

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 4th June 2014

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr I McCulloch, Mr S Major, Mr R Calcraft, Mr T Barton, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr F Rosamond, Mr R Radford, Mrs D Evans (Parish Clerk) and 8 members of the public. <u>Apologies</u> Mr R Hart</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is the Chair of the Youth Garages Project Committee • is a member of the Parish Hall Committee • is a member of Longmead Management Committee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Youth Garages Project Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • Has a disclosable interest in items 8.1, 8.2 & 8.5 and will leave the room when these are discussed. <p>Mr Brooke</p> <ul style="list-style-type: none"> • Has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project. • is a member of the Upper Culm Community Land Trust • Has a disclosable interest in item 8.2 and will leave the room when it is discussed. <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is Chair of Longmead Management Group <p>Mr Barton</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • Has a disclosable pecuniary interest in agenda item 8.2 and will not participate in or vote on the matter. <p>PROPOSAL: Agenda item 8.5 is moved up the agenda and dealt with after item 8.2. PROPOSED: Mrs Stallard SECONDED: Mr Edwards DECISION: passed (all in favour)</p>	

<p>3. <u>Public Questions</u></p> <p>3.1 A parishioner asked a question reference Longmead Management Group, assuming it was a sub-committee of the council. The council clarified that Longmead Management Group is a stand-alone group. The parishioner advised he would submit a further question in writing.</p> <p>3.2 A parishioner suggested that the Upper Culm Community Land Trust (CLT) might be approached to fund any traffic-calming works on Culmstock Road required as a result of the new development at Griffin Close. <i>The council advised that its wish to extend the 20mph limit in the village predated the recent Griffin Close development.</i></p> <p>3.3 A parishioner suggested that the Upper Culm Community Land Trust (CLT) could be approached to help fund maintenance of the Public Conveniences. <i>The council will consider this.</i></p> <p>3.4 A parishioner raised her concerns about the Commons Management Group’s draft agreement with the Culm Vale Gun Club. She hoped the recent noise abatement notice and the relevant Code of Practice have been considered. She also raised concerns reference straw bunding on the common and asked that the council fully considers the safety aspects, long-term implications and whether permission is needed from the Secretary of State.</p> <p>3.5 A party was held on Hemyock Common on Sunday. Was the parish council aware of this? <i>The Parish Council was unaware of any party.</i></p> <p>3.6 A member of the public understood that the proposed closure of Station Road for one month by South West Water was being challenged by MDDC. The parishioner suggested that the works should allow for emergency access and access to surrounding homes.</p> <p>3.7 A parishioner commented that several other East Devon parishes are joining forces to create a Neighbourhood Plan. <i>At the last annual parish meeting, it was decided to formulate a parish plan, rather than a neighbourhood plan.</i></p> <p>3.8 A parishioner complained reference parking at Eastlands and Prowses, where cars encroach onto road and block pathways. <i>Clerk to report to Police.</i></p> <p>3.9 A parishioner sent a letter to the council: ‘I assume no further development can be considered for Culmstock Rd until the review has been completed and Hemyock is selected for the housing development instead of the other options such as Junction 27 land. This morning someone appeared to be surveying the land above Griffin Close which I thought was rather ominous. I would be pleased to receive your comment’ <i>The council confirmed that anyone at any time may submit an application for planning in any location. The council is unaware of any surveying at this site. District Councillor Frank Rosamond commented that he believed that MDDC may be surveying the sites that were put forward as part of the Local Plan Review.</i></p>	Clerk
<p>4. <u>Minutes from Previous Meetings</u></p> <p>4.1 PROPOSAL: The Council minutes of the 7th & 20th May meetings are approved. PROPOSED: Mr Barton SECONDED: Mr McCulloch DECISION: passed (all in favour) Mr S Major and Mr R Brooke abstained</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Benches</u> – Councillors were issued with a schedule of the benches and the required works.</p>	

