

**Hemyock Parish Council Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 4<sup>th</sup> September 2013**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr I McCulloch, Mr R Hart, Mr T Barton, Mr R Calcraft, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr S Major, , Mrs D Evans (Parish Clerk) and 12 members of the public.  <b><u>Apologies</u></b> Mr F Rosamond, Mr R Radford</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Mrs Stallard</p> <ul style="list-style-type: none"> <li>• is a Director of Upper Culm Community Land Trust</li> <li>• is a Member of the Youth Garages Project Committee</li> <li>• is a Member of the Parish Hall Committee</li> <li>• is a member of Longmead Management Committee</li> </ul> <p>Mr Calcraft</p> <ul style="list-style-type: none"> <li>• is a Member of the Parish Hall Committee</li> <li>• is a Member of the Culm Valley Trail</li> </ul> <p>Mr Povah</p> <ul style="list-style-type: none"> <li>• is a Director of Upper Culm Community Land Trust</li> <li>• is a Member of the Culm Valley Trail</li> <li>• is a Member of the Youth Garages Project Committee</li> </ul> <p>Mr Clist</p> <ul style="list-style-type: none"> <li>• is a Director of the Upper Culm Community Land Trust</li> <li>• has declared a personal interest in items 8.1 &amp; 8.3 and will not participate in any discussion or vote on those items.</li> </ul> <p>Mr Brooke</p> <ul style="list-style-type: none"> <li>• is a Director of the Upper Culm Community Land Trust</li> <li>• Is a member of the Youth Garages Project and has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project</li> </ul> <p>Mr McCulloch</p> <ul style="list-style-type: none"> <li>• is a member of Upper Culm Community Land Trust</li> <li>• is Chair of Longmead Management Committee</li> </ul> <p>Mr Barton</p> <ul style="list-style-type: none"> <li>• is a Director of the Upper Culm Community Land Trust</li> </ul> <p>Mr Major</p> <ul style="list-style-type: none"> <li>• is a member of the Upper Culm Community Land Trust</li> </ul>	
<p><b>3. <u>Public Questions</u></b></p> <p>3.1 Street Light No 1 in Station Road is obscured by the adjacent hedge.  <i>Clerk to report to DCC.</i></p> <p>3.2 Highways has marked the road from Fourways to Lemons Hill to identify the potholes but have not been back to repair them.  <i>Clerk to report to DCC.</i></p> <p>3.3 Hedges encroaching on to road are a problem throughout the village and surrounding roads.  <i>This will be discussed under item 5.1.</i></p> <p>3.4 Longmead Play area, there is a broken piece of equipment.  <i>Longmead Management Committee is aware and is dealing with.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b></p>	

