

Hemyock Parish Council
Finance Committee Meeting
held in Forbes Lounge, Parish Hall at 2pm on 14th November 2018

Subject	Action
<p>1. <u>Present</u> Mr N Punnett (Chair), Mr T Barton, Miss P Lawrence, Mrs H Stallard and Mrs D Evans (Parish Clerk).</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> Mrs Stallard declared a personal interest as she is a member of the Blackdown Support Group. Mr Punnett declared a personal interest as he is a trustee of the Healthy Living & Activities Centre.</p>	
<p>3. <u>Minutes from previous meeting</u> PROPOSAL: The Finance Committee minutes of the 16th October 2018 are approved, subject to a small typing mistake under 11.1. PROPOSED: Mr Punnett SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	
<p>4. <u>Matters Arising</u> 4.1 Bank mandate. Mr Povah has set up his access and has authorised payments. 4.2 Wire Cages – The Parish Store. Carry forward to next meeting.</p>	HS
<p>5. <u>Donations/Grants</u> 5.1 Archiving Project. Miss Lawrence has obtained some old photos of the village. She will need to purchase some specialist materials to protect and preserve the photographs. PROPOSAL: The Finance Committee recommends to full council that expenditure up to £250 is agreed for this project. PROPOSED: Mr Punnett SECONDED: Mr Barton DECISION: passed (all in favour)</p>	Full council
<p>6. <u>Financial Review</u> 6.1 Budget v Actual Financial review The clerk ran through the up-to-date figures and no significant variances were noted. 6.2 Virements No virements necessary. 6.3 Chair to review bank reconciliation and sign off accordingly.</p>	NP
<p>7. <u>Asset Management</u> Miss Lawrence has reviewed the information from NuVision energy. She requires the plumbing and heating plans for the building. Clerk to check archive and then approach Roy Brooke who may have them.</p>	Clerk
<p>8. <u>Precept 2019/2020</u> The committee went through this year's income and expenditure and then forecast next year's, including specific projects. PROPOSAL: The Finance Committee recommends to full council that the precept for 2019/2020 is set at £80,700 an increase from £94.95 to £97.31 per annum for a Band D household. PROPOSED: Mr Punnett SECONDED: Miss Lawrence DECISION: passed (all in favour)</p>	
<p>9. <u>Items raised by clerk</u> Nothing to report.</p>	
<p>10. <u>Items raised by chair</u> Nothing to report.</p>	
<p>11. <u>Items raised by councillors</u> 11.1 Asset Management – Before considering energy efficiency products for the BHLAC, Miss Lawrence suggested an independent surveyor should be consulted. Clerk to ask Mr Povah for recommendation. Mrs Stallard will ask her son for any names.</p>	Clerk HS
<p>12. <u>Date of next meeting</u> Forbes Lounge, Parish Hall, 10am Thursday 21st February 2019</p>	

Meeting closed at 4.00pm

Signed.....*Date*.....