

**Hemyock Parish Council**  
**Monthly Meeting**  
**held via Zoom at 7.30pm on 7<sup>th</sup> October 2020**

Subject	Action
<p><b>1. <u>Present</u></b>            Mr T Barton (Chair), Mr R Calcraft, Mr S Clist, Mr P Doble (Vice-chair), Miss J Fouracre, Miss P Lawrence, Mr N Moon, Mr L Povah, Mr S Ritchie, Mr A Russell, Mrs D Evans (Parish Clerk) and 2 members of the public.</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b></p> <ul style="list-style-type: none"> <li>• Agenda item 5 – Mr Clist, District Councillor, is a member of MDDC planning committee and chooses not to take part in any planning matter.</li> <li>• Agenda item 5.1 Mr Russell has a personal interest as he is a friend of the applicants. He chooses not to take part in the matter.</li> <li>• Agenda item 11 – Mr Ritchie and Mr Russell each has a personal interest as they are members of Longmead Management Committee.</li> <li>• Agenda item 16 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.</li> <li>• Agenda item 18 - Mr Calcraft has a personal interest as he is a member of The Garages Committee.</li> <li>• Agenda item 20 - Mr Moon has a personal interest as he is a trustee of the Healthy Living &amp; Activity Centre.</li> </ul>	
<p><b>3. <u>Public Participation</u></b>            3.1 A member of the public suggested it would have been better for Highways to complete the drainage works near Lydensign whilst the road was closed at the pub, rather than enforcing a separate closure a few weeks later. Clerk to report to Highways via Councillor Radford.</p>	Clerk
<p><b>4. <u>Minutes from Previous Meeting</u></b>  <b>PROPOSAL:</b> The council minutes of the 2<sup>nd</sup> September are approved.  <b>PROPOSED:</b> Miss Fouracre  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>5. <u>Planning</u></b>            The following applications were considered:-</p> <p>5.1 20/01390/FULL. Fairwater, Hemyock. Change of use of agricultural land for the siting of 2 shepherd's huts, associated parking and access path and retention of alterations to existing access and track.  <b>PROPOSAL:</b> The parish council is not content with the application. It believes that the term 'shepherd's hut' is misleading as the proposed are glamping pods. There is no visibility splay onto a fast road (the track was installed without any planning permission and following a visit from Enforcement a retrospective application has now been submitted). The applicants have previously submitted an application for a certificate of lawfulness for converting a stable into residential accommodation, they have installed a new access track and gateway without permission and the parish council therefore questions the applicants' conduct/integrity.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Ritchie  <b>DECISION:</b> passed (all in favour). Mr Clist and Mr Russell abstained from voting.</p> <p>5.2 20/01443/HOUSE. Sunnycroft, Hemyock. Erection of extensions and alterations to dwelling, erection of garage following demolition of existing garage and outbuilding.  <b>PROPOSAL:</b> the parish council is content with the application  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Russell  <b>DECISION:</b> passed (all in favour). Miss Lawrence abstained from voting.</p> <p>Permission granted noted for:-</p> <p>5.3 20/01342/LBC. Brownings Barn, Hemyock. Listed building consent for installation of 10</p>	