<p><b>PROPOSAL:</b> The Council minutes of the 7<sup>th</sup> August meeting are approved.  <b>PROPOSED:</b> Mr McCulloch  <b>SECONDED:</b> Mr Brooke  <b>DECISION:</b> passed (all in favour) (2 abstentions as not at previous meeting)</p>	
<p><b>5. <u>Matters arising from previous minutes not on current agenda</u></b>  <b>5.1 <u>Hedgerows</u></b> – Mr McCulloch circulated a draft letter to be issued concerning obligations reference keeping hedges clear of roads and paths and discussed a suggested procedure.  <b>PROPOSAL:</b> The Council issue a copy of the letter to everyone in the village, via the Pump. If particular hedges continue to be a problem, the council will write to individual landowners/householders.  <b>PROPOSED:</b> Mr Edwards  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour)</p> <p><b>5.2 <u>Benches</u></b> – Clerk will provide Mr McCulloch with a Glasdon catalogue.  <b>5.3 <u>Asset Register/Insurance Review</u></b> – Clerk to carry forward.  <b>5.4 <u>Map of Council’s responsibilities</u></b> – Clerk to carry forward.</p>	<p>Clerk  Clerk  Clerk  Clerk</p>
<p><b>6. <u>District Council Report</u></b>  Councillor Rosamond sent the following report:-  Members will be attending an <b>Away Day</b> next Friday to focus on economic regeneration and to develop an action plan to promote this key Corporate priority. <b>Fracking-</b> a number of constituents have expressed concern about the potential for fracking locally. Devon CC have issued a briefing note to Members which made clear that the Dept of Energy and Climate Change is unable to give any idea of the time scale for issuing the next round of oil and gas licences, so there is no prospect in the near future of any licences within Devon. Apparently geological formations with potential for shale gas are limited to the Lias outcrop in the eastern corner of Devon (Axminster and Uplyme areas) which are on the fringe of the extensive Lias outcrop and not at sufficient depth to be viable. If there are concerns, the best advice is to refer anything to DCC as the mineral planning authority. <b>Government funding of rural areas</b> Your views and support are requested.....An attempt is being made to emphasise the poor deal that rural constituencies receive from Government, compared to urban areas that have the benefit of higher wages. Signatures are sought for a petition to lobby the Government I should be grateful if this could be circulated for signatures and returned to me. The Cabinet meeting this week will be considering:- <b>Policy in respect of Safeguarding Children and Vulnerable Adults</b>....Council services may have direct contact with children and vulnerable adults and therefore have concern for their welfare in Housing./Housing needs, Leisure, Environmental Health,Community Development and Care Services. Thus the policy applies to every member of staff, elected members, volunteers and anyone working for the Council. <b>A Policy for Anti-Social Behaviour</b> that incorporates all service areas of the Council. <b>The adoption of the Mid Devon Local Plan Part 3 Development Management Policies (LP3)</b> following modifications recommended by the Planning Inspector.  <b>Finance Report</b> Last year, the saving on staffing was £285k. In the first 3 months of this year, MDDC is already showing salary savings against the 2013/14 budget of £130k. However the forecast deficit of the General Fund is estimated at £240K (from Reserves) is increased by £112k this quarter due to the deterioration of the Recycling Services, and reduction in recycling income. Savings have been identified to secure on-going service savings of 10%, which are proving a significant challenge due to substantial savings already delivered over the past 3/4 years.</p>	
<p><b>7. <u>County Council Report</u></b>  Councillor Ray Radford sent the following report:-  We are already into preparing the budget for next year. The Leader of County, John Hart, has written to Eric Pickles to lodge our real concern about how the County Council, and all other Authorities for that matter, are going to maintain front line services. We are expected to be cut another £100million over this four year term of office. This is worse than we originally</p>	

thought. We have already cut over £100million over the last four years without cutting front line services while maintaining zero increase in Council Tax. It is now getting really challenging. Devon County has been considered inadequate in our Children in Care service and we have plans in place to improve this. It transpires now that many more councils have been adjudged the same, and it is because the goalposts have been moved in the way Government are doing the assessing. It is still worth saying, this is all to do with administration and that no child has suffered. Meg Booth from County is doing a presentation at Petroc in Tiverton on Saturday 14<sup>th</sup> Sept at 9.30am for Parish Councils. Anyone will be able to put their concerns to her. One of the biggest issues is always, why do County appear to be doing Maintenance on a particular road, when other roads are in a worse condition.

## 8. Planning

Applications received for:-

- 8.1 13/00941/FULL – Conversion of office/store to live/work unit, change of use of agricultural buildings to employment use, and siting of 2 office units in connection with the existing business. Rodleigh Farm, Hemyock  
**PROPOSAL:** The Council support the application.  
**PROPOSED:** Mr Major  
**SECONDED:** Mr I McCulloch  
**DECISION:** passed. All in favour. (Mr Clist did not participate due to a declared interest).
- 8.2 13/01086/FULL – Erection of cattle shed. Culmbridge Farm, Culmbridge Road, Hemyock  
**PROPOSAL:** The Council support the application.  
**PROPOSED:** Mr Major  
**SECONDED:** Mr Clist  
**DECISION:** passed. All in favour
- 8.3 13/01105/FULL – Removal of condition 13 and variation of condition 14 of planning permission 07/00520/FULL to allow the occupation of the dwellings without association to the b1 units. Shuttleton Farm. Castle Hill, Hemyock.  
**PROPOSAL:** The Council support the application.  
**PROPOSED:** Mr Povah  
**SECONDED:** Mr Hart  
**DECISION:** passed. All in favour. (Mr Clist did not participate due to a declared interest).

