

Hemyock Parish Council Monthly Meeting
held in the Forbes Lounge at 7.30pm on 6th November 2013

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr S Major, Mr R Calcraft, Mr R Hart, Mr L Povah, Mr S Clist, Mr J Edwards, Mr R Brooke, Mr F Rosamond, Mr R Radford, Mrs D Evans (Parish Clerk) and 11 members of the public. <u>Apologies</u> Mr T Barton (away) and Mr I McCulloch (unwell)</p> <p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Mrs Stallard</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for her to participate and vote on any matter relating to Planning Application 12/004198/OUT. • is a Member of the Youth Garages Project Committee <p>Mr Calcraft</p> <ul style="list-style-type: none"> • is a Member of the Culm Valley Trail • is a Member of the Youth Garages Project Committee <p>Mr Povah</p> <ul style="list-style-type: none"> • is a Director of Upper Culm Community Land Trust and there is a dispensation in place for him to participate and vote on any matter relating to Planning Application 12/004198/OUT. • is a Member of the Culm Valley Trail • is a Member of the Youth Garages Project Committee <p>Mr Clist</p> <ul style="list-style-type: none"> • is a Director of the Upper Culm Community Land Trust and there is a dispensation in place for him to participate and vote on any matter relating to Planning Application 12/004198/OUT. • has a disclosable interest in item 8.2 and will not participate or vote on the matter. • has a disclosable pecuniary interest in item 8.4 and will not participate or vote on the matter <p>Mr Brooke</p> <ul style="list-style-type: none"> • Is a member of the Youth Garages Project and has a disclosable pecuniary interest in the Youth Garages Project. There is a dispensation in place to allow him to participate in but not vote on matters affecting the project. • Has a disclosable pecuniary interest in Planning Application 12/01498/OUT and will not participate or vote on any matters affecting this application. <p>Mr Major</p> <ul style="list-style-type: none"> • is a member of the Upper Culm Community Land Trust <p>Mr Edwards</p> <ul style="list-style-type: none"> • has a disclosable interest in item 8.3 and will not participate or vote on the matter <p>PROPOSAL: Mr Major seeks a dispensation to participate and vote on all matters relating to the Old Station Yard site planning application 12/01498/OUT.</p> <p>PROPOSED: Mr Clist SECONDED: Mr Hart</p> <p>DECISION: passed. The council agreed to grant a dispensation to Mr Major to speak and vote on all matters in connection with planning application 12/1498/OUT. The council believed it would be in the interests of persons living in the area. The dispensation is valid until the full council is due for re-election in May 2015. (Mr Brooke abstained due to disclosable pecuniary interest)</p>	

