

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 6th August 2014

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr I McCulloch, Mr R Calcraft, Mr T Barton, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr R Hart, Mr F Rosamond (District Councillor), Mr R Radford (County Councillor, from item 16), Mrs D Evans (Parish Clerk) and 11 members of the public. <u>Apologies</u> Mr S Major</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate in discussions and vote on any proposals relating to Planning Application 12/001498/OUT. • is the Chair of the Youth Garages Project Committee • is a member of the Parish Hall Committee • is a member of Longmead Management Committee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Youth Garages Project Committee • is a member of the Parish Hall Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate in discussions and vote on any proposals relating to Planning Application 12/001498/OUT. • has a disclosable interest in agenda item 8.2 (daughter's house) and will not participate or vote on the matter. <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in discussions and vote on any proposals relating to Planning Application 12/001498/OUT. <p>Mr Brooke</p> <ul style="list-style-type: none"> • Has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in discussions but not vote on matters affecting the project. • is a member of the Upper Culm Community Land Trust • Mr Brooke will abstain from item 8.1. Although his company has not been approached with regards to this application, it has previously supplied buildings to the applicant. Mr Brooke felt that in the interests of transparency and fairness he should abstain from involvement in this matter. <p>Mr McCulloch</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in discussions and vote on any proposals relating to Planning Application 12/001498/OUT. • is Chair of Longmead Management Group <p>Mr Barton</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate in discussions and vote on any proposals relating to Planning Application 12/001498/OUT. 	
<p>3. <u>Public Questions</u> Comments/questions from members of the public as follows:- 3.1 The signage for the Station Road closure has not been good enough. It states at one end that</p>	

<p>access is as far as Hollingarth but does not mention Longmead. <i>It is understood that from Monday next week the access to Longmead will be from the opposite end.</i></p> <p>3.2 There has been damage to a mole deterrent that a parishioner keeps at the cemetery. This should be kept within the confine of the grave and not behind the headstone. <i>Mr Clist and Mr McCulloch will speak with parishioner about this and clarify that the headstone defines the boundary of the grave. The minutes of the last meeting did not clarify this point.</i></p> <p>3.3 Could the council bear in mind under item 11 on the agenda that there is a noise complaint on-going between the gun club and a parishioner and the council may wish to wait until this has been resolved before spending any tax payers' money on solicitor's fees. <i>Council is aware of the situation. Councillor Rosamond was asked how much it costs MDDC in taxpayers' money to deal with each noise complaint.</i></p> <p>3.4 It was suggested that the council has a responsibility to comply with various Acts as landowner of the Common.</p> <p>3.5 Could the council reconsider its signage on Hemyock Common. The sign states Dogs on Leads to protect ground nesting birds yet it is believed that there are no ground nesting birds on the common and this is misleading the public. <i>Refer to Commons Management Group</i></p> <p>3.6 New rights have been introduced by the Openness of Local Government Bodies Act 2014 which are intended to enable members of the public to know how decisions are made. These rights allow members of the public to use modern technology and communication methods such as filming, audio-recording, blogging and tweeting to report the proceedings of the meetings of their councils and other local government bodies. <i>Clerk to seek clarification</i></p> <p>3.7 A request for a copy of the draft agreement between the gun club and the council was made. The council has confirmed it will issue a copy once it has been through the legal process. The parishioner suggested it was his right to see it now in draft format. <i>Clerk will seek clarification</i></p>	<p>SC/IM</p> <p>CMG</p> <p>Clerk</p> <p>Clerk</p>
<p>4. <u>Minutes from Previous Meetings</u></p> <p>4.1 PROPOSAL: The Council minutes of the 2nd July meetings are approved. PROPOSED: Mr Hart SECONDED: Mr Barton DECISION: passed (all in favour)</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Benches</u> – The Clerk will send out the tenders this month.</p> <p>5.2 <u>Public Conveniences</u> – Clerk to Liaise with Mr Clist and Mr McCulloch.</p>	<p>Clerk</p> <p>Clerk</p>
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond reported that:- Budgets are still under pressure and more cuts are being made. MDDC is cutting the council tax grant funding which it passes to parish councils. New tranche of TAP Fund monies has been launched. A consultation is underway reference wind turbines and solar panel farms. Public conveniences are under threat, as are play areas.</p> <p>Councillor Rosamond was asked about any news on the Old Station Yard being selected as a potential traveller site. He was also asked about a shortfall in housing as part of the town-centric Tiverton/Crediton/Cullompton plan.</p> <p>A planning application at Churchills Rise has been referred to committee. The parish council supported the plan, thought it was innovative and Clerk will re-send the council's email of support.</p>	<p>FR</p> <p>FR</p> <p>Clerk</p>
<p>7. <u>County Council Report</u></p> <p>Later in meeting when Councillor Radford arrives</p>	

