

HEMYOCK

EMERGENCY

PLAN

**NOT TO BE
TAKEN AWAY**

**28 DECEMBER
2012**

Hemyock Emergency Plan (HEP)

HEMYOCK PARISH COUNCIL

Parish Councils in Devon are encouraged by Devon County Council, and Mid Devon District Council to write simple self help emergency plans to enable the parish to support itself during an emergency.

There is an expectation that major incidents would be responded to by the emergency services or other statutory bodies. However, in the event of a major incident occurring where the emergency services or other statutory bodies are unable to respond immediately, it will be necessary that local action and resources would be mobilised.

The aim of this plan is to outline how the Parish Council can contribute to the recovery from an emergency. This can be nothing more than a 'pencil outline' given our resources, training and preparedness for every type of potential emergency.

1. The Threat

Prolonged poor weather (heavy snow and/or flooding) with a loss of electrical power and no immediate support from *blue light* and/or District or County council services.

2. The response

Set up Emergency Control Desk (ECD) at Blackdown Medical Centre. Provide limited Accommodation and Feeding Centre (AFC). Details are contained in the following Annexes:

Annex A	Risk Assessment
Annex B	Emergency Control Desk Functions
Annex C	Accommodation and Feeding Centre
Annex D	Contractors and Equipment Availability
Annex E	Emergency Services

Tim Barton
Leader Hemyock Emergency Team
for Hemyock Parish Council

28 December 2012

Risk Assessment

HAZARD	LIKELIHOOD	SEVERITY	CONSEQUENCE
ENVIRONMENTAL			
Snow	Annual light falls Occasional heavy falls	Usually minor Occasionally heavy and prolonged	Disruption to amenities and transport network
Flooding	River Culm flood plain floods during periods of prolonged rainfall.	Part of parish in low-lying areas.	Disruption to transport & impact to housing in Millhayes area
	Minor watercourses flood during periods of prolonged rainfall.	A small number of properties affected	Properties and roads adjacent to watercourses may be affected.
	Occasional flash flooding from stream running through Cornhill	Stream quickly subsides	Small number of properties affected on ground floor.
	Surface water/run-off from fields frequent during periods of prolonged rainfall.	Minor impact primarily on roads	Roads adjacent to watercourses will be affected.
Wind	More frequent in winter months	Occasionally severe	Risk of death or injury. Potential for widespread damage to property and disruption to amenities, particularly power and communications.
Drought	Infrequent	Major disruption if water services reduced and standpipes introduced	Restrictions on usage.. Greater consequences for certain groups, e.g. elderly people.
Thunderstorms	Periodic, especially in summer	Can be severe	Disruption to amenities, e.g. power and communications

TECHNICAL			
Loss of Power	Occasional short term but may be prolonged in severe weather	No alternative power source	Risk to elderly (heat, light, cooking) in prolonged power cut.
Industrial activities Minor industrial activity	Low	Minor impact to property close to industrial units.	Minor risk
TRANSPORT			
Road Blocked B Roads through village and area	Unlikely as diversions available	Major impact to life/property /environment if hazardous substances involved	Danger to life/property/ environment
Air Flights from Exeter Airport And low flying military aircraft.	Possible but unlikely	Catastrophic especially in Hemyock village	Major impact to life/property /environment Long term disruption and recovery issues
MISCELLANEOUS			
Thatched properties Fire	Possible particularly during winter months	Impact on property concerned and adjacent premises	Spread of fire Possible need for temporary accommodation

Emergency Control Desk Functions

Location. The Emergency Control Desk (ECD) will be manned by the Hemyock Emergency Team in the Violet Chapman Room in the Blackdown Medical Centre, Hemyock. The Centre has emergency power to maintain 24 hour light, heat and comms. From here, the Emergency Team will organise the village response.

Telephone. The **telephone number is 01823 682517**. Please note this is an administrative telephone line that is only to be used when the emergency plan is in operation. It is not manned at all times and must **NOT** be used for patients requiring medical, nursing, dispensary advice or for medical emergencies.

Facilities. Room facilities, information, contacts and Stationery details are as follows:

- Room. Telephone, tables and chairs to be loaned by the Medical centre.
- Information and Contacts. Essential information and contacts should be readily available such as: **maps** of the area; list of all **care organisation contacts** (Cameo Club, Blackdown Support Group, home nursing agencies, Churches, Social Services etc) to check on those who may be housebound and in need of care; copy of the '**Parish Pump**'; CD Rom showing locations of **electricity sub-stations**. [Responsibility: Emergency Team Leader + Parish Clerk].
- Stationery. Events Log (see below), Paper, Pens, Pencils, Maps, Carbon Paper [Responsibility: Parish Clerk].

Log. A record of significant events and expenditure must be maintained throughout an emergency. The Log record will be retained and kept secure by the Parish Clerk to provide documentary evidence for any subsequent enquiry, and/or to support claims for financial reimbursement e.g. via insurance claims or as part of a claim made by the District Council.

