

Hemyock Parish Council Meeting
held in the Forbes Lounge at 7.30pm on 21st February 2017

Subject	Action
1. Present Mrs H Stallard (Chair), Mr T Barton, Mr S Clist (Vice-Chair), Mr R Calcraft, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Mrs D Evans (Parish Clerk) and 4 members of the public.	
2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 11 - Mrs H Stallard, Ms J Pritchard & Mr P Doble have a personal interest as they are members of Longmead Management Committee.	
3. <u>Public Participation</u> The following were reported/raised:- 3.1 Water flowing across road at Lydensign has not been resolved. Clerk to report. 3.2 There is a large pot hole opposite Castle Hill Farm. Clerk to report. 3.3 A suggestion was made that parishioners should walk their children to school in order to alleviate the traffic problems at the school. Ms J Pritchard to discuss with the school the introduction of a daily ‘walking bus’. Clerk to mention in PR. 3.4 Dogs have been seen unaccompanied at Longmead. Mr N Punnett asked if there were any funding opportunities for fencing around the sports field. 3.5 It was suggested that the planting of trees in the village would make certain areas more attractive, such as Prowses, Castle Park.	Clerk Clerk JP Clerk
4. <u>Planning</u> The following applications were considered:- 4.1 17/00157/HOUSE. Golden Orchard, Castle Hill, Hemyock. Erection of first floor extension to side, single storey extension to rear and first floor extension to garage to form hobbies room. PROPOSAL: The council supports the application. PROPOSED: Mr R Calcraft SECONDED: Mr T Barton DECISION: passed (all in favour) Approval noted for:- 4.2 16/01831/HOUSE. Higher Brownings, Hemyock. Erection of a garage/cycle shed/store with store/office above 4.3 16/01851/FULL. Great Symons Burrow Farm, Hemyock. Erection of an agricultural livestock shed and associated hardstanding (Phase 1) 4.4 16/01868/FULL. Great Symons Burrow Farm, Hemyock. Erection of an agricultural livestock shed and associated hardstanding (Phase 2)	
5. <u>Matters Arising</u> 5.1 St Margaret’s Brook – Mr L Povah and Mr S Clist have inspected the brook and drafted a tender document detailing the works required. Mr L Povah is in the process of obtaining quotations. He will provide clerk with contact details to progress. 5.2 Old School Court – The clerk confirmed that the owners of Old School Court, Westward Housing, are reluctant to agree to any pavement alterations in light of the fact that they may wish to sell the property in the near future. With this in mind, a discussion ensued and it was agreed that Old School Court is a valuable asset within the community and, therefore, the council should nominate it as a community asset. It was further suggested that in the event of a proposed sale the Upper Culm Community Land Trust may wish to purchase the property. PROPOSAL: The council nominates Old School Court as a community asset. Mrs H Stallard to complete application. PROPOSED: Miss P Lawrence SECONDED: Mr N Punnett DECISION: passed (all in favour) 5.3 Defibrillators – The clerk has circulated the advice from Mr C Hearne, the electrician, reference hard wiring of the defibrillators. Mr C Hearne is due to complete other works at The Garages and will hardwire as part of this work.	LP/Clerk HS

5.4	Grass cutting – The clerk has negotiated a reduction of £304.64 to last year’s invoice, making the new total £735.04. MDDC was not prepared to negotiate on this year’s price of £3.62 per 100m ² . MDDC has provided the clerk with the necessary maps with defined areas to be cut. The clerk was thanked for her work on this matter.	
5.5	106 Agreements – The clerk explained the current position regarding accumulated 106 monies, the new rules for ‘pooling’ (only being able to allocate 5 planning applications per open space project) and the future Community Infrastructure Levy process. Currently, MDDC requires a list of potential open space projects for the village. Clerk to inform MDDC that the list should include Longmead drainage, adult gym equipment, skateboard area, allotments, community orchard, dog exercise area, circular pathway in and around potential community area. It was suggested that an area adjacent to the MUGA could be tarmac-ed to provide a skateboard scooter park. Mr L Povah and Mr S Clist have obtained a quotation of £24,000. Clerk to ask for costings from Cullompton Town Council reference their new skateboard park.	Clerk Clerk
5.6	Policies – Mr L Povah questioned the record keeping policy. Clerk to review information. To be added to next month’s agenda	Clerk
5.7	Waddeton Park – the clerk confirmed that the planning application would not go to committee for 1st March as MDDC is now commissioning its own visual impact assessment. MDDC has asked that HPC provide it with the types of use it has in mind for the proposed new public open space, details of where the demand has come from and an explanation as to why this is not fulfilled by existing open spaces within the village. HPC also needs to calculate funds required to maintain the open space to form part of any 106 agreement. Clerk to provide information to MDDC. Clerk to contact Mr S Major about commuted sums for maintenance of open space.	Clerk
5.8	BHLAC – The Blackdown Healthy Living and Activities Centre has asked for permission to install a new internal door and to remove an existing one. It has also asked for funding towards these changes and a contribution of £800 towards the annual fuel bill. A discussion ensued about the merits of supporting the centre, how it finances itself and the need for the changes. It was felt that whilst the council supports the valuable services the centre provides to the parish, it wanted to better understand how the centre manages its finances and the long-term viability of the centre. Clerk asked to arrange a meeting with the manager, chair and treasurer to discuss these matters and to ask for a business plan.	Clerk
5.9	Policy on future housing – clerk to write to parishioner explaining the parish council’s position with regard to the two planning applications (Waddeton Park and behind Griffin Close) and inform that future policy will be dealt with in the parish plan, due out later in the year.	

