

**Hemyock Parish Council Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 4<sup>th</sup> December 2013**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr I McCulloch, Mr S Major, Mr R Calcraft, Mr R Hart, Mr T Barton, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr F Rosamond, Mr R Radford, Mrs D Evans (Parish Clerk) and 8 members of the public.  <b><u>Apologies</u></b> none</p>	
<p><b>2. <u>Police Update</u></b>  PCSO Tracey Peters reported on recorded crime and incidents over the last month.  <u>Crimes</u> - Overnight on 12<sup>th</sup> – 13<sup>th</sup> November, a padlock on a garage was broken and 2 pedal cycles were stolen. On the same night a padlock was broken on a garden shed and power tools were stolen. During 17<sup>th</sup> – 24<sup>th</sup> November, 85 text messages were sent to a mobile phone, belonging to an elderly female resident. The texts were of a disturbing nature, and despite a message left on the sender's answerphone, the messages continued. She has therefore changed her mobile phone number. Between 21<sup>st</sup> October – 11<sup>th</sup> November, some red deer antlers were stolen from a front garden in Clayhidon.  <u>Logs &amp; Incidents</u> - On 11<sup>th</sup> November, police received reports of a dog running loose near the memorial, however no trace of the dog could be found. On 18<sup>th</sup> November, police were called to an industrial accident in the village. On 24<sup>th</sup> November at 0120hrs, an anonymous call was received stating that a male was about to start driving whilst under the influence of alcohol. Unfortunately we were not provided with a registration number, and as the caller declined to give their details, we are unable to progress any further with this query. On 27<sup>th</sup> November at 2150hrs, we received reports of someone banging on a kitchen door, in a rear garden. When investigated by the occupants, nobody was found outside. On 29<sup>th</sup> November, we were advised that a resident's vehicle had suffered damage from another vehicle, whilst parked opposite the Blackdown Healthy Living Centre. The incident appears to have occurred on the evening of Tuesday 26<sup>th</sup> November whilst a meeting was being held at the centre. However, no-one has admitted responsibility to the owner. We are therefore making enquiries to see if we can establish who was responsible for the damage. There is growing concern from the nearby residents regarding the increasing incidents of dangerous driving and parking by vehicles attending the centre. Police will continue to monitor the situation. PCSO Tracey Peters was asked to provide a report for inclusion in the next edition of the Pump.</p>	
<p><b>3. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Mrs Stallard</p> <ul style="list-style-type: none"> <li>• is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> <li>• is a Member of the Youth Garages Project Committee</li> <li>• is a member of the Parish Hall Committee</li> <li>• is a member of Longmead Management Committee</li> <li>• is a trustee of the Blackdown Support Group</li> </ul> <p>Mr Calcraft</p> <ul style="list-style-type: none"> <li>• is a Member of the Youth Garages Project Committee</li> </ul> <p>Mr Povah</p> <ul style="list-style-type: none"> <li>• is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> <li>• is a Member of the Youth Garages Project Committee</li> </ul> <p>Mr Clist</p>	

