

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 7<sup>th</sup> March 2018**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and members of the public.</p> <p><b>Apologies</b>  Mr N Moon (received and approved) and Councillor R Radford (County Councillor)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 11 - Mrs Stallard &amp; Mr Doble both have a personal interest as they are members of Longmead Management Committee.  Agenda item 15 – Mr Clist has a personal interest as he is a member of Devon Countryside Access Forum and Devon Wildlife Trust.  Agenda item 20 - Mrs Stallard &amp; Mr Calcraft both have a personal interest as they are members of The Garages Committee.  Agenda item 21 – Mr Punnett has a personal interest as he is a trustee of the Healthy Living &amp; Activity Centre.  Agenda item 22 - Mrs Stallard, Ms Pritchard &amp; Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-</p> <p>3.1 There is a water leak outside entrance to cemetery. Clerk has already reported to South West Water and Devon County Highways.</p> <p>3.2 The new public right of way near Pitt Farm, Culmstock, does not take the correct route (as defined by the Planning Inspector). Clerk to report to Devon County Public Rights of Way Officer (see 14.2).</p> <p>3.3 Many parishioners ignored a ‘road closed’ sign at Pencross Hill. It was suggested that this may be due to Highways leaving signs in place after work has finished and the road re-opened.</p> <p>3.4 The new slats for the bench at entrance to Castle Park have arrived and Councillor Calcraft will fit shortly.</p> <p>3.5 The wi-fi router at the Parish Hall is missing. Mrs Stallard to discuss with caretaker and committee.</p>	<p>Clerk</p> <p>RC</p> <p>HS</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 7<sup>th</sup> February are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed (all in favour)  <b>PROPOSAL:</b> The council minutes of the 13<sup>th</sup> February are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>5. <u>Planning</u></b>  Planning applications considered for:-</p> <p>5.1 18/00322/HOUSE. 16 Logan Way, Hemyock. Erection of single storey side extension following demolition of existing conservatory.  <b>PROPOSAL:</b> the council supports the application and makes no further comment.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed (all in favour).</p> <p>5.2 18/00170/FULL . Old Storage Building, Culmbridge Mill, Hemyock. Conversion and extension of agricultural building to dwelling (Revised scheme)  <i>During the discussion Mr Clist became aware of the applicant’s identity, declared a pecuniary interest and left the room.</i>  <b>PROPOSAL:</b> the council supports the application and makes no further comment.  <b>PROPOSED:</b> Mr Punnett  <b>SECONDED:</b> Mr Barton</p>	