6. Finance

6.1 Income & Expenditure

INCOME

1.	2.55	Interest HSBC dep
2.	0.01	Interest
3.	150.00	Stooks memorial
4.	455.00	Pring & Son
5.	50.00	AG Real Memorial
6.	25.00	Luxtons

EXPENDITURE

1.	Hemyock Parish Hall	7.65	Room hire
2.	Ken White Signs	1,182.00	Keep off grass signs at Longmead
3.	MDDC	735.04	Grass cutting

BANK RECONCILIATION

HSBC Community a/c	12,877.57
HSBC Deposit	75,004.46
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	28.15
Unity Trust Bank deposit	95,169.40
Unity Trust Bank GF	704.20

Unity Trust Bank P3	1,582.28	
Nationwide Bond	75,000.00	
Total	260,367.33	
<p>PROPOSAL: that the income is agreed and the above payments are paid/agreed. PROPOSED: Miss P Lawrence SECONDED: Mr S Clist DECISION: passed. (all in favour) <i>Miss P Lawrence & Mr T Barton to authorise internet banking payments</i></p>		PL/TB
7. Clerk Update		
7.1 AONB Natural Futures Culm Community Crayfish Project – the parish council has previously supported this project. The project now requires one letter of support from the Blackdown Parish Network rather than individual letters of support from the parishes. The project is also asking for financial support and has suggested the council could use some of the funds it is holding on behalf of the AONB for environmental projects. The council supports this proposal. Clerk asked to find out how the money will spend the money.	Clerk	
7.2 TAP Fund – Culmstock Cricket Club has asked for support for its bid for TAP funds towards a roll out net. PROPOSAL: The council endorses the application. PROPOSED: Mr N Moon SECONDED: Mr T Barton DECISION: passed (all agreed)		
7.3 First Aid Course – Clayhidon is running a first aid course and the clerk has been contacted by several Hemyock parishioners who have shown an interest in attending such an event. Clerk will apply for TAP funding towards such an event. Clerk to gauge ideal day/time at Annual Parish Meeting.	Clerk	
8. Longmead		
8.1 BMX Track – Mr L Povah met with R W Gale Ltd and it does not wish to quote for the job, advising that it would be a difficult job. Clerk will provide Mr L Povah with the contact details of the BMX expert who designed and constructed the track. Mr L Povah to seek further information regarding his experience, other tracks he has tarmac-ed and obtain references.	Clerk/LP	
8.2 Keep Dogs Off Pitches Signs – thanks to Mr R Calcraft and Mr B Hawkes for erecting the new signs.		
9. Highways		
9.1 Pencross Enhancements – Mrs H Stallard will meet with an independent highways consultant next week to obtain some free advice on the best way to proceed with the potential widening of the road by Ellises Farm. A discussion ensued around the merits of including a Devon Highways representative at this meeting and taking advice on how, if at all, this might affect any recommendation for road-widening at the top of Pencross Hill.		
9.2 Meeting with Highways – this to be put on hold until new Head of Highways appointed, following David Whitton's retirement.		
10. TAP Fund 2016/2017		
10.1 Clerk to submit application for funding for first aid course.		
11. Cemetery		
Railings – work continues.		
12. Village Maintenance		
12.1 Benches – Mr L Povah updated the group on types/prices of recycled plastic benches. It was agreed to purchase 5 to replace the existing wooden benches as and when it becomes prohibitively expensive to repair them. The council will review how these new benches weather. PROPOSAL: the council purchases 5 benches at a total cost of £920.00. PROPOSED: Mr T Barton SECONDED: Mr N Moon. DECISION: passed (all agreed)	LP	
12.2 Maintenance Person – it was agreed that Mr L Povah and Mr T Barton will finalise the job description for the one-year contract for village maintenance. They will then liaise with clerk reference advertising the contract in the Pump, website and local shops.	LP/TB Clerk	
13. Annual Parish Meeting		

<p>The school has been invited to come along and share its plans for improvements, including possible solutions for traffic congestion. Devon Air Ambulance will attend and speak about night-time landing. Clerk to contact clubs for reports to be included in pack. Mrs H Stallard will organise cheese and wine. Mrs H Stallard will collect large display boards from Parish Store with assistance from Mr T Barton and Mr N Punnett.</p>	<p>Clerk HS TB/NP/HS</p>
<p>14. <u>PR</u> The council requested PR on the following items:-</p> <ul style="list-style-type: none"> • Suggest walking children to school to alleviate traffic congestion problems. 	
<p>15. <u>Date of next Meeting</u> Wednesday 1st March at 7.30pm, Forbes Lounge, Parish Hall</p>	

Meeting closed 10.20pm

Signed Dated