<ul style="list-style-type: none"> <li>• is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> <li>• has a disclosable pecuniary interest in items 11.1 and 11.2 and will not participate in or vote on either matter.</li> </ul> <p>Mr Brooke</p> <ul style="list-style-type: none"> <li>• Is a member of the Youth Garages Project and has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project.</li> <li>• is a member of the Upper Culm Community Land Trust</li> </ul> <p>Mr Major</p> <ul style="list-style-type: none"> <li>• is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> </ul> <p>Mr McCulloch</p> <ul style="list-style-type: none"> <li>• is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> <li>• is Chair of Longmead Management Group</li> <li>• has a disclosable pecuniary interest in item 11.1 and will not participate in or vote on the matter.</li> </ul> <p>Mr Barton</p> <ul style="list-style-type: none"> <li>• is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/004198/OUT.</li> </ul>	
<p><b>4. <u>Public Questions</u></b></p> <p>A parishioner made comments concerning Old Station Yard site, Hemyock Common &amp; Longmead Management Committee. The council will respond directly to the parishioner.</p>	
<p><b>5. <u>Devon Remembers WW1 Project</u></b></p> <p>Malcolm Plastow updated the meeting on this project. The drama group are working on a production which will cover the year of the outbreak of war. The production will take place on the recreation field on 23<sup>rd</sup> August 2014. The project will involve local schools and the WI. More publicity will follow. Mr Plastow asked if the Parish Council might cover the production under its insurance policy. Mrs Stallard explained the recreation field was covered under the Parish Hall Committee and she will take this request to the Parish Hall Committee for consideration.</p>	HS
<p><b>6. <u>Minutes from Previous Meetings</u></b></p> <p>6.1 <b>PROPOSAL:</b> The Council minutes of the 23<sup>rd</sup> October meeting are approved.  <b>PROPOSED:</b> Mr McCulloch  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> passed (all in favour) (2 abstentions SM, LP)</p> <p>6.2 <b>PROPOSAL:</b> The Council minutes of the 6<sup>th</sup> November meeting are approved.  <b>PROPOSED:</b> Mr Edwards  <b>SECONDED:</b> Mr Major  <b>DECISION:</b> passed (all in favour)</p> <p>6.3 <b>PROPOSAL:</b> The Council minutes of the 12<sup>th</sup> November meeting are approved.  <b>PROPOSED:</b> Mr McCulloch  <b>SECONDED:</b> Mr Edwards  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>7. <u>Matters arising from previous minutes not on current agenda</u></b></p> <p>7.1 <b><u>Benches</u></b> – Nothing to report. Carry forward to next meeting.</p>	IM

7.2	<u>Asset Register/Insurance Review</u> - Clerk will meet with Mr Simon Clist and Mr Brian Clist in January to continue this work.	Clerk
7.3	<u>Map defining the Council's assets and maintenance responsibilities</u> – Mr Major will look into the costs of such a map and report back.	SM
<b>8.</b>	<b><u>District Council Report</u></b> Councillor Rosamond reported:- Mr Rosamond attended a meeting with Neil Parish MP. The subjects of faster broadband, rural funding and parish plans were discussed. Mr Rosamond will circulate the report he presented to Neil Parish MP to councillors. MDDC is continually looking at ways to save money, currently through a reduction in staff costs and possible changes to public conveniences. The Tiverton Eastern Urban Extension has been approved by committee for public consultation. Meetings with potential developers will take place reference Junction 27 development. Mr Rosamond would be interested in any views councillors may have on this matter. Mr Major will send Mr Rosamond a copy of an old recommendations report he produced 10 years ago on a development including housing and industrial units.	
<b>9.</b>	<b><u>County Council Report</u></b> Councillor Radford reported:- Devon County Council (DCC) will be scrutinising costs in January ready for the budget to be fixed in February. DCC has to make at least £110m savings in its revenue budget. The following year will require a further £30m saving with similar amounts required for the next three years. In rural areas the biggest concern is the highways, DCC is looking at and reviewing most of its services. The highways budget will most likely be cut by £6.9m. The Parish Lengthsman's duties will be reviewed, targeting more frequent cleaning of identified problem gullies, rather than carrying out annual gully emptying at a cost of £1.7m. This will save in the order of £330k. Street lighting costs around £4.3m, 75% of which is energy costs. Rather than repairing a light when it becomes faulty, it will not be repaired until two or more lights become faulty in a street. This could save about £270k. DCC spend £1.3m cutting grass verges on minor roads. Currently, a one metre strip of verge alongside the carriageway is cut once or twice a year, depending on the road category. If this was stopped on the minor road network, with only verge cutting at road junctions and bends for visibility and safety reasons, DCC could save £200k. Non-essential road markings, will no longer be replaced unless there is a safety issue, saving 186k from a budget of more than £1.1m. DCC has the biggest road network in the country, more than 8,000 miles. There is no denying that difficult decisions have to be made and these are just some options which are being considered. Some other areas being looked at are :- school transport (cost £20.67m), community based services, including help in the home (cost £77.97m), residential and nursing care (cost£54.44m), children in care and fostering (cost £19.2m), bus passes (cost £13m). These are just some of the responsibilities DCC has and it has to be vigilant and look at all the costs in the provision of these services. Government cuts totalling 40% of our budget up until 2017 will hurt. In the new year, County will be asking residents for further views on what they feel the Council's future priorities should be and how further spending reductions might be achieved for the next two years. To view the proposals in more detail and comment visit <a href="http://www.toughchoices.co.uk">www.toughchoices.co.uk</a> . As requested, Mr Radford gave the council a map showing the drains and gulleys in the village. Mr Radford was asked to follow-up on the repair work to the road at the bottom of Hackpen Hill. Bollards have been installed where the road has dropped away, but no repairs have been made. Mr Radford mentioned a possible scheme involving a Parish Roads Representative. Mr Clist volunteered to be the representative if necessary. Mr Radford will provide more information.	RR RR
<b>10.</b>	<b><u>Highways</u></b> Mr Radford will report back that councillors are in favour of the road from Hemyock to Dunkswell being upgraded to a B road if this means that the maintenance of the road will be improved. It was felt that this upgrade would not increase the traffic flow through the village.	
<b>11.</b>	<b><u>Planning</u></b> Applications received for:-	