<p>replacement windows and repairs to front door.</p> <p>5.4 20/01303/FULL. Highwood Farm, Hemyock. Conversion of agricultural building to dwelling. Refusal noted for:-</p> <p>5.5 20/00580/FULL. Cornhill, Hemyock. Erection of two dwellings and associated parking.</p>	
<p>It was agreed to bring forward the following item.</p> <p>11.5 Longmead – The pc was asked by the football club for permission to erect a new sign at the entrance to Longmead alongside the existing noticeboards, rather than by the pavilion.  <b>PROPOSAL:</b> the parish council grants permission.  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> passed (all in favour).</p> <p>The parish council was also asked if it would consider funding an advertising hoarding fence on three sides of the senior pitch. The pc supports the idea in principle but would prefer if the whole outer perimeter was fenced (to prevent dogs from going on pitches). The pc asked that the football club prepare detailed plans for fencing the entire perimeter of the football fields, checking on any Football Association requirements. Councillor Clist will investigate whether planning permission is required. The clerk will liaise with the air ambulance with regard to fencing near the night time landing site.  <b>PROPOSAL:</b> the parish council is supportive of a fence around the outer edge of the football fields and requests more detailed information, design and costs.  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Ritchie  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>6. <u>Matters Arising</u></b></p> <p>6.1 Doors &amp; electricity, The Parish Store – carry forward</p> <p>6.2 Fingerposts – the fingerpost near the turbarry has been repainted. Thanks to Mr Allard for doing this on behalf of the council. It was reported that the turbarry sign is showing signs of rust. Mr Moon suggested Mr Allard would be prepared to repaint the sign black and white as per the fingerpost. Mr Doble will speak to his son for advice as the original concept was blue to show in all seasons.</p> <p>6.3 New bin – carry forward</p>	<p>PD</p>
<p><b>7. <u>County Council Report</u></b></p> <p>Councillor Radford circulated the following report before the meeting:-</p> <p>You may recall that I informed you about a white paper considering council structures with the possibility of Unitaries. The white paper has been delayed. Those councils that had been encouraged towards becoming unitary councils some months ago are still waiting for their letter of comfort and support. Some district councils are grouping together to offer alternative solutions and relations between the two tiers. Devon County has not entered any such discussions.</p> <p>Devon`s householders have the chance to help the county become net-zero by joining `Devon Climate Emergency` (DCE) solar panel group buying scheme. DCE`s latest project is Solar Together and is offering homeowners the chance to buy high quality solar PV more cheaply than if they were buying alone.</p> <p>It has been agreed that the proposed renewal of the current shared Trading Standards Service arrangements with Somerset County Council and Torbay Council for a ten year period starting from 1st April 2021, will also include Plymouth City Council. It is anticipated to make operational savings.</p> <p>The return to school went well; feedback from staff and students indicates “it is great to be back”. Students have really enjoyed seeing friends again and being in class with them. The impact of testing delays and pupils needing to isolate has impacted on attendance in Devon and we have seen a slight drop from 92.5% attending at the start of last week to 90% at the end of last week. While currently the numbers are small, students who are not able to attend school will continue to get support with learning at home. The Government has also given schools the opportunity to request additional laptops for disadvantaged pupils who may have difficulty accessing the internet at home.</p>	

Kerbside recycling rates across Devon increased during lockdown according to the latest figures. Figures show that 1,000 tonnes more glass bottles and jars were separated out and put in kerbside collection bins, 1,300 tonnes more card and 670 tonnes more food waste – all recyclable goods diverted from the rubbish bin compared to the same period in 2019. Devon has a 56 per cent recycling rate which is one of the highest in the country.

## 8. District Councillor Report

Councillor Clist reported:-

MDDC is considering a 3-weekly refuse collection alongside a weekly recycling collection similar to neighbouring councils. Proposed boundary changes may affect Blackborough who have historically been included with Kentisbeare and Cullompton but may now find themselves in the Upper Culm. Greater Exeter Strategic Plan (GESP) - although many councils have pulled out of this particular scheme, Councillor Clist believes that development will nevertheless take place across the whole district.

## 9. Finance

9.1 Income and expenditure and bank reconciliation.

### INCOME

No	Amount	From
1	350.00	Pring & Son
2	10,000.00	MDDC Grant
3	50.00	AG Real & Son
4	130.00	AG Real & Son
5	150.00	Pring & Son
6	.80	Interest, HSBC

### EXPENDITURE

No	Amount	Payee	Reason
1	7,294.87	S Ritchie	Longmead play area, fencing and groundworks
2	1,040.32	J Amor	Longmead play area, fencing
3	1,047.85	D Evans	Wages and expenses
4	66.24	HMRC	PAYE
5	599.00	I Pike	Grass cutting and maintenance
6	142.50	K Amor	Toilet cleaning
7	1,125.00	A Brooke	Grass cutting, Longmead
8	2,579.89	Came and Company	Insurance
9	64.00	Hemyock Parish Hall	Room hire – The Amazing Film of Hemyock, Calf Club
10	600.00	AAS	Asbestos survey, BHLAC
11	216.00	Argos Fire Protection	Fire door inspection, BHLAC
12	59.98	Brookridge Timber	Longmead play area, fencing

### BANK RECONCILIATION

Account	Amount
HSBC Community a/c	476.45
HSBC Deposit	94,335.67
HSBC Longmead	1.27
Unity Trust Bank current	22.02
Unity Trust Bank deposit	64,410.58
Unity Trust Bank GF	710.97
Unity Trust Bank P3	1688.21
Skipton 1-year Bond	86,173.70
United Trust Bank	78,709.80

