

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 7<sup>th</sup> February 2018**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor) from item 6, Mrs D Evans (Parish Clerk) and members of the public.</p> <p><b>Apologies</b>  Mr T Barton (received and approved)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 11 - Mrs Stallard &amp; Mr Doble both have a personal interest as they are members of Longmead Management Committee.  Agenda item 16 – Mr Clist has a personal interest as he is a member of Devon Countryside Access Forum and Devon Wildlife Trust. Mr N Moon has a personal interest as he is a member of the Rough Shoot Syndicate that uses Hemyock and Shuttleton Commons.  Agenda item 21 - Mrs Stallard &amp; Mr Calcraft both have a personal interest as they are members of The Garages Committee.  Agenda item 22 – Mr Punnett &amp; Mr Moon both have a personal interest as they are trustees of the Healthy Living &amp; Activity Centre.  Agenda item 23 - Mrs Stallard, Ms Pritchard &amp; Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-</p> <p>3.1 A parishioner brought to the council’s attention an advertisement in the village asking for a field to host a 2-day music festival on 6/7 July.</p> <p>3.2 A parishioner reported that the contractors building the new development behind Griffin Close are in breach of planning conditions as many lorries are accessing the site via Conigar Close. Whilst the enforcement officer at MDDC has been helpful, it was suggested that a sign needs to be erected at the entrance to Logan Way to prevent the lorries from entering this way. Mr Punnett (in his capacity as secretary of the Upper Culm Community Land Trust) was asked to contact the developer directly and request the sign as a matter of urgency.</p> <p>3.3 A comment was made that the Christmas decorations competition winners were not particularly spectacular. Others suggested it was nice to see more artistic displays win. The parish council invites a different judge every year so that different views and styles are taken into account.</p>	NP
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 6<sup>th</sup> December are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Doble  <b>DECISION:</b> passed (all in favour)  <b>PROPOSAL:</b> The council minutes of the 15<sup>th</sup> January are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>5. <u>Planning</u></b>  Planning applications considered for:-</p> <p>5.1 17/01831/FULL. Land at Nelson Farm, Hemyock. Change of use of land for the siting of 3 gite camping pods and associated parking, compost toilets and shower facilities.  The council wishes to visit the site. Clerk to arrange for Monday at 1.30pm. A planning meeting will be arranged for Tuesday 13<sup>th</sup> February at 7.30pm at Longmead.</p> <p>5.2 17/02066/FULL. 24 Station Road, Hemyock. Erection of 2 dwellings following demolition of existing bungalow and outbuildings  There was a discussion reference the parking at the rear and the pavement at the front  <b>PROPOSAL:</b> The council supports the application.  <b>PROPOSED:</b> Mr Moon</p>	

