

**Hemyock Parish Council Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 5<sup>th</sup> August 2015**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Mrs D Evans (Parish Clerk) Councillor R Radford (County Councillor), from item 10.4, Councillor F Rosamond (District Councillor) and 7 members of the public.</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 5.1 – Mrs H Stallard, Mr R Calcraft, Mr N Punnett, and Miss P Lawrence have a personal interest as they are all members of the Parish Hall Committee.  Agenda item 8.2 – Mr P Doble has a personal interest in that he has a business relationship with the applicant and has chosen to abstain from voting.  Agenda item 11 - Mrs H Stallard has a personal interest as she is a member of Longmead Management Group.  Agenda item 13 - Mr S Clist has a personal interest as he is a member of Devon Wildlife Trust. The trust advises the parish council of its management of the commons.  Agenda item 13 – Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that use Hemyock &amp; Shuttleton Commons.  Agenda item 13.2 – Mr S Clist has a personal interest in that he is related to one of the applicants and has a business relationship with the other. He has chosen to abstain from voting.  Agenda item 13.2 – Mr P Doble &amp; Mr N Moon have a personal interest as they have business relationships with one of the applicants and have chosen to abstain from voting.  Agenda item 16 – Mrs H Stallard has a personal interest as she is Chair of The Garages Committee. Mr R Calcraft has a personal interest as he is a member of The Garages Committee.</p>	
<p><b>3. <u>Public Participation</u></b>  3.1 Cars parking on Fore Street – a member of the public asked if anything might be done about the cars parking on the corner opposite the pump. The Chair explained that unless there were double yellows lines, people were free to park there. The police have commented that parked cars help to slow traffic!  3.2 A member of the public asked if the council were aware that contractors had damaged the bus shelter while cutting the grass. The clerk is corresponding with MDDC on this matter.  3.3 Blocked drains reported on Station Road. Clerk and Road Warden (Mr S Clist) to report to Highways.</p>	<p>Clerk  Clerk/SC</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The Council minutes of the 1<sup>st</sup> July meeting are approved.  <b>PROPOSED:</b> Mr N Moon  <b>SECONDED:</b> Mr T Barton  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>5. <u>Matters arising</u></b>  5.1 Purple Peril – carry forward to next meeting.  5.2 St Margaret’s Stream – Mr L Povah is liaising with CVYFC in the hope that they will help remove weeds from the stream alongside the church.  5.3 Footpath to school – Highways has confirmed to clerk that the recent repairs are permanent and no further work is scheduled.  5.4 Station Road pavements – carry forward.</p>	
<p><b>6. <u>District Council Report</u></b>  Councillor Rosamond reported:-  Budget is on track and MDDC has received a good report from the auditors. The new waste collections are working well and more is going into recycling and less into land fill. The £1m</p>	

debit from Icelandic banks has been reduced to £62k. Neil Parish MP is attending a Scrutiny Meeting on 24<sup>th</sup> August and Councillor Rosamond will raise any issues on your behalf. BT has lost the contract for the second phase broadband. MDDC is reviewing its provision of car parks. MDDC has confirmed £9k will need to be spent on the Hemyock car park in the next 5 years. Clerk will contact MDDC for more information.

Clerk

**7. County Council Report**

Councillor Ray Radford reported:-.

Local Mineral Plan is out for consultation. Councillor Radford still has his locality budget which he can use to help community groups.

**8. Planning**

The following applications were considered:-

8.1 15/01021/FULL – 39 Prowses, Hemyock. Conversion of loft, and erection of extension and replacement garage.

**PROPOSAL:** The Council supports the application and makes no further comment.

**PROPOSED:** Mr T Barton

**SECONDED:** Mr N Moon

**DECISION:** passed (all in favour)

8.2 15/01096/FULL – Higher Lease, Castle Hill, Hemyock. Erection of extension

**PROPOSAL:** The Council supports the application and makes no further comment.

**PROPOSED:** Mr S Clist

**SECONDED:** Mr N Moon

**DECISION:** passed (all in favour). Mr P Doble abstained.

Planning Appeal noted for:-

8.3 15/00354/FULL – Orchard Lea, Hemyock. Erection of dormer window to rear.

