

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 5th June 2013

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr I McCulloch (left after item 18), Mr Barton , Mr R Calcraft, Mr S Clist, Mr Hart, Mr J Edwards, Mr S Major (from item 9), Mr R Brooke (left after item 20), Mr R Radford (County Councillor from item 18), Mrs D Evans (Parish Clerk) and 18 members of the public. <u>Apologies</u> Mr L Povah (away) and Mr F Rosamond, District Councillor (away)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust. • is a Member of the Youth Garages Project Committee • is a Member of the Parish Hall Committee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Parish Hall Committee • is a Member of the Culm Valley Trail <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. <p>Mr Barton</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. <p>Mr Brooke</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust. • has a disclosable pecuniary interest in the Youth Garages Project and there is a dispensation in place to allow him to participate in but not vote on matters affecting the project. <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust. • is a Member of the Youth Garages Project Committee <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of Upper Culm Community Land Trust. 	
<p>3. <u>Public Questions</u></p> <p>3.1 Is the proposed relocation of the BMX track going to be decided tonight? <i>This will not be decided at tonight's meeting. The council has been looking at it for some time and is still gathering information.</i></p> <p>3.2 The road surface of Prowses needs re-surfacing. Over 100 pot holes have been repaired, but this is not good enough. The road is used by a bus 10 times a day, dairy tankers and other traffic. It is not just a residential road. <i>Clerk to chase Willie Pike.</i></p> <p>3.3 The road from Stentwood to Dunkeswell needs attention. <i>Clerk to report.</i></p> <p>3.4 Monument Hill S bends road surface also needs attention. <i>Clerk to report.</i></p> <p>3.5 Why has the council changed its mind about the Old Station Yard site? Previously the council voted not to support the planning application for both houses and industrial. <i>The council was asked to consider moving the BMX track, which it has agreed it will consider (as it was something the council was already looking at). The council informed the member of the public that they should submit plans for their proposed business enterprise on the site.</i></p> <p>3.6 Why has the council given £250 to Culmstock Cricket Club? Should it not have supported Hemyock Cricket Club? <i>The £250 was part of funds received from the Town and Parish (TAP) Fund. This money was only available where parishes joined forces with other parishes and more than one parish benefitted from the fund. Culmstock Cricket Club are going to use the money to help fund youth coaching and winter training facilities. Many youngsters from Hemyock attend</i></p>	<p>Clerk Clerk Clerk</p>

<p><i>this club, as there is no youth team at Hemyock.</i></p> <p>3.7 A problem with dog fouling from Redwoods Close to the car park. <i>Clerk to report.</i></p> <p>3.8 Can the Pump article be put on the village website? <i>Clerk to arrange.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u></p> <p>PROPOSAL: The Council minutes of the 1st May meeting are approved.</p> <p>PROPOSED: Mr Barton</p> <p>SECONDED: Mr Calcraft</p> <p>DECISION: passed (7 in favour, 1 abstention)</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Culmstock Road Development</u> – DCC has refused request for 20mph speed limit and traffic calming plateau. It has said that there has to be significant vulnerable road user activity and a speed-related casualty record for them to consider the request. Clerk to write letter to Mr Ray Radford confirming council is unhappy with this response and request a meeting to discuss. The site has houses on both sides of the road, is close to the primary school and on a narrow bend in the road.</p> <p>5.2 <u>Hedgerows</u> – Mr McCulloch: to carry forward</p> <p>5.3 <u>Benches</u> – Mr McCulloch: to carry forward</p> <p>5.4 <u>Bus Shelter</u> – Has been requested. The Clerk awaits further news.</p> <p>5.5 <u>Asset Register/Insurance Review</u> – Clerk to carry forward</p>	<p>Clerk</p> <p>IM</p> <p>IM</p> <p>Clerk</p>
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond sent the following update:-</p> <p>I have no further news to report on the potential grant of £500 for IT for the Garages Youth Project, this rests with the trustees at present. In terms of a District Council report, work is continuing to find £620k savings without detriment to front line services, but the task is increasingly difficult. Meetings are being held with all Business managers to identify possible savings. A review is being conducted of waste collection, one of our most costly services with the intention of finding more cost effective rounds and/or collections. We do need to increase our recycling rate. In Housing, help is being provided for tenants affected by the "bedroom tax" and other benefit changes. At present rent arrears are being reduced for the third year running, but there is a worry about a slight fall in the target for rent collection, possibly a reflection of benefit changes. At least the Council has recovered £853k of the Icelandic deposit of £1m, with an expected outturn of 86-90% overall. You may have caught the press release on the fact that Mid Devon is the solar panel capital of the country, with more panels per head of population than elsewhere- a clear contribution to the green agenda. There has also been increased investment in economic development, with the Chief Exec and Leader visiting the biggest employers, as well as encouraging the Business Forum for smaller employers. A letter of support for the Cullompton Swimming Pool campaign is envisaged, though I suspect, no financial support at this stage.</p>	
<p>7. <u>Planning</u></p> <p>Applications received for:-</p> <p>7.1 13/00658/FULL – erection of veranda to west elevation. Mackham Cottage, Hemyock.</p> <p>PROPOSAL: The Council support the application.</p> <p>PROPOSED: Mr Hart</p> <p>SECONDED: Mr Clist</p> <p>DECISION: passed. All in favour.</p> <p>7.2 13/00661/FULL – erection of single storey extension. 29 Castle Park, Hemyock.</p> <p>PROPOSAL: The Council support the application.</p> <p>PROPOSED: Mr McCulloch</p> <p>SECONDED: Mr Barton</p> <p>DECISION: passed. All in favour</p> <p>7.3 13/00556/ADVERT – Advertisement Consent to display 1 non-illuminated fascia sign. Unit 1c Station Road, Hemyock.</p> <p>PROPOSAL: The Council support the application.</p>	

