

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 5<sup>th</sup> April 2017**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor) from 7.3, Mrs D Evans (Parish Clerk) and members of the public.  <b><u>Apologies</u></b> Mr N Moon (received and approved)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 7.2 – Mr Clist has a personal interest in that the applicant is a neighbour.  Agenda item 12 - Mrs Stallard &amp; Mr Doble have a personal interest as they are members of Longmead Management Committee.  Agenda item 14 – Mr Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council with regard to its management of the commons. He has a personal interest as he is a member of the Devon Countryside Access Forum.  Agenda item 20 - Mrs Stallard &amp; Mr Calcraft have a personal interest as they are members of The Garages Committee.  Agenda item 21 - Mrs Stallard, Ms Pritchard and Mr Punnett have a personal interest as they are members of The Blackdown Hills Parish Network.  Agenda item 22 – Ms Pritchard has a personal interest as she is a school governor.</p>	
<p><b>3. <u>Tennis Club</u></b>  Mark Narramore, Hemyock Tennis Club, and Milena Thomas, Shared Access, briefed the meeting. The tennis club wishes to upgrade the floodlights and re-surface the courts. There may be an opportunity to lease one floodlight pole to Shared Access for 25 years. Shared Access would mount a mobile phone mast on the pole. If the site is deemed suitable, Shared Access will either pay for the new floodlighting or provide a capital sum. The tennis club is at the early stages of discussions and asked the council for its agreement in principle for the club to enter into this arrangement with Shared Access. Shared Access is endorsed by the English Football Association and the Lawn Tennis Association.  <b>PROPOSAL:</b> The council supports the tennis club negotiating with Shared Access with regard to the leasing of a floodlight pole for 25 years in order to improve mobile reception in the village and fund new floodlights for the club.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Mr Doble  <b>DECISION:</b> passed. (all in favour)</p>	
<p><b>4. <u>Public Participation</u></b>  The following were reported/raised:-  4.1 Traffic congestion continues to be a problem around the school. We await with interest proposals from the school intended to resolve this issue.  4.2 MDDC cut the grass in Castle Park when it was wet, making a mess of the grass. Clerk to report to MDDC.  4.3 The cemetery caretaker has removed some helium balloons from a headstone in the cemetery. It was agreed that these are not appropriate for display in a cemetery.</p>	Clerk
<p><b>5. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 1<sup>st</sup> March are approved.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour)  The Commons Management Group minutes of 23<sup>rd</sup> March &amp; Finance Committee minutes of 31<sup>st</sup> March were noted.</p>	

<p><b>6. Matters Arising</b></p> <p>6.1 St Margaret's Brook – The tenders are expected at the end of the week. To expedite matters, a working group should be created with delegated decision- making to progress this project to a conclusion.  <b>PROPOSAL:</b> The council creates a working group of Mr Povah, Mr Clist and Mr Punnett. It delegates the decision-making of the tender process to this group.  <b>PROPOSED:</b> Mrs Stallard  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour)</p> <p>6.2 Social Media Policy – clerk to carry forward until next month. Mr Punnett enquired about access to the Facebook page.</p> <p>6.3 War Memorial – Miss Lawrence confirmed that no name is missing. However, a crack has been found on the memorial. Mr Calcraft &amp; Mr Povah will investigate and report back.</p>	<p>LP/SC/NP</p> <p>Clerk</p> <p>LP/RC</p>
<p><b>7. Planning</b></p> <p>Planning applications considered for:-</p> <p>7.1 17/00324/HOUSE. Downmead, Culmstock Road, Hemyock. Erection of single storey extension to form carport and garden room, with decking area  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour) Mr Povah abstained from voting.</p> <p>7.2 17/00383/LBC. Oxenpark Farm, Castle Hill, Hemyock. Listed Building Consent for the reinforcement of midspan plates in timber roof structure, repairs to bases of timber arcade posts, replacement of wooden floorboards and timber lintel with concrete unit in the Milking Parlour.  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour)</p> <p><i>Councillor Radford arrived</i></p> <p>7.3 17/00511/CLU. Pit Hayne Farm, Hemyock. Certificate of lawfulness for existing use of agricultural building as ancillary domestic storage for a period in excess of 10 years.  <b>PROPOSAL:</b> The council has no comment to make about this application.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour) Mr Clist abstained from voting.</p> <p>7.4 17/00288/MFUL. Home Farm, Bradfield, Willand. Erection of replacement storage and livestock sheds (1626sqm).  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour)</p> <p>Planning permission noted for:-</p> <p>7.5 17/00012/TPO. Application to cut back 3 branches of 1 Oak tree (T1) by up to 8m; cut back 2 branches of 1 Oak tree (T2) by up to 6.4m and cut back 1 branch of 1 Oak tree (T3) by 6.4m protected by Tree Order 16/00004/TPO. South of Griffin Close, Culmstock Road, Hemyock.</p> <p>7.6 17/00157/HOUSE. Erection of first floor extension to side, single storey extension to rear and first floor extension to garage to form hobbies room. Golden Orchard, Castle Hill, Hemyock</p> <p>Permission not granted noted for:-</p> <p>7.7 17/00246/PNAG. Lemon's Hill, Hemyock. Prior Notification for the erection of an agricultural building (446.5sqm).</p>	
<p><b>8. District Council Report</b></p> <p>Councillor Frank Rosamond reported:-</p> <p>The Police &amp; Crime Commissioner, Alison Hernandez, is attending the next scrutiny meeting. Councillor Rosamond will raise the issue of reduced PCSOs. MDDC is waiting for the outcome of Mel Stride MP meeting with a minister reference MDDC's 5-year housing supply. MDDC has recruited two litter pickers for hot spot areas such as the A361. Mid Devon is the 18<sup>th</sup> best place to live in the country according to a recent survey. Problems have arisen with the Eastern Urban Extension as the Local Enterprise Partnership had pledged £7.5m towards road improvements yet do not have sufficient funds.</p> <p>Councillor Rosamond mentioned he had been asked for his support for withdrawal of 106 monies for drainage</p>	