8. Planning

Applications received for:-

8.1 14/01039/FULL - Erection of 3 stables and mobile field shelter. Hill Farm Bungalow, Clayhidon.

PROPOSAL: The Council supports the application.

PROPOSED: Mr McCulloch

SECONDED: Mr Calcraft

DECISION: passed. All agreed. (Mr Brooke abstained from voting see declarations in 2 above.)

Mr Povah left the room

8.2 14/01091/FULL – replacement of flat roof on existing rear extension with pitched roof and replacement of 1 window and 1 door. 17 Lower Millhayes, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr McCulloch

SECONDED: Mr Clist

DECISION: passed. All agreed. (Mr Povah abstained from voting see declarations in 2 above.)

Mr Povah re-joined the room

8.3 14/01160/FULL – erection of two-storey extension. 1 Ellises Farm, Hemyock

PROPOSAL: The Council supports the application.

PROPOSED: Mr McCulloch

SECONDED: Mr Hart

DECISION: passed. All agreed. Clerk to write to applicants asking if they would consider moving the boundary stone wall back to allow for the widening of the road.

Clerk

Other Planning

8.4 Landscape Sensitivity Assessment Supplementary Planning Document Scoping Report. Clerk to circulate to all councillors.

Clerk

9 Finance

9.1 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	0.04	Interest g/f a/c
2.	0.24	Interest p3 a/c
3.	0.88	Interest 14 day a/c
4.	97.71	Pring and Son
5.	2.99	Interest 14 day a/c
6.	99.56	Stonehenge Masonry
7.	0.04	Interest g/f a/c
8.	41.35	Co-operative funeralcare

Expenditure

	£	Payee	Reason
1.	1,800.00	Major Dan Construction	Longmead drainage works
2.	210.00	I Pike	Cemetery grass cutting
3.	516.04	D Evans	Clerk's wages and expenses
4.	11.07	South West Water	Cemetery water bill
5.	0.78	South West Water	Garages water bill
6.	27.50	Hemyock Parish Hall	Room hire
7.	480.00	Grant Thornton	External audit fee

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	76,628.04
DEPOSIT A/C	51,994.30
G/F A/C	704.18

P3 A/C	1,289.91
LONGMEAD	1.27
TOTAL	£130,617.70

PROPOSAL: that the first cheque has been issued and is ratified by the council and all income is agreed and the above cheques/payments are paid/agreed

PROPOSED: Mr Brooke

SECONDED: Mr Edwards

DECISION: passed. All agreed.

Mr Clist wished it to be minuted that he was disappointed that the funding from the AONB for Longmead has been withdrawn.

Other Finance

9.2 Cemetery Fees – to increase by 5% as agreed March 2011. Clerk to increase fees, notify undertakers and stonemasons and circulate details of other cemetery fees in the area for comparison.

PROPOSAL: Increase fees by 5%.

PROPOSED: Mr McCulloch

SECONDED: Mr Clist

DECISION: passed. All agreed.

9.3 The Garages – problems with doors - Mr Povah explained that the manufacturer of the external doors has agreed to replace them. Mr Povah will inspect both the new doors and the old ones to ensure they were/are fit for purpose. Mr Povah requested that the council agree to add weather boards to all the external doors to give added protection.

