

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 6th September 2017

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk), and 8 members of the public.</p> <p>Apologies Mr P Doble (received and approved) and Councillor F Rosamond (District Councillor)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 12 - Mrs Stallard has a personal interest as she is a member of Longmead Management Committee. Agenda item 16 – Mr Clist has a personal interest as he is a member of Devon Countryside Access Forum and Devon Wildlife Trust. Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock and Shuttleton Commons. Agenda item 21 - Mrs Stallard & Mr Calcraft have personal interests as they are members of The Garages Committee. Agenda item 22 - Mrs Stallard, Ms Pritchard & Mr Punnett have personal interests as they are members of the Blackdown Hills Parish Network. Agenda item 23 - Ms Pritchard has a personal interest as she is a school governor.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:-</p> <p>3.1 There has been a reduction in dog fouling following the visit by the dog warden and his use of stencils. Clerk was asked to thank the warden and request that he visit again and stencil the pathway from the car park through to Redwoods Close and the footpath from Castle Park to the castle.</p> <p>3.2 A Castle Hill resident is dissatisfied with the response from Highways reference signage to warn drivers to slow down. Councillor Radford suggested the resident writes directly to him and he will take the matter forward.</p> <p>3.3 Morchard Bishop is discussing its speeding problems with the County Council and MP Mel Stride.</p> <p>3.4 The 30MPH speed signs at the bottom of Penn Cross Hill are hidden by the hedges. Clerk to report to Highways.</p> <p>3.5 When South West Water (SWW) dug up the road at the bottom of Castle Hill why did they not cover the works thus ensuring the road remained useable? Miss Lawrence updated the meeting on SWW's procedures. Clerk asked to complain to SWW ask seek clarification.</p>	<p>Clerk</p> <p>RR</p> <p>Clerk</p> <p>Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 2nd August are approved. PROPOSED: Mr Povah SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	
<p>PROPOSAL: Agenda items 6 Tennis Club and 12 Longmead are dealt with next. PROPOSED: Mrs Stallard SECONDED: Mr Clist DECISION: passed (all in favour)</p>	
<p>6. <u>Tennis Club</u> Mrs Steed and Mr Hawkes represented the tennis club. The club is in the process of upgrading its lights and surfaces. It has researched several grant opportunities and found that in order to qualify for a grant the club needs to have a lease in place. The tennis club therefore asks that the parish council grants a 25-year lease to the club. It also asks if the parish council will pay for the creation of such a lease. PROPOSAL: the parish council agrees to grant a lease to the tennis club for 25 years PROPOSED: Mr Clist SECONDED: Miss Lawrence DECISION: passed (all in favour)</p> <p>PROPOSAL: the council agrees to underwrite the costs of a lease up to the value of £1,000</p>	

<p>but hopes that the tennis club raises this amount from its TAP fund and Locality Budget applications.</p> <p>PROPOSED: Mr Barton SECONDED: Mr Clist DECISION: passed (8 for, 1 against)</p> <p>Clerk will obtain a quote for a lease and liaise with Mrs Steed. The parish council confirmed it could not claim any VAT back on behalf of the tennis club.</p>	Clerk
<p>12. Longmead Mr McCulloch (chair) of Longmead Management Group (LMG) updated the meeting on the history of the club and brought the meeting up to date on current matters. (see attached report). Mr D Major updated the group on the finances and the financial risk to the council if assets are not maintained. Clerk to confirm balance of annual payment due this year to LMG. Mr Povah & Mr Calcraft have inspected the bridge and have some suggestions to install abutments to protect the main beams. They will liaise with Mr McCulloch.</p>	Clerk LP/RC/IM
<p>5. Planning Planning applications considered for:-</p> <p>5.1 17/01247/FULL. Land at NGR314680 110439 Seviles Croft, Hemyock. Retention of change of use of agricultural land to mixed use of agriculture and nature/environmental education site with campsite and associated structures, construction of all-weather shelter, composting toilets, installation of zipwire and additional car parking area PROPOSAL: The council supports the application. PROPOSED: Mr Clist SECONDED: Mr Barton DECISION: passed (all in favour)</p> <p>Permission granted noted for:-</p> <p>5.2 17/01056/HOUSE. Conversion of barn to additional ancillary accommodation. Foxholes Farm, Clayhidon.</p> <p>5.3 17/00746/MARM. Land at NGR 313224 113301 (West of Conigar Close) Culmstock Road, Hemyock. Reserved Matters for the erection of 22 dwellings following Outline approval 16/00918/MOUT.</p> <p>5.4 17/00825/TPO. 5 East Mead, Hemyock. Application to reduce 1 Oak tree by 6m and remove 1 Cherry tree protected by Tree Preservation Order 00/00007/TPO. Application Part Granted/Part Refused.</p> <p>5.5 17/01124/HOUSE. Studleys, Hemyock. Conversion of existing outbuilding to form an annexe and additional ancillary accommodation (Revised Scheme)</p> <p>Certificate of lawful use/development noted for:-</p> <p>5.6 17/01316/CLP. 14 Lower Millhayes, Hemyock. Certificate of lawfulness for the proposed erection of single storey rear extension Application withdrawn noted for:-</p> <p>5.7 17/01095/FULL. Change of use of agricultural land to create a green burial site, including parking provision for up to 20 cars and formation of access. Land at NGR 314405 115405 (Higher Culm) Pyne Farm, Hemyock.</p> <p>Permission refused noted for:-</p> <p>5.8 17/00842/FULL. Erection of a general purpose agricultural building. Land at NGR 315328 111870 (Lemons Hill) Hemyock.</p>	
<p>7. Matters Arising</p> <p>7.1 Longmead – sewerage smell was reported to and investigated by South West Water. No problems found.</p> <p>7.2 Hedges – the Devon County Neighbourhood Highways Officer has spoken with a homeowner and hedges along Culmstock Road encroaching onto the pavement will be dealt with shortly.</p> <p>7.3 First Aid – the clerk has informed the toddler group of the offer of a free training session but has heard nothing back.</p>	
<p>8. District Council Report Councillor Frank Rosamond sent the following report:- A consultant has been identified for the Culm Garden Village project to undertake project management, paid for from Government funding. The Planning Inspector will be reviewing the information for the Local Plan,</p>	