<p><b>DECISION:</b> passed (all in favour).  <i>Mr Clist returned to the room</i></p> <p>5.3 18/00176/FULL. Land at NGR 313018 116670 Blackdown Hill Road, Hemyock. Erection of extension to existing livestock building.  <b>PROPOSAL:</b> the council supports the application and makes no further comment.  <b>PROPOSED:</b> Ms Pritchard  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour).</p> <p>Permission granted noted for:-</p> <p>5.4 18/00004/PNAG. Oxenpark Farm, Castle Hill, Hemyock. Prior notification for the erection of an agricultural building.</p> <p>5.5 17/01796/TPO. 3 Castle Barton, Culmstock Road, Hemyock. Application to remove 2 8m limbs from 1 Oak tree and a 4m dead branch from 1 Oak tree protected by Tree Preservation Order 91/00001/TPO.</p> <p><b>Details pursuant noted on application:-</b></p> <p>5.6 17/01510/FULL. Builders Yard, Culmstock Road, Hemyock. Erection of 6 dwellings with associated highways, sheds and stores following demolition of existing buildings.</p>	
<p><b>6. <u>Matters Arising</u></b></p> <p>6.1 Tennis Club Lease – the clerk has received a response from the council’s solicitor to the comments made by the tennis club with regard to the proposed lease. Details have been passed on to the tennis club. The tennis club has confirmed that it has received money from the TAP fund towards legal fees. The clerk is under the impression that TAP fund money would only be paid in the event that the money could not be claimed from the Section 106 pot. The clerk had agreed with the Section 106 officer that Section 106 funds would be made available to the council to over these legal costs. However, as the tennis club has now received TAP fund money it will need to settle the legal fees plus VAT directly.</p> <p>6.2 Development behind Conigar Close – Mr Punnett reported that following last month’s meeting, signs were erected at the bottom of Logan Way warning that there is ‘no access for site traffic’. However, it was reported that problems persist. Mrs Stallard to provide Mr Punnett with more information to discuss with developer.</p> <p>6.3 MDDC Planning, Agricultural-Tied Properties – Councillor Rosamond has followed up this matter and a response from MDDC is expected shortly.</p> <p>6.4 Insurance implications – the clerk obtained advice from the council’s insurers on the use of warning signs and circulated the full response to councillors. It was agreed that warning signs at each end of the raised walkway need to be erected informing pedestrians to take care as bridge may be slippery when wet/icy. Mrs Stallard to arrange.</p>	<p>HS/NP</p> <p>HS</p>
<p><b>7. <u>District Council Report</u></b>  Councillor Frank Rosamond reported:-  Local plan - Sustainability Appraisal is out for public consultation. Waste Services have coped and recovered from the recent snow and services are back to normal. The Cabinet meet next week to discuss amongst other things grass cutting, Tiverton town centre regeneration, a gypsy &amp; traveller forum and a Destination Management Strategy (Tourism Plan) – in 2015 Mid Devon attracted 212,000 staying visitors and 1.59m day visits generating an estimated £101m worth of visitor spend in the local economy. MDDC has recently sent out an online survey to over 2,000 residents and received 700 replies. The key findings are 77% overall satisfaction rate regarding the local area, 57% overall satisfaction rate regarding how the council is run, 53% believe the council offers value for money, 41% believe MDDC acts on the concerns of residents, 58% feel well informed about services and 73% have a strong sense of belonging to the local area and 51% trust the council. MDDC note the findings of the survey and produce an action plan.  Mr Clist commented that:- the tourism statistics should be passed on to John Hart, Leader of the County Council, who has claimed that tourism and agriculture are ‘yesterday’s industries’ and that digital industries are the future. He believes MDDC should consider at Scandinavian kit/modular houses as affordable homes. He also commented that he thought the concept of working in partnership with other councils should be applauded.</p>	
<p><b>8. <u>County Council Report</u></b>  Nothing to report.</p>	
<p><b>9. <u>Finance</u></b>  9.1 Income and expenditure and bank reconciliation</p>	

**INCOME**

1.	432.02	St Marys Church & Café – Air ambulance night time landing site
2.	150.00	AG Real & Son
3.	484.83	Nationwide interest
4.	6.91	Nationwide Interest
5.	4.46	Interest HSBC Deposit Account

**EXPENDITURE**

1.	19.08	Hemyock Parish Hall	Room hire
2.	107.94	MAT Electrics	Air ambulance lighting column service agreement
3.	885.52	D Evans	Wages and expenses
4.	2.95	HMRC	PAYE
5.	161.00	I Pike	Village maintenance
6.	179.00	WoodQuist Associates	Village website
7.	1677.79	Forte Trailscapes	BMX track annual maintenance

**BANK RECONCILIATION**

HSBC Community a/c	13,298.23
HSBC Deposit	75,042.15
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	40.00
Unity Trust Bank deposit	41,271.94
Unity Trust Bank GF	704.73
Unity Trust Bank P3	1,698.85
Nationwide Bond	85,491.74
United Trust Bank	75,000.00
<b>Total</b>	<b>292,548.95</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Calcraft

