

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 5th March 2014

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr I McCulloch, Mr S Major (from item 20), Mr R Calcraft, Mr T Barton, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr F Rosamond, Mr R Radford, Mrs D Evans (Parish Clerk) and 11 members of the public. <u>Apologies</u> Mr Hart</p>	
<p>2. <u>Public Questions</u></p> <p>2.1 Will the recently adopted Standing Orders be published on the village website? <i>Yes, the Clerk will action this request.</i></p> <p>2.2 The council met in December to discuss the potential sale of the Old Station Yard Site and the minutes have been published. Due to the confidential/commercially sensitive information which was to be discussed at the meeting, the council excluded members of the public from attending the meeting. A member of the public asked that the council reconsider its decision to exclude members of the public from that meeting. <i>Clerk to reply directly.</i></p> <p>2.3 The Parish Council has published this year's dates for restricted access on Hemyock Common, for the clay shooting season. Following concerns over potential land contamination, what restrictions is the council going to impose on the Gun Club? <i>See item 11.2</i></p> <p>2.4 Old Station Yard - A member of the public asked that the council considers asking the District Valuer (DV) to negotiate that any income from the proposed 2 affordable houses (mentioned in the design and access statement on the planning application) be paid to the parish council. <i>The site has outline planning permission. The DV is negotiating with the developer on the parish council's behalf. More information will follow but no offer has been made for consideration at this stage</i></p> <p>2.5 The drain on Culmbridge Road has caused flooding recently. Do we have any news from Highways? <i>Mr Clist is liaising directly with Willy Pike from Highways over this and other problems in the village.</i></p> <p>2.6 A member of the public commented that he felt it was unfair that the parish council financially supported Longmead and The Garages and yet did not support the Parish Hall. He also suggested the groups are competing for room bookings. <i>Clerk to reply directly.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>SC</p> <p>Clerk</p>
<p>3. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is the Chair of the Youth Garages Project Committee • is a member of the Parish Hall Committee • is a member of Longmead Management Committee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Youth Garages Project Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr Clist</p>	

<ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr Brooke</p> <ul style="list-style-type: none"> • Has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project. • is a member of the Upper Culm Community Land Trust <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. • is Chair of Longmead Management Group <p>Mr Barton</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in and vote on any matter relating to Planning Application 12/001498/OUT. 	
<p>4. <u>Minutes from Previous Meetings</u></p> <p>4.1 PROPOSAL: The Council minutes of the 5th February meeting are approved. PROPOSED: Mr Edwards SECONDED: Mr Povah DECISION: passed (all in favour)</p> <p>4.2 PROPOSAL: The Council minutes of the 9th February meeting are approved. PROPOSED: Mr Povah SECONDED: Mr Calcraft DECISION: passed (all in favour). JE abstained as not present at meeting. Mr Clist requested Clerk writes to Mr Major thanking him for his interpretation of the MDDC data and presentation at the meeting.</p>	Clerk
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Benches</u> – Nothing to report. Carry forward.</p> <p>5.2 <u>Asset Register/Insurance Review</u> – Clerk will issue a draft list to all. All councillors were asked to review list and comment accordingly. The Clerk has arranged an insurance review with the insurance agent in March. Clerk asked to circulate existing insurance policy.</p> <p>5.3 <u>Map defining the Council’s assets and maintenance responsibilities</u> – carry forward until Mr Major joins meeting. See 21.4.</p>	Clerk
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond reported:-</p> <ul style="list-style-type: none"> • MDDC has purchased two properties in Tiverton between the Pannier Market and Fore Street; the purchase of these properties is seen as an investment opportunity with the potential in the longer term to improve the retail offer in Tiverton. • There is a proposal for a new conservation area at and around Blundell's School. • MDDC Planning Department is introducing a pre application advice service from 1st April 2014. • Waste Collection is being reviewed, more information to follow. 	
<p>7. <u>County Council Report</u></p> <p>Councillor Radford reported:-</p> <ul style="list-style-type: none"> • Council tax is set to rise for the first time in four years by 1.99%. • Devon County Council has almost tripled its number of pothole repair teams in response to 	

the storm damage to roads across the county. Around 11,500 potholes have been reported so far in 2014. The number of teams dealing with pothole safety defect repairs has increased from 13 to 34, with an extra 52 staff tackling the problem. The approximate additional cost of the work is around £65,000 a week.

