

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 7<sup>th</sup> June 2017**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 6 members of the public.  <u>Apologies</u> Mr T Barton (received and approved)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 6.2 – Mr Punnett and Mrs Stallard have a pecuniary interest as they are members of the Upper Culm Community Land Trust (UCCLT). The UCCLT is a joint applicant. However, they were granted a dispensation to speak but not vote on this matter at a meeting on 26<sup>th</sup> September 2016. Ms Pritchard has a pecuniary interest as her spouse is a member of the Upper Culm Community Land Trust (UCCLT). However, she was granted a dispensation to speak and vote on this matter at a meeting on 26<sup>th</sup> September 2016.  Agenda item 12 - Mrs Stallard &amp; Mr Doble have a personal interest as they are members of Longmead Management Committee.  Agenda item 17 - Mrs Stallard &amp; Mr Calcraft have a personal interest as they are members of The Garages Committee.  Agenda item 19 - Mrs Stallard, Ms Pritchard and Mr Punnett have a personal interest as they are members of The Blackdown Hills Parish Network.  Agenda item 20 – Ms Pritchard has a personal interest as she is a school governor.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-  3.1 Pencross Hill – 30MPH signs are obscured by hedge growth. Clerk to report.  3.2 Moorhayes – road from Moorhayes to Madford is falling away at side. Clerk to report.  3.3 Resident in Castle Park has erected a fence which may encroach onto the footpath. Clerk to report.  3.4 Street Light near footpath from car park to Redwoods Close is not working. Clerk to report.  3.5 Resident highlighted issues with agenda item 6.2, namely, loss of privacy, loss of light, poor visibility exiting onto Station Road, proposed house C does not fit into existing street scene and the proposed development is overbearing.</p>	<p>Clerk  Clerk  Clerk  Clerk</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 3<sup>rd</sup> May are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)  The Finance Committee minutes of 31<sup>st</sup> May were noted.   <b>PROPOSAL:</b> Due to the volume of business to be transacted the chair moved that the agenda be changed to deal with Planning, District &amp; County Council reports, Annual Return and Finance before any other items and that the meeting close at 9.45pm to allow council to consider maintenance person tenders. Any outstanding matters to be carried forward to next meeting.  <b>PROPOSED:</b> Mrs Stallard  <b>SECONDED:</b> Mr Clist  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>6. <u>Planning</u></b>  Planning applications considered for:-  6.1 17/00654/FULL. Downmead, Culmstock Road, Hemyock. Retention of change of use of room in dwelling (C3) to Hairdressing salon (A1).  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)  6.2 17/00783/FULL. 24 Station Road, Hemyock . Erection of 3 dwellings following demolition of</p>	

	<p>existing dwelling.  <b>PROPOSAL:</b> the council visits the site to consider the comments from Highways.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> failed (3 for, 5 against).</p> <p><b>PROPOSAL:</b> The council does not support this application. It is familiar with the site and believes:- it is over-development of the site; it supports the comments made by Highways objecting to the application due to the access issues from Station Road; it notes the loss of privacy at 22 Station Road; it believes the ridge height should be below that of the neighbouring property at 22 Station Road, due to the sloping site/street scene; building C projects in front of the existing building line; consideration needs to be given as the local bus reverses into Hollingarh to turn around.  <b>PROPOSED:</b> Mr Punnett  <b>SECONDED:</b> Mr Doble  <b>DECISION:</b> passed (unanimous).</p> <p>6.3 17/00789/HOUSE. 14 Millhayes Farm, Hemyock. Erection of a single storey side extension  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour)</p> <p>6.4 17/00842/FULL. Land at NGR 315328 111870 (Lemons Hill) Hemyock. Erection of a general purpose agricultural building.  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)</p> <p>6.5 17/00746/MARM. Reserved Matters for the erection of 22 dwellings following Outline approval 16/00918/MOUT. Land at NGR 313224 113301 (West of Conigar Close) Culmstock , Hemyock. Comments were made reference window style, brick colour and dressings, footpaths to Griffin Close and access.  <b>PROPOSAL:</b> Due to the scale of the development the council should seek support from the Planning Officer, in particular guidance with reference to which elements of the reserved matters require comment.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)</p> <p>6.6 17/00745/FULL. Conversion of ancillary domestic accommodation to holiday cottage. Burleyhayes Linhay, Hemyock.  <b>PROPOSAL:</b> The council supports this application.  <b>PROPOSED:</b> Mr Povah  <b>SECONDED:</b> Mr Clist  <b>DECISION:</b> passed (all in favour)</p> <p><b>To note:-</b>  <b>Permission granted for:-</b></p> <p>6.7 17/00288/MFUL. Erection of replacement storage and livestock sheds. Home Farm, Bradfield, Willand</p> <p>6.8 17/00511/CLU. Certificate of lawfulness for existing use of agricultural building as ancillary domestic storage for a period in excess of 10 years. Pit Hayne Farm, Hemyock</p> <p>6.9 17/00546/HOUSE. Shoebrooks, Hemyock. Erection of single-storey annexe and alterations to existing front porch.</p> <p>6.10 17/00548/LBC. Shoebrooks, Hemyock. Listed Building Consent for erection of single-storey annexe and alterations to existing front porch.</p>	
<p><b>7. <u>District Council Report</u></b>  Councillor Frank Rosamond reported:-  MDDC Planning Dept is happy to meet with the parish council to discuss problems of downloading planning documentation. Clerk to set up a meeting between herself, Mr Punnett, Miss Lawrence, Mr Povah and MDDC.  MDDC has recruited 2 new enforcement officers and Simon Trafford is heading up the team. Planning fees will increase by 20% from July. Work should start on the new exit road on the A361 later in the year. Lord</p>		<p>Clerk</p>