PROPOSED: Mr Major

SECONDED: Mr Brooke

DECISION: passed. All in favour.

7.4 13/00576//FULL – Conversion of part garage to snug. 5 Mill Leat, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr Edwards

SECONDED: Mr Calcraft

DECISION: passed. All in favour

Approval received for:-

7.5 13/00342/FULL – erection of first floor extension. Bethany House, Culmstock Road

7.6 12/01334/MFUL – Erection of 12 dwellings and associated works. Culmstock Road, Hemyock.

Other Planning Matters

7.7 To consider and agree the proposed Griffin Close as the name for the Culmstock Road development.

PROPOSAL: The Council support the name of Griffin Close.

PROPOSED: Mr McCulloch

SECONDED: Mr Hart

DECISION: passed. All in favour

Other planning matters were discussed later in the meeting after the arrival of Councillor Major. See item 10.

8. Finance

8.1 The meeting was updated on the following financial matters:

Income

- | | | |
|----|---------|---------------------|
| 1. | £275.58 | VAT Reclaim |
| 2. | £88.97 | Fine Memorials |
| 3. | £112.01 | Pring & Son |
| 4. | £39.38 | Fine Memorials |
| 5. | £0.04 | Interest g/f a/c |
| 6. | £0.85 | Interest 14 day a/c |

Expenditure

- | | | |
|----|---------|---|
| 1. | £108.00 | Mr R Calcraft – grass cutting Millhayes April & May |
| 2. | £94.00 | SLCC – annual subscription |
| 3. | £95.00 | Mr R Taylor – BMX strim/tidy May |
| 4. | £53.00 | Hemyock Parish Hall – room hire |
| 5. | £73.40 | Mr J Skrine – APM Presentation |
| 6. | £235.00 | Mr I Pike – Cemetery and village grass cutting |
| 7. | £550.75 | Mrs D Evans – clerk wages and expenses May |

Bank Reconciliation

Community Account	£125,030.41
Deposit Account	£51,980.07
Griffiths Flay Account	£704.18
P3 Account	£1,518.07
Longmead Account	£1.27
Total	£179,234.00*

* these figures include the income but exclude the expenditure

PROPOSAL: that all income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Mr Barton