**DECISION:** passed (all in favour).

**10. Clerk Update**

- 10.1 A parishioner has reported that a young person from the village has been seen on social media vandalising one of the village defibrillators. Clerk has checked all 3 defibrillators and all appeared to be in working order. Foul language used by a group of children on their way to The Garages Youth Centre was also reported.
- 10.2 PCSO Tracey Peters reported that:- There were 9 logs reported in February including one road traffic collision, one suspicious vehicle & 2 domestic incidents.
- 10.3 The clerk has reviewed the council policies and made amendments. She will circulate to all and add to the agenda for next month.
- 10.4 Cemetery – the new procedures have been written and are about to be circulated to the cemetery representatives. The representatives will meet this month and report back.
- 10.5 Brookridge Timber provided the labour and machinery to clear the roads of recent snow, the parish council was able to assist in providing salt. Many thanks to all who helped the community. Mr Barton will shortly be reviewing the Emergency Plan and the clerk was asked to include regular updates in the October, December & February Pump.
- 10.6 Mrs Stallard suggested an open day (possibly in September) for all clubs and organisations in the parish to promote themselves. This event to include emergency advice, practical tips and equipment that is available to buy. Ms Pritchard, Mrs Stallard and Mr Clist will form a working group to take this idea forward.

Clerk

TB/clerk

HS/JP/SC

**11. Longmead**

- 11.1 Discussions are continuing with Longmead Management Group (LMG) to clarify roles and

<p>responsibilities of the council and LMG.</p> <p>11.2 Bridge – the bridge at the northern end of the football field is in a poor state and needs attention. LMG will meet on 12<sup>th</sup> March to discuss. Mr Povah and Mr Clist will also attend the meeting. LMG need to arrange for quotes for the necessary works and come back to the council for approval.</p> <p>11.3 Mr Nick Thompson was thanked for his work and enthusiasm with regard to the environmental area at Longmead.</p>	LP/SC/ LMG
<p><b>12. <u>Highways</u></b></p> <p>12.1 Pencross Hill – Highways had previously suggested it would cost approximately £1,500 to design a possible scheme(s) to improve the traffic flow outside Ellises Farm. Highways has now confirmed that it will cost £2,500. As there has been a change in personnel at Highways (a new Neighbourhood Highway Officer, NHO) clerk was instructed to arrange a site meeting with the new NHO to discuss matters before committing to any expenditure.</p> <p>12.2 The new NHO has been out to assess the road problems at Ruggs Moor and Lydensign. Clerk is waiting for a full report reference Ruggs Moor but work on road/drainage at Lydensign is already scheduled for the next financial year.</p>	
<p><b>13. <u>Cemetery</u></b> Nothing to report.</p>	
<p><b>14. <u>Footpaths</u></b></p> <p>14.1 Mr Povah reported that neither DCC nor MDDC has clarified the procedure for a footpath diversion when coupled with but not directly affected by a planning application. Mr Povah is awaiting a response.</p> <p>14.2 Mr Povah has already reported to DCC a difference of opinion with regard to the new footpath route at Pitt Farm.</p>	
<p><b>15. <u>Commons Management Group (CMG)</u></b> Nothing to report.</p>	
<p><b>16. <u>Village Maintenance</u></b> Mr Povah &amp; Mr I Pike will inspect the footbridge and report back.</p>	LP/IP
<p><b>17. <u>Public Conveniences</u></b> Following a meeting on 14<sup>th</sup> February with MDDC a list of outstanding works has been agreed and MDDC will coordinate the works with their own team or the contractor who carried out the original works. No completion date has been discussed.</p>	
<p><b>18. <u>Car Park</u></b> Mr Povah has been liaising with the contractor about the works. Miss Lawrence needs to confirm to Mr Povah whether the Baptist Church wishes to create a cut-through at the same time as these works occur.</p>	LP/PL
<p><b>19. <u>Parish Plan/Hemyock Tomorrow</u></b> Mr Punnett has circulated the final draft parish plan to all. Any feedback to be passed to him by 16<sup>th</sup> March. The plan will then be printed and made available at the Annual Parish Meeting on 27<sup>th</sup> April. Mr Barton thanked Mr Punnett for his efforts.</p>	All
<p><b>20. <u>Garages Youth Project</u></b> The external oak doors have been ordered and should be fitted by the end of March.</p>	
<p><b>21. <u>Blackdown Healthy Living &amp; Activity Centre</u></b></p> <p>21.1 Mr Punnett (trustee of BHLAC) advised that the parish council should expect a request for financial assistance from the BHLAC trustees and manager.</p> <p>21.2 Mr James Maben, AONB, asked for the council's permission to enter the river at the BHLAC for the purposes of his Culm Community Crayfish Project. <b>PROPOSAL:</b> the council gives James Maben, AONB, permission to enter the river for the purposes of his Culm Community Crayfish Project. <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Miss Lawrence <b>DECISION:</b> passed.</p>	
<p><b>22. <u>Blackdown Hills Parish Network</u></b> Nothing to report.</p>	
<p><b>23. <u>Annual Parish Meeting Friday 27<sup>th</sup> April at 7pm</u></b></p>	