works to Longmead football field. It is hoped MDDC will authorise this project quickly, as there is a short window of opportunity to complete the works (between end of the current football season and the beginning of the new season). Following an open invitation to tender for the design of the area behind Tiverton Town Hall, MDDC has appointed London-based architects Mikhail Riches to lead on a scheme for 40 new, prestigious homes. The development will deliver 17 one-bedroom flats and 11 two-bedroom flats in 2 four-storey apartment buildings to the east and 5 two-bedroom houses and 7 three-bedroom houses in terraces that will lead down to the river at the west of the site.

## 9. County Council Report

Due to forthcoming County Council elections, Councillor Ray Radford did not make a report. He was thanked for his work on behalf of the parish.

## 10. Finance

### 10.1 Income & Expenditure

#### INCOME

1.	100.00	Hugh Mills & Gaye Funeral Directors
2.	0.16	Interest
3.	2.30	Interest
4.	1,000.00	DCC P3 grant

#### EXPENDITURE

1.	849.09	D Evans	Wages and expenses
2.	104.50	I Pike	Grass cutting
3.	198.24	MST auctioneers Ltd	Shelving for parish store
4.	90.00	ICCM	Membership
5.	75.00	Tiverton Community Transport Association	Grant
6.	216.00	DALC	Conference fees
7.	21.35	Hemyock Parish Hall	Room hire
8.	464.92	DALC	Membership
9.	1,074.00	RPC bpi recycled products	5 benches
10.	17.64	N Thompson	Volunteer, reimbursement of fuel
11.	252.00	N Page	P3 works
12.	42.30	H Stallard	Reimbursement of hedge plants
13.	129.76	H Stallard	Reimbursement of costs for APM
14.	110.00	N Punnett	Reimbursement of newsletter costs
15.	430.21	Blackdown Healthy Living & Activities Centre	Grant monies held
16.	1378.38	RD & W Brooke	Insurance, The Garages 2014-2017
17.	50.40	Cosmic	IT
18.	62.80	Hemyock Parish Hall	Room hire

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Calcraft

**DECISION:** passed. (all in favour)

### 10.2 Recommendations from the Finance Committee

10.2.1 To increase expenditure budget as follows:- Insurance £5,500 to £6,500, I.T. £200 to £500, Maintenance Person £5,000 to £10,000, Xmas Competition £60 to £100, Admin £1,000 to £1,250. Reduce expenditure budget as follows:- Defibrillators £900 to £100, Parish Plan £5,000 to nil.

10.2.2 To invest £75,000 in a 1-year fixed interest bond

10.2.3 To contribute £15.00 towards a gift for a long-serving community secretary of a local charity.

10.2.4 To purchase shelves for parish store room up to £500.

10.2.5 To underwrite the £3,000 necessary to give Devon Air Ambulance the go-ahead to pursue a night-time landing site in Hemyock, whilst the village raises funds.