<p>3. <u>Public Questions</u></p> <p>3.1 The hedge outside Wyndham on Station Road needs trimming. <i>All parishioners have been reminded of their responsibilities ref hedge trimming in the recent edition of The Pump.</i></p> <p>3.2 Is the AONB going to do anything about the Himalayan Balsam in the village? <i>The AONB does not have the resources to coordinate a volunteering event. The Parish Council will put something in The Pump, early next year asking for volunteers.</i></p> <p>3.3 Reference the potential sale of the land at the Old Station Yard Site. The council should be aware of an existing 106 agreement when the land was transferred to the council. This may limit the council's options.</p>	
<p>4. <u>Minutes from Previous Meetings</u></p> <p>PROPOSAL: The Council minutes of the 2nd October meeting are approved.</p> <p>PROPOSED: Mr Hart</p> <p>SECONDED: Mr Calcraft</p> <p>DECISION: passed (all in favour)</p>	
<p>5. <u>Matters arising from previous minutes not on current agenda</u></p> <p>5.1 <u>Benches</u> – Nothing to report. Carry forward to next meeting.</p> <p>5.2 <u>Asset Register/Insurance Review</u> - Clerk has reviewed the register and is continuing her investigations into some anomalies. Mr Clist offered to provide support if required.</p> <p>5.3 <u>Map defining the Council's assets and maintenance responsibilities</u> – Mr Povah has acquired a large map but it was agreed that the council needs a map with more detail. Mr Major will look into the costs of such a map and report back.</p>	<p>IM Clerk</p> <p>SM</p>
<p>6. <u>District Council Report</u></p> <p>Councillor Rosamond reported:-</p> <ul style="list-style-type: none"> The Local Plan Part 3 Development Management Policies – setting out the detailed policies concerning the management of planning applications in a way that meets local economic, social and environmental needs has been adopted. Part 1 Core Strategy - sets out targets for housing, employment and rental development. Part 2 Allocations and Infrastructure Development Plan – this allocates land for development, affordable housing and infrastructure. <i>Clerk to ask for final copy of LP3.</i> MDDC has allocated £113,000 to a £185,000 project supported by Sport England to provide an all-weather pitch at Lords Meadow, Crediton. The idea being to invest to receive a return, rather than cut back on budgets. MDDC has adopted an Economic Development Plan which has received a special award for best overall scheme to stimulate the small business sector. MDDC has agreed a funding contribution of £300,000 to facilitate the delivery of a 50 bed extra care facility at Alexander Lodge, Tiverton at a total cost of nearly £7m. MDDC are consulting on public conveniences Mr Rosamond will be meeting with Neil Parish MP shortly. If anyone has any issues they would like raised, please let Mr Rosamond know. 2 new coach parking spaces have been allocated in William Street car park, Tiverton MDDC has hired a consultant to draw up a Master Plan for development of Tiverton Town Centre. MDDC's external auditors, Grant Thornton, praised the council for its strategic financial planning and delivery of value for money. MDDC is at tipping point and can no longer get by with 'salami slicing' of budgets. A draft Local Heritage Assets Register is out for public consultation. <i>Clerk to check which assets are registered.</i> <p>Agenda item 19.9 (consultation on public conveniences) was discussed whilst Councillor Rosamond was present at meeting. The cost to MDDC of maintaining the public conveniences in Hemyock last year was £6,500.00. £5,000 of this £6,500.00 resulted from a water leak, itself the</p>	<p>Clerk</p> <p>Clerk</p>

<p>result if vandalism. The previous year's water bill had been just under £1,000.00. The clerk was instructed to contact MDDC to request a further breakdown of costs including any rent paid. Clerk to suggest MDDC run one toilet, rather than ladies, gents and disabled. Clerk to mention in PR.</p>	<p>Clerk Clerk</p>
<p>7. <u>County Council Report</u> Discussed later when Councillor Radford joined the meeting.</p>	
<p>8. <u>Planning</u> Applications received for:-</p> <p>8.1 13/01378/FULL – Change of use of redundant agricultural linhay and associated land to form one dwelling and garden. The Mill, Hemyock. . PROPOSAL: The Council supports the conversion of redundant buildings to useable ones, but wishes to visit the site at 9.30am on Saturday 9th November to look at the access onto the public highway. PROPOSED: Mr Clist SECONDED: Mr Major DECISION: passed. All in favour.</p> <p>8.2 13/01283/FULL – Erection of an agricultural building for storage of machinery and dry fodder. Fairview, High Street, Hemyock PROPOSAL: The Council supports the application. PROPOSED: Mr Hart SECONDED: Mr Brooke DECISION: passed. All in favour. (Mr Clist abstained due to disclosable interest)</p> <p>8.3 13/01346/FULL – Erection of shed after demolition of existing. Culm Davy Chapel, Culm Davy. PROPOSAL: The Council supports the application from a planning perspective. It hopes that the Chapel can liaise with the neighbours to see if a compromise solution to the siting of the shed can be achieved. PROPOSED: Mr Clist SECONDED: Mr Calcraft DECISION: passed. All in favour. (Mr Edwards abstained due to disclosable interest)</p> <p>Additional drawings & information received for:-</p> <p>8.4 13/01105/FULL – Removal of condition 13, variation of condition 14 of planning permission 07/00520/FULL to allow occupation of the dwellings without association to the B1 units and amended parking details. Shuttleton Farm, Hemyock PROPOSAL: The Council supports the application and has no further comment to make. PROPOSED: Mr Brooke SECONDED: Mr Major DECISION: passed. All in favour.</p> <p>Approval noted for:-</p> <p>8.5 13/01086/FULL – Erection of a cattle shed. Culmbridge Farm, Culmbridge Road, Hemyock.</p> <p>Certificate of lawful use or development noted for:-</p> <p>8.6 13/01063/COU – Certificate of lawfulness for existing use of land for the siting of a mobile home for residential use for a period in excess of 10 years. Land at Lower Mackham Farm, Hemyock.</p> <p>Other Planning</p> <p>8.7 Local Plan Review – MDDC has written to the council asking for its views on whether it wishes to continue with the current approach of no specific housing allocations for the parish or whether the parish might prefer to receive a housing allocation. Mr Major provided background information and explained that even if the council keeps the status quo, this does not mean that there will be no development. Planning applications may/will be submitted in the normal way. It was agreed that the Clerk should ask that when MDDC consult on matters, it should give a longer consultation period and also bear in mind</p>	<p>Clerk</p>