particularly with a focus on Junction 27 on September 26th and 27th. In respect of the Greater Exeter Strategic Plan, sites are currently being assessed. The Government has made available nationally £2.3bn for the Housing Infrastructure Fund to finance infrastructure to unlock housing delivery- of which MDDC has an interest in respect of promoting the larger scale housing scheme at Cullompton, which includes the southern facing slips as part of an effective motorway junction. The Cabinet decided that this was the priority to bid for funds, with an additional bid for the north slip roads on the A361 North Devon link road. The Cabinet is considering proposals for the future of the Crediton Office now that the Council has withdrawn any support for residents (though Council has voted that the support for both Crediton and Cullompton be now re-evaluated). The outline bid for the Hydro Mills project has been submitted to the European Structural and Investment Fund, representing a very important development for Mid Devon, generating electricity from promoting Tiverton Weir which would cover the energy costs of Phoenix House and provide electric car points in the town, Thorverton Mill and Flock Mill working with SW Water and Exeter University. Plans for a railway station in Cullompton were progressing well with local MPs, Councils and the rail industry having had a recent successful meeting. The Council's property development company 3 Rivers Developments Ltd has been established with its first project the development at the rear of the Town Hall as a prestigious starting point. The Ombudsman received 7 complaints all in Planning. 4 were not upheld 1 was referred back for Local Resolution and 2 were closed after initial enquiries. Customer contact 2015/16 - visitors to the Office 71,968 Call Centre calls 139,630 and emails 865,943.

9. County Council Report

Councillor Ray Radford provided the clerk with a report for circulation to councillors. Mr Moon reported the waste of time and money by Highways on the road at Ruggs Moor. Clerk to email details to Councillor Radford. The road surface at Castle Park was again reported to Councillor Radford. Finally, Councillor Radford was asked to pass on the parish council's thanks for the new pedestrian bridge by the castle. Clerk to chase Highways for Vehicle Activated Sign.

Clerk
Clerk

Clerk

10. Finance

10.1 Income & Expenditure

INCOME

1.	2.47	Interest
2.	150.00	Gun Club rent
3.	0.09	Interest
4.	0.26	Interest
5.	2.55	Interest

EXPENDITURE

1.	564.99	D Evans	Wages and expenses
2.	203.50	I Pike	Grass cutting
3.	112.00	I Pike	Village maintenance
4.	51.00	Neroche Woodlanders	Himalayan balsam pull
5.	3,853.20	Tom Brooke Contracting	St Margaret's Brook
6.	46.92	Hemyock Parish Hall	Room hire
7.	92.00	R Calcraft	Grass cutting, Millhayes
8.	2,623.00	Ashfords	Car park purchase and fees*
9.	75,000.00	Hemyock Parish Council	Transfer funds to HSBC account for investment**
10.	287.00	N Punnett	Reimbursement of Hemyock Tomorrow leaflets

* Ashford's £2,623.00 payment has been paid and includes £2,000 purchase price and fees and needs to be ratified.

** Relates to a United Trust Bank investment that was previously agreed but the original payment was returned. This transfers the amount to the council's HSBC account where a cheque was subsequently drawn.