**9. Finance**

9.1 Income & Expenditure

Income

	£	
1	0.27	interest
2	3.09	interest
3	0.04	interest
4	1.89	FOI charge
5	2.99	interest
6	1,500.00	TAP Fund monies
7	105.00	A G Real
8	170.00	Pring & Son
9	0.04	interest

Expenditure

	£	Payee	Reason
1.	30.00	Abbeymead Training	TAP fund withdrawal The Garages
2.	6.00	St Marys Church	Fete Stall
3.	240.00	B Kingston	The Garages
4.	676.14	D Evans	Clerk's wages & expenses
5.	252.00	I Pike	Cemetery grass cutting
6.	98.39	N Punnett	Refund for council PR sign
7.	220.00	S Aldworth	Audit & accountancy fee
8.	24.75	Hemyock Parish Hall	Room hire
9.	50.00	Devon Communities Together	Subscription
10.	13.53	South West Water	Cemetery water

11.	60.00	DALC	Training fee	
<b>BANK ACCOUNT RECONCILIATION</b>				
COMMUNITY ACCOUNT		111,762.16		
DEPOSIT A/C		52,030.68		
GF A/C		704.18		
P3 A/C		1,730.85		
LONGMEAD		1.27		
<b>TOTAL</b>		<b>166,229.14</b>		
<b>PROPOSAL:</b> that the income is agreed and the above cheques/payments are paid/agreed				
<b>PROPOSED:</b> Mr S Clist				
<b>SECONDED:</b> Mr R Calcraft				
<b>DECISION:</b> passed. All agreed				
9.2	<b>Parish Pump Refurbishment</b>			
The refurbishment was discussed and a quotation from a specialist sign writing company was considered.				
<b>PROPOSAL:</b> The council accepts the quotation of £1,615.20 from Ken White Designs to paint the detailed works to the Pump.				
<b>PROPOSED:</b> Mr T Barton				
<b>SECONDED:</b> Mr N Punnett				
<b>DECISION:</b> passed. (all agreed).				
After consideration and advice received it was decided that the unveiling of the newly refurbished Pump would not involve participation from a representative of the South African Embassy. The parish council hope to arrange a street party/civic event in October and a working party will be established to organise. Mrs H Stallard, Ms J Pritchard, Mr S Clist and Miss P Lawrence to form the working party.				
<i>Mr Radford left the meeting</i>				
9.3	<b>Benches</b>			
The contractor refurbishing the benches has advised more works are necessary.				
<b>PROPOSAL:</b> The council instructs the contractor to go ahead with the additional works. Namely, an additional £160 for repairs to the Parklands bench and £450 (total) to be spent on the concrete bench by the church. This sum will be less than the cost of a new bench.				
<b>PROPOSED:</b> Mr N Punnett				
<b>SECONDED:</b> Mrs H Stallard				
<b>DECISION:</b> passed. (8 in favour, 2 against).				
9.4	<b>IT Upgrade</b>			
Cosmic has assessed the needs of the council and has recommended it purchases a new laptop, projector and leads to the sum of £798.00.				
<b>PROPOSAL:</b> The council purchases the recommended equipment from Cosmic.				
<b>PROPOSED:</b> Mr N Punnett				
<b>SECONDED:</b> Mr P Doble				
<b>DECISION:</b> passed. (all agreed).				
<b>10.</b>	<b><u>Clerk Update</u></b>			
10.1	Open Spaces – nothing to report.			
10.2	Water depth marker by Culm bridges had been removed. A parishioner found the marker and Mr R Calcraft has collected and will reattach it as soon as possible.			
10.3	Footbridge adoption – DCC has confirmed that unless the parish council can provide details of an approval in principle document it will not consider adoption. It was also confirmed that it is unlikely it would be adopted as it is a wooden structure. No more action will be taken at this time.			
10.4	Following reports received, a Firearms Officer has contacted the clerk reference public safety on Hemyock Common. A meeting has been arranged with the officer, gun club,			

