

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 6th June 2018

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 11 members of the public. <u>Apologies</u> Mr T Barton (Vice-chair) and Mr R Calcraft <u>Absent</u> Mr S Clist</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 5.2 – Mr Moon has a personal interest as he owns a neighbouring property. He has chosen not to take part or vote on the matter. Agenda item 5.3 – Mr Povah has a personal interest as the applicant is a member of his family. He has chosen not to take part or vote on the matter. Agenda item 12 - Mrs Stallard & Mr Doble both have a personal interest as they are members of Longmead Management Committee. Agenda item 10.3 – Mr Punnett & Mr Moon both have a personal interest as they are trustees of the Healthy Living & Activity Centre. Agenda item 16 – Mr Moon has a personal interest as he is a member of the Rough Shoot Syndicate. Agenda item 20 - Mrs Stallard has a personal interest as she is a member of The Garages Committee. Agenda item 21 - Mrs Stallard, Ms Pritchard & Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:- 3.1 Weeds growing on side of pavement at Parklands need attention. Referred to maintenance person. 3.2 A parishioner gave details with reference to the background/integrity of the company suggested as a possible double glazing contractor for the Blackdown Healthy Living & Activities centre (see agenda item 10.3.2.) 3.3 A parishioner suggested an environmental impact survey should be requested reference agenda item 5.4. 3.4 The revised drawings for agenda item 5.4 would make the development bigger than originally proposed and again an environmental impact survey was requested. 3.5 A copper beech tree in the cemetery is dying. Referred to cemetery representatives. 3.6 Some of the benches in the village need attention. Referred to maintenance person. 3.7 Castle Park pavement and road need resurfacing. Clerk will report the pavement to DCC again.</p>	<p>TB Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 2nd May are approved PROPOSED: Miss Lawrence SECONDED: Mr Punnett DECISION: passed (all in favour) The minutes of the Finance Committee meeting of 31st May were noted.</p>	
<p>5. <u>Planning</u> Planning applications considered for:- 5.1 18/00652/HOUSE. 33 Longmead, Hemyock. Conversion of existing garage to ancillary accommodation. PROPOSAL: the council is content with the application. PROPOSED: Mr Moon SECONDED: Mr Punnett DECISION: passed (all in favour) 5.2 18/00610/HOUSE. 31 Castle Park, Hemyock. Erection of a garage following removal of existing. PROPOSAL: the council is content with the application, subject to resolving any issue with the mains sewer which is believed to run directly underneath the proposed development site. The pc suggests that South West Water is consulted on this aspect of the application. PROPOSED: Mrs Stallard</p>	