- 11.1 13/01470/FULL – Erection of roof to provide cover to slurry pit (revised scheme). Collard Hill Farm, Blackborough.  
**PROPOSAL:** The Council supports the application.  
**PROPOSED:** Mr Hart  
**SECONDED:** Mr Major  
**DECISION:** passed. All in favour. (Mr Clist & Mr McCulloch did not participate due to disclosable interest)
- 11.2 13/00941/FULL – Conversion of office/store to live/work unit, change of use of agricultural buildings to employment use and siting of 2 office units in connection with existing business. Rodleigh Farm, Hemyock.  
**PROPOSAL:** The Council supports the application.  
**PROPOSED:** Mr Hart  
**SECONDED:** Mr McCulloch  
**DECISION:** passed. All in favour. Mr Povah abstained from voting. (Mr Clist did not participate due to disclosable interest)

Approval noted for:-

- 11.3 13/01105/FULL – Removal of condition 13, variation of condition 14 of planning permission 07/00520/FULL to allow the occupation of the dwellings without association to the B1 units and amended parking details. Shuttleton Farm, Castle Hill, Hemyock.
- 11.4 13/01274/FULL – erection of garden store and gazebo. Lickham Cottage, Hemyock.

#### **Other Planning**

- 11.5 Local Plan Part 3 Development Management Policies adoption statement received.
- 11.6 Provision of parking in New Developments document received.

## **12. Finance**

- 12.1 The meeting was updated on the following financial matters:

#### Income

	£	Reason
1.	.88	Interest 14 day account

#### Expenditure

	£	Payee	Reason
1.	150.00	Mr I Pike	Cemetery grass cutting
2.	26,548.82	Mr B Kingston	Garages building work
3.	8,630.40	Mr B Kingston	Garages building work
4.	824.45	Mrs D Evans	Clerk's wages and expenses
5.	336.00	Mr A Tucker	Commons Management Group topping work
6.	24.75	Hemyock Parish Hall	Room hire

#### **BANK ACCOUNT RECONCILIATION\***

COMMUNITY A/C	59,863.17
DEPOSIT A/C	51,985.29
G/F A/C	704.18
P3 A/C	2,518.79
LONGMEAD	1.27
<b>TOTAL</b>	<b>115,072.70</b>