Matthew Taylor, the former MP for Truro and St Austell, spoke to MDDC about small garden village communities of around 5,000 inhabitants.

### 8. County Council Report

Councillor Ray Radford reported:-

DCC is training its newest elected members following the recent County Council elections. As well as being elected as County Councillor for Willand & Uffculme Division he has also been elected as Chair of Devon County Council.

### 9. Annual Return

9.1 Annual Governance Statement

**PROPOSAL:** The council adopts the Annual Governance Statement for year ending 31<sup>st</sup> March 2017.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Punnett

**DECISION:** passed. (all in favour)

9.2 Accounting Statements

**PROPOSAL:** The council adopts the Accounting Statements for year ending 31<sup>st</sup> March 2017.

**PROPOSED:** Mr Clist

**SECONDED:** Mr Moon

**DECISION:** passed. (all in favour)

### 10. Finance

10.1 Income & Expenditure

#### INCOME

1.	100.00	Pring
2.	50.00	AG Real
3.	50.00	Richard Grant Memorials
4.	150.00	1 <sup>st</sup> Hemyock Scouts – Night time landing
5.	2580.91	VAT reclaim
6.	10.00	Ambulance night time donation - parishioner
7.	61.75	WPD wayleave
8.	2.47	Interest HSBC Deposit
9.	400.00	Ambulance night time donation- parishioner

#### EXPENDITURE

1.	842.61	D Evans	Wages and expenses
2.	18.83	HMRC	PAYE
3.	247.50	I Pike	Grass cutting
4.	12.20	Hemyock Parish Hall	Room hire
5.	130.00	ICCM	Cemetery training
6.	50.00	Devon Communities Together	Membership
7.	800.00	BHLAC	donation
8.	121.00	SLCC	Membership
9.	35.00	R Taylor	BMX cut and tidy
10.	13.98	L Povah	P3 costs reimbursement (sign)
11.	513.00	Abbeymead Safety Training	First Aid training
12.	54.00	Hemyock Parish Hall	Market stall hire
13.	24.40	Hemyock Parish Hall	Room hire

#### BANK RECONCILIATION

HSBC Community a/c	13,625.73
HSBC Deposit	75,014.33
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	38.00
Unity Trust Bank deposit	128,387.03*

Unity Trust Bank GF	704.29	
Unity Trust Bank P3	2301.80	
Nationwide Bond	75,000.00	
<b>Total</b>	<b>295,072.45</b>	
* will be reduced by £75k when investment made		

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.  
**PROPOSED:** Miss Lawrence  
**SECONDED:** Mr Clist  
**DECISION:** passed. (all in favour).

10.2 Finance Committee recommendations

10.2.1 Calf Statue - 2021 is the 100 year anniversary of the Calf Club (forerunner to Young Farmers Club). The parish council would like to establish a working group to look at celebrating this anniversary by erecting a calf statue in the village. Mr Clist, Mrs Stallard, Mr Moon and Miss Lawrence will form a working group to take this forward.

10.2.2 Public Conveniences – once the refurbishment has been completed and the asset transferred to the parish council, the parish council will be responsible for arranging for the toilets to be cleaned.  
**PROPOSAL:** Clerk to advertise on website, Facebook page and village noticeboards for a cleaning contractor to clean the toilets 3 times a week (2 hrs total) @ £15 per hour. (materials to be provided by council)  
**PROPOSED:** Mr Clist  
**SECONDED:** Mr Moon  
**DECISION:** passed. (all in favour).

**5. Matters Arising**

5.1 St Margaret's Brook – The contractor has started work at Longmead. Mr Povah will report back at the next meeting. LP

5.2 Social Media Policy – the clerk has drafted a policy and will circulate to policy committee. Clerk

5.3 First Aid Training – has taken place. It was suggested that the first aid trainer should attend the Village Fete to promote using the defibrillators to the whole parish. Clerk to arrange this at a cost of £60.00. Clerk

5.4 Pump – Mr Clist is monitoring the condition of the village pump and will report back if necessary. SC

5.5 Speeding – the clerk reported that she had liaised with the PCSO reference speeding on the top road (Symonsburrow). The PCSO will discuss with PC Adrian Legg.