SECONDED: Mr Edwards

DECISION: passed. All in favour

<p>Other Finance</p> <p>8.2 Annual Return – Clerk talked through the annual return series of statements. PROPOSAL: To agree and sign the annual return.</p> <p>PROPOSED: Mr McCulloch SECONDED: Mr Hart DECISION: passed. All agreed</p> <p>8.3 DALC Planning Course. Tuesday 12th November 2013. £25 plus VAT. PROPOSAL: Mr Barton, Mrs Evans, Mr Calcraft and Mr Clist will attend on behalf of the council.</p> <p>PROPOSED: Mr McCulloch SECONDED: Mr Hart DECISION: passed. All agreed</p> <p>8.4 Annual subscription to Community Council of Devon of £50.00. PROPOSAL: The council makes an annual subscription to the CCD.</p> <p>PROPOSED: Mr McCulloch SECONDED: Mr Barton DECISION: passed. All agreed</p> <p>8.5 Transfer funds from current a/c to P3 footpaths a/c PROPOSAL: The council transfers the £1,000 grant money from the current a/c to the specific P3 footpaths a/c.</p> <p>PROPOSED: Mr McCulloch SECONDED: Mr Clist DECISION: passed. All agreed</p> <p><i>Mr Major joined the meeting.</i></p>	
<p>9. Clerk Update</p> <p>9.1 Standing Orders – The Clerk has issued draft standing orders and an open meeting of clerk and selected councillors is arranged for 19th June at 7.30pm to discuss and agree them. There will be a series of procedures to agree (complaints, freedom of information, financial regulations). Once all documents have been agreed the whole package will be brought to full council to approve and adopt.</p> <p>9.2 BMX Track – the Clerk met with Richard Rainbow, DCC Flood Risk Technical Assistant. As there would be no change to the water course, he did not have any objections.</p> <p>9.3 New Chairman MDDC – John Berry will attend one of the monthly council meetings. Clerk to confirm date.</p> <p>9.4 Playground Inspection – Clerk will arrange annual inspection of Longmead playground for August. Mrs Stallard to confirm if the Parish Hall Committee would like its playground inspected. (59.95 plus VAT per playground)</p> <p>9.5 Finance Meeting – The Clerk has updated the figures and adjusted them to take into account the grant monies that were expected but not received/spent last year. A finance meeting will be arranged in June.</p> <p>9.6 Police Update - PCSO Tracey Peters sent the following report:- Between 6th – 7th May, some insulation blocks were damaged at a building site. Despite local enquiries, we have been unable to locate the offender. On 14th May, we received a report of a stolen vehicle. The vehicle had been written off due to a previous collision, and was stored in a parking bay. Enquiries are still on-going. On 18th May, a male juvenile was collected by carers from the skate park, when he began kicking out. The care worker was assaulted and investigations are on-going. On 20th May, a dog was taken from a secure kennel, but subsequently returned the following day. Other incidents of note are as follows: 1st May – Male reported as driving under the influence of alcohol and was later arrested in the area.</p>	<p>Clerk</p> <p>HS</p> <p>Clerk</p>