<p>PROPOSAL: The Clerk to arrange quotations for the work necessary to 6 of the benches as recommended in the schedule of works. 2 benches deemed unsafe to be removed and replaced with similar ones to a maximum cost of £500 each.</p> <p>PROPOSED: Mrs Stallard</p> <p>SECONDED: Mr Povah</p> <p>DECISION: passed (all in favour)</p>	Clerk
<p>5.2 <u>Asset Register/Insurance Review</u> – The Clerk has met with the internal auditor and discussed some outstanding anomalies. The Clerk has sought further clarification from DALC. Clerk will continue with this work.</p>	Clerk
<p>5.3 Mary Waldron Trust – Mrs Sally Cartledge confirmed that she is happy to continue to be a trustee. Clerk to send letter of thanks.</p>	Clerk
<p>6. <u>District Council Report</u> Councillor Rosamond reported:-</p> <ul style="list-style-type: none"> • Tiverton Eastern Urban Extension Master plan has been adopted. • The proposed introduction of the Community Infrastructure Levy (CIL) has been delayed and a new charging schedule for Mid Devon will be put forward as part of the Local Plan process. This is due to the significant reduction in the CIL. A new consultation will run from 13th June until 11th July. • A new TAP Fund has been launched. Applications can be made from 9th June. • Blackdown Hills AONB – Somerset County Council is proposing drastic cuts to its funding of AONBs. This severely impacts on other possible funding opportunities that may be available from DEFRA and Europe. Clerk to send letter of support of the AONB to Somerset County Council. • Solar Panels – Mr Rosamond to provide up to date figures on how Hemyock is performing. 	Clerk FR
<p>7. <u>County Council Report</u> Councillor Radford reported:-</p> <ul style="list-style-type: none"> • Blackwater Lane will be repaired by the end of July. • Devon Youth Work Service will maintain eight area-based youth centre hubs. The new service model follows a major review of the Devon Youth Service and extensive public engagement and consultation which ended in April. The local hubs are likely to be based in Exeter, Exmouth, Bideford, Barnstaple, Newton Abbot, Tiverton, Totnes and Okehampton. • Devon Libraries Consultation – 28 libraries are under the threat of closure. Some villages are looking at staffing the libraries themselves in order to prevent closure. • Locality Budget – Councillor Radford has a budget available to local groups/organisations. If you have a project which needs help with funding please contact Mr Radford to discuss, ray.radford@devon.gov.uk or 01884 820000. Mr Barton will email Mr Radford details of the World War 1 Devon Remembers project as more funding is needed. • Bus Shelter – the ground work has commenced but the shelter has yet to be installed Mr Radford to follow up. • Mr Radford was asked to apply pressure to Somerset County Council ref proposed reduction in AONB funding. 	TB/RR RR RR
<p>8. <u>Planning</u> Applications received for:- (Mr Clist left the room due to disclosable interest)</p> <p>8.1 14/00692/FULL- Erection of extension over existing garage to form office. Park View, Withy Lane, Hemyock</p> <p>PROPOSAL: The Council supports the application.</p> <p>PROPOSED: Mr Major</p>	

SECONDED: Mr Povah

DECISION: passed. All agreed.

(Mr Brooke left the room due to disclosable interest)

8.2 14/00729/FULL – Erection of a general purpose agricultural building. Land at Withy Lane, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr Calcraft

SECONDED: Mr Barton

DECISION: passed. All agreed.

(Mr Brooke returned to room)

8.5 14/00733/FULL – Erection of dwelling with employment space and erection of a forge. Sycamore Farm, Hemyock

Concerns were raised about both the potential increase in traffic and the development of the site itself. A site visit was suggested but this was refused by the applicant.

PROPOSAL The council is unable to support the application as it was unable to visit the site (a requested site visit was declined by the applicant).

PROPOSED: Mr Major

SECONDED: Mr McCulloch

DECISION: passed. All agreed.

(Mr Clist returned to the room)

8.3 14/00792/FULL – Erection of first floor extension. 1 Eastlands, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr McCulloch

SECONDED: Mr Barton

DECISION: passed. All agreed.

8.4 14/00703/FULL – Erection of two storey extension. 24 Churchill's Rise, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr McCulloch

SECONDED: Mr Major

DECISION: passed. All agreed.

