

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 3rd December 2014

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr R Calcraft, Mr T Barton, Mr L Povah, Mr R Brooke, Mr S Major, Mr I McCulloch, Mr S Clist, Mr J Edwards, Mr R Hart, Mr R Radford (County Councillor) from item 12.0, Mr F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and 13 members of the public.</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. • is a Member of the Parish Hall Committee • is Chair of the Youth Garages Project Committee • is a member of Longmead Management Committee • Chairman Blackdown Hills Parish Network • AONB • BHBA • BSG Trustee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Parish Hall Committee • is a Member of the Youth Garages Project Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. • Has a pecuniary interest in agenda item 7.2. He is the landowner and will not participate in or vote on any matter relating to this application. <p>Mr Barton</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. <p>Mr Brooke</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust. • Has a disclosable pecuniary interest in the Youth Garages Project and there is a dispensation in place to allow him to participate in but not vote on matters affecting this project. <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust. <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust. • is Chair of Longmead Management Group 	
<p>3. <u>Public Participation</u></p> <p>3.1 A written response ref item 7.1 on the agenda was read out by the Clerk. The objections to the planning application were noted.</p> <p>3.2 The applicant of item 7.1 on agenda responded and commented on application.</p> <p>3.3 The 'give way' sign at the Baptist Church has not been re-installed, the depth markers at the floodbridge have not been installed and there are various hedges in the village in need of a trim. <i>Clerk to report to Highways ref sign. Mr Brooke will deal with depth markers at floodbridge.</i></p> <p>3.4 Comments were made ref item 12.1 on agenda concerning agreement between gun club and parish council.</p>	Clerk/RB

<p>4. <u>Minutes from Previous Meetings</u></p> <p>4.1 PROPOSAL: The Council minutes of the 5th November meeting are approved, subject to an amendment to item 16 The Garages – Mr Povah requested it was noted that he anticipated the balance of the retention monies could be released to the contractor as he believed the remaining remedial works had been completed. Mr Povah to confirm to Clerk PROPOSED: Mr Hart SECONDED: Mr Edwards DECISION: passed (all in favour)</p> <p>4.2 PROPOSAL: The Council minutes of the 20th November meeting are approved. PROPOSED: Mr Clist SECONDED: Mr McCulloch DECISION: passed (all in favour). Mr Major and Mr Brooke abstained</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 Sewage Problem – Longmead – The Clerk has been liaising with South West Water (SWW). It has confirmed that the pipe has not been cleansed regularly. Clerk to contact SWW in 6 months.</p>	Clerk
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond reported:-</p> <ul style="list-style-type: none"> • Grant Thornton (an external auditor) has given MDDC a clean bill of health. • MDDC is facing more cuts. • DEFRA has notified MDDC of its success with some funding for the local economy. More info to be issued in the spring. • Local Plan affecting Hemyock will be discussed in Cullompton in 11th December. The plan has 10 houses earmarked for Hemyock on the Old Depot site on High Street. Mr Povah & Mr Clist will attend on behalf of the council. <p>Councillor Rosamond was thanked for continually feeding through information to Hemyock.</p>	
<p>7. <u>Planning</u></p> <p>Applications received for:-</p> <p>7.1 14/01874/FULL – Erection of single storey extension and retention of the conversion of a garage to additional living accommodation. 24 Churchills Rise, Hemyock. The council arranged to visit the site to view the proposed plans from both neighbours’ perspectives. Site visit arranged for Saturday 6th December at 9.30am. Meeting to discuss and agree comments to MDDC will take place Tuesday 9th December at 6.30pm at Longmead.</p> <p>7.2 14/01797/TPO – Application to carry out works to 3 oak trees protected by TPO 00/00004/TPO. Land adjacent to 6 East Mead. PROPOSAL: The council supports the application in principle, subject to the landowner being notified and agreeing to the application. Cut wood to be left and debris cleared away from site. PROPOSED: Mr Major SECONDED: Mr McCulloch DECISION: passed all agreed.</p> <p>7.3 14/01830/FULL – Variation of condition 8 of planning permission 12/00764/FULL in respect of Long Barn only to allow substitute plans to include a conservatory and conversion of garage to office. Long Barn, Culmbridge Road, Hemyock PROPOSAL: The council supports the application in principle, subject to the residual car parking satisfying/complying with MDDC’s policy. PROPOSED: Mr McCulloch SECONDED: Mr Barton DECISION: passed all agreed. Mr Major abstained</p> <p>Approval noted for the following applications:</p> <p>7.4 14/01406/FULL - Retention of change of use of redundant agricultural building to a sui</p>	

generis use for the processing and storage of biofuel and combined micro-energy generation and erection of extension to raise ridge height. Jewells Farm Hemyock Devon