Summer, Easter and Christmas holidays. Mr Major recommended that this topic should be considered as part of the bigger picture within a Parish Plan, including public transport, housing surveys etc.

PROPOSAL: The Council continues with its current position of no specific housing allocations for the parish.

PROPOSED: Mr Major

SECONDED: Mr Povah

DECISION: passed. (7 In favour, 1 abstention).

9. Finance

9.1 The meeting was updated on the following financial matters:

Income

	£	Reason
1.	41.35	Real & Son Memorials (Pulman)
2.	256.40	Pring & Son (Sandford)
3.	137.61	Pring & Son (Yarde)
4.	2,111.23	BHLC Insurance contribution
5.	137.61	Pring & Son (Middleton)
6.	41.35	Richard Grant Memorials (Persey)
7.	137.61	Pring & Son (Pring)
8.	.85	Interest 14 day a/c
9.	15,555.54	VAT reclaim
10	.04	Interest g/f a/c

Expenditure

	£	Payee	Reason
1.	597.82	D Evans	Clerk's wages and expenses
2.	8.60	South West Water	Cemetery water
3.	587.48	Monument Fuels Ltd	Oil at Garages
4.	48.00	DALC	AGM Conference
5.	20.00	S Clist	Expenses (Book for P Norrey)
6.	22.00	Hemyock Parish Hall	Room hire
7.	250.00	Blackdown Parish Network	Annual subscription
8.	45.00	Open Spaces Society	Annual subscription

BANK ACCOUNT RECONCILIATION*

COMMUNITY A/C	62,777.27
DEPOSIT A/C	51,984.41
G/F A/C	704.18
P3 A/C	2,518.79
LONGMEAD	1.27
TOTAL	£117,985.92*

**These figures include income but exclude expenditure*

PROPOSAL: that all income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Mr Major

SECONDED: Mr Povah

DECISION: passed. All agreed. (Mr Clist abstained)

Clerk will look into joining the Devon Oil Collective.

Other Finance

9.2 The Clerk requested the council purchase 'Local Council's Explained', a new reference book from DALC at a cost of £49.99.

