

**Hemyock Parish Council Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 3<sup>rd</sup> February 2016**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 12 members of the public.  <b>Apologies:</b> Mr P Doble</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 5.2 – Mrs H Stallard, Mr R Calcraft, Mr N Punnett, and Miss P Lawrence have a personal interest as they are all members of the Parish Hall Committee.  Agenda item 11 - Mrs H Stallard has a personal interest as she is a member of Longmead Management Group.  Agenda item 13- Mr S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council with regard to its management of the commons.  Agenda item 13– Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock &amp; Shuttleton Commons.  Agenda item 17 – Mrs H Stallard has a personal interest as she is Chair of The Garages Committee. Mr R Calcraft has a personal interest as he is a member of The Garages Committee.  Agenda item 21.1 – Mrs H Stallard has a personal interest as she is a member of Longmead Management Group.  Agenda item 21.2 - Mrs H Stallard has a personal interest as she is the chair of the Blackdown Hills Parish Network.</p>	
<p><b>3. <u>Public Participation</u></b>  The following was reported:-  3.1 A 'fish &amp; chips' sign has been permanently attached to the railings in the village and a new pizza sign has been padlocked to the entrance to Parklands.  3.2 The debris cleared from the brook needs to be taken away. Mr S Clist will arrange collection.  3.3 A parishioner reported that under the National Planning Policy Framework certain agricultural buildings are being erected under prior notification rules to MDDC without the need for consultation. A new barn has just been erected immediately behind the parishioner's house and yet he knew nothing about it. Parishioner will take matter up with Neil Parish MP.</p>	SC
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The Council minutes of the 2<sup>nd</sup> December meeting are approved. Subject to correction of minute 3.1 our should read out.  <b>PROPOSED:</b> Mr N Moon  <b>SECONDED:</b> Miss P Lawrence  <b>DECISION:</b> passed (all in favour)  <b>PROPOSAL:</b> The Council minutes of the 9<sup>th</sup> December meeting are approved.  <b>PROPOSED:</b> Miss P Lawrence  <b>SECONDED:</b> Mr R Calcraft  <b>DECISION:</b> passed (all in favour)  <b>PROPOSAL:</b> The Council minutes of the 15<sup>th</sup> December meeting are approved.  <b>PROPOSED:</b> Mr N Moon  <b>SECONDED:</b> Mr S Clist  <b>DECISION:</b> passed (all in favour)  <b>PROPOSAL:</b> The Council minutes of the 20<sup>th</sup> January meeting are approved.  <b>PROPOSED:</b> Mr N Punnett</p>	

<p><b>SECONDED:</b> Mr N Moon  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>5. <u>Matters arising</u></b></p> <p>5.1 St Margaret's Brook – Mr S Clist will attend to debris. Mr L Povah &amp; Mr S Clist will produce schedule of works for brook. Clerk will liaise as she has some information from the Environment Agency reference brook further downstream at Longmead. Work will be scheduled for the summer.</p> <p>5.2 Purple Peril – no one has contacted the clerk with suggestions for the refurbishment. Mr L Povah will speak with ICS for advice reference the existing powder coated paint.</p> <p>5.3 Car park – MDDC has given the parish council three options reference the car park: buy it, rent it, or contribute £600 per annum towards maintenance costs. Clerk to establish current value and invite MDDC to talk at a future meeting.</p> <p>5.4 Station Road &amp; Old School Court pavements/Hollingarh Wall - the wall has been repaired. Ownership cannot be registered to the parish council unless the title deeds are located. Mr L Povah to provide clerk with original developer contact details. Chair has contacted Old School Court reference installation of new pavement and awaits response. Mr L Povah to design specification using paviors. Councillor Radford confirms £10,000 money is secure and does not need to be spent by end March.</p> <p>5.5 Speedwatch – the clerk has 5 volunteers and has registered with the PCSO. More information to follow.</p>	<p>SC/LP/clerk</p> <p>LP</p> <p>Clerk</p> <p>LP</p> <p>LP</p>
<p><b>6. <u>County Council Report</u></b>  Councillor Radford reported:-  Budgets continue to be squeezed and to balance the books a £34m saving is necessary, with further budget cuts anticipated over the next 2 years. There has been a 4% reduction in the amount of waste going to landfill.</p>	
<p><b>7. <u>District Council Report</u></b>  Councillor Rosamond reported :-  The Cabinet met at Cullompton Town Hall and considered the draft Masterplan Cullompton North West Urban Expansion for 1,100 houses. The Cabinet also received a report, Landscape Implications of Solar Energy Proposals. Budgets – there are £800k cuts to come. MDDC is reviewing its leisure services, in particular swimming pools. Car parking charges may increase. Premier Inn has submitted its planning application for development adjacent to the multi-storey carpark in Tiverton. The new Chief Executive, Stephen Walford, joins on 15<sup>th</sup> February.</p>	
<p><b>8. <u>Planning</u></b>  Approval noted for:-</p> <p>8.1 15/01803/PNAG - Prior notification for the erection of an agricultural barn. Land at NGR 312937 111770 Castle Hill Hemyock</p> <p>8.2 15/01480/FULL - Installation of ground mounted solar PV Array. Whitmoor House, Ashill</p> <p>8.3 15/01511/MFUL - Installation of a ground mounted photovoltaic solar farm to generate up to 5MW of power (site area 8.5 hectares), and associated infrastructure. Viridor Waste Management Ltd, Broad Path Landfill Site, Burlescombe.</p> <p>8.4 15/01823/LBC – Listed Building Consent to carry out repair and renovation works and to erect plaque. The Pump, Hemyock. The council were grateful to the clerk for her efforts with this application.</p> <p>8.5 15/01852/FULL - Erection of single storey extension. 34 Castle Park, Hemyock</p> <p>Discharge of conditions noted for:-</p> <p>8.6 13/01378/FULL - Change of use of redundant agricultural 'Linhay' and associated land to form one dwelling and garden The Mill, Hemyock.</p>	