**11. Clerk Update**

11.1 Himalayan Balsam Pull – Clerk informed meeting that Neroche Woodlanders would be available for some volunteering work to pull the Himalayan balsam this year if required (subject to paying their costs as last year). Clerk instructed to request that they pull near floodbridge and up towards Byes. Clerk

11.2 Longmead – The 'keep dogs off grass' signs have been pulled up/knocked over. They require cementing into the ground.  
**PROPOSAL:** Mr Calcraft & Mr Hawkes instructed to cement the posts into the ground. Parish Council to pay for their time and materials (approx. £200)  
**PROPOSED:** Mrs Stallard  
**SECONDED:** Mr Punnett  
**DECISION:** passed. (all in favour).

11.3 Peter Heal, Chair of MDDC, will attend the parish council meeting in August.

11.4 Following on from information received from Cullompton & Crediton Town Councils, clerk to write letter to MDDC confirming it does not support the idea of un-fencing play areas once existing fencing needs replacing. Clerk

11.5 Primary School – the school has asked to meet with the parish council to discuss the current capacity and parking/traffic congestion problems. Mrs Stallard, Ms Pritchard, Mr Clist & Mr Punnett will meet with the school at 2pm on 29<sup>th</sup> June, at the school. HS/JP/SC/ NP

11.6 DCC monies held for pavement improvements. The clerk confirmed that DCC can hold the money

<p>until January 2018. Clerk to ask Councillor Ray Radford if this money could be paid to the parish council in anticipation of future pavement works.</p>	Clerk
<p>11.7 Clerk was asked to send condolence letter to Mrs Case.</p>	Clerk
<p><b>12. Longmead</b>  12.1 BMX track – Mr Povah/Mr Clist to report back at the next meeting.  12.2 Bridge – the chair of Longmead will attend the parish council meeting in September to discuss issues of maintenance, etc.  12.3 Longmead AGM 19<sup>th</sup> June 7pm, Longmead Pavilion.</p>	LP/SC
<p><b>13. Highways</b>  Nothing to report.</p>	
<p><b>14. Cemetery</b>  Nothing to report.</p>	
<p><b>15. Footpaths</b>  Nothing to report.</p>	
<p><b>16. Parish Plan/Hemyock Tomorrow</b>  Mr Punnett requires feedback on draft. Clerk to arrange a meeting.</p>	Clerk
<p><b>17. The Garages</b>  Nothing to report.</p>	
<p><b>18. Blackdown Hills Parish Network</b>  AGM 29<sup>th</sup> June 7pm, Yarcombe Village Hall.</p>	
<p><b>19. Primary School Governor Update</b>  A new Head of School will be starting in September.</p>	
<p><b>20. Items raised by Chairman</b>  Blackdown Support Group AGM 13<sup>th</sup> June 7pm, Smeatharpe Village Hall.</p>	
<p><b>21. Items raised by Councillors</b>  Nothing to report.</p>	
<p><b>22. Date of next Meeting</b> Wednesday 5<sup>th</sup> July at 7.30pm Forbes Lounge, Parish Hall.</p>	
<p><b>23. Exclude Press &amp; Public</b>  Chair moved under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the commercially sensitive/confidential nature of the business to be transacted.  <b>PROPOSAL:</b> Press and public are excluded from the meeting because publicity would be prejudicial to the public interest by reason of the commercially sensitive/confidential nature of the business to be transacted.  <b>PROPOSED:</b> Mrs H Stallard  <b>SECONDED:</b> Mr S Clist  <b>DECISION:</b> passed. (all in favour)</p>	
<p><b>24. Maintenance Person</b>  The tenders for the maintenance contract were considered.  <b>PROPOSAL:</b> Mr I Pike is awarded the contract. He is to report to clerk on a monthly basis and should itemise his monthly invoice to include works completed, date, time taken, etc. Clerk to thank unsuccessful tenderers.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed. (all in favour)</p>	Clerk
<p><b>25. Legal Adviser</b>  The clerk obtained a quote from Michael Gay, Ashfords, of £500 plus land registry fees of £43.00 to act on the council's behalf reference the purchase of the village car park  <b>PROPOSAL:</b> Clerk to instruct Ashfords to act on its behalf with reference to the car park and also the public conveniences. The council will then review its choice of legal adviser.  <b>PROPOSED:</b> Mrs Stallard  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed. (all in favour)</p>	Clerk

Meeting closed at 10.00pm

Signed ..... Dated .....