<p>3rd May – Report of male selling power tools from a van. 7th May - Report of a disqualified driver in Hemyock. 14th May – Concern for welfare of a female. Police attended address and unfortunately female was found to be deceased. 16th May – Complaints of vans causing obstruction – advice given and vehicles moved. 1st June – Suspicious door knocking at 0520hrs. No trace of anyone in the area. 3rd June - Report of male driving whilst under the influence of alcohol in Station Road. Male later found and arrested by Avon and Somerset Police. Police also received 3 reports of missing persons; however all were safe and well.</p>	
<p>10. <u>Other Planning - Continued</u> 10.1 Consultation on the Masterplanning of the Tiverton Eastern Urban Extension. Mr Major had read through the documentation and felt it was well considered plan. 10.2 MDDC Call for land letter noted. 10.3 Local Plan 3 – Mr Major summarised the latest information and will feedback the council's views on size of buildings. Although the council supports the 'like for like' basis, the council feels that, in some cases and if it enhances the area and is more in keeping with the area, then a larger property could be permitted.</p>	SM
<p>11. <u>Commons Management Group</u> 11.1 Mr Clist reported that work was continuing. A productive meeting was held on 23rd May and more information is needed. The group are arranging a visit from Devon Wildlife Trust to gather information. The group is working on a co-ordinated day at Shuttleton Common to tidy-up the area. The next meeting of this group is 20th June at 7.30pm at Longmead. 11.2 Recent correspondence received will be looked at by the group.</p>	CMG
<p>12. <u>Highways</u> 12.1 <u>Virtual path</u> – SWH will be carrying out work at the end of this week (6th/7th June). Mr Redwood was present when the council met with contractor and is happy with the proposed works. The unsuccessful tenderers have been notified. 12.2 <u>Dropped Kerbs</u> – these have been requested. 12.3 <u>Road to Ashculme</u>. A request to increase its priority for maintenance has been made.</p>	
<p>13. <u>Cemetery</u> 13.1 Levelling of graves – Clerk has identified 37 graves which need levelling. Before contacting the undertakers, Clerk will discuss with finance committee what the revised procedure will be if undertakers fail to level the graves within 12months of burial.</p>	Clerk
<p>14. <u>Footpaths</u> 14.1 Mr Povah is waiting to receive one more tender before awarding the maintenance/project work contract for this year. 14.2 DCC have made a Modification Order for a new footpath at Conigar Lane.</p>	
<p>15. <u>Culm Valley Trail</u> There is a meeting of the group on Tuesday 11th June at the Church Hall Willand at 8.00pm. They are looking for a new Chairman. If anyone is interested please let Geoffrey Bass (the secretary) know (tel 01884 849172, email geoffreymbass@gmail.com).</p>	
<p>16. <u>Garages Youth Project</u> 16.1 Contract – The project started on 28th June and is due to complete on 26th October. Mr Povah has requested he obtains some technical support from Mark Richmond Architects on an hourly basis if and when he needs it to provide help with any issues raised by the Building Control officer. PROPOSAL: The council obtains technical support from Mark Richmond Architects at approx. £60-£70 per hour. Up to a maximum of 10 hours. PROPOSED: Mr Major SECONDED: Mr McCulloch DECISION: passed. All agreed 16.2 Mr Rosamond is pursuing the possibility of a grant for broadband/PC facilities. See item 6</p>	

<p>above.</p> <p>16.3 The council considered a letter from a member of the public and noted the concerns raised about spending public money on a building not owned by the council. Mrs Stallard explained the history behind the old Social Club (now the Healthy Living Centre {HLC}) and the Old Garages building. The council own the HLC and had originally planned to develop this building into a youth facility. It was felt that this building would be more suited as a HLC and so agreed to lease it to the HLC trustees on a 25 year lease and at the same time arranged to lease the garages building for 25 years. A joint bid for substantial funds was made with the HLC to include the development of both buildings. The council is content to spend money on a building it does not own as the HLC building owned by the council has received significant non-council investment. At the end of the 25 year lease, if the council wishes to renew the lease on the garages but is unable to do so, then it might consider not renewing the HLC lease and take back control of that building.</p> <p>Longmead has not been considered as a location for a youth facility and under the terms of the grant Longmead received, it has to provide sports facilities.</p>	
<p>17. <u>CLT</u></p> <p>Neil Punnett, Secretary of UCCLT, sent the following report:- On Wednesday 1st May a project meeting of the CLT/Hastoe Housing Association Steering Group was held at which progress on the Culmstock Road affordable homes development was discussed including legal issues and the ratification of the grant from the Homes & Communities Agency. On Tuesday 7th May West of England Developments commenced the development of the 12 affordable homes on Culmstock Road, Hemyock. The development will in future be known as Griffin Close in honour of the former G.P. at the Hemyock surgery. There are currently 41 local households which have expressed interest in these 12 properties. On Thursday 23rd May the chairman, secretary and treasurer of the CLT met with Julie Cowan-Clark, the new representative of the CLT's legal advisors at a meeting held in Exeter. One further important development this month is the action undertaken by the CLT in co-operation with Falcon Housing Association of Wellington concerning the single affordable house at Blackdown Court, Clayhidon. The CLT and the housing association are trying to negotiate the purchase of the property in order to operate it along similar lines to Griffin Close.</p> <p><i>Councillor Mr Ray Radford joined the meeting.</i></p>	
<p>18. <u>County Council Report</u></p> <p>Mr Radford gave an update on some outstanding issues.</p> <p>The road from Clements Farm to Coombeshead Farm - Mr Radford confirmed that DCC has repaired the potholes and there is very little chance of any more work being completed there, due to lack of funding.</p> <p>Mr Radford confirmed he was happy to be re-elected for another 4 years and remains busy on many committees. Mr Radford sits on is the Highways and Traffic Orders Committee (HTOC) - Clerk will ensure letter mentioned in item 5.1 above is sent to Mr Radford before the next HTOC Meeting on 17th June.</p> <p><i>Mr McCulloch left the meeting.</i></p>	
<p>19. <u>Correspondence</u></p> <p>19.1 <u>Blackdown Healthy Living Centre</u> – Has contacted the council about several items. It needs to apply for retrospective planning permission for the gas tank outside the centre. It wishes to apply on behalf of the council and will therefore receive a 50% reduction in the planning fees.</p> <p>PROPOSAL: The council allows the BHLC to apply for planning permission for the gas tank on behalf of the council.</p> <p>PROPOSED: Mr Major</p> <p>SECONDED: Mr Barton</p>	