## 9. Finance

### 9.1 Income & Expenditure

#### Income

1.	3.09	Interest
2.	0.04	Interest
3.	105.00	A G Real
4.	0.04	Interest
5.	0.3	Interest
6.	2.99	Interest
7.	144.00	Pring & Son
8.	26.00	Councillor contribution towards Pump
9.	3.09	Interest
10.	266.00	Pring & Son

#### Expenditure

1.	400.00*	A Stones	Pump Refurbishment - cobbles
2.	399.00*	N Page	P3 footpath works
3.	14.52	South West Water	Cemetery water
4.	14.00	J Pritchard	Reimbursement – printing costs of housing leaflets
5.	185.00	Abbeymead Safety Training	Garages TAP fund monies
6.	60.00	Hemyock Parish Hall	Room Hire
7.	885.19	D Evans	Clerk's wages and expenses (Dec & Jan)
8.	52.50	I Pike	Cemetery and village grass cutting
9.	5,786.18	BK Construction	Wall repairs – to be paid once remedial works have been completed
10.	140.00	Imagination	Pump photographs
11.	68.70	SLCC	Training material for clerk
12.	163.20	The Garages	Training (TAP fund withdrawal)

*\*The first two cheques have been paid and need to be ratified*

#### ACCOUNT RECONCILIATION

COMMUNITY ACCOUNT	119,819.86
DEPOSIT A/C	52,049.02
GF A/C	704.18
P3 A/C	1,731.15
LONGMEAD	1.27
<b>TOTAL</b>	<b>174,305.78</b>

9.2 Transfer £399 from P3 account to current account.

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed

**PROPOSED:** Mr S Clist

**SECONDED:** Miss P Lawrence

**DECISION:** passed. All agreed.

Mr L Povah was thanked for his work with the P3 footpaths and the quality of Mr N Page's work on the footpaths was noted.

9.3 TAP Fund 2015/2016 – the deadline for applications this year is end of February. Clerk will seek an extension from MDDC. It was suggested a defibrillator could be purchased for the parish. St Marys Church charity shop has offered to put £210 towards the cost of one. It was suggested there is match funding available from the British Heart Foundation. Clerk to investigate.

Clerk

## 10. Clerk Update

10.1 Police update – PCSO Tracey Peters sent the following report:- On 8<sup>th</sup> January, in the early hours of the morning, there was a burglary on the outskirts of Hemyock. An insecure outhouse & vehicle were entered; however nothing was stolen or damaged. A community message was sent out, reminding people to review security on their buildings. There were

