

Hemyock Parish Council
Finance Committee Meeting
held in Forbes Lounge, Parish Hall at 10.00am on 19th October 2016.

Subject	Action
<p>1. <u>Present</u> Mr N Punnett (Chair), Mrs H Stallard, Miss P Lawrence, Mr T Barton and Mrs D Evans (Parish Clerk).</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> None declared.</p>	
<p>3. <u>Minutes from previous meeting</u> PROPOSAL: The finance committee minutes of the 20th July 2016 are approved. PROPOSED: Miss P Lawrence SECONDED: Mr T Barton DECISION: passed (all in favour)</p>	
<p>4. <u>Financial Review</u></p> <p>4.1 The clerk updated the group on the latest figures v budget. Comments to note were:- insurance contribution from BHLAC has been received: no news from MDDC reference public conveniences, clerk to chase; £6,000 in budget for road signs will be more than enough as TAP fund grant bid for £4,050 towards vehicle-activated signs has been successful. It was noted that several of the HGV signs have been erected in the wrong place. Clerk to advise Highways.</p> <p>4.2 Interest rates/investments – clerk to investigate investor protection, rates and accounts available for 3-year fixed rates.</p> <p>4.3 Unity Trust Bank – PROPOSAL: The finance committee recommends that the council moves £100,000 into the new Unity Trust Bank account so that it may be used as the council’s current account. PROPOSED: Miss P Lawrence SECONDED: Mr T Barton DECISION: passed (all in favour)</p> <p>4.4 Precept 2017- the clerk reminded all that at the next finance committee meeting in November the following year’s precept needs to be considered.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>5. <u>Road Signage</u> Following a request from the Hemyock Lights Brigade and Councillor S Clist’s attendance at a Chapter 8 Highways training course, the issue of road signage was discussed. PROPOSAL: The finance committee recommends that the council purchases a selection of signs at a cost of approx. £2,000.00 for community use. These to be stored at the parish council stores at The Garages. Clerk to clarify exact requirements with S Clist. PROPOSED: Miss P Lawrence SECONDED: Mr T Barton DECISION: passed (all in favour)</p>	<p>Clerk</p>
<p>6. <u>Donations/Grants</u> None received.</p>	
<p>7. <u>CiLCA</u> 7.1 Financial Regulations – clerk to update with minor amendments and add to agenda for full council to adopt revisions.</p>	<p>clerk</p>
<p>8. <u>Car Park</u> Mrs H Stallard informed the meeting that an opportunity to purchase land for additional car parking in the village has been brought to her attention. Land within the old Hart’s Yard, to accommodate 10 parking spaces, might be available for purchase. Mrs H Stallard believes this represents an opportunity to acquire parking spaces that might be made available to the Doctors’ surgery during surgery hours although it was unclear how this would be policed. Mrs H Stallard will obtain more information on area, value, access, uses etc. and report back to full council.</p>	<p>HS</p>
<p>9. <u>Items raised by chairman</u> Nothing to report.</p>	
<p>10. <u>Items raised by councillors</u></p>	

10.1	Maintenance Person – clerk to clarify with existing contractors their area of responsibility. Miss P Lawrence & Mr T Barton will work on pulling together a job description(s) for the relevant tasks identified.	Clerk
10.2	Mrs H Stallard has ordered the necessary sign for Longmead BMX track recommended by the council’s insurance company. Clerk to obtain for a rubbish bin to be located at BMX track. Bin to be emptied weekly by volunteer/maintenance person.	Clerk
10.3	Clerk raised matter of ongoing problem of dogs on football pitches. She will raise this issue at the next full council meeting.	Clerk
11. <u>Date of next meeting</u> Monday 28th November at 10am, Longmead		

Meeting closed at 1.15pm

Signed.....*Date*.....