Approval received for:-

- 8.4 13/00742/FULL. Alterations, repair and replacement of outbuildings to form parking linhay, store and farm office. Woodside, Blackdown Hill Road, Hemyock.
- 8.5 13/00812/FULL – Erection of a replacement agricultural livestock building. Hartnells Farm, Hemyock.
- 8.6 13/00831/FULL – Conversion of barn to dwelling. Nr Lane End Farm/Knapp Cottage, Clayhidon.
- 8.7 13/00913/FULL – Change of use from agricultural storage to B8 storage (for the siting of 4 insulated shipping containers for use as a firework magazine). Simons Burrow Farm, Hemyock.
- 8.8 13/00287/FULL – Installation of clay pigeon hoist. Hemyock Common, Hemyock.

## 9. Finance

9.1 The meeting was updated on the following financial matters:

### Income

	£	Reason
1.	0.04	Interest g/f a/c
2.	0.88	Interest 14 day a/c
3.	150.00	Culm Vale Gun Club donation

### Expenditure

	£	Payee	Reason

1.	22.00	Hemyock Parish Hall	Room hire
2.	360.00	Grant Thornton	External Auditor Fee
3.	22.35	S Clist	Devon Wildlife Trust hospitality
4.	71.94	The Play Inspection Company	Annual check of Longmead playground
5.	630.61	D Evans	Clerk's salary and expenses
6.	184.72	I Pike	Grass cutting
7.	17,288.10	Brendan Kingston	Garages Project Building work

#### **BANK ACCOUNT RECONCILIATION\***

COMMUNITY A/C	75,085.11
DEPOSIT A/C	51,982.68
G/F A/C	704.18
P3 A/C	2,518.36
LONGMEAD	1.27
<b>TOTAL</b>	<b>£130,291.60*</b>

*\*These figures include income but exclude expenditure*

**PROPOSAL:** that all income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Mr McCulloch

**SECONDED:** Mr Major

**DECISION:** passed. All agreed. (Mr Clist abstained)

9.2 The council considered the recommendations reference the management of Shuttleton Common.

9.2.1 **PROPOSAL:** The Commons Management Group will arrange for Andrew Tucker to top the recommended areas of Shuttleton Common (highlighted in George Greenshields' report) using his specialist mulching topper at a fee of £280 plus VAT.

**PROPOSED:** Mr Major

**SECONDED:** Mr Hart

**DECISION:** passed. 9 in favour, 1 against.

The council thanked Mr Allen for his kind offer but decided to use the specialist machinery from Mr Tucker.

9.3 The Chairman requested that the money HPC is holding on behalf of the Garages Project be paid asap. It was agreed that once the Garages Project has set up a bank account the money will be transferred via a cheque.

**PROPOSAL:** As soon as the Garages Project has its own bank account a cheque for £3,114.39 will be drawn and paid to the new account.

**PROPOSED:** Mr Major

**SECONDED:** Mr McCulloch

**DECISION:** passed. All agreed

#### **10. Clerk Update**

10.1 Standing Orders – The Policy Committee has considered the financial regulations and another meeting has been arranged for 9<sup>th</sup> October to continue this work.