PROPOSAL: Mr Povah arranges weatherboarding to be added to all external doors up to a maximum spend of £400.

PROPOSED: Mr Calcraft

SECONDED: Mr Barton

DECISION: passed. All agreed.

Parish Store – at The Garages – the door and frame are too high. It was anticipated that the finished floor level would be much higher. As a result, it makes the space very difficult to use/access.

PROPOSAL: Mr Povah arranges a quote to lower the doors whilst the doors are being taken off to replace as above and can go ahead with works to a maximum spend of £1,000.00 after reporting to Chair/Vice Chair.

PROPOSED: Mr McCulloch

SECONDED: Mr Barton

DECISION: passed. All agreed.

10. Clerk Update

10.1 DALC Finance Course was cancelled. Clerk believes it will be rearranged for September and will re-book herself on the course.

Clerk

10.2 Community Council of Devon – Rural Renaissance Conference – 25th September. Clerk and Mr Clist to attend.

Clerk/SC

10.3 DALC – AGM and Conference – 11th October. Clerk and Mr Clist to attend.

Clerk/SC

10.4 PCSO Tracey Peters sent the following report:- There were only 2 crimes for last month, which were both common assaults. One was dealt with by way of a verbal apology to the victim, and the offender for the second crime was issued with a police caution. There were 10 logs reported to police which included 2 alarm activations, 2 noise complaints from parties, 2 concerns for welfare and 1 incident of hay bales in the road.

11. Commons Management Group (CMG)

11.1 The solicitor has quoted £550 plus Vat to approve the formal agreement between the gun club and the council. Mr Clist asked that this item be put on hold until next month when the council can review the situation.

<p>11.2 Devon Wildlife Trust has recommended Shuttleton Common is cut again using a mulching topper and that fire breaks are created. PROPOSAL: Mr Clist to liaise with Andrew Tucker (the contractor) and instruct him to carry out the works. A budget of £1,000.00 was allocated at the beginning of the financial year to cover such works. PROPOSED: Mr Clist SECONDED: Mr Barton DECISION: passed. All agreed.</p>	
<p>12. <u>Longmead</u> There is a scrub clearance day planned on Sunday 12th October, all welcome to help with the work</p>	
<p>13. <u>Highways</u> 13.1 It had been suggested that the repair work to the culvert at Blackwater Lane had been put back. Could Councillor Radford clarify and apply pressure to get the job completed urgently. 13.2 Mr Brooke contacted Highways about the Station Road closure and suggested various signs be erected on the A38 at the bottom of Ford Street, Monument Road, Wrangway etc. to clarify no access for HGV through Hemyock to Dunkeswell and was told it was unnecessary. Clerk to set up a meeting with the Chairman of Highways, Willy Pike and councillors at Hemyock to talk through the various issues we have in and around the village. 13.3 The verges at Wrangway Cross need cutting back, the bracken is obscuring the view across the junction. Clerk to report to SCC.</p>	<p>RR Clerk Clerk</p>
<p>14. <u>Cemetery</u> 14.1 It has been reported that graves look to be closer together. Clerk to confirm what size and spacing should be used. 14.2 To observe the 100th anniversary of the start of the Great War, a commemoration was held on Monday 4th August at 3pm in the Parish Cemetery. There were some short readings and the graves of those who served in the War were marked by a remembrance cross. Many thanks to Penny Lawrence and Tim Courtenay for organising the event.</p>	
<p>15. <u>Footpaths</u> 15.1 DCC has sent through information about the definitive map review underway in Clayhidon. Clerk to circulate to everyone. <i>Councillor Radford joined the meeting</i></p>	<p>Clerk</p>
<p>16. <u>The Garages</u> Tuesday evenings 6.30-8.00pm are for Year 6s who have just left primary school, Year 7s and Year 8s. 6.30-9.00pm are Year 9s and upwards. If you can help with volunteering at The Garages please see The Garages Facebook page or contact Lynn Taylor, 680104.</p>	
<p>17. <u>CLT</u> Neil Punnett sent the following report:- The main item of news from the CLT in July was the formal opening ceremony for the Griffin Close development of 12 affordable homes which took place on 25th of the month. Over fifty people attended the ceremony which was conducted by Neil Parish MP. Organised by Hastoe Housing Association, guests proceeded from Griffin Close to the Parish Hall for lunch followed by a seminar on community-led rural housing hosted by Margaret Clark, Hastoe Group Chairman, with speakers Matthew Dodd (Homes and Communities Agency); Heather Stallard (Upper Culm Community Land Trust); Neil Parish MP; Claire Fry (Mid Devon District Council), and Kevin Hartnett, (Business Development Director, Hastoe). One of the new residents of Griffin Close said; "It may sound corny but when I was handed the keys to the house I felt like they were the keys to our future. It's such a lovely, good quality house and, for a two bed, the layout is fantastic and it's such a useable and practical space."</p>	
<p>18. <u>County Council Report</u> Councillor Radford reported that:- The potholes on Lemons Hill have been repaired.</p>	