Approval noted for:-

8.6 14/00374/FULL – Variation of condition (2) of planning permission 09/01775/FULL to allow the substitution of revised drawings in relation to the garages. Hillcott, Hemyock

9 Finance

9.1 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	.04	Interest G/F a/c
2.	.88	Interest 14 day a/c
3.	.85	Interest 14 day a/c

Expenditure

	£	Payee	Reason
1.	80.50	H Stallard	APM Expenses
2.	6.95	J McCulloch	Cemetery wheelbarrow tube
3.	11.00	Hemyock Parish Hall	Room Hire
4.	241.50	I Pike	Cemetery grass cutting
5.	600.36	D Evans	Clerk's wages and expenses

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	82,630.95
DEPOSIT A/C	51,990.43
G/F A/C	704.18
P3 A/C	1,289.67
LONGMEAD	1.27

TOTAL

£136,616.50

PROPOSAL: that all income is agreed and the above cheques/payments are paid/agreed

PROPOSED: Mr Clist

SECONDED: Mr Edwards

DECISION: passed. All agreed.

Other Finance

9.2 The following Finance Committee recommendations were considered:-

PROPOSAL: A donation of £100 is awarded to Citizens Advice Bureau. 85 clients in the Upper Culm were helped last year.

PROPOSED: Mr Major

SECONDED: Mr Povah

DECISION: passed. All agreed.

PROPOSAL: No donation is awarded to Victim Support. Clerk to request specific information on Hemyock parish for consideration next year.

PROPOSED: Mr Povah

SECONDED: Mr Barton

DECISION: passed. All agreed.

PROPOSAL: A donation of £100 is awarded to Uffculme Compost Magic. 37 parishioners are members.

PROPOSED: Mr Povah

SECONDED: Mr Major

DECISION: passed. All agreed.

10. Annual Return

The Clerk read out the statements from the Annual Return and confirmed that one parishioner had asked to inspect the accounts.

PROPOSAL: Chair and Clerk sign off the Annual Return.

PROPOSED: Mr Clist

SECONDED: Mr Barton

DECISION: passed. All agreed.

Mr Clist asked for clarification regarding who is liable for the costs involved when parishioners inspect the accounts. The Clerk confirmed that the costs associated with an inspection (room hire, clerk's time) are paid from the precept. If a parishioner requests photocopies these can be charged to the parishioner.

11. Clerk Update

- Valuation of Old Station Yard Site – the District Valuer has contacted the Clerk after further negotiation with the developer. The council will meet again on Wednesday 11th June at 7.30pm to consider. The meeting will be closed to the public and press due to the commercially sensitive information under discussion.
- Parish Mapping – Clerk to carry forward
- Police Report – PCSO Tracey Peters sent the following report:- Overnight 21st – 22nd May, three garages were broken into. The garages were situated in a block and all the padlocks appear to have been bolt cropped. However, no items were stolen from within the garages. At the moment there are no further lines of enquiry apart from a suspicious vehicle which was seen in the area on the evening prior to the break-ins. Other logs reported to the police include two domestic related incidents, two traffic related incidents and a sudden death.
- Pump & Railings Work – Clerk to obtain quotations. It was agreed that the council will buy/provide the paint.
- Financial Regulations - Clerk to carry forward