Mr Radford was asked to follow up on the flooding problems at Culmbridge Road.

RR

8. Planning

Approval noted for:-

8.1 13/01378/FULL Change of use of redundant agricultural linhay and associated land to form one dwelling and garden. The Mill, Hemyock.

8.2 13/01644/FULL Erection of a detached shed/workshop. 6 Eastlands, Hemyock

8.3 14/00045/FULL Erection of balcony at first floor level and external staircase. Lower Mackham Farm, Hemyock

Other Planning

8.4 MDDC Local Plan Review Options Stage. Meeting on 6th March at 7.30pm noted.

9. Finance

9.1 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	.88	Interest 14 day account
2.	41.35	Richard Grant Memorials - Whitby
3.	93.42	Select Memorials - Fisher

Expenditure

	£	Payee	Reason
1.	40.00	I Pike	Cemetery Maintenance
2.	500.00	N Page	P2 footpath Maintenance
3.	8.25	Hemyock Parish Hall	Room Hire
4.	4000.00	Longmead	Balance of 2013/2014 maintenance grant
5.	455.36	Mrs D Evans	Clerk's wages and expenses for February

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	55,135.73
DEPOSIT A/C	51,987.90
G/F A/C	704.18
P3 A/C	2,519.23
LONGMEAD	1.27
TOTAL	110,348.31

PROPOSAL: that the first two cheques have been issued and are ratified by the council and that all income is agreed and the above remaining cheques/payments are paid/agreed

PROPOSED: Mr Clist

SECONDED: Mr Povah

DECISION: passed. All agreed.

Clerk to arrange transfer of P3 funds from bank accounts to cover latest payments.

Clerk

10. Clerk Update

10.1 Valuation of Old Station Yard Site – the District Valuer (DV) confirmed he had spoken with the developer who has decided to commission his own formal valuation report. More news to follow.

10.2 Code Of Conduct – Clerk to add this to agenda for decision next month.

10.3 Police Report – PCSO Tracey Peters sent the following report:-

Between 4th – 5th February, two offences occurred at the same location. The first offence was a minor criminal damage, and the second offence was the theft of a large quantity of cash. The offender has been dealt with and the money has now been returned. On 15th February some minor criminal damage occurred to a vehicle. The owner of the

Clerk

<p>vehicle did not want any further action taken, and therefore words of advice were issued to the offender. There were also 12 incident logs reported to us which included 2 separate reports relating to fallen trees, an abandoned 999 call, and 2 separate reports of suspicious vehicles in the area. There is just one other incident to report. On Monday 24th February at around 1015hrs, a light blue Volkswagen Passat Estate was parked outside the Post Office in Hemyock. The owner was inside the Post Office, when a loud noise was heard outside. When she returned to her car there was extensive damage caused to the rear nearside of the vehicle. Unfortunately the offending vehicle did not stop and had left the scene before the owner realised her vehicle had been damaged. If anyone witnessed the incident, would they kindly email me at 30198@devonandcornwall.pnn.police.uk or call 101 quoting log 1 of 24/02/14.</p> <p>10.4 Footpath by The Castle – the footpath has been closed whilst the owners arrange for repair work to be completed.</p> <p>10.5 Dedicated Council Telephone Line - the Clerk has looked into the possibility of installing a separate telephone line dedicated solely to council business. This would allow calls to be diverted or directed to an answerphone in the event that the Clerk is unavailable. Clerk will add to agenda for next month for decision.</p>	Clerk
<p>11. <u>Commons Management Group (CMG)</u> Summary of recommendations/actions:-</p> <p>11.1 To note planned date of Saturday 15th March for small amount of swaling and coppicing at Shuttleton Common</p> <p>11.2 Mr Clist, Chair of CMG, thanked the member of public for their question in 2.3 above and confirmed this had been answered previously.</p>	
<p>12. <u>Longmead</u> Mr Major and Mr Thompson from Longmead Committee have applied to the AONB for a grant for the wildlife area.</p>	
<p>13. <u>Highways</u> Water drain cover has sunk outside Parish Hall/Public Conveniences. Clerk to report</p>	Clerk
<p>14. <u>Cemetery</u> 14.1 Clerk will pass specifications for railings and Pump maintenance to Mr Hart to coordinate. Mr Hart to inspect railings and report back to Clerk the necessary works to be tendered. 14.2 MDDC Trade Waste has confirmed it cannot accept ad hoc collections. Clerk to negotiate with MDDC for 12 collections per calendar year.</p>	Clerk/RH Clerk
<p>15. <u>Footpaths</u> 15.1 Public Enquiry 25th March 10am Parish Hall – Ref footpath 48 - Burleyhayes to Blackdown Common. 15.2 Valley Heads Way – A new walking trail for the AONB. The 11.5 mile walk runs from the centre of Hemyock, across the valleys of the Madford River and Bolham Water, then across the Culm valley via Clayhidon and Burnworthy up to Trickey Warren, across the upper Otter valley at Otterford, and the upper Yarty valley, ending at Staple Hill car park. It is a walking trail, following existing Public Footpaths, on variable surfaces, some of them stony, some muddy. A leaflet is available through the usual outlets in Hemyock and elsewhere. A route map and instructions can be downloaded from the AONB website.</p>	
<p>16. <u>Garages Youth Project</u> The official opening will be Friday 11th April at 4pm. Everyone welcome.</p>	
<p>17. <u>CLT</u> Nothing to report</p>	
<p>18. <u>Devon Remembers</u> Work is progressing well with the project. Many people have contributed, the team has met with the printers and are expecting the commemorative book to run to around 300 pages.</p>	