Acceptance noted for the following applications:-

7.5 14/01296/CLP – Certificate of Lawfulness for the replacement of window and doors with UPVc in accordance with submitted plans/drawings. 28 Prowses, Hemyock

7.6 14/01438/CLP - Certificate of Lawfulness for the proposed use of a dwelling (C3) as a care facility for up to 6 children under the age of 19 living together as a single household with associated staff in accordance with submitted plans/drawings. Downmead Care Home, Culmstock Road, Hemyock.

Clerk to clarify procedure for certificates of lawfulness, in particular whether parish councils are consulted on some and not others.

Other Planning

7.7 MDDC will be holding a special cabinet meeting in Cullompton on 11th December at 10am to discuss the Local Plan. Mr Povah and Mr Clist will attend on behalf of HPC.

Clerk

8. Finance

- 8.1 The following recommendations from Finance Committee were considered:-
- 8.1.1 Make a donation of £80.00 to Tiverton & District Community Transport Association. They have 27 members from Hemyock who use the Monday service as and when required.
PROPOSAL: The council supports Tiverton & District Community Transport Association and makes a donation of £80.00.
PROPOSED: Mr McCulloch
SECONDED: Mr Hart
DECISION: passed all agreed.
- 8.1.2 Make a one off special donation of £50 to the Royal British Legion due to 100 year anniversary
PROPOSAL: The council supports the Royal British Legion and makes a one-off donation of £50.00 to mark the anniversary of WW1.
PROPOSED: Mr McCulloch
SECONDED: Mr Clist
DECISION: passed all agreed.
- 8.1.3 Make a donation of £200 to Parish Pump magazine for council’s update in each edition
PROPOSAL: The council supports The Parish Pump and makes a donation of £200.00.
PROPOSED: Mr McCulloch
SECONDED: Mr Major
DECISION: passed all agreed.

8.2 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	105.00	Richard Grant memorials
2.	3.09	Interest 14 day
3.	2283.30	BHLC insurance contribution

Expenditure

	£	Payee	Reason
1.	20.00	B Clist	Hemyock book gift to MDDC K Finan
2.	1130.40	Broxap	2 new benches
3.	250.00	Blackdown Hills Parish Network	subscription
4.	11.00	Hemyock Parish Hall	Room hire
5.	943.20	Valuation Office Agency	District Valuer fees – BMX track
6.	556.99	D Evans	Clerk’s wages and expenses
7.	80.00	Tiverton & District Community Transport	Donation

8.	50.00	Royal British Legion	Poppy appeal/wreath
9.	200.00	Parish Pump	Donation for council pages in magazine
10.	84.00	I Pike	Cemetery/village grass cutting

Cheque in italics have already been paid and are subject to ratification.

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	97,004.64
DEPOSIT A/C	52,006.56
G/F A/C	704.18
P3 A/C	1,290.14
LONGMEAD	1.27
TOTAL	151,006.79

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed

PROPOSED: Mr Edwards

SECONDED: Mr Barton

DECISION: passed. All agreed. Mr Brooke abstained

9. Precept 2015/2016

The Clerk summarised the current financial situation and presented next year's budgeted figures. The recommendation from the finance committee is to set the precept next year at £63,500, an increase of £5,000, making the band D property figure £76.65 per annum (an increase of £6.56 per annum, 55p per month and 13p per week).

PROPOSAL: The precept for next year is set at £63,500.

PROPOSED: Mr Major

SECONDED: Mr Clist

DECISION: passed (all in favour) The Clerk and Finance Committee were thanked for their efforts. Mr Clist asked that it be minuted that he thought the increase may not be sufficient. The council will hold a separate meeting on Wednesday 21st January at 7.30pm in the Forbes Lounge to discuss next year's precept in more detail.