Clerk

Clerk

Clerk

<ul style="list-style-type: none"> • Dropped Kerbs – Willy Pike has confirmed that he will continue to install dropped kerbs in Prowses this year, providing the necessary funding is approved. • Traffic Calming, Culmstock Road - Clerk wrote to Highways asking for work to commence on installing a plateau similar to that in Station Road and has heard nothing. Clerk to chase and copy in Mr Radford. • Cosmic Ethical IT – has asked the Clerk what type of training the village requires. Clerk to liaise with Cosmic and agree process for groups in the village to contact Cosmic directly. • Public Conveniences – the Clerk met with MDDC to receive updated figures for costs of maintaining the public conveniences. MDDC are looking to pass on the responsibility for maintenance to the parish council from next year, following the completion of a schedule of works. Mr Clist, Mr McCulloch to liaise with Clerk and respond. • Dog Bin – a member of the public has kindly offered the parish council a dog bin, free of charge. Council to consider if one is needed and ensure MDDC will empty it if it is installed. • Annual playground Inspection – is due. Clerk to arrange. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk/IM/SC</p> <p>Clerk</p>
<p>12. <u>Commons Management Group (CMG)</u> Mr Clist updated the meeting and asked the council to consider:- PROPOSAL: Council approves draft formal agreement between gun club and parish council and refers it to council's legal representatives, asking for an estimate of costs to approve document. PROPOSED: Mr Clist SECONDED: Mr Barton DECISION: passed. All agreed</p> <p>PROPOSAL: Council approves request from Culm Vale Gun Club to construct/erect straw bunding in an effort to comply with a recent noise abatement notice, subject to a parish council representative being on site. PROPOSED: Mr McCulloch SECONDED: Mr Edwards DECISION: passed. All agreed</p>	
<p>13. <u>Longmead</u> AGM is 23rd June. The management group has secured some funding from the AONB and Nick Thompson will be issuing a report soon.</p>	
<p>14. <u>Highways</u> Nothing to report</p>	
<p>15. <u>Cemetery</u> Undertakers have been reminded of their obligation to level graves. Mr Clist & Mr McCulloch will liaise with Clerk if no action taken by undertakers.</p>	
<p>16. <u>Footpaths</u></p> <ul style="list-style-type: none"> • Footpath 48 Burleyhayes has been approved. The path will follow the original route through the boggy area. • Modification Order Footpath 21 – Conigar Lane PROPOSAL: Council sends letter of support to DCC regarding blocked footpath. PROPOSED: Mr Povah SECONDED: Mr Major DECISION: passed. All agreed Mr Povah was thanked for all his efforts with footpath work during the year. 	<p>LP</p>
<p>17. <u>The Garages</u> More volunteers are needed on a Tuesday evening. If you can help please see The Garages Facebook page or contact Lynn Taylor, 680104.</p>	
<p>18. <u>CLT</u> Neil Punnett sent the following report:-</p>	

<p>During May the Upper Culm CLT's application for grant funding for a feasibility study into the installation of a micro-hydroelectric turbine was sent to the Rural Community Energy Fund. The application is for a £20,000 grant for a feasibility study to be completed by Pico Energy Ltd of Uffculme. The application will be reviewed by the assessment panel and we should hear if we have been successful by mid-July.</p>	
<p>19. <u>Devon Remembers World War 1 Project</u> ‘The Upper Culm Valley at War’ – is currently being edited. The book is being advertised and pre-order forms are available from the post office and the Spar.</p>	
<p>20. <u>Annual Parish Meeting (APM)</u> A poor turnout was noted. Next year the date will be set in advance to ensure that it may be advertised in the Pump etc.</p>	
<p>21. <u>Correspondence</u> 21.1 Letter of thanks noted from the Brightside Club BHLC for permission to plant poppies. 21.2 letter of apology from BSG for not attending APM and enclosing latest report. 21.3 HSBC – letter noting changes to 14 day account 21.4 Parish Matters June edition noted 21.5 Road closures in Dunkeswell noted. 21.6 Open Spaces request for donation to ‘act now to save our threatened greens’ referred to Finance Committee 21.7 Blackdown Healthy Living Centre - asking for permission to add a window to room 5. PROPOSAL: Council gives permission to add a window to room 5. PROPOSED: Mr Brooke SECONDED: Mr Calcraft DECISION: passed. (7 for, 1 against and 1 abstention) 21.8 Letter from parishioner suggesting a pedestrian crossing on Station Road by South View. Clerk to refer to Highways 21.9 Society Local Council Clerks – renew membership. PROPOSAL: Council renews membership PROPOSED: Mrs Stallard SECONDED: Mr Barton DECISION: passed. All agreed 21.10 email from parishioner expressing concerns over parking in Pencross View. Clerk to refer to police.</p>	<p>Finance</p> <p>Clerk</p> <p>Clerk</p>
<p>22. <u>Items raised by Chairman</u> Nothing to report</p>	
<p>23. <u>Items raised by Councillors</u> Mr Clist requested the costs associated with providing information to the public be referred to the Policy Committee for further investigation.</p>	
<p>24. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Dogs on Leads – story of orphaned fawn • Cosmic Ethical IT – free workshops • Footpath 48 	
<p>25. <u>Date of the Next Council Meeting</u>. Wednesday 2nd July 2014 in the Forbes Lounge</p>	

Meeting closed at 10.15pm

Signed.....*Date*.....