Total	326,528.67	
<p><b>PROPOSAL:</b> that the income is agreed and the above cheques/payments are paid/agreed.  <b>PROPOSED:</b> Mr Russell  <b>SECONDED:</b> Miss Fouracre  <b>DECISION:</b> passed (all in favour). Mr Ritchie and Mr Clist abstained from voting.</p>		
<p><b>10. <u>Clerk Report</u></b>  10.1 website accessibility regulations – in order to comply with accessibility regulations some updates are necessary to the council pages on the village website together with a review and update of some previously posted documents.  <b>PROPOSAL:</b> Woodquist Associates are instructed to update the village website to ensure the pc complies with accessibility regulations. Clerk will review documents already posted.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Ritchie  <b>DECISION:</b> passed (all in favour)  10.2 Community Speed watch has been revamped by the police and the village has recruited some new members.  10.3 The clerk reported that the pc's laptop is 5 years old and needs replacing. Mr Ritchie recommended a provider of refurbished laptops. Mr Doble suggested the clerk investigates the option of leasing IT equipment. Clerk will report back.</p>		
<p><b>11. <u>Longmead</u></b>  11.1 Bridge at Longmead – Repairs to the bridge are delayed due to the unavailability of Brookridge Timber to remove the bridge. Clerk to chase Brookridge Timber for a start date.  11.2 Play Area – Mr Ritchie was thanked for his excellent work preparing the groundworks for the new play area. Mr Clist was also thanked for providing a trailer to assist with the work.  11.3 BMX track- carry forward.  11.4 Replacement bins – the clerk has looked at several options for replacement bins. In consultation with the council maintenance person it was agreed that she purchases outdoor metal bins – up to 5, depending on available discount.  <b>PROPOSAL:</b> clerk to purchase up to 5 metal outdoor litter bins  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Russell  <b>DECISION:</b> passed (all in favour)</p>		
<p><b>12. <u>Highways</u></b>  12.1 Station Road pavements – legal matters have been resolved.</p>		
<p><b>13. <u>106 Projects</u></b>  A meeting has been arranged for 8<sup>th</sup> October to discuss these.</p>		
<p><b>14. <u>Cemetery</u></b>  Nothing to report.</p>		
<p><b>15. <u>Footpaths</u></b>  Nothing to report.</p>		
<p><b>16. <u>Commons Management Group</u></b>  16.1 Access at Shuttleton Common - the clerk has discovered some old documentation with regard to registered rights over the common. She has contacted Open Spaces for an opinion.  <b>PROPOSAL:</b> clerk to obtain estimate from council's legal adviser to act on council's behalf.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Miss Fouracre  <b>DECISION:</b> passed (all in favour). Mr Moon and Mr Doble declared that they owned land adjoining the common and therefore felt it best that they abstained from voting.</p>		
<p><b>17. <u>Village Maintenance</u></b>  Nothing to report.</p>		
<p><b>18. <u>Garages Youth Project</u></b>  Nothing to report.</p>		

<p><b>19. <u>Blackdown Hills Parish Network</u></b> Nothing to report.</p>	
<p><b>20. <u>Blackdown Healthy Living &amp; Activities Centre</u></b>                  20.1 Loft insulation – the company that installed the loft insulation will return on 27<sup>th</sup> October to insulate a small area that was previously overlooked.                  20.2 Asbestos survey – inspection complete and no asbestos was found.                  20.3 Crash barrier in car park – Mr Ritchie is unable to take on this project at the moment. Mr Povah kindly agreed to design a scheme for consideration.                  20.4 Tree work – clerk is obtaining 3 quotations.                  20.5 Fire Risk Assessment – consider 3 quotations from BHLAC for Fire Risk Assessment, consider quotation to mend existing fire doors and consider payment of fire doors assessment, £216.00.  <b>PROPOSAL:</b> the pc pays the £216 invoice to Argos Fire Protection for the fire door assessment. It recommends that the BHLAC arranges quotations from local carpenters to mend the fire doors and then arranges for a fire risk assessment to be completed by an independent company that does not sell fire equipment. Mr Russell will liaise with Peta.  <b>PROPOSED:</b> Mr Ritchie  <b>SECONDED:</b> Mr Povah  <b>DECISION:</b> passed (all in favour).</p>	<p>LP Clerk  AR</p>
<p><b>21. <u>Asset Management</u></b> Nothing to report.</p>	
<p><b>22. <u>Community Land</u></b> Nothing to report. An update will be given at the next meeting.</p>	
<p><b>23. <u>Correspondence</u></b> 23.1 Overgrown hornbeam tree on Culmstock Road. Parishioner has asked if pc will trim height. Clerk to obtain quotations.</p>	<p>Clerk</p>
<p><b>24. <u>Public Participation</u></b> Nothing to report.</p>	
<p><b>25. <u>PR</u></b> Nothing to report.</p>	
<p><b>26. <u>Items raised by councillors</u></b> Nothing to report.</p>	
<p><b>27. <u>Date of next Meeting</u></b> Wednesday 4<sup>th</sup> November 2020 at 7.30pm (venue to be confirmed)</p>	

Signed.....Dated.....