<p>DCC were unaware of any news relating to Old Station Yard site being selected as a traveller site. Clerk to circulate emails from MDDC & DCC.</p> <p>Culm Valley Young Farmers are working with DCC to help with some bridge/river maintenance. Clerk to find out more form CVYF and include in PR.</p> <p>Councillor Radford still has some money in his locality budget. Please contact him if you have a group/organisation that would like to benefit.</p> <p>Councillor Radford was asked to get clarity on when the culvert on Blackwater Lane will be repaired.</p> <p>Councillor Radford was asked if Highways were short of staff or if they have other problems as the council was not able to progress various issues around the parish.</p>	<p>Clerk</p> <p>Clerk</p> <p>RR</p>
<p>19. <u>Devon Remembers World War 1 Project</u> ‘The Upper Culm Valley at War’ book will be launched on Tuesday 19th August at 7.30pm-9.30pm in the Parish Hall. The drama productions have been postponed until further notice due to problems recruiting actors. Councillor Radford was thanked for arranging some funds but they will no longer be required at this time.</p>	
<p>20. <u>Correspondence</u> 20.1 Healthwatch Devon latest issue noted. 20.2 Email from parishioner asking the council to consider adding community assets to the register held by MDDC. Clerk to arrange a separate meeting for this.</p>	<p>Clerk</p>
<p>21. <u>Items raised by Chairman</u> A meeting was held with Culmstock and Clayhidon parishes to talk about their ideas for the TAP fund. Culmstock ideas were: repair work to fingerposts, cricket club, village pub. Clayhidon ideas were: village strimmer and village hall fund. PROPOSAL: Hemyock supports Clayhidon and Culmstock TAP fund applications. PROPOSED: Mrs Stallard SECONDED: Mr Edwards DECISION: passed. All agreed.</p>	
<p>22. <u>Items raised by Councillors</u> 22.1 Clerk was asked to clarify what the procedure is for public questions/participation. Is the council expected to answer at the meeting? The Clerk confirmed that the council was not expected to answer immediately. PROPOSAL: The council responds to questions more formally. PROPOSED: Mr McCulloch SECONDED: Mrs Stallard DECISION: passed. All agreed. 22.2 Parish Pump – Mr Clist has met with a contact about restoration of the pump. It is believed the pump can be dismantled, shot blasted and electro-coated and then repainted. Mr Clist will liaise with Mr Povah about getting a quote for the works. Mr Povah will provide Clerk with contact reference the street light which will need disconnecting temporarily. Mr Clist was thanked for his efforts.</p>	<p>SC/LP</p>
<p>23. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> • Young Farmers Club – working with Devon County Council • ‘Upper Culm Valley at War’ – book launch • Remind parishioners to report any accidents that occur to the police on 101 so that the incidents can be logged. 	
<p>24. <u>Date of the Next Council Meeting.</u> Wednesday 3rd September 2014 in the Forbes Lounge</p>	

Meeting closed at 9.45pm

Signed.....*Date*.....