**PROPOSAL:** the council supports the recommendations from the Finance Committee.

<p><b>PROPOSED:</b> Mr Punnett  <b>SECONDED:</b> Miss Lawrence.  The following amendment was proposed:-  <b>PROPOSAL:</b> the council supports the recommendations from the Finance Committee with an increase from £15 to £25 ref 10.2.3.  <b>PROPOSED:</b> Mrs Stallard  <b>SECONDED:</b> Ms Pritchard  <b>DECISION:</b> passed. (all in favour) Mr Clist abstained.</p>	
<p><b>11. <u>Clerk Update</u></b>  11.1 The clerk has circulated a letter from the tennis club informing the council of its concerns over the proposed siting of the skate park as it would create a serious noise nuisance for its members. This was noted. Mr Clist explained that he had spoken with the tennis club representative and reassured her that the project was at its early stages and other sites would be considered. No decision on whether the skate park will go ahead and, if so, at which location, has been made at this stage.  11.2 CiLCA General Power of Competence (GPC) – the clerk’s CiLCA qualification allows the council to adopt the GPC. In short, eligible parish councils may pass a resolution to adopt the GPC thus giving themselves the power to do anything an individual may do, provided it is not prohibited by other legislation. The clerk will circulate information before next meeting and add to agenda.</p>	Clerk
<p><b>12. <u>Longmead</u></b>  12.1 BMX track – Mr Povah has liaised with other parish councils that have used Kye Forte, contractor, to tarmac their BMX tracks. He will visit two sites in the next month with Mr Clist and report back.  12.2 Bridge – the clerk has reported to the chair of Longmead Management Committee damage to the lower bridge.</p>	LP/SC
<p><b>13. <u>Highways</u></b>  13.1 Pencross Hill improvements – the clerk has contacted the new Neighbourhood Highways Officer, Nick Allen, and asked him to contact her to advise what involvement Highways might have.</p>	
<p><b>14. <u>TAP Fund 2016/2017</u></b>  MDDC has awarded the parish council £300 towards a first aid training course. Clerk to promote on Facebook page and noticeboards.</p>	Clerk
<p><b>15. <u>Commons Management Group (CMG)</u></b>  <b>PROPOSAL:</b> The council enters into a 21-year lease with Devon Wildlife Trust (DWT) for Ashculme &amp; Lickham Turbaries, with break clauses at 5, 10 and 15 years, and that DWT obtains prior approval from the council for each 5-year management plan and annually updates the council on progress.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed. (all in favour)</p>	
<p><b>16. <u>Cemetery</u></b>  Nothing to report.</p>	
<p><b>17. <u>Footpaths</u></b>  £1,000 grant from DCC P3 has been received for this year. The parish has 35 footpaths to look after (over 40km). Mr Povah and his team of volunteers were thanked for their work maintaining the footpaths. Two new portable/lightweight warning signs are required by our volunteers when strimming etc. is taking place. Mr Povah to liaise with the volunteer for particular requirements.</p>	LP
<p><b>18. <u>Parish Plan/Hemyock Tomorrow</u></b>  Mr Barton was thanked for his presentation at the Annual Parish Meeting. Tim Martin’s suggestion to include culture/art/music within the plan was discussed. Clerk to contact Mr Martin and ask him to clarify his thoughts on the matter and perhaps his suggestions for inclusion in the plan. Mr Clist offered to meet with him and others to discuss.</p>	Clerk
<p><b>19. <u>Annual Parish Meeting</u></b>  There was a good turnout for the meeting (approximately 60 people attendees).</p>	
<p><b>20. <u>The Garages</u></b>  The external doors need replacing. Mr Povah will pursue the external door provider for financial assistance towards replacement doors. It is believed that they are not fit for purpose. Mr Povah will obtain quotations to replace them.</p>	LP

<p><b>21. <u>Blackdown Hills Parish Network</u></b> Ms Pritchard distributed a ‘Housing &amp; Planning Advice For Councillors’ leaflet to all parish councillors to assist them when consulted about planning applications.</p>	
<p><b>22. <u>Primary School Governor Update</u></b> Ms Pritchard reported that she enjoyed spending time in the school and saw for herself the quality of teaching on offer.</p>	
<p><b>23. <u>Items raised by Chairman</u></b> Nothing to report.</p>	
<p><b>24. <u>Items raised by Councillors</u></b></p> <p>24.1 The Parish Hall Committee is preparing an application for a grant and needs letters of support from as many parishioners as possible.</p> <p>24.2 The refurbished Pump is showing signs of rust. Mr Clist will refer to the company that treated it and report back.</p> <p>24.3 Bob Hawkes &amp; Roy Calcraft were thanked for their work mending the Withy Lane road sign and taking delivery of shelving for the parish store.</p> <p>24.4 Mr Clist mentioned the North Somerset Agricultural Show 1<sup>st</sup> May and Devon County Show 18-20<sup>th</sup> May.</p> <p>24.5 Mr Clist reported that Cullompton Farmers’ Market was keen to join forces with Hemyock Market once a year.</p> <p>24.6 Mr Clist mentioned a leaflet produced by the Department for Transport &amp; the British Horse Society – Horse Sense for Motorists. Clerk to add to website/social media.</p> <p>24.7 Mrs Stallard was thanked for the great selection of cheese available at the Annual Parish Meeting.</p> <p>24.8 The editor of the parish council’s newsletter, Neil Punnett, was thanked for his efforts. All those that help deliver the newsletters were also thanked.</p> <p>24.9 Ms Pritchard reported that a parishioner had highlighted to her that previous minutes referred to a suggestion that trees might be planted on developments, making them more attractive. It should also be noted that this suggestion gives concern to many parishioners who are worried about leaves falling, making pavements slippery and blocking gutters, etc.</p> <p>24.10 The chair asked that the council is represented at the Easter market on Saturday 15<sup>th</sup> April. Mr Povah, Miss Lawrence and Mr Calcraft agreed to attend.</p>	<p>SC</p> <p>Clerk</p> <p>LP/RC/PL</p>
<p><b>25. <u>PR</u></b> The council requested PR on:-</p> <ul style="list-style-type: none"> <li>• Horse sense for motorists</li> <li>• First Aid Training</li> </ul>	
<p><b>26. <u>Date of next Meeting</u></b> Annual meeting of the council 3<sup>rd</sup> May at 7.30pm Parish Hall.</p>	

Meeting closed at 10.10pm

Signed ..... Dated .....