10. Standing Orders and Procedures

The council considered the layout of the meetings, particularly in view of the right of the public to record the meetings. The council felt it works most effectively when arranged around a table with all councillors able to see each other and the Chair/Clerk.

PROPOSAL: The layout of the council for meetings remains unchanged.

PROPOSED: Mr Major

SECONDED: Mr Clist

DECISION: passed (all in favour)

The amendment to the standing orders and protocol for recording meetings was discussed and agreed.

PROPOSAL: The standing orders and protocol for recording meetings and public notices are adopted.

PROPOSED: Mr Major

SECONDED: Mr Clist

DECISION: passed (all in favour)

Mr Barton believes the council should record its own meetings. Clerk to seek advice from Cosmic on the IT requirements.

Clerk

11. Clerk Update

11.1 Clerk has received several emails from a parishioner concerning the posting of agendas for meetings. The parishioner is claiming the calling of the meetings has not been carried out correctly and that the last 4 months meetings are illegal. He will be calling for any decisions made during any of the meetings to be nullified. The tone of the emails is considered to be unnecessarily aggressive and unreasonable. The Clerk was instructed to report the emails to the police on 101. The Clerk has previously explained to the parishioner the rules/standing

Clerk

<p>orders by which she works operates. Clerk to refer to DALC for further advice.</p> <p>11.2 Clerk asked for clarification on who is going to judge the Christmas decorations competition. Clerk to contact Culmstock clerk.</p> <p>11.3 Soil heap adjacent to Griffin Close will be moved when the developer needs soil elsewhere.</p> <p>11.4 Longmead – Western Power have referred the conversion of pole to ground mounted electricity substation to its planning department and it will contact the council in due course.</p> <p>11.5 Kevin Finan, Chief Executive MDDC, visited Hemyock. He commented that he could see the results of years of hard work by the parish council reflected in the provision of excellent facilities for the community. He went on to say that Hemyock council has always been a proactive advocate for its community, for both the village and the surrounding neighbourhood. The parish council has much to be proud of and other councils might learn from its example in how to lead and support a community.</p> <p>11.6 Newton Farm – Proposed 30m high lattice tower mobile phone base - The Harlequin Group wrote back to the Clerk confirming an ICNRIP certificate will be submitted as part of the application which certifies that the base station will meet the precautionary guidelines set by the UK government. This should satisfy MDDC’s health department. Careful consideration has also been given to the siting and design of the installation to ensure the impact on the landscape is mitigated as far as is practicable. Any potential impact of the development is principally associated with the radio mast, the most visible component of the base station, and which cannot be fully screened for operational reasons. The height of the mast means that any attempt to screen it in its entirety would be both unrealistic and impractical as the mast operates on line of sight for transmission links. Given the site’s location within the AONB, the permitted development rights for mobile network operators are more limited and any additional attachments would require approval from the planning authority.</p> <p>11.7 Clerk has heard back from St Marys PCC reference the possible moving of the war memorial. It has been suggested that the war memorial belongs to the church and the Clerk will clarify this point.</p> <p>11.8 TAP Fund application has been submitted. Clerk is waiting to see if application has been successful</p> <p>11.9 MDDC – changes to planning applications from April will mean MDDC will no longer send paper applications to the council if it receives electronically submitted applications. Clerk to contact Cosmic for advice on IT requirements.</p> <p>11.10 Highways are about to appoint a new Neighbourhood Highway Engineer. Clerk to arrange a meeting.</p> <p>11.11 MDDC play areas – Hollingarth play area is on MDDC’s hit list for 2016/2017. Clerk has asked for more information/options available to HPC. Clerk to inform parishioner who contacted the council recently.</p>	<p>Clerk Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><i>Mr Radford joined the meeting.</i></p> <p>12. Commons Management Group (CMG)</p> <p>Mr Clist updated the meeting and asked the council to consider the recommendations from the CMG.</p> <p>12.1 Recommend agreement between Gun Club and Council is sent to legal advisers for comment/approval. A letter from a parishioner had been circulated to councillors prior to the meeting and Mr Clist confirmed no new information was contained in the letter. The Clerk read a statement from MDDC in response to the parishioner’s letter.</p> <p>PROPOSAL: Clerk to send draft formal agreement to solicitors for approval/comment using the fixed fee basis option. Clerk to forward to the solicitor the MDDC letter to the Gun Club with the agreement.</p> <p>PROPOSED: Mr Clist</p> <p>SECONDED: Mr Edwards</p> <p>DECISION: passed (all in favour)</p> <p>The CMG was thanked for its efforts with this work.</p>	