<p>5.3</p> <p>5.4</p> <p>Details pursuant discharged noted for:-</p> <p>5.5</p> <p>Permission granted noted for:-</p> <p>5.6</p> <p>5.7</p> <p>5.8</p> <p>Permission refused noted for:-</p> <p>5.9</p>	<p>SECONDED: Miss Lawrence DECISION: passed (all in favour) Mr Moon abstained from voting.</p> <p>18/00779/FULL. Oakside, Culmstock Road, Hemyock. Erection of a dwelling with new access (Revised Scheme) PROPOSAL: the council is content with the application. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour) Mr Povah abstained from voting.</p> <p>18/00474/FULL. Erection of 2 dwellings, alterations to existing access, and associated works. Land west of Elmdene, Hemyock (revised drawings) PROPOSAL: The parish council is not content with this application and makes the following comments:- There should be a full environmental/wildlife survey. There are concerns about the septic tank/soakways. There is already an existing septic tank and electric in the middle of the plot serving the bungalow Elm Dene, has this been taken into account? Can the site cope with any more dirty water? The application is outside the permitted development of Hemyock. There are issues with regard to visibility onto the Highway. There are 4 bedrooms shown on the plans yet only 3 mentioned in the application. This revised scheme allows for more development than originally proposed and is too much development, height and width for the size of the plot. The harm to the area outweighs any benefit. The council requests that if the planning officer is minded to recommend approval then the application is called in to committee. PROPOSED: Mr Povah SECONDED: Mr Doble DECISION: passed (all in favour).</p> <p>17/01524/FULL. St Mary's Church, Hemyock. Erection of extension and relocation of oil tank</p> <p>18/00193/FULL. Longmead, Hemyock. Replacement of existing tennis court lighting with 16 LED lights on 6.7m poles</p> <p>18/00527/HOUSE. Paddock Wood, Culmstock. Installation of UPVC folding doors to breakfast room and dining room to include construction of cavity wall following removal of sun room and canopy.</p> <p>18/00461/FULL. Hillcott, Hemyock. Change of use of agricultural land and formation of outdoor winter equine exercise area.</p> <p>18/00370/CLP. Pencross House, Hemyock. Certificate of Lawfulness for the proposed Conversion of buildings to ancillary accommodation.</p>	
<p>6.</p> <p>6.1</p>	<p><u>Matters Arising</u></p> <p>Standing Orders – update carried forward to next month.</p>	
<p>7.</p>	<p><u>District Council Report</u></p> <p>Councillor Frank Rosamond reported:- The Local Plan is being reviewed by the Planning Inspectorate in September. It has been proposed that some of the government money received for improvements to Junction 28 should be redirected to provide a relief road for Cullompton. Councillor Rosamond is liaising with MDDC reference the proposed siting of a calf statue to commemorate the centenary of the Calf Club/Young Farmers in Hemyock.</p>	
<p>8.</p>	<p><u>County Council Report</u></p> <p>Councillor Radford reported that:- His term as chairman of the council has ended. During the year he attended over 170 events and enjoyed the role. The Tour of Britain will be coming through Hemyock on Monday 3rd September.</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p>	<p><u>Annual Return</u></p> <p>Statement of Internal Controls PROPOSAL: The council reviews and adopts the statement of internal control PROPOSED: Miss Lawrence SECONDED: Mr Punnett DECISION: passed (all in favour)</p> <p>Internal Audit Report PROPOSAL: The council notes the findings of the internal audit and approves the implementation of recommendations.</p>	

- PROPOSED:** Miss Lawrence
SECONDED: Mr Povah
DECISION: passed (all in favour)
- 9.3 Annual Governance Statement year ending 31st March 2018
PROPOSAL: The council adopts the Annual Governance Statement year ending 31st March 2018
PROPOSED: Miss Lawrence
SECONDED: Mr Povah
DECISION: passed (all in favour)
- 9.4 Accounting Statements year ending 31st March 2018
PROPOSAL: The council adopts the Accounting Statements year ending 31st March 2018
PROPOSED: Mr Punnett
SECONDED: Miss Lawrence
DECISION: passed (all in favour)

10. Finance

10.1 Income and expenditure and bank reconciliation

INCOME

1.	205.00	Redwoods
2.	118.00	Scouts – Air Ambulance
3.	4.46	Interest
4.	4.32	Interest
5.	5,178.18	Devon County Council (balance of pavement grant)

EXPENDITURE

1.	1,032.77	D Evans	Clerk's wages and expenses
2.	37.57	HMRC	PAYE
3.	139.06	R Calcraft	Grass cutting and reimbursement of materials for The Garages' doors
4.	147.00	SLCC	Membership
5.	9,058.21	B K Construction	Car Park pavement
6.	47.00	R Taylor	Footbridge strim and tidy
7.	88.40	Hemyock Parish Hall	Room hire
8.	493.10	I Pike	Maintenance & grass cutting
9.	4,306.80	T Martin Joinery	External doors at The Garages
10.	40.00	R Taylor	BMX strim and tidy
11.	129.00	N Punnett	Newsletter costs reimbursement

BANK RECONCILIATION as @ 31st May 2018

HSBC Community a/c	13,798.23
HSBC Deposit	75,054.96
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	36.00
Unity Trust Bank deposit	77,456.45
Unity Trust Bank GF	705.08
Unity Trust Bank P3	2,199.80
Nationwide Bond	85,491.74
United Trust Bank	75,000.00
Total	329,743.57

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Punnett

DECISION: passed (all in favour). Mr Punnett abstained from voting.