**PROPOSAL:** that all income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Mr Povah

**SECONDED:** Mr Clist

**DECISION:** passed. All agreed. (Mr Brooke did not participate due to disclosable interest)

<b>Other Finance</b>		
12.2	<p><b>Christmas Competition</b>  <b>PROPOSAL:</b> Council to offer usual Christmas Decoration competition: 1<sup>st</sup> prize £25, 2<sup>nd</sup> prize £15, best business premises £20. Clerk to advertise on noticeboards and village website. Clerk to ask Phil Norrey, Chief Executive of DCC to judge the competition.  <b>PROPOSED:</b> Mr Major  <b>SECONDED:</b> Mr Povah  <b>DECISION:</b> passed. All agreed.</p>	Clerk
12.3	<p><b>Recommendations from Finance Committee</b>  <b>PROPOSAL:</b> Council to make a donation of £75 to Tiverton Ring &amp; Ride. 32 members from the parish use this service.  <b>PROPOSED:</b> Mr Major  <b>SECONDED:</b> Mr Clist  <b>DECISION:</b> passed. All agreed.</p> <p><b>PROPOSAL:</b> No donation to be made to Unite Carers in Tiverton. Service already provided in the area by the Blackdown Support Group.  <b>PROPOSED:</b> Mr Povah  <b>SECONDED:</b> Mr Brooke  <b>DECISION:</b> passed. All agreed.</p> <p><b>PROPOSAL:</b> Council to make a donation of £800 to The Blackdown Support Group as per agreed budget.  <b>PROPOSED:</b> Mr Major  <b>SECONDED:</b> Mr Hart  <b>DECISION:</b> passed. (8 for, 1 against) Mrs Stallard did not participate due to disclosable interest.</p>	
12.4	<p><b>Precept 2014/2015 – Clerk presented figures to council.</b>  <b>PROPOSAL:</b> Council to set precept at £58,500 as per budgeted figures.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Major  <b>DECISION:</b> passed. (9 for , 1 against)</p> <p>The council will hold a meeting on Wednesday 22<sup>nd</sup> January to discuss and explain the budgeted figures. The Clerk and Finance Committee were thanked for their efforts in pulling together the figures.</p> <p><i>Mr Hart left the meeting</i></p>	
<b>13.</b>	<b><u>Clerk Update</u></b>	
13.1	TAP Fund - The Clerk has submitted the joint application and should hear week commencing 9 <sup>th</sup> December.	
13.2	Ashculme Road – Clerk has received written reports of several incidents involving large vehicles becoming stuck at Ashculme. Clerk will wait for any more responses to article in Pump before taking it further with DCC.	
13.3	Valuation of Old Station Yard Site. The Clerk has received the valuation from the DV. The council will meet on Wednesday 11 <sup>th</sup> December to consider the request to sell its land. The public and press will be excluded for the whole meeting as the council resolves that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. The Clerk will provide a copy of a map showing council owned land before the meeting.	Clerk
13.4	Standing Orders – the Clerk gave all councillors a hard copy of the draft standing orders, financial regulation, complaints procedure, freedom of information procedure and procurement policy. Councillors were asked to read through documents, and forward any comments/questions to the Clerk. It is hoped to adopt these at the February council meeting.	All

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13.5	Local Plan Part 3 – a hard copy will be sent out later this month by MDDC.	
13.6	Register of Heritage Assets – the AONB had nominated the assets listed. The Clerk will inform MDDC of the error on the map where the mile plates are annotated and inform MDDC to remove Smeatharpe Airfield from Hemyock's listing. The pump is listed separately under listed buildings.	Clerk
13.7	Public Conveniences – the Clerk has received a more detailed analysis of the costs to run the conveniences. Clerk will wait any responses to article in Pump.	
13.8	The Clerk has responded to MDDC reference consultation periods and holidays.	
13.9	Devon Oil Collective – The Clerk informed councillors the annual subscription would be £36.00 and orders are made monthly with delivery some 3 weeks later. Clerk will monitor situation and compare prices. Mr Povah/Mr Calcraft to look at oil levels at Garages and let Clerk know when to order some more oil.	Clerk LP/RC
13.10	Seed Fund – Clerk will circulate info and send copy to David Major.	Clerk
13.11	Station Road Pavement – Clerk reported the £10,000 grant is held by DCC and can be claimed once money is spent.	
13.12	War Memorials Trust – Clerk to carry forward.	Clerk
13.13	Walls at Millhayes and Station Road – Clerk to carry forward	Clerk
13.14	Floodbridge Adoption – Clerk has been informed by Highways that they see no why they should adopt it. It is believed it was part of the original planning condition and specified by Highways. Mr Povah and Mrs Stallard will draft response for Clerk to send.	LP/HS
<b>14.</b>	<b><u>Commons Management Group</u></b> Summary of recommendations/actions:-	
14.1	<b>PROPOSAL:</b> The Clerk will write PR highlighting achievements to date. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Major <b>DECISION:</b> passed. All agreed.	
14.2	<b>PROPOSAL:</b> The group request £1,000 budget for project work next year 2014/2015. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mrs Stallard <b>DECISION:</b> passed. (9 for, 1 against) Mr Brooke opposed £1,000 being given directly to the group. Clerk clarified any expenditure would come to full council in the usual way for approval. The £1,000 being requested was simply a maximum budget figure. Mr Brooke then agreed with vote.	
14.3	<b>PROPOSAL:</b> The group will meet at Shuttleton Common with Ed Hopkinson (DWT) on Saturday 18 <sup>th</sup> January at 11am to plan next year's work on the common. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Major <b>DECISION:</b> passed (all agreed)	
14.4	<b>PROPOSAL:</b> Mr Clist will approach the scout group about a possible volunteering opportunity for the scouts to help with some birch clearance next year. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Major <b>DECISION:</b> passed (all agreed)	
14.5	<b>PROPOSAL:</b> Group to produce action plan after site visit to include swaling, birch clearance and crushing topper. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Major <b>DECISION:</b> passed (all agreed)	
<b>15.</b>	<b><u>Cemetery</u></b> Wasteology will collect their bin week commencing 2 <sup>nd</sup> December and no longer provide a service. Clerk has negotiated for MDDC to provide an ad hoc service. MDDC has delivered a bin and will invoice half yearly in advance for an estimated quarterly collection.	