12.2	A webpage on the village website for the CMG will be developed.	
12.3	Clerk to confirm if contractor is able to complete the topping task next year, otherwise alternatives will be sought.	
13.	<u>Longmead</u> Graham Webb has given up his time to sort out the underfloor heating timers at Longmead. Mr Brooke has inspected the play area, following its annual inspection, and Brookridge Timber will sort out the remedial work in the New Year. Many thanks to Mr Brooke.	
14.	<u>County Council Report</u> Councillor Radford reported:- Richard Brown has been appointed as the new Neighbourhood Highway Engineer. Clerk to arrange a meeting asap. There is still £10,000 earmarked for pavements in Station Road, but this needs to be spent sooner rather than later. Mrs Stallard to approach homeowners for permission. Councillor Radford has some funds available for The Garages. Clerk to inform David Major to contact Councillor Radford.	Clerk HS Clerk
15.	<u>Highways</u> Fly tipping at Wrangcombe Road and top of Combe Hill to be reported.	Clerk
16.	<u>Cemetery</u> The Clerk has received a report from Ashculme reference two trees that need work in/near the cemetery. The cherry tree at front of cemetery is dead and needs to be cut to ground level. The oak tree towards the back of the cemetery has been struck by lightning. From a safety perspective some large sections of deadwood need removing. PROPOSAL: Clerk to instruct tree surgeons to go ahead and do work at a cost of £390 plus VAT and ask the owner of the oak tree to share the costs of the oak tree works. PROPOSED: Mrs Stallard SECONDED: Mr Clist DECISION: passed (all in favour) It was reported that a pet has been buried at the cemetery. This is unacceptable and will need to be removed. Mr McCulloch to provide details to Clerk to inform owner.	Clerk IM/Clerk
17.	<u>Footpaths</u> Some maintenance work is on-going.	
18.	<u>The Garages</u> The new external doors that were replaced have suffered the same problems with weather. The builder is in discussions with the manufacturer as it appears these doors are not fit for purpose.	
19.	<u>CLT</u> Nothing to report	
20.	<u>Election 7th May 2015</u> Nothing to report	
21.	<u>Parish Plan</u> Mr Clist has been researching this. He will approach Catherine Bass, co-ordinator of Culmstock's Parish Plan, and gather more information.	SC
22.	<u>Annual Parish Meeting</u> The APM will be held on Thursday 26 th March at 7pm in the Parish Hall. Suggestions for agenda items were:- Next year's election, community orchard presentation, parish plan. Carry forward item until next month.	
23.	<u>Correspondence</u> 23.1 A letter from a parishioner was considered reference lack of parking at Lower Millhayes as a result of visitors to The Garages. The council clarified that the parking spaces adjacent to The Garages are owned by the Parish Council and have not been allocated to any particular group. The council allows	

all members of the public to use the spaces on a first come first served basis. Clerk to write back to parishioner to explain.	Clerk
24. <u>Items raised by Chairman</u> Nothing to report	
25. <u>Items raised by Councillors</u> Mr Brooke asked for clarification on whether or not the council's policy is to name parishioners who complain.	Clerk
26. <u>PR</u> The Council requested PR on the following topics: <ul style="list-style-type: none"> • Annual Parish Meeting Thursday 26th March 2015 7pm Parish Hall • Elections 7th May 2015 	
27. <u>Date of the Next Council Meeting.</u> Special meeting to discuss agreed Precept for 2015/2016 on Wednesday 21 st January 2015 in the Forbes Lounge	
28. <u>Exclude Press & Public</u> Chair moved under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted PROPOSAL: Press and public are excluded from rest of meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted PROPOSED: Mrs Stallard SECONDED: Mr Clist DECISION: passed (all in favour)	

Meeting closed at 10.05pm to public and press

Signed.....*Date*.....