

**Hemyock Parish Council**  
**Finance Committee Meeting**  
**held in Forbes Lounge, Parish Hall at 10am 14<sup>th</sup> January 2020**

Subject	Action
<p><b>1. <u>Present</u></b> Mr T Barton, Miss J Fouracre, Miss P Lawrence, Mr Moon and Mrs D Evans (Parish Clerk).</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b> None declared.</p>	
<p><b>3. <u>Minutes from previous meeting</u></b> <b>PROPOSAL:</b> The Finance Committee minutes of the 15<sup>th</sup> October 2019 are approved. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Miss Fouracre <b>DECISION:</b> passed (all in favour)</p>	
<p><b>4. <u>Matters Arising</u></b> 4.1 Maps – Miss Lawrence has measured the old maps. They are over 9ft long. She will seek advice from the Heritage Centre on how best to preserve them. 4.2 Bins – the clerk has chased MDDC with regard to a replacement bin, new bin lid and new dog bin. A response is awaited. 4.3 Salt – the clerk confirmed that Highways has advised that salt may still be used if hard, it simply needs to be broken down to make it more useable.</p>	PL
<p><b>5. <u>Donations/Grants</u></b> 5.1 Mid Devon Mobility <b>PROPOSAL:</b> the pc makes a donation of £100 to Mid Devon Mobility. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour) 5.2 Hemyock Christmas Club <b>PROPOSAL:</b> the pc requests the organisation attends a parish council meeting to update councillors on last year's event and the pc makes a donation of £160 to the Christmas Club. <b>PROPOSED:</b> Mr Barton <b>SECONDED:</b> Mr Moon <b>DECISION:</b> passed (all in favour)</p>	Full council  Full council
<p><b>6. <u>Financial Review</u></b> 6.1 Budget v Actual, financial review. The clerk ran through the up-to-date figures. Income – gun club paid for this year's rent during the last financial year. Expenditure – The Garages insurance invoice is outstanding, tree works in village more than budgeted for, poppy appeal more than budgeted for. Audit and accountancy is more than budgeted for as it includes last year's invoice. The clerk asked for an update from The Garages committee on its financial situation. 6.2 Virements. <b>PROPOSAL:</b> Due to overspends in some budget headings money needs to be moved (vired) from one budget heading to another. Expenditure – maintenance person budget is reduced by £115 and general village maintenance increased by £115. Poppy appeal is increased by £25 and other donations reduced by £25. The elections budget is reduced by £171.50 and audit and accountancy is increased by £171.50. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Moon <b>DECISION:</b> passed (all in favour)</p>	Full council
<p><b>7. <u>Asset Management</u></b> Mr Luxton apologises for the delay. He will issue the report shortly. In the meantime he has flagged that the wall adjacent to the BHLAC is damaged and needs attention. Clerk to ask for more information.</p>	Clerk
<p><b>8. <u>Items raised by clerk</u></b> 8.1 Brookridge Timber has confirmed it is no longer able to refurbish the play area at Longmead. Clerk will send letter of thanks for all the work they have done previously.</p>	Clerk

<p><b>9. <u>Items raised by chair</u></b> Nothing to report.</p>	
<p><b>10. <u>Items raised by councillors</u></b>            10.1 Mr Moon is disappointed with the lack of response to planting trees at Shuttleton Common.            10.2 Miss Lawrence confirmed that a parishioner is willing to repaint the metal finger posts if the pc is prepared to reimburse the costs of the paint.  <b>PROPOSAL:</b> the pc reimburses the costs of the paint and materials to refurbish the metal finger post by Hemyock Turbary.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour)</p>	<p>Full council</p>
<p><b>11. <u>Date of next meeting</u></b> 10am Tuesday 14<sup>th</sup> April 2020, Forbes Lounge.</p>	

*Signed*.....*Date*.....