	<p><b>SECONDED:</b> Ms Pritchard The following amendment was suggested:- <b>PROPOSAL:</b> The parish council supports the application for the two dwellings. However, it has concerns about the parking at the rear and the pavement at the front. Rear - It is concerned about the number of vehicle movements and suggests the back fence is moved back to enable a turning circle to be included at the back of the car parking area. Front - It agrees with the comments made by Mr Henville and suggests the front is left as a tapered footpath. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Povah <b>DECISION:</b> passed (6 for, 3 against) The council then voted on the amended proposal <b>DECISION:</b> passed (6 for, 3 against)</p> <p>5.3 18/00077/HOUSE. The Old Farmhouse, Hemyock. Retention of 2 car ports. <b>PROPOSAL:</b> The council supports the application. <b>PROPOSED:</b> Ms Pritchard <b>SECONDED:</b> Mr Moon <b>DECISION:</b> passed (all in favour)</p> <p><b>To note permission granted for:-</b></p> <p>5.4 17/01634/FULL. Seviles Croft, Hemyock. Retention of change of use of agricultural land to mixed use of agriculture and nature/environmental education with levelled camping area and associated structures, construction of all-weather shelter, composting toilets and installation of 40m Zipwire</p> <p>5.5 17/01673/FULL. Culmbridge Farm, Culmbridge Road, Hemyock. Erection of an agricultural livestock building.</p> <p>5.6 17/01702/HOUSE. Downmead, Culmstock Road, Hemyock. Retention of zip wire with raised platform.</p> <p>5.7 17/01761/HOUSE. Culm Davy Farm, Culm Davy, Hemyock. Erection of outbuilding, garden shed and greenhouse.</p> <p>5.8 17/01680/LBC. Culmbridge Farm Cottage, Culmbridge Road, Hemyock. Listed Building Consent for the replacement of existing upvc softwood windows with wooden conservation casement windows</p> <p>5.9 17/01784/FULL. Agri-Parts Co, Hemyock. Retention of access and track.</p> <p>5.10 17/01350/FULL. Pithayne Farm, Hemyock. Erection of replacement farmhouse following demolition of existing farmhouse and attached storage barn and conversion of existing tractor barn to garage and ancillary accommodation.</p> <p>5.11 17/01863/FULL. Castle Hill Farm, Hemyock. Change of use of part of dwelling to create a self-contained unit for holiday and/or ancillary annex use. The applicants thanked the council for its support.</p> <p><b>To note permission refused for:-</b></p> <p>5.12 17/01657/FULL. Oakside, Culmstock Road, Hemyock. Erection of a dwelling with new access</p> <p><b>To note details pursuant on application:-</b></p> <p>5.13 15/01487/FULL. Fourways Barn, Hemyock. Conversion of redundant agricultural barn to dwelling and erection of car port (Revised scheme).</p>	
	<p><b>6. <u>Matters Arising</u></b></p> <p>6.1 Tennis Club Lease – the clerk has asked the council’s solicitor to look at the comments made by the tennis club. <i>Councillor Radford arrived</i></p>	
	<p><b>7. <u>District Council Report</u></b> Councillor Frank Rosamond reported:- A review of local government ethical standards is taking place. Clerk has circulated details. Tiverton Market Environmental Strategy has been approved to reduce waste, increase recycling and reduce the carbon footprint of the market with a series of initiatives. Local Plan review is going out for consultation shortly. Mr Doble suggested houses should be built on M5 corridor. Mrs Stallard requested that MDDC stop building on grade 1 agricultural land. MDDC has been successful in its bid for funds from the Housing Infrastructure Fund (£18.2M) for investment in Junction 28 and A361. Mr Clist - thanked Councillor Rosamond for his input and for visiting Westminster; reported that according to DEFRA since 1970 10% of prime agricultural land has been lost to development; believes that the development MDDC is experiencing with the Culm Village project will be the ‘tip of the iceberg’; Greater Exeter Strategic Plan - needs a metro system similar to Newcastle.</p>	

**8. County Council Report**

Councillor Ray Radford reported:-

DCC has not received its government settlement yet. Clerk will circulate copy of full report. Councillor Radford mentioned his concerns about the grant money reserved for pavement work in Hemyock may be lost if not spent by the end of the financial year. Clerk has received confirmation from DCC that the money is safe until 30<sup>th</sup> June. Mr Moon mentioned the road at Ruggs Moor has not been repaired. Councillor Radford to speak to Dave Ashford. Mr Calcraft reported potholes covering road to Ashculme. Miss Lawrence to take updated photos and clerk to report again. Mr Moon reported the water continuously flowing across the road by Lydensign. Highways are aware of this problem as it has been reported numerous times before. Councillor Radford to speak to Dave Ashford.

Clerk  
RR  
PL/Clerk  
RR

**9. Finance**

9.1 Income and expenditure and bank reconciliation

**INCOME**

1.	50.00	AG Real
2.	3.76	Interest HSBC Deposit
3.	10.30	Interest Unity Deposit
4.	0.11	Interest Unity GF
5.	0.35	Interest Unity P3
6.	205.00	Pring & Son
7.	1,000.00	Second Poor Trust donation towards Air Ambulance site
8.	500.00	Violet Chapman Trust donation towards Air Ambulance site
9.	4.46	Interest HSBC deposit
10.	2,983.12	Devon Air Ambulance – grant towards landing site

**EXPENDITURE**

1.	1,039.69	MDDC	Grass cutting 17/18
2.	18.00	Unity Trust	Bank charge
3.	40.00	R Porch	Xmas Competition winner
4.	30.00	J Matthews	Xmas Competition winner
5.	20.00	A Kingston	Xmas Competition winner
6.	10.00	K Bennett	Xmas Competition winner
7.	35.00	Information Commissioner	Data Protection subscription
8.	532.81	D Evans	Wages and expenses
9.	60.00	R Taylor	Tidying up around The Garages
10.	2,725.57	Devon County Council	Vehicle Activated Sign & Posts
11.	800.00	Blackdown Support Group	Donation
12.	168.00	I Pike	Village maintenance
13.	7,050.17	MAT Electrics	Air ambulance lighting column
14.	1,464.90	The Safe Shop	Fireproof cabinet
15.	3,000.00	Terry Martin	Deposit for external oak doors, The Garages
16.	250.00	Blackdown Hills Parish Network	Subscription
17.	69.55	Hemyock Parish Hall	Room hire and market stall
18.	911.66	D Evans	Wages and expenses
19.	51.83	HMRC	PAYE
20.	225.99	I Pike	Village grass and maintenance
21.	620.00	Longmead Management Group	Annual grant balance
22.	11.04	South West Water	Cemetery water bill
23.	545.00	N Page	P3 maintenance work