<p>Speakers are:- James Maben, Culm Community Crayfish Project; Patrick Redwood, Chair of Governors at Hemyock Primary School; Blackdown Healthy Living &amp; Activities Centre; Tiverton &amp; District Community Transport Association; Blackdown Support Group and the Repair Café. Mrs Stallard will organise cheese &amp; wine. Clerk to contact clubs for up-to-date news for information pack. Mrs Stallard, Miss Lawrence &amp; Ms Pritchard will organise a display showing achievements of the council over recent years. A care provider has asked if it may attend and make a presentation to the parish. The clerk will take advice about commercial organisations attending such a meeting. <i>Post meeting, DALC advised that as long as the council make it clear that it is in no way endorsing the company then it would be acceptable for the company to attend and inform parishioners of the service it provides.</i></p>	
<p><b>24. Correspondence</b>                  24.1 Email from Repair Café asking for financial assistance and support for its TAP fund application  <b>PROPOSAL:</b> the council supports the Repair Café's TAP fund application and refers the request for financial support to the finance committee for consideration.  <b>PROPOSED:</b> Mr Punnett  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed.                  24.2 Letter from CPRE noted.                  24.3 Devon Healthwatch Voices winter edition noted.</p>	
<p><b>25. Items raised by Chairman</b>                  Nothing to report.</p>	
<p><b>26. Items raised by Councillors</b>                  26.1 Miss Lawrence recommended seeing The Amazing Film of Hemyock on 22/23<sup>rd</sup> March. Mr Clist thanked Mrs Jenny Parsons for producing the film.                  26.2 Mr Barton has reviewed the risk management policy and clerk will circulate to all. Mrs Stallard and Mr Barton will work together to complete a review of the emergency plan.                  26.3 Mr Clist asked that the Upper Culm Community Land Trust (UCCLT) gave a regular update at council meetings.                  26.4 Mr Calcraft thanked all those that volunteered to help pick up rubbish on 25<sup>th</sup> February.                  26.5 Ms Pritchard suggested that the parish council might consider adding a suggestion box to the proposed new noticeboards.                  26.6 Mr Doble suggested the parish council might consider adding a grit bin somewhere central to the village (possibly the car park) so that parishioners could access salt to spread on public pavements, etc.                  26.7 Mr Punnett recommended that the next newsletter is produced in May following the Annual Parish Meeting and the Parish Plan (Hemyock Tomorrow).                  26.8 Mr Punnett has contacted Westward Housing in order to establish what plans, if any, the company has for Old School Court. He has asked that the parish council be kept informed should it decide to sell the building.</p>	<p>HS/TB</p>
<p><b>27. PR</b>                  The council asked for PR on:-  <ul style="list-style-type: none"> <li>• Annual Parish Meeting, 27<sup>th</sup> April at 7pm</li> </ul> </p>	
<p><b>28. Date of next Meeting</b> Wednesday 4<sup>th</sup> April at 7.30pm, Forbes Lounge, Parish Hall</p>	

Meeting closed at 9.55pm

Signed ..... Dated .....