<p>10.2 NJC pay scales noted and approved from 1st April 2018. PROPOSAL: that the pc approves the new NJC pay scales from April 2018. PROPOSED: Miss Lawrence SECONDED: Mr Punnett DECISION: passed (all in favour)</p> <p>10.3 Recommendations from the Finance Committee. The Blackdown Healthy Living & Activity Centre (BHLAC) is owned by the parish council and the finance committee recommends that several improvements are made to the building.</p> <p>10.3.1 Insulation PROPOSAL: the council accepts the quotation from Smart Energy at a cost of £1833. PROPOSED: Mr Punnett Mr Povah recommended that a building surveyor is brought in to give independent advice on this matter. Mr Punnett withdrew the proposal pending a surveyor's visit. Mr Povah will liaise with Mr Punnett and recommend a surveyor.</p> <p><i>Councillor Radford left the meeting</i></p> <p>10.3.2 Double Glazing In view of the comments made by a parishioner in 3.2 above this proposal was withdrawn. Mr Punnett will liaise with the parishioner and the BHLAC to obtain alternative quotations and advice.</p> <p>10.3.3 Automatic Doors PROPOSAL: The council accepts the quotation from TLS Security at a cost of £4,998 plus VAT. PROPOSED: Miss Lawrence SECONDED: Mr Doble DECISION: passed (all in favour)</p> <p>Mr Punnett updated the meeting with regard to the proposed village information/noticeboard. Mr Punnett will circulate a draft design to all and clerk will add to agenda for next meeting. Mrs Jenkins offered to look for a more suitable photo of the milk factory.</p>	<p>LP/NP</p> <p>NP/Clerk</p>
<p>11. <u>Clerk Update</u> Nothing to report.</p>	
<p>12. <u>Longmead</u> Longmead are holding a 10-year anniversary open event on Friday 15th June at 6pm. Bridge at northern end of football pitches - Mr Povah has spoken to Mr Brooke (Brookridge Timber) who is proposing to use concrete sleepers as abutments. Longmead AGM will be held later in the month. Longmead Management Group will be working with 'Green Days' to create some bug hotels.</p>	
<p>13. <u>Highways</u> 13.1 Road Warden – carry forward until next month 13.2 Highways representative - carry forward until next month. Clerk to establish if free Chapter 8 training is available. 13.3 Pencross Hill – Highways has confirmed it will not adopt any road changes and, therefore, the council does not wish to take the matter forward. Mrs Stallard has informed the home owners. Mrs Stallard may seek to discuss Highways' position with Devon County Council. Mrs Stallard informed the council that she had been approached by a developer who wished to attend a council meeting to discuss plans for the potential development of a site at Culm Bridge Farm. She wondered whether any improvements to Pencross Hill might be paid for by a developer as part of a planning consent. Mr Povah said he believed the council's view should be that the parish does not want any further housing development. Ms Pritchard suggested that if Pencross Hill was left as is, then it might help prevent further development in the village. It was felt that any discussions with developers should be at an open meeting with the whole parish invited to attend. Mrs Stallard to inform the developer to contact the clerk.</p>	<p>Clerk</p> <p>HS</p>
<p>14. <u>Cemetery</u> Cemetery Representative – carry forward to next meeting. Policies & fees – PROPOSAL: The council adopts the revised policies, procedures and fees. PROPOSED: Mrs Stallard</p>	

