

**Hemyock Parish Council Finance Committee Meeting**  
**held in Forbes Lounge, Hemyock at 7.30pm on 30<sup>th</sup> June 2015**

<b>Subject</b>	<b>Action</b>
<p><b>1. <u>Present</u></b>  Mrs H Stallard, Mr T Barton, Miss P Lawrence, Mr N Punnett, Mrs D Evans (Parish Clerk) and 1 member of the public.</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 6.2 - Mrs H Stallard has a personal interest as she is a trustee of the Blackdown Support Group.  Agenda item 8 – Mrs H Stallard has a personal interest as she is chair of the Youth Garages Project Committee</p>	
<p><b>3. <u>Election of Chairman</u></b>  <b>PROPOSAL:</b> Mr N Punnett is elected as Chair of the Finance Committee.  <b>PROPOSED:</b> Mrs H Stallard  <b>SECONDED:</b> Miss P Lawrence  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>4. <u>Minutes from Previous meeting</u></b>  <b>PROPOSAL:</b> The Finance Committee minutes of the 24<sup>th</sup> February 2015 are approved.  <b>PROPOSED:</b> Mrs H Stallard  <b>SECONDED:</b> Mr T Barton  <b>DECISION:</b> passed (all in favour)</p>	
<p><b>5. <u>Financial Update</u></b>  The Clerk updated the group on the latest cashbook and budgeted figures for the year to date.</p>	
<p><b>6. <u>Consider donation requests</u></b></p> <p>6.1 Citizens Advice Bureau – 29 Upper Culm residents received advice from the CAB last year. The council gave £100 to this group in June 2014.  <b>PROPOSAL:</b> Recommend to full council that a donation of £150 is made.  <b>PROPOSED:</b> Mr T Barton  <b>SECONDED:</b> Mrs Stallard  <b>DECISION:</b> passed (all in favour)</p> <p>6.2 Blackdown Support Group.  <b>PROPOSAL:</b> Recommend to full council that a donation of £800 is made.  <b>PROPOSED:</b> Mr N Punnett  <b>SECONDED:</b> Miss P Lawrence  <b>DECISION:</b> passed (all in favour). Mrs Stallard abstained from the vote due to her being a Trustee of the Blackdown Support Group.</p> <p>6.3 Hemyock Lights Brigade. This group is looking to light up the village over the festive period. Whilst supporting the aims of the group, the committee felt that financial support should be limited to a £100 donation as the period over which the parishioners will benefit will be relatively short.  <b>PROPOSAL:</b> Recommend to full council that a donation of £100 is made and full (non-financial) support is given to the group and its ventures.  <b>PROPOSED:</b> Mr T Barton  <b>SECONDED:</b> Mrs H Stallard  <b>DECISION:</b> passed (3 in favour, 1 against)</p>	<p>Full council</p> <p>Full council</p> <p>Full council</p>
<p><b>7. <u>The Parish Pump</u></b>  The committee considered the quotes received from specialist companies to dismantle, repair, repaint and reinstall the pump. The detailing will need to be painted once reinstalled.</p>	

<p><b>PROPOSAL:</b> Recommend to full council that it accepts the quotations of £1,344 (dismantle, repair and reinstall) and £500 (shot blast, etch, prime and powder coat). The quotes do not include any further repairs that may become apparent only after the pump has been dismantled and therefore council is asked to approve works to the total value of £2,000.00.</p>	Full council
<p><b>PROPOSED:</b> Mr T Barton  <b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>PROPOSAL:</b> Recommend to full council that seeks further tenders for the detailed painting once the exact specification is known.</p>	Full council
<p><b>PROPOSED:</b> Mr T Barton</p>	
<p><b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>8. <u>The Garages</u></b></p>	
<p>The Garages committee has requested that it pays its own services bills (electric, water and oil). The council had agreed to underwrite and financially support the group for at least five years.</p>	
<p><b>PROPOSAL:</b> Recommend to full council that it continues to budget to provide a safety net, should The Garages require it, of £5,000.00. This to be reviewed annually.</p>	Full council
<p><b>PROPOSED:</b> Mr T Barton</p>	
<p><b>SECONDED:</b> Mr N Punnett</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>9. <u>Exceptional/Outstanding Public Service</u></b></p>	
<p>The LGA 1972 – S137 Free Resource, Class 10 permits expenditure for recognition of exceptional or outstanding public service.</p>	
<p><b>PROPOSAL:</b> Recommend to full council that a suitable recognition award is purchased and presented to the three long-serving, former councillors (Mr R Hart, Mr J Edwards and Mr I McCulloch). Also that recognition certificates are presented to Mr S Major and Mr R Brooke, having served at least one full term. Maximum total expenditure to be £180.</p>	Full council
<p><b>PROPOSED:</b> Mrs H Stallard</p>	
<p><b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>10. <u>Publicity Material</u></b></p>	
<p><b>PROPOSAL:</b> Recommend to full council that a pop-up visual display is purchased for council to use at future events, fete, market etc. To a maximum of £95.00.</p>	Full council
<p><b>PROPOSED:</b> Mr N Punnett</p>	
<p><b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>PROPOSAL:</b> Recommend to full council that other publicity materials are purchased to a maximum of £50.</p>	Full council
<p><b>PROPOSED:</b> Mrs H Stallard</p>	
<p><b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>11. <u>Training</u></b></p>	
<p><b>PROPOSAL:</b> Recommend to full council that two members of the Commons Management Group attend a future local botanical training session at £35 each.</p>	Full council
<p><b>PROPOSED:</b> Mrs H Stallard</p>	
<p><b>SECONDED:</b> Miss P Lawrence</p>	
<p><b>DECISION:</b> passed (all in favour)</p>	
<p><b>12. <u>Items raised by Chairman</u></b></p>	
<p>none</p>	

<p><b>13. <u>Items raised by councillors</u></b> Miss P Lawrence suggested the asset register could be enhanced to become a management plan. This would identify the condition of assets and other relevant information. Miss Lawrence will consider this further.</p>	
<p><b>14. <u>Date of next meeting</u></b> Tuesday 22<sup>nd</sup> September at 7.30pm at Longmead</p>	

Meeting closed at 10.15pm

*Signed*.....*Date*.....