<p><b>16. <u>Footpaths</u></b> The footpath surveys are being carried out by Mr Povah's team of volunteers. A vote of thanks was made to Mr Povah and his volunteers for their time and effort in managing the footpaths during the year.</p>	
<p><b>17. <u>Culm Valley Trail</u></b> No longer applicable. Group folded.</p>	
<p><b>18. <u>Garages Youth Project</u></b> The building work is drawing to a close. Mr Povah will issue completion certificates soon. The youth council has been formed and is establishing rules of the club etc.</p>	
<p><b>19. <u>Community Land Trust</u></b> Neil Punnett, Secretary of UCCLT, sent the following report:- On November 21st the Upper Culm CLT hosted a visit by Hannah Fleetwood, from the National CLT Network, and Alison Ward, from the Wessex CLT project. Hannah was interested in viewing the Griffin Close affordable homes and learning about the process which the CLT has gone through in securing these affordable homes for the village. The following day the CLT's chairman, Heather Stallard, gave a presentation to the South West regional CLT network in Exeter.  Progress on the construction of the Griffin Close homes has been rapid; over 50 applications for the 12 homes have been received and Hastoe Housing Association has drawn up a shortlist of local people. They will be contacted soon to arrange home visits from Hastoe's housing managers.</p>	
<p><b>20. <u>Correspondence</u></b> 20.1 Letter received from the National Federation of Young Farmers informing council of their plan to bury a time capsule. Clerk to inform the chosen site is on land owned by MDDC and not on the site of the original milk factory. 20.2 Letter of thanks from Blackdown Hills Parish Network for donation. 20.3 Letter from parishioner asking to extend 20mph speed limit to incorporate Millhayes when talking to DCC ref Culmstock Road traffic calming. Council agreed with comments and will include it in discussions with DCC. 20.4 Email from the Violet Chapman Trust reference parish council belongings stored at Culmbridge Farm. Mr Brooke and Mr Calcraft will liaise and arrange for items to be taken to Garages. 20.5 Email from Blackdown Healthy Living Centre requesting permission to move proposed new window from front to side of property and approach council's solicitors reference amending lease agreement to reflect change of name/status of BHLC. Clerk to inform BHLC of permission for window but Clerk to approach council's solicitors on receipt of new lease proposals from BHLC.</p>	
<p><b>21. <u>Items raised by Chairman</u></b> The Chair reminded the group of the Blackdown Hills Parish Network's website <a href="http://www.blackdownsonline.org.uk">www.blackdownsonline.org.uk</a> where local groups may advertise community facilities.</p>	
<p><b>22. <u>Items raised by Councillors</u></b> 22.1 Following the police report Mr McCulloch suggested a notice is erected by BHLC to remind residents where to park and remind visitors to take care when reversing. It was agreed to take no action at this time while the police are pursuing the matter. 22.2 Clerk will add Longmead as a standing agenda item so that a formal update may be received.</p>	
<p><b>23. <u>PR</u></b> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> <li>• Christmas Competition</li> <li>• Commons Management Group work achieved</li> <li>• More footpath volunteers wanted and thanks to existing volunteers</li> </ul>	

<b>24. <u>Date of the Next Council Meeting.</u></b> Wednesday 22 <sup>nd</sup> January 2014 in the Forbes Lounge to explain next year's precept 2014/2015	
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Meeting closed at 10.15pm

*Signed*.....*Date*.....