**BANK RECONCILIATION**

HSBC Community a/c	13,298.23
HSBC Deposit	75,037.69
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	40.00
Unity Trust Bank deposit	53,252.70
Unity Trust Bank GF	704.73

Unity Trust Bank P3	2,269.35
Nationwide Bond	75,000.00
United Trust Bank	75,000.00
<b>Total</b>	<b>294,604.01</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Mr Clist

**SECONDED:** Mr Povah

**DECISION:** passed (all in favour).

## 9.2 Finance Committee Recommendations

9.2.1 **PROPOSAL:** the council gives permission to Longmead Management Group to take down the rotten fence adjacent to the road.

**PROPOSED:** Mr Punnett

**SECONDED:** Mr Clist

**DECISION:** passed (all in favour).

9.2.2 **PROPOSAL:** the council accepts the quotation from MDDC to cut the grass for 2018/2019, £1,012.13 plus VAT.

**PROPOSED:** Mr Punnett

**SECONDED:** Mr Clist

**DECISION:** passed (all in favour).

9.2.3 **PROPOSAL:** the council makes the following virements as part of its budget monitoring.

Maintenance Budget – reduce from £10,000 to £6,291

St Margaret’s Brook - reduce from £5,000 to £4,210

Admin Sundry – increase from £100 to £1,386

The Garages – increase from £5,000 to £6,100

Parish Plan – increase from £0 to £800

Car park - increase from £2,000 to £2,523

**PROPOSED:** Mr Punnett

**SECONDED:** Mrs Stallard

**DECISION:** passed (all in favour).

9.2.4 **PROPOSAL:** the council reinvests £75,000 plus an additional £10,000 with Nationwide in a 1-year fixed rate bond.

**PROPOSED:** Mr Punnett

**SECONDED:** Mr Moon

**DECISION:** passed (all in favour)

9.2.5 **PROPOSAL:** the council makes a donation to Tiverton & District Community Transport Association of £100.

**PROPOSED:** Mr Punnett

**SECONDED:** Mr Calcraft

**DECISION:** passed (all in favour)

## 10. Clerk Update

10.1 Deadline for TAP Fund applications is end of February. It was suggested the CMG may apply for funding for trees for Hemyock Turbary.

10.2 The clerk has requested 3 additional dog bins for the village (Byes, Castle Hill & near floodbridge). MDDC will review the request and monitor the situation over 3 months to see if the request is justified.

10.3 PCSO Tracey Peters reported:- There were 6 crimes and 10 incident logs reported for Hemyock, in January. CRIMES – These included two incidents of harassment, one relating to threatening behaviour and one common assault. Also there was an incident at the Spar shop where a male attempted to pass a counterfeit £20 note. INCIDENT LOGS – We received two reports of drink driving, one relating to anti-social behaviour, one welfare concern, an alarm activation and three relating to domestic incidents.

10.4 Jim Lowe, Chair of Buckland Brewer Parish Council, will visit on Thursday 8<sup>th</sup> March at 7.30pm, Forbes Lounge.