<p>also five logs reported to us. These included an abandoned 999 call, a concern for welfare, and suspicious behaviour by two males near to a property.</p> <p>10.2 Pump Refurbishment – now planning has been granted the clerk has applied for the agreed funds from the Blackdown Hills AONB Sustainable Development Fund.</p> <p>10.3 The fence erected adjacent to the WPD sub station was requested by the developer and is not on parish council land.</p> <p>10.4 The dropped kerb next to the new houses on Station Road is on private land and not part of the highway. Highways has confirmed it has not installed a dropped kerb at the end of the pavement as it does not comply with regulations. (The dropped kerb has to be visible for 25 metres for vehicles to view pedestrians stepping off pavement). Clerk asked to contact cabinet member for Highways.</p>	clerk
<p><b>11. <u>Longmead</u></b> Nothing to report.</p>	
<p><b>12. <u>Highways</u></b> A meeting is to be held on 4<sup>th</sup> February with Culmstock &amp; Clayhidon parish councils to discuss £1,500 TAP fund monies.</p>	
<p><b>13. <u>Commons Management Group</u></b> Mr S Clist updated the group as follows:-</p> <ul style="list-style-type: none"> <li>• Webpage will be ready for 1<sup>st</sup> March.</li> <li>• Volunteering day at Shuttleton will be on Sunday 13<sup>th</sup> March at 10am. Please come along and help.</li> <li>• CMG are due to meet with Gun Club to discuss management plan for coming year.</li> <li>• A willow tit survey will take place on Hemyock Common during March. Devon Birds, Wildlife Trust &amp; Biodiversity Records Centre will inform council of results.</li> </ul>	
<p><b>14. <u>Cemetery</u></b> Following a recent site visit and in consultation with Ashculme Tree Surgeons, Mr S Clist and Mr T Barton recommend to full council that a Lawson Cypress by the compost area is removed and the trees along the pathway are lifted and sided. A budget has already been set aside for such works.</p> <p><b>PROPOSAL:</b> Ashculme Tree Surgeons are instructed to carry out the recommended works to the sum of £450.00 plus VAT.</p> <p><b>PROPOSED:</b> Mr S Clist</p> <p><b>SECONDED:</b> Miss P Lawrence</p> <p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>15. <u>Footpaths</u></b> The public enquiry for footpath 21 Conigar Lane will take place on 14<sup>th</sup> April in the church rooms. Please come along if you have used the footpath and have evidence.</p>	
<p><b>16. <u>Hemyock Emergency Plan</u></b> Mr T Barton will update the plan later in the year.</p>	
<p><b>17. <u>The Garages</u></b> A table top sale is planned for 23<sup>rd</sup> April. More info to follow.</p>	
<p><b>18. <u>Annual Parish Meeting</u></b> The Annual Parish Meeting will be held on Friday 29<sup>th</sup> April at 7.30pm. Suggestions for content included:- Displays on the refurbishment of the pump; The Garages presentation; invite the new Chief Executive of MDDC, Stephen Walford, to speak; presentation from Blackdown Hills Parish Network. Cheese and wine will be available. A working group of Mr S Clist, Mrs H Stallard &amp; Ms J Pritchard will arrange.</p>	SC/HS/JP
<p><b>19. <u>Parish Plan</u></b> A meeting will be arranged with the working group (Mrs H Stallard, Miss P Lawrence, Mr S Clist, Mr N Punnett and Mr L Povah) to take this forward. Clerk to provide notes from the 3 meetings.</p>	HS/PL/SC/ NP/LP/clerk

<p><b>20. <u>Housing Needs Survey</u></b> Janice Alexander, Rural Housing Enabler, Devon Communities Together, has confirmed that MDDC has agreed to fund a housing needs survey for the parish council in the new financial year. Clerk to invite Janice along to the next meeting to answer questions etc.</p>	Clerk
<p><b>21. <u>Correspondence</u></b> 21.1 Longmead Management Group requested new signs at the entrance to Longmead signposting the sports facilities. Clerk has established from Devon County Highways that it will not erect new signs. MDDC has confirmed it will add additional signs to the Longmead signs saying ‘Sports Centre’ at a cost to the parish council of £100 each. <b>PROPOSAL:</b> The parish council purchases two signs at a cost of £200.00 <b>PROPOSED:</b> Mr N Punnett <b>SECONDED:</b> Ms J Pritchard <b>DECISION:</b> passed (all in favour) 21.2 The Blackdown Hills Parish Network has asked for nominations for a representative on the AONB partnership Management group. <b>PROPOSAL:</b> The parish council nominates Ms J Pritchard. <b>PROPOSED:</b> Mr S Clist <b>SECONDED:</b> Miss P Lawrence <b>DECISION:</b> passed (all in favour) 21.3 Change of venue noted for public inquiry reference footpath 21 to the Church Rooms on 14<sup>th</sup> April. 21.4 Healthwatch Devon latest edition noted. 21.5 MDDC Planning Newsletter noted. 21.6 An email from a parishioner thanking the council for the repairs to the wall to Hollingarh was noted.</p>	
<p><b>22. <u>Items raised by Chairman</u></b> 22.1 Queens 90<sup>th</sup> Birthday celebration – Sunday 12<sup>th</sup> June - the chair asked if there was interest in having a village picnic. Clerk was asked to approach the Lights Brigade to see if it would consider organising an event. Clerk to see if Parish Hall is available in case of rain.</p>	Clerk
<p><b>23. <u>Items raised by Councillors</u></b> 23.1 Pump – Hilary Clements was thanked for her time and effort in editing the Parish Pump magazine. 23.2 Village Website – a group has been formed to look at the future of Hemyock.org. Miss P Lawrence will represent the council on this group. 23.3 The footpath bridge by the castle has split again. Clerk to report to Highways for further investigation. 23.4 Clerk instructed to ask for an update from MDDC Planning Enforcement on matters around the parish.</p>	PL clerk clerk
<p><b>24. <u>Newsletter</u></b> It was agreed that a council newsletter would be issued twice a year at a cost of £30 per issue. A working group of Mr N Punnett, Miss P Lawrence, Mr L Povah and Mrs H Stallard will discuss format, content and timing.</p>	NP/PL/LP/ HS
<p><b>25. <u>Date of next Meeting</u></b> Wednesday 2<sup>nd</sup> March at 7.30pm, Forbes Lounge, Parish Hall</p>	

Signed .....

Dated .....