10.2 Culmstock Road Development – Traffic Calming Measure - The Clerk has contacted the

<p>Chief Executive (DCC), Phil Norrey and has requested a meeting.</p> <p>10.3 Dropped Kerbs – Mr Major will prioritise the requested dropped kerbs further, so that the council can provide DCC with a list of 5 pairs that should be fitted each year.</p> <p>10.4 Garages – Mr David Major is liaising with the nominated officer from DCC, Ali Boyd, over PR opportunities and the planned opening of the Garages. This will ensure the council fulfils its obligations under the terms of the grant agreement. Mr Major will also liaise with Tone Leisure about possible funding opportunities via the Devon Active Villages project.</p> <p>10.5 TAP Fund – A meeting has been arranged on Thursday 12<sup>th</sup> September at 7.30pm for the parish councillors from Clayhidon, Culmstock and Hemyock to get together to discuss possible TAP Fund applications.</p> <p>10.6 Insurance – the renewal has come through from the council’s existing insurer. Clerk needs to review insurance and will obtain a quote from another provider for comparison purposes. The Chairman and Mr Clist offered to assist the Clerk with this.</p> <p>10.7 Precept – The Clerk requested that councillors inform her of any works and/or projects which are needed in the village next year and that will require funding. .</p> <p>10.8 The Great War – Mike Cooper, Hemyock History and Archiving Association, has requested copies of the old minute books. Clerk will investigate.</p> <p>10.9 Police Report – PCSO Tracey Peters sent the following report:-  There are three crimes to report over the past month. On Monday 12<sup>th</sup> August, a tractor was stolen from a farm in Hemyock. It was later found abandoned in a nearby field, having sustained some damage. Several witnesses appear to have seen this tractor being driven up the High Street possibly towards Dunkeswell. Enquiries are still on-going at present. On Sunday 18<sup>th</sup> August during the afternoon, an insecure house was entered whereby offenders appear to have made an untidy search of the bedrooms. However, nothing appears to have been stolen and there are no witnesses at present. There was one other on-going case of harassment which is currently being dealt with. Other incidents reported to us are as follows: On 06/08/13 police were called to a neighbourhood dispute. On 21/08/13 police were alerted to an alarm activation at a property. All was in order on our arrival and the alarm appeared to have been triggered by a power cut. We have also received a few reports of males acting suspiciously around the village. They have been entering gardens and looking around properties. If anyone is seen acting suspiciously in the area, we would urge residents to contact us immediately, otherwise we lose the opportunity to trace the individuals involved.  <i>Clerk to mention this in PR</i></p>	<p>SM</p> <p>Chair/Clerk /SC</p> <p>Clerk</p> <p>Clerk</p>
<p><b>11. <u>Commons Management Group</u></b>  Summary of recommendations/actions:-</p> <p>11.1 Edric Hopkinson and Lynne Kenderline (Devon Wildlife Trust) visited Hemyock and Shuttleton Commons. The group awaits the written report of recommendations. Edric updated the group on the success of the work that has been carried out at both Lickham and Ashculme Turbaries.</p> <p>11.3 The group has received a quote from a specialist contractor to complete the topping at Shuttleton.</p> <p>11.4 Linda Bennett from the AONB has raised the subject of Himalayan Balsam found in Hemyock. Other parishes have got together and arranged pulling session to try and eliminate it and they have been successful.  <i>Clerk will get information from Linda on when is the best time to do it and then mention in PR.</i></p> <p>Mr Clist reported that he believed the last meeting was inquorate and so no business was transacted. Clerk will check the wording in the standing orders to establish minimum numbers for committee meetings.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>12. <u>Highways</u></b>  12.1 The Highways Matter conference will be held on Saturday 14<sup>th</sup> September. The Chair will attend.</p>	<p>Chair</p>