Hemyock Emergency Team Contact Numbers

Name		Home	Work	Mobile
Tim Barton	Team Leader			
Steve Major	Member			
Paul Steed	Member			
Jillian Ould	Member			
Colin Harding-Mutter	Member			
Heather Stallard*	Parish Chair	680237		
Donna Evans*	Parish Clerk	680968		

* Parish Council Chair & Clerk are automatic members of the Hemyock Emergency Team

Accommodation and Feeding Centre

Should temporary emergency accommodation and feeding be required, and where this cannot be provided by the good neighbourliness of Parish inhabitants, the Catherine Wheel Pub will become the first place of refuge for small numbers (up to 40). The pub has two wood/coal fires and gas powered cookers and a stock of food and beverages. The authorisation for expenditure of food stuffs can be made by the Hemyock Emergency Team and a careful log of that expenditure kept for re-imburement.

In the unlikely event that the Catherine Wheel is un-available or a greater than expected need for accommodation is required, the Parish Hall will be taken into service. Food for the Parish Hall can be requisitioned from the two local shops and a Log kept of expenditure. All of the Temporary Shelters have kitchens although electric power may be an issue.

A stock of adult High Protection Disposable Blankets (30) is kept at the Medical Centre. They are shrink wrapped, 270x170x50mm in size and take up very little space. If possible, however, people should provide their own blankets and warm clothing.

Parish Resources

Resource	Key Holder	Key Holder
Catherine Wheel Pub (Temporary Shelter)	Geoff Taylor 680224	
Parish Hall (Temporary Shelter)	Geoff Pike 680508	
OTHER POSSIBLE SHELTERS		
Baptist Church (Temporary Shelter)	Pastor Steve Williams 680946	Maureen Aylwin 680111
Parish Rooms (Temporary Shelter)	David Bawler 680352	
Hemyock School (Temporary Shelter)	Frank Molding 680173	

Contractors and Equipment

Brookridge Group - Telephone 01823 680546. Has agreed to make available the following equipment and products:

- Lorries- 2 x with Hiab style cranes, Articulated & Rigid chassis
- Forklifts- 5 x counterbalance 8 x 5 tonne side loaders
- Diggers- 1 x 3 tonne 360deg swing shovel
- Telehandler – 1 x 3 tonne to 6m lift
- Tractors- 1 x with dump trailer
- Chainsaws – 2
- Generators – 3 portable single phase. Two large 3 phase. (See Note ¹)
- Compressors- 1 x two tool portable
- Scissor Lift – 2 x mobile self propelled lift to 30ft
- Products: Sand, cement blocks aggregates; Plywood & other sheet materials; Timber – various sizes and lengths

Note: To comply with H&S regulations the above equipment may only be used by trained and experienced operators

DW Hart & Son Ltd - Telephone 01823 680120. Has agreed to make available the following equipment and products subject to the H&S note above:

<ul style="list-style-type: none">• Bobcat loader• Telehandler• Dumper• Forklift• 1 x lorry• Various vans & pickups	<ul style="list-style-type: none">• 4 x generators (See Note ¹)• 3 x chainsaws• Concrete breakers/Kango etc• Tower scaffold• Various power tools etc.• <u>Products:</u> Sand.
--	---

Local Farmers – Thro’ Young Farmers Contact, Sara Spiller, Mob 07743 127688. Local farmers may be able to make available tractors, trailers and 4 x 4 vehicles.

Sandbags. A limited store of empty sandbags (approx 80) is available in Hemyock and held by the Hemyock Emergency Team Leader - access to these is through the ECD. Sand will be available from DW Hart & Son and access can be arranged through the ECD. (See Note ²)

Water-Inflatable Bags (Aqua-sacs). These are an alternative to sandbags. They must be soaked in water prior to planned use and can be reused; they take 6-8 weeks to dry. Currently (4 Dec 12) Aqua-sacs are £54 for pack of 10; £130 for pack of 25 sacs. These are not held as part of Parish resources.

¹ **Generators.** Note that generators may used to power individual appliances by using extension cables. More sophisticated connection of generators to a building electrical supply must be performed by a qualified electrician.

² **Sandbags.** For greatest flexibility of use, sandbags should be approximately 2/3 filled with sand; 3 sandbags require approx 1cwt (50kgs) of sand. When laying sandbags, the tied-end should be folded under the bag then laid to prevent the sand moving when the bags are laid.

Emergency Services

Emergency Services Fire, Police, Ambulance	999	
Police Non-urgent enquiries	101	Textphone 18001 101 (for deaf, hard of hearing or speech impaired)
Fire Services – Non-urgent	01392 872200	
Ambulance Service	01392 261500 01392 427266	General Enquiries
Mid Devon District Council	01884 255255	customerfirst@middevon.gov.uk
Devon County Council	0845 155 1015	customer@devon.gov.uk
Devon Highways	0845 155 1004	
	01392 383329	Highways Emergencies
	01392 499499	Highways Operations
South West Water	0800 169 1144	
Western Power Distribution (electricity supply)	0800 365 900	
British Telecom	151 (from a BT line) or 0800 800 151	
NHS Direct	0845 4647	
Environment Agency	08708 506506	0800-1800, Mon to Fri
Floodline	0845 988 1188	
Military Emergency	999	
Red Cross	0844 871 11 11	
St Johns Ambulance	08700 10 49 50	
NHS Direct	0845 4647	
BBC Radio Devon	01392 215651 01752 234511	radio.devon@bbc.co.uk FM: 94.8, 95.7, 95.8, 96, 103.4, 104.3
Crime Stoppers	0800 555111	
Animal Welfare, Petrol & Explosives Emergencies	01392 499499	