

Hemyock Parish Council
Commons Management Group
held at Longmead at 7.30pm on 20th June 2013

Subject	Action
<p>1. <u>Present</u> Mr S Clist (Chair), Mr J Edwards, Mr S Major (Vice-Chair), Mr McCulloch, Mr L Povah, Mrs D Evans (Parish Clerk), and 6 members of the public <u>Apologies</u> none</p>	
<p>2. <u>Declaration of Interest/dispensations</u> None declared.</p>	
<p>3. <u>Minutes of Last Meeting</u> PROPOSAL: The minutes of the 23rd May are approved. PROPOSED: Mr Major SECONDED: Mr McCulloch DECISION: passed</p>	
<p>4. <u>Matters arising from previous minutes not on current agenda</u> 4.1 Devon Wildlife Trust – Clerk is waiting for Lynne Kenderline to confirm date for visit. Provisional date is Tuesday 13th August. 4.2 Water Quality – Mrs Moon will email Clerk her latest certificate. 4.3 Dog Bins & Signs - Clerk has made initial enquiries with MDDC ref dog bins and will pursue this. 4.4 Lease agreements - Clerk to check with DALC for any Commons information, speak to council legal advisers. 4.5 Lickham Common – Clerk has requested a copy of the Devon Wildlife Trust’s report and is waiting to receive it. 4.6 Insurance – The Clerk confirmed that the Council’s public liability insurance provides cover in respect of all assets that are either owned by the Parish Council or for which the Parish Council has accepted responsibility. However, the insurance company has advised that as the clay pigeon shooting club has erected the structures and remain responsible for their maintenance, the club rather than the Parish Council are responsible for their safety and any relevant Public Liability Insurance. Mr Allen to provide Clerk with copy of insurance documentation. 4.7 Gavin Brake – Mr Clist & Mr Major met with Mr Gavin Brake for an informal chat about commons management. Mr Brake is one of 4 trustees responsible for the 640 acres of Luppitt Common. He was able to give the councillors some useful advice, information and contact details.</p>	<p>Clerk Mr Moon Clerk Clerk DA</p>
<p>5. <u>Terms & Conditions</u> 5.1 Toilet Facilities - The Clerk has made initial enquiries with both the Environment Agency and Environmental Health. However, Mr Allen from the Gun Club advised that the toilet has now been taken away and therefore no further action is necessary. 5.2 Contamination/Pollution – Mr Major has contacted Hydrock, a firm of consultants who specialise in land quality testing. Mr Major is waiting for an estimate for the necessary work to test the common for contamination/pollution issues.</p>	<p>SM</p>
<p>6. <u>Shuttleton Common</u> The group agreed that the tidy up of Shuttleton Common would take place on Wednesday 17th July at 7pm. Clerk to coordinate with MDDC ref insurance and pick up of rubbish. Clerk to provide Mrs Moon with copies of the volunteering form. Mr Clist believes there may be some tyres that will need to be collected. Clerk to confirm when she organises the rubbish collection.</p>	<p>Clerk</p>