<p>rough shoot and council to discuss and resolve any issues. .</p> <p>10.5 Public Conveniences refurbishment – details will follow shortly from MDDC.</p> <p>10.6 Devon Highways has confirmed the price for erecting new signs at Culm Davy and Ashculme (Unsuitable for HGVs with picture) will be £788.72.  <b>PROPOSAL:</b> clerk to instruct highways to install.  <b>PROPOSED:</b> Mrs H Stallard  <b>SECONDED:</b> Mr S Clist  <b>DECISION:</b> passed (all in favour).</p>	Clerk
<p><b>11. <u>Longmead</u></b></p> <p>11.1 BMX – The BMX expert has provided detailed plans and a flood risk assessment is now required. Clerk to liaise with Mr L Povah.</p> <p>11.2 Drainage works – these will be carried forward until next year.</p> <p>11.3 WPD ground mounted substation – the Clerk and chair of Longmead met with WPD and agreed on location of substation. Clerk will provide WPD with details of legal adviser.</p> <p>11.4 Play Area – Mr R Brooke has arranged for Brookridge timber to complete the necessary works to the play area. A letter of thanks to be sent to Mr R Brooke for his ongoing support.</p>	Clerk/LP  Clerk Clerk
<p><b>12. <u>Highways</u></b></p> <p>The clerk has received a reply from Highways on various matters and a meeting needs to be arranged with Clayhidon &amp; Culmstock parish councils to take this forward.</p> <p>White lines need repainting at the Baptist Church, Millhayes and Symondsburrow. Clerk to report.</p>	Clerk  Clerk
<p><b>13. <u>Commons Management Group</u></b></p> <p>13.1 The group has asked that £1,000 be budgeted each year for use by the group.  <b>PROPOSAL:</b> Matter to be referred to the Finance Committee.  <b>PROPOSED:</b> Mr T Barton  <b>SECONDED:</b> Mr L Povah  <b>DECISION:</b> passed (all in favour)</p> <p>13.2 Quotations were considered for the mulch topping and creation of firebreaks at Shuttleton Common. Both contractors were within £10 of each other.  <b>PROPOSAL:</b> to accept quotation from Tom Brooke on the understanding that the work must be completed before 5pm 10<sup>th</sup> August.  <b>PROPOSED:</b> Mr L Povah  <b>SECONDED:</b> Mr T Barton  <b>DECISION:</b> passed (all in favour) Mr S Clist, Mr P Doble and Mr N Moon abstained due to a personal interest.</p>	Finance Committee
<p><b>14. <u>Cemetery</u></b></p> <p>A letter has been received from the Commonwealth War Graves Commission informing of the cancellation of its agreement with the council. Mr S Clist &amp; Mr T Barton will investigate. Clerk to pass copy of letter.</p>	SC/TB/Clerk
<p><b>15. <u>Footpaths</u></b></p> <p>15.1 A Definitive Map review is being undertaken at Clayhidon. Clerk to put details on the website.</p> <p>15.2 A local inquiry will take place on Tuesday 8<sup>th</sup> December at 10am in the Parish Hall for the proposed modifications to footpath No2 Culmstock, Bridleway 38 Culmstock and restricted byway No 1 Hemyock. Clerk to post details on noticeboard and website.</p>	Clerk  Clerk
<p><b>16. <u>The Garages</u></b></p> <p>The Friday session have been cancelled during the summer holidays.</p>	
<p><b>17. <u>Parish Plan</u></b></p> <p>Nothing to report.</p>	
<p><b>18. <u>Correspondence</u></b></p>	

<p>18.1 An email has been received from a parishioner concerning the state of the wall either side of the footpath from Station Road to Hollingarth. The clerk has reported this on numerous occasions to both DCC and MDDC but neither is admitting ownership/responsibility. Mr L Povah, Mr S Clist &amp; Mr R Calcraft will inspect and obtain quotes to repair and report back.</p> <p>18.2 Letter of thanks for donation received from Citizens Advice Bureau.</p> <p>18.3 Letter of thanks for donation received from Blackdown Support Group.</p> <p>18.4 Devon Healthwatch summer issue received.</p>	LP/SC/RC
<p><b>19. <u>Items raised by Chairman</u></b> Nothing to report</p>	
<p><b>20. <u>Items raised by Councillors</u></b></p> <p>20.1 Mr N Punnett thanked all involved in the Himalayan Balsam pull at the flood bridge.</p> <p>20.2 The Community Speed Watch article has appeared in the Pump and the Clerk waits for volunteers to come forward.</p> <p>20.3 Devon Highways was meant to be erecting a new Give Way sign at the Baptist church. Mr S Clist and clerk to report.</p> <p>20.4 Prowses and Castle Park surfaces are poor. Clerk &amp; Mr S Clist to report again.</p>	SC/Clerk SC/Clerk
<p><b>21. <u>PR</u></b> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> <li>• Himalayan Balsam Pull thank you</li> <li>• Clayhidon Definitive Map Review</li> <li>• Pump refurbishment</li> </ul>	
<p><b>22. <u>Date of the Next Council Meeting.</u></b> Wednesday 2<sup>nd</sup> September in the Forbes Lounge</p>	
<p><b>23. <u>Exclude Press &amp; Public</u></b> Chair moved under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted <b>PROPOSAL:</b> Press and public are excluded from the rest of meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted <b>PROPOSED:</b> Mrs H Stallard <b>SECONDED:</b> Mr S Clist <b>DECISION:</b> passed (all in favour)</p>	
<p><b>24. <u>Community Orchard</u></b> Councillors have visited the proposed site and the landowner has indicated a price at which he would be prepared to sell. Mrs H Stallard and Mr S Clist advised that Stags &amp; other agents have confirmed that prices of up to £12,000 per acre had been achieved in the locality in recent times. It is understood that there are some outstanding issues concerning the ownership of the land. It is hoped that this purchase will be funded via grants but the clerk confirmed that funds could be made available from the project pot and reserves if needed. <b>PROPOSAL:</b> Clerk to send a letter of intention to the owner stating that the council wishes to record an interest in purchasing the land from him at the asking price, subject to resolution of ownership issues. <b>PROPOSED:</b> Mr L Povah <b>SECONDED:</b> Mr S Clist <b>DECISION:</b> passed (all in favour)</p>	Clerk

Meeting closed at 10.15pm

Signed .....

Dated .....