<p>DECISION: passed. 7 in favour, 1 against.</p> <p>The BHLC also wishes to put a window in the front of the building and make changes to the fire escape. It also wishes to make further changes for Health and Safety and noise reduction reasons. These changes do not affect the structure of the building.</p> <p>PROPOSAL: The council gives permission for the proposed structural changes. The council request further information regarding the proposed non-structural changes.</p> <p>PROPOSED: Mr Major</p> <p>SECONDED: Mr Hart</p> <p>DECISION: passed. All agreed.</p> <p>The BHLC also confirmed it plans to dissolve its existing charity and instead to create a new limited company. Mrs Stallard advised that she has recently attended a seminar at which it was advised that it is good practice to keep an old charity in place as any future bequests to that charity cannot be transferred to the newly created charity/company. Clerk to write to BHLC to advise of this and that the council has no objection to a change of name but that any legal advice/expenses incurred by the council will need to be recompensed by the BHLC.</p> <p>19.2 CVT Minutes were noted.</p> <p>19.3 Modification Order from DCC ref footpath 21 noted.</p> <p>19.4 Parish Paths Partnership letter from DCC noted.</p> <p>19.5 Open Spaces letter noted.</p> <p>19.6 Parish Matters May edition noted</p> <p>19.7 New Chairman of MDDC, John Berry noted.</p> <p>19.8 Glasdon brochure received.</p> <p>19.9 Sovereign Play Equipment brochure received.</p> <p>19.10 A request was received from a member of the public to give permission for council meetings to be audio recorded. Concerns were raised about it being an unnecessary intrusion and it was felt it could stifle open debate, rather than encourage it.</p> <p>PROPOSAL: The council do not allow audio recording of its council meetings.</p> <p>PROPOSED: Mr Clist</p> <p>SECONDED: Mr Calcraft</p> <p>DECISION: passed. All agreed.</p>	Clerk
<p>20. <u>Items raised by Chairman</u></p> <p>The Blackdown Hills AONB has applied to the Heritage Lottery Fund for a grant under the Natural Futures Scheme. If successful, money may be available to the council to provide advice and support needed to develop the necessary knowledge and skills to assist in producing and implementing a wildlife action plan for the parish commons. A letter in support of the bid has been sent to the AONB.</p> <p><i>Mr Brooke left the meeting.</i></p>	
<p>21. <u>Items raised by Councillors</u></p> <p>21.1 Mr Clist will attend one of the NHS Clinical Commissioning Group's public engagement events ref feedback on the Exeter Walk-in Centres.</p> <p>21.2 Mr Clist would like to see more constructive and less destructive correspondence/emails.</p> <p>21.3 Mr Barton updated the council after the recent Emergency Plan meeting. Another meeting will be held later in the year, where it is hoped that the Environment Agency, South West Water and DCC will attend to talk about flooding issues and how the village might be more proactive.</p> <p>21.4 WW1 – there is a meeting 7.30pm tonight, 5th June in the Church Rooms to talk about a centenary celebration event.</p>	
<p>22. <u>PR</u></p> <p>The Council requested PR on the following topics:</p>	

<ul style="list-style-type: none"> • Hemyock Emergency Plan • Commons Management Group • Latest news on traffic calming/speed plateau on Culmstock Road 	
23. <u>Date of the Next Council Meeting.</u> Wednesday 3 rd July at 7.30pm Forbes Lounge	

Meeting closed at 9.45pm

Signed.....*Date*.....