10.5 MDDC is running planning training for councillors. Please let clerk know if you wish to attend a

Clerk

<p>session. Mr Doble asked to be booked on to the Cullompton training session and Mrs Stallard on the Tiverton session.</p> <p>10.6 Clerk to chase a response from MDDC Planning reference procedures for compliance with any agricultural occupancy condition.</p>	Clerk
<p><b>11. <u>Longmead</u></b> Ms Pritchard will ask for an update on the state of the bridge at the next Longmead meeting. It was requested previously that Mr Povah and Mr Calcraft be involved in the proposed schedule of works to repair the bridge.</p>	JP
<p><b>12. <u>Air Ambulance</u></b> The night-time landing site is now live. The clerk collected a donation of £432.02 from St Mary's Café &amp; Church leaving a balance of £400 to raise. Many thanks to St Mary's and the other organisations and individuals who have given generously towards this project.</p>	
<p><b>13. <u>Highways</u></b> 13.1 Road Widening – Combe Hill/Pencross Hill. The clerk updated the meeting. Highways have asked for additional information before proceeding with the project to design and cost a potential scheme(s) to improve the traffic flow. The clerk is waiting for responses from councillors.</p>	All
<p><b>14. <u>Cemetery</u></b> Nothing to report.</p>	
<p><b>15. <u>Footpaths</u></b> The annual return is due. Clerk to provide Mr Povah with the necessary financial information. The volunteers were thanked for their help over the year inspecting the network of footpaths. Mr Povah confirmed MDDC is unsure of exact procedure to follow when an applicant wishes to divert a footpath as part of a planning application as legislation may have changed. MDDC will clarify. Mr Povah will speak to Stuart Howell at Devon County Council and ensure HPC is consulted on any proposed diversion.</p>	Clerk LP
<p><b>16. <u>Commons Management Group (CMG)</u></b> Nothing to report.</p>	
<p><b>17. <u>Village Maintenance</u></b> Mr Povah will report back next month on state of bridge adjacent to raised floodbridge. The raised floodbridge has been cleaned and will be monitored during icy weather. Clerk to clarify position with insurance company reference using warning signs.</p>	LP Clerk
<p><b>18. <u>Public Conveniences</u></b> A meeting has been arranged on 14<sup>th</sup> February to discuss the outstanding work necessary.</p>	
<p><b>19. <u>Car Park</u></b> Mr Povah has been unable to obtain a quote from other contractors despite requesting them. Mr Povah recommends the council accepts the quotation he has received as he believes this presents value for money by a known contractor. <b>PROPOSAL:</b> the council accepts the quotation from BK Construction to create a pavement/path inside the car park. <b>PROPOSED:</b> Mrs Stallard <b>SECONDED:</b> Mr Clist <b>DECISION:</b> passed (all in favour) Mr Povah will instruct the contractor and coordinate the works, ensuring he speaks with the Baptist Church to establish if they wish to create a cut-through directly into the church at the same time as these works occur.</p>	LP
<p><b>20. <u>Parish Plan/Hemyock Tomorrow</u></b> It is hoped that the final parish plan will be available for the Annual Parish Meeting on 27<sup>th</sup> April. An electronic version will be able to be downloaded and a small supply of paper versions will be available from the clerk.</p>	
<p><b>21. <u>Garages Youth Project</u></b> The external oak doors have been ordered.</p>	
<p><b>22. <u>Blackdown Healthy Living &amp; Activity Centre</u></b> Mr Punnett (trustee of BHLAC) advised that the parish council should expect a paper from the trustees and manager requesting financial assistance shortly.</p>	
<p><b>23. <u>Blackdown Hills Parish Network</u></b> Ms Pritchard advised that the group is producing a leaflet summarising the transport issues on the Blackdown</p>	

Hills.	
<p><b>24. <u>Annual Parish Meeting Friday 27<sup>th</sup> April at 7pm</u></b>                  Speakers are:- James Maben, Culm Community Crayfish project, and Patrick Redwood, Chair of Governors at Hemyock Primary School. Possible suggestions for other speakers are Blackdown Healthy Living &amp; Activities Centre, Tiverton &amp; District Community Transport Association, Blackdown Support Group, Hemyock Lights Brigade and the Repair Café. Mrs Stallard will organise cheese &amp; wine. Clerk to contact clubs for up-to-date news for information pack. Mrs Stallard, Miss Lawrence &amp; Ms Pritchard will organise a display showing achievements of the council over recent years.</p>	HS Clerk HS/PL/JP
<p><b>25. <u>Correspondence</u></b>                  25.1 Letter from MDDC ref grass cutting, see agenda item 9.2.2.                  25.2 Letter from MAT Electrics ref annual service contract for the air ambulance night-time landing lights.  <b>PROPOSAL:</b> the council enters an annual maintenance contract with them for £89.95 per annum.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed.                  25.3 Thank you letter from Royal British Legion noted.</p>	
<p><b>26. <u>Items raised by Chairman</u></b>                  26.1 Jenny Parsons is showing her Hemyock film on 22<sup>nd</sup> and 23<sup>rd</sup> March.</p>	
<p><b>27. <u>PR</u></b>                  The council requested PR on:-</p> <ul style="list-style-type: none"> <li>• Dog mess in village</li> <li>• Air Ambulance night time landing site (now live)</li> </ul>	
<p><b>28. <u>Items raised by Councillors</u></b>                  28.1 Miss Lawrence will respond to a planning application (Prior notification of agricultural building) at Oxenpark from an AONB Heritage point of view.                  28.2 Litter bin in play area at Hollingarth needs emptying. Clerk to report.                  28.3 Mr Calcraft will clear out The Parish Store of clutter. Mr Doble kindly offered to drop off his trailer for Mr Calcraft.</p>	PL  Clerk RC/PD
<p><b>29. <u>Date of next Meeting</u> Wednesday 7<sup>th</sup> March at 7.30pm, Forbes Lounge, Parish Hall</b></p>	

Meeting closed at 10.05pm

Signed ..... Dated .....