<p>19. <u>Correspondence</u></p> <p>19.1 Devon & Somerset Fire and Rescue Service carol concert on 16th December at Exeter Cathedral noted.</p> <p>19.2 Western Power Distribution will be completing some maintenance work to the trees at the Old Station Yard site this month.</p> <p>19.3 Receipt for £25 donation to Royal British Legion Poppy Appeal received.</p> <p>19.4 Parish Matters February edition noted.</p> <p>19.5 Connecting Devon & Somerset – Superfast Broadband is available in Hemyock to certain postcodes. See noticeboard/website.</p> <p>19.6 Request received from the Healthy Living Centre to erect a bollard to prevent cars parking in front of the disabled fire exit. PROPOSAL: The Parish Council permits the Healthy Living Centre to erect a bollard to prevent cars parking in front of the disabled fire exit. PROPOSED: Mr Clist SECONDED: Mr Calcraft DECISION: passed. All agreed. (LP abstained)</p> <p>19.7 Request received from Mr Frank Houlding for permission to park at the Healthy Living Centre on Wednesday afternoons between 2.30-4pm to sell fresh fish. PROPOSAL: The Parish Council permits Mr Frank Houlding to park at the Healthy Living Centre on Wednesday afternoons between 2.30-4pm to sell fresh fish. PROPOSED: Mr McCulloch SECONDED: Mr Calcraft DECISION: passed. All agreed.</p>	
<p>20. <u>Items raised by Chairman</u> Nothing to report</p>	
<p>21. <u>Items raised by Councillors</u></p> <p>21.1 Is there any news on the proposed Bus Shelter? Mr Radford to investigate. <i>Post meeting, workmen appeared on site and work has started on erecting the bus shelter</i></p> <p>21.2 Mr Clist suggested a meeting should be held between Highways and the council to discuss the various problems around the village. No action at this time, to be reviewed April/May.</p> <p>21.3 Dog Mess – Numerous complaints have been made about the dog mess in the village, particularly the footpath from Redwoods Close to car park, Prowses and Station Road. Clerk will report to MDDC’s Enforcement Officer.</p> <p>21.4 Map defining the Council’s assets and maintenance responsibilities – Mr Major confirmed using Promap software would cost several hundreds of pounds. Mr Rosamond was asked to see if MDDC could produce a map electronically for council to use. Clerk to look into Parish Mapping software. Mr Rosamond also asked to see what funding may be available for LED projector for council.</p> <p>21.5 MDDC Local Plan Review – Everyone can comment and feedback on this. Deadline is 24th March.</p>	<p>RR</p> <p>Clerk</p> <p>FR Clerk FR</p>
<p>22. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Dog mess in the village • Superfast Broadband – available in village to certain postcodes • Shuttleton Common – update on work completed • Public Enquiry – Ref footpath 48 - Burleyhayes to Blackdown Common 	
<p>23. <u>Date of the Next Council Meeting.</u> Wednesday 2nd April 2014 in the Forbes Lounge</p>	

Meeting closed at 9.20pm

Signed.....*Date*.....