<p>SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	
<p>15. <u>Footpaths</u> Councillor Rosamond to seek an answer from MDDC reference Pithayne Farm footpath 18. Clerk to forward information to Councillor Rosamond. The boards on Pencross footpath are broken and wire has come away. Mr Povah to organise repair.</p>	Clerk/FR LP
<p>16. <u>Commons Management Group (CMG)</u> Clerk to arrange a meeting for later in month. Mr Moon reported that many parishioners have complained to him that the grass at Hemyock Turbary needs cutting. It is making it difficult for dogs to be walked and to clean up after them. He also suggested that the council should consider paying the gun club to cut and maintain the grass at Hemyock Turbary at the end of each year. PROPOSAL: The council appoints Mr Moon & Mr Doble to liaise with the gun club to agree areas of grass to be cut so that the area is more useable for both the gun club and (dog) walkers. A meeting of the CMG to be arranged by the clerk. Mr Povah, Mr Doble and Mr Moon are elected to the group. The group will elect its own chair at its first meeting. PROPOSED: Mrs Stallard SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	Clerk NM/PD
<p>17. <u>Village Maintenance</u> Clerk to report overgrown area at footpath by Prowses/High Street. Mr Pike to inspect benches and maintain where necessary and to clean all road signs.</p>	
<p>18. <u>Public Conveniences</u> Clerk to respond to MDDC reference public conveniences, explaining that MDDC will need to bring the surface outside the front of the hall up to standard before pc will take over the asset.</p>	Clerk
<p>19. <u>Car Park</u> Nothing to report.</p>	
<p>20. <u>Garages Youth Project</u> Lots of new children have joined the youth club. The external doors have been fitted and oiled. Clerk will pay invoiced amount now (materials) and query outstanding amount (labour) with the contractor.</p>	Clerk
<p>21. <u>Blackdown Hills Parish Network</u> A meeting was held with the local MP and Devon & Somerset Highways to discuss HGVs using inappropriate routes through the Blackdown Hills. A follow-up meeting is to be held in October. AGM to be held 6th July at 7.30pm Throgmorton Hall, Dunkeswell.</p>	
<p>22. <u>Old School Court</u> The clerk has circulated the legal response from NALC reference the parish council potentially purchasing a residential building. The parish council understands that there are two parties interested in purchasing the building and hopes that either of the parties is successful and that the building will continue to provide homes for persons over the age of 55 years.</p>	
<p>23. <u>Asset Management</u> Mr Povah & Miss Lawrence will meet in 3 weeks' time to discuss surveying the assets/Schemes of Work.</p>	LP/PL
<p>24. <u>Correspondence</u> 24.1 Statement of account noted from Ashfords. 24.2 Letter from DCC reference P3 noted. 24.3 CPRE Countryside Voice Spring Edition noted. 24.4 Vehicle-Activated Sign – the council discussed a letter from a parishioner about the current site of the vehicle-activated sign and whether there was a more appropriate place for it to be located. Highways has various criteria that need to be satisfied. There is nowhere on the eastern side of Station Road that is far enough away from a change in speed limit and on highway land. 24.5 'Slow down, children playing' signs at Longmead. PROPOSAL: The council purchase two 'Slow down, children playing' signs to be erected at Longmead. Mrs Stallard will purchase from Mole Valley Farmers. PROPOSED: Miss Lawrence SECONDED: Mr Moon</p>	HS

<p>DECISION: passed (all in favour) Ms Pritchard will check with Neil Thompson (Longmead Management Group resident representative) for exact location.</p> <p>24.6 letter from parishioner reference conduct of gun club. It was suggested that as the meeting had overrun (10.10pm) this item should be discussed at an extraordinary meeting of the council next Thursday 14th June at 7.30pm.</p>	
<p>25. <u>Items raised by Chairman</u> 25.1 Mrs Stallard understands a property near to the Spar has been sold and this may give the parish council an opportunity to discuss with the new owner the possibility of a pavement in front of the property.</p>	
<p>26. <u>Items raised by Councillors</u> 26.1 Miss Lawrence suggested a project plan needs to be drawn up, following the issue of Hemyock Tomorrow. Miss Lawrence and clerk will draw up a draft. 26.2 Clerk asked to send a copy of Hemyock Tomorrow to the planning department of MDDC. 26.3 Village fete – councillors will attend the village fete. 26.4 Clerk to report overgrown vegetation to Somerset County Council ref top road. 26.5 The Garages – there is damage to a slab and render by The Parish Store. Mr Pike asked to resolve. 26.6 Floodbridge swing bridge – Mr Povah reported that there is a safety issue if the pedestrian gates aren't closed when the swing bridge is opened. Mr Povah will investigate and price up an automatic self-closing mechanism. 26.7 Mr Punnett handed out newsletters to be delivered.</p>	<p>PL/Clerk Clerk Clerk IP LP</p>
<p>27. <u>Public Participation</u> The following were reported/raised:- 27.1 A parishioner expressed his uneasiness at talk of further development in the village. 27.2 A parishioner suggested that as a result of the proposed development adjacent to the cemetery a new school and surgery will be built. The parish council does not believe this to be true.</p>	
<p>28. <u>PR</u> Nothing to report.</p>	
<p>29. <u>Date of next Meeting</u> 7.30pm Wednesday 4th July 2018, Forbes Lounge, Parish Hall.</p>	

Meeting closed at 10.25pm

Signed Dated