Clerk

<p>PROPOSAL: Clerk to purchase ‘Local Council’s Explained’, a new reference book from DALC at a cost of £49.99.</p> <p>PROPOSED: Mr Clist</p> <p>SECONDED: Mr Povah</p> <p>DECISION: passed. All agreed.</p>	
<p>10. <u>Clerk Update</u> <i>Councillor Radford joined the meeting</i></p> <p>10.1 TAP Fund - The Clerk has received the information from the other parishes and will be submitting a joint application shortly.</p> <p>3.1 Precept - Work has begun on next year’s precept and budget work.</p> <p>10.3 Ashculme Road – PCSO Tracey Peters has confirmed there are no recorded incidents of vehicles becoming stuck in Ashculme Road. Clerk to contact residents to gather information. Mr Brooke is aware of at least 3 incidents in the last year and he will provide Clerk with details.</p> <p>10.4 Valuation of Old Station Yard – Clerk is liaising with DV reference valuation.</p> <p>10.5 DALC Planning Training – Mr Calcraft, Mr Clist & Clerk will attend this course on 12th November in Tiverton. Mrs Stallard would also like to attend, Clerk to arrange. Clerk asked to feedback that some evening courses are preferable for those who work during the day.</p> <p>10.6 MDDC Planning Training – MDDC is also holding separate planning training on 19th/26th November. Please inform the Clerk if you would like to attend either date.</p> <p>10.7 Police Update - PCSO Tracey Peters sent the following report:- On 4th October, police were called to an incident whereby a female had reversed into another vehicle causing damage. Following a positive breath test the female was arrested and charged with the offence. Between 31st October – 1st November, a quantity of scrap metal was stolen from a property. At the moment investigations are at an early stage. Other relevant incidents are as follows:- On 7th October, we received a report informing us of parking problems around the school, in particular vehicles parking on the pavements. Police will be monitoring the situation and will also liaise with the school. We are also currently dealing with an on-going neighbourhood dispute.</p> <p>10.8 Planning clarification – MDDC Planning clarified why a planning application was needed for what seemed a trivial matter (gazebo in garden). The gazebo was outside of the domestic curtilage and forward of elevation.</p> <p>10.9 Finance Meeting - a meeting was held last month looking at precept and budgetary work for next year. The minutes will follow shortly.</p>	<p>Clerk/RB</p> <p>Clerk</p>
<p>11. <u>County Council Report</u> Mr Radford reported:-</p> <ul style="list-style-type: none"> • DCC had been voted the best performing county for road maintenance. • As well as TAP fund there is also money available from a Seed Fund. Clerk to find out more about this fund. • Councillor Radford provided the council with a detailed map showing the roads in the parish and how they are classified reference maintenance work. Councillor Radford will request additional maps giving details of the drain in the parish. • Councillor Radford will check on status of £10,000 grant allocated from his budget last year for Station Road pavements. 	<p>Clerk</p> <p>RR RR</p>
<p>12. <u>Commons Management Group</u> Summary of recommendations/actions:-</p> <p>12.1 PROPOSAL: ‘Dogs on leads’ posters be erected at Hemyock Common. To be effective between 1st March and 31st July each year to protect ground nesting birds.</p> <p>PROPOSED: Mr Clist</p> <p>SECONDED: Mr Hart</p> <p>DECISION: passed. All agreed.</p>	

<p>12.2 PROPOSAL: The council take no further action with regards to potential contamination/pollution issues at Hemyock Common. The council thanks Hydrock for their work and advise that if individual parishioners believe they may have a problem with their water supply, then they should arrange for their own tests to be carried out, in the first instance. PROPOSED: Mr Major SECONDED: Mr Clist DECISION: passed. All agreed</p> <p>12.3 Mr Allen was thanked for his continued work on Hemyock Common and for agreeing to erect the ‘Dogs on Leads’ posters.</p> <p>12.4 The next meeting of the Commons Management Group will be on 21st November at 7.30pm Longmead. Ed Hopkinson from Devon Wildlife Trust will attend and future management of Shuttleton Common will be discussed.</p>	
<p>13. <u>Highways</u></p> <p>13.1 Phil Norrey (DCC Chief Exec) visited Hemyock to discuss the traffic calming measures the council had requested outside the Culmstock Road development. The meeting was useful and there appears to be a willingness on all parties to work together (DCC, HPC and developer). A traffic order will be necessary if any changes are made and the cost is £3,000.00. Phil Norrey asked if the council were prepared to contribute towards this cost. PROPOSAL: The council contribute up to £1,500.00 towards the traffic order, if required. PROPOSED: Mr Major SECONDED: Mr Clist DECISION: passed. All agreed Mr Radford offered to contribute a further £1,500.00 if required.</p> <p>13.2 DCC Highways has confirmed no funding is available for depth markers. Mr Brooke offered to supply the wood and Mr Calcraft volunteered to make the depth markers, with help from Mr Hart. They will liaise reference design and location of markers at the floodbridge, Byes and Culmbridges.</p> <p>13.3 Following the Highway Matters conference, DCC Highways is now holding Highway Safety Awareness Training. Clerk will email information to Mr Calcraft.</p> <p>13.4 Clerk to inform Parish Lengthsman that the tree outside Old School Court needs trimming to reveal a road sign.</p>	
<p>14. <u>Cemetery</u> Tree maintenance work will be carried out on 25/26th November.</p>	
<p>15. <u>Footpaths</u> Parish Paths Partnership autumn workshops are taking place this month. Mr Povah will check if any of his footpath volunteers wish to attend.</p>	LP
<p>16. <u>Culm Valley Trail</u> With no commitment coming from DCC to support the group, it has been wound up.</p>	
<p>17. <u>Garages Youth Project</u></p> <p>17.1 Building work is complete except for some vision panels to the front doors. Mr Povah will inspect the site and complete a list of any defects. Once Mr Povah issues a completion certificate another payment will be due to the contractor before the next council meeting. PROPOSAL: Clerk to pay the contractor on receipt of completion certificate from Mr Povah. PROPOSED: Mr Povah SECONDED: Mr Major DECISION: passed. All agreed (Mr Brooke abstained due to disclosable interest)</p> <p>17.2 There is a Youth Council in place and rules and regulations are being produced. The Youth Council is working on a sign for the outside of the building. The Halloween party was a success.</p>	