12.2	A large HGV attempted to go down the Ashculme Road and became stuck. Clerk to request 'unsuitable for HGV' signs at top and bottom of Ashculme Road.	Clerk
12.3	Complaints have been received about some Stagecoach drivers. Please advise the Clerk of any problems, making a note of the time and day the incident occurred, so that she can report it to the Stagecoach manager who is more than happy to investigate. Clerk will mention in PR the problem of some cars parking out in the road at Churchills, making it impossible for the bus to pass (a Peugeot car was mentioned).	Clerk
<b>13.</b>	<b><u>Cemetery</u></b>	
13.1	Tree maintenance – Mr McCulloch will meet with Mr Clist to discuss and plan necessary work for this year.	
13.2	Levelling of Graves – Clerk will liaise with Caretaker over graves which need levelling.	
<b>14.</b>	<b><u>Footpaths</u></b>	
14.1	The possible new footpath at Burleyhayes is still under consideration by DCC.	
14.2	A vote of thanks was made to Mr Povah for his work on the footpaths and in particular the new fencing on Station Road which has improved safety and visibility. Clerk to write a letter of thanks to Redwoods for allowing the council to erect the fence on their land.	
<b>15.</b>	<b><u>Culm Valley Trail</u></b>	
	Councillor Ray Radford has asked DCC to make a commitment to the project, more news is awaited.	
<b>16.</b>	<b><u>Garages Youth Project</u></b>	
16.1	Building work is nearing completion, with just a few items outstanding: flooring, second fix electrics and sewerage connection. The building project is on schedule to be complete at the end of October.	
16.2	A Halloween launch party is planned for 31 <sup>st</sup> October.	
<b>17.</b>	<b><u>Community Land Trust</u></b>	
	Neil Punnett, Secretary of UCCLT, sent the following report:- August has been a quiet month for the CLT: - Preparations are underway for the first meeting of the working party investigating possible green energy projects which will take place on 2nd September. - Hastoe Housing Association will be holding a Lettings and Sales Open Day event for the twelve Griffin Close affordable homes on Tuesday 17th September from 3.00-7.00 pm in the parish hall. - the CLT's AGM will be held on Saturday 12th October.	
<b>18.</b>	<b><u>WW1 Devon Remembers</u></b>	
	Mike Cooper, Hemyock History and Archiving Association, updated the meeting. The group has been successful in its bid for funds from the Heritage Lottery Fund and the Sustainable Development Fund. Councillor James Edwards has been helping to research the names on the roll of honour of all those who served in the war and if anyone has any connections or family stories to share or has any ideas about what kind of events might be planned, please contact Mike Cooper on 01823 680175, <a href="mailto:michaelrcooper@tiscali.co.uk">michaelrcooper@tiscali.co.uk</a> . The group may also need young actors to take part in events. Mrs Stallard will add this item onto the Garages Project next agenda. Mr Edwards thanked Mr Cooper for his hard work and congratulated him on the successful Lottery Fund Grant, as the paperwork was particularly onerous.	
<b>19.</b>	<b><u>Correspondence</u></b>	
19.1	Good Councillor Guide 4 <sup>th</sup> Edition received.	
19.2	Hemyock Cricket Club thank you letter noted.	
19.3	Hemyock Scouts thank you letter noted.	
19.4	Wellington Monument Open Day – 15 <sup>th</sup> September noted. Notice to be put on boards.	Clerk
19.5	MDDC Draft Licensing Policy – Chair will review and feedback.	Chair
19.6	DCC Temporary traffic restriction – Flashford Bridge to Black Lane noted. Notice to be put on boards.	Clerk
19.7	Healthwatch Voices Issues 1 received.	
19.8	Devon Senior Voice magazine noted.	

19.9	South West Water magazine noted.	
<b>20.</b>	<b><u>Items raised by Chairman</u></b>	
20.1	A member of the public has asked what can be done about the speed of vehicles along Station Road. In particular, where there is no pavement from the end of the floodbridge. Clerk will contact DCC to see what it would recommend reference flashing speed limit signs. Clerk to write to parishioner explaining the work that the council has already completed in that area i.e. floodbridge, new fencing and the various schemes suggested to DCC using painted lines (virtual path) which were considered unacceptable by DCC.	Clerk Clerk
<b>21.</b>	<b><u>Items raised by Councillors</u></b>	
21.1	Councillor Roy Calcraft was thanked for his fantastic work repainting the finger post sign at Millhayes. Clerk to take picture for PR.	Clerk
<b>22.</b>	<b><u>PR</u></b>	
	The Council requested PR on the following topics: <ul style="list-style-type: none"> <li>• Hedgerows – all villagers to be responsible for their hedges</li> <li>• Police – remind parishioners to report anyone seen acting suspiciously.</li> <li>• Parking Churchills – remind residents to keep in so that Stagecoach buses may pass.</li> <li>• Newly painted finger post – Millhayes</li> </ul>	
<b>23.</b>	<b><u>Date of the Next Council Meeting.</u></b> Wednesday 2 <sup>nd</sup> October at 7.30pm Forbes Lounge	

Meeting closed at 9.35pm

*Signed*.....*Date*.....