BANK RECONCILIATION

HSBC Community a/c	13,625.73
HSBC Deposit	75,021.90
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	34.69
Unity Trust Bank deposit	35,519.78

Unity Trust Bank GF	704.38	
Unity Trust Bank P3	2,302.06	
Nationwide Bond	75,000.00	
United Trust Bank	75,000.00	
Total	277,209.85	
PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.		
PROPOSED: Miss Lawrence		
SECONDED: Mr Barton		
DECISION: passed (all in favour).		
10.2 Insurance	Insurance renewal to be referred to Finance Committee for consideration.	Finance Committee
11. Clerk Update		
11.1	PCSO Tracey Peters sent the following report:- There was just 1 crime & 2 incidents reported to us in August. Between 12 th – 17 th August, some criminal damage occurred at Longmead Pavilion. This is currently being investigated. An incident of anti-social behaviour and a report of damage to a parked vehicle have been reported.	
11.2	Devon Communities Together would like the parish council to complete a questionnaire with regard to the recent Housing Needs Survey. Clerk to complete, informing that the parish council was happy with the process.	Clerk
11.3	Hemyock Lights Brigade's next event will be held on Saturday 2 nd December and the theme will be The River.	
13. Air Ambulance		
	The Devon Air Ambulance has provided a quote for the night time landing site at Longmead. Clerk to submit planning application for the site at Longmead. Public support was overwhelming at the last annual meeting and donations have started to come in from the public.	Clerk
14. Highways		
14.1	Mr Beard & Mr Stone were thanked for trimming the hedges along Withy Lane up to Ellises.	
14.2	Clerk to write to Mr C Spiller asking that when he trims his hedges up Penn Cross Hill he does so to ensure no encroachment into the road.	Clerk
15. Cemetery		
	Nothing to report.	
16. Footpaths		
	Nothing to report.	
17. Commons Management Group (CMG)		
	Nothing to report.	
18. Village Maintenance		
	A member of the public thanked the maintenance man for the work he has done around the village car park.	
19. Public Conveniences		
	Nothing to report.	
20. Car Park		
	Clerk to re-send background information to Mrs Stallard for approval before sending signed documentation to solicitor.	Clerk
21. Parish Plan/Hemyock Tomorrow		
	Most leaflets have been distributed. A few feedback forms have been received.	
22. Garages Youth Project		
	Mr Povah & Mr Calcraft are obtaining further quotes for replacement external doors. Clerk to obtain copy of the lease agreement.	Clerk
23. Blackdown Hills Parish Network		
	Nothing to report.	

<p>24. <u>Primary School Governor Update</u> Nothing to report.</p>	
<p>25. <u>Correspondence</u> 25.1 Apple Trail – email from Councillor Jenny Brown, East Devon Councillor for tourism, asking for support for a nationally branded 55-60 mile walk from Sidmouth to Taunton PROPOSAL: that the parish council supports the concept of the Apple Trail. PROPOSED: Ms Pritchard SECONDED: Mr Clist DECISION: passed (all in favour). 25.2 Comets Basketball Club – request support for TAP fund application. 15 girls and 8 boys from Hemyock are members of the club. PROPOSAL: that the parish council supports Comets Basketball Club in its TAP fund application for £1000.00 PROPOSED: Mr Punnett SECONDED: Mr Barton DECISION: passed (all in favour). Ms Pritchard abstained.</p>	
<p>26. <u>Items raised by Chairman</u> Nothing to report.</p>	
<p>27. <u>Items raised by Councillors</u> 27.1 Car park – Miss Lawrence raised the possibility that a hole could be knocked in the wall of the car park and take the footpath from Redwoods Close directly out Fore Street, thus avoiding having to walk through the car park. The balance of funds held by DCC for pavement works, which needs to be spent by January, could possibly be used. Clerk will speak to MDDC Planning Officer for guidance and Mr Povah will take this forward. 27.2 Asset Management – maintenance of assets needs to be planned – to be referred to the Finance Committee 27.3 Heritage Weekend 8th,9th and 10th September – St Mary’s Church celebrating 750 years. 27.4 Longmead – the watering cans by the BMX track have been vandalised. PROPOSAL: that the parish council purchases 2 new plastic watering cans. PROPOSED: Mrs Stallard SECONDED: Mr Clist DECISION: passed (all in favour). 27.5 BMX track – may need some maintenance. Clerk to provide information from Kye Forte to Mr Povah to consider and report back. 27.6 Prowses/Churchills – there has been an increase in the number of cars parking at the top of Prowses. 27.7 The following agricultural shows will be held:- 9th September - Frome, 12th September - Widecombe, 4th October - South West Dairy Event. 27.8 Newsletter – any topics for the newsletter please refer to Mr Punnett.</p>	<p>Clerk/LP Finance Committee RC Clerk/LP</p>
<p>28. <u>PR</u> The council asked for PR on:- <ul style="list-style-type: none"> • Longmead Air Ambulance Night-Time Landing Site </p>	
<p>29. <u>Date of next Meeting</u> Wednesday 4th October at 7.30pm Forbes Lounge, Parish Hall</p>	

Meeting closed at 10.05.pm

Signed Dated