<p>18. <u>Community Land Trust</u> Neil Punnett, Secretary of UCCLT, sent the following report:- The CLT held its first AGM on 12th October 2013. Chairman Heather Stallard presented the Directors' Report which outlined a year of great success for the Trust. The 12 affordable homes at Griffin Close, Culmstock Road, Hemyock are nearing completion. An Open Morning for the homes was held on Saturday 2nd November for those considering applying for one of the homes. Applications were invited between 30th October to 4th November. Over fifty applications have been received. The Trust is continuing to investigate possible green energy projects in the area. A micro-hydroelectric power turbine seems to be the most viable. The Trust is establishing a working party to investigate the possibility of establishing homes for the elderly in Hemyock.</p>	
<p>19. <u>WW1 Devon Remembers</u> Mr Edwards updated the group as follows:- Research into the roll of honour and book is going well. A drama subcommittee has been established. Hemyock's performance is scheduled for 23rd August. Malcolm Plastow from Culmstock will keep the council informed of the progress of this subcommittee.</p>	
<p>20. <u>Correspondence</u> 20.1 Letter from War Memorials Trust noted. Clerk to register and find out more information. 20.2 Blackdown Hills Parish Network, Traffic, Transport & Highways Action Group needs a representative from Hemyock to join the group. Mr Clist volunteered. Clerk to notify Ken Pearson. 20.3 DCC mobile library consultation noted. 20.4 Email from Blackdown Hills Parish Network about community assets noted. 20.5 Email from Blackdown Hills AONB informing of consultation draft of their Management Plan 2014- 2019 noted. Public thoughts and comments wanted by 3rd December. 20.6 Wickstead Playscapes brochure received. 20.7 Healthwatch Devon October issue received. 20.8 Devon Senior Voice October issue received.</p>	<p>Clerk Clerk</p>
<p>21. <u>Items raised by Chairman</u> 21.1 Broadband service needs to improve. Councillor Rosamond to raise with Neil Parish. 21.2 The Chair had heard that moves were afoot for the road from Hemyock to Dunkeswell to be upgraded to a B road. Councillor Radford confirmed that he had been approached by Devon County Councillor Paul Diviani about the subject. The reason for the upgrade would be to ensure the road is maintained by Highways. It was suggested that an upgrade might increase traffic coming through the village. Councillors will give the matter some thought and discuss at next month's meeting. 21.3 Remembrance Sunday – meet at 9.55am in Parish Hall Car Park. Clerk to check with David Bawler re donation to Royal British Legion. 21.4 The Chair attended a conference on Telehealth. Telecare and Telehealth services use technology to help people with long term medical conditions to live more independently at home. Excellent broadband connection/service will be vital for this type of service.</p>	<p>All Clerk</p>
<p>22. <u>Items raised by Councillors</u> 22.1 Mr Povah asked the Clerk to chase MDDC/DC re walls at Millhayes play area and Station Road/Hollingarh. 22.2 The hedge outside No 1 Eastlands needs urgent attention. It is believed the house is for sale. Clerk to contact owner, via a neighbour, and arrange for Rod Taylor to trim hedge. 22.3 The Health & Safety Executive was called to investigate a contractor doing some work on behalf of the council. It is understood they were called by someone making false claims and allegations. The council request that members of the public contact the council, in the first instance, if they have concerns re contractors.</p>	<p>Clerk</p>
<p>23. <u>PR</u> The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> Gauge public opinion if the village were to have only one public convenience 	

<ul style="list-style-type: none"> Progress reference liaison with DCC and Culmstock Road development traffic calming measures 	
24. <u>Date of the Next Council Meeting.</u> Wednesday 4 th December at 7.30pm Forbes Lounge	

Meeting closed at 10.10pm

Signed.....*Date*.....