10 questions will be asked instead.</p>	
<p>24. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Housing Needs Survey • Sale of Old Station Yard 	
<p>25. <u>Date of next Meeting</u> Wednesday 7th September at 7.30pm, Forbes Lounge, Parish Hall</p>	

Meeting closed 10.10pm

Signed Dated