

**Hemyock Parish Council Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 4<sup>th</sup> July 2012**

| Subject  | Action   |
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| <p><b>1. <u>Present</u></b><br/> Mrs H Stallard (Chair), Mr I McCulloch (Vice-Chair), Mr R Brooke, Mr R Calcraft, Mr S Clist (from item 5), Mr S Major, Mr L Povah, Mrs L Clist, Mr R Hart, Mr J Edwards, , Mr R Radford (County Councillor), Mrs D Evans (Parish Clerk) and 18 members of the public.</p> <p><b><u>Apologies</u></b> Mr F Rosamond (District Councillor)</p>  | <p>All to note</p>   |
| <p><b>2. <u>Public Question Time</u></b></p> <p>1. <u>Proposed Wind Turbine Ref 12/00456/FULL</u><br/> A member of the public, Mr G Jones, asked if HPC would be sending a representative to the MDDC Planning Meeting when the above planning application is discussed. It was agreed that Mrs Clist will attend on behalf of HPC. Mr Jones also mentioned that MDDC were waiting for the applicant's agent to complete a visual impact survey. Clerk to advise MDDC that this visual impact from 5 different view points was for the Planning Officers to assess (as part of their site visit) and not the responsibility of the applicant's agent.</p> <p>2. <u>Surface Water</u><br/> It was reported that there was surface water collecting by Valley View, and the Shutlake was flooding in 3 different places on Station Road. At Holcombe House/Cottage the road keeps flooding. Outside the cemetery, the grating is full of silt and weeds and need attention. Clerk to report all issues to DCC.</p> <p>3. <u>Upper Culm CLT - Hastoe's Meeting</u><br/> Several questions were asked concerning the affordability of the proposed houses (build costs and running costs). Mrs Stallard to take the questions to the Upper Culm CLT.</p> <p>4. <u>Grass cutting</u><br/> At the Devon/Somerset border by the Monument Road cross, the grass on both sides needs cutting (DCC) and at the top of Ford Street (SCC). Clerk to report to DCC and SCC.</p> <p>5. <u>Housing Needs Survey</u><br/> A member of the public asked if HPC was prepared to revisit the results of the survey. There were some concerns about the results not being detailed enough. Mrs Stallard will ask the CCD to check the results. A member of the public asked for the names of the Hemyock Parish Councillors who were members of the Upper Culm CLT due to concerns around conflict of interest. Mr McCulloch suggested a list of Hemyock &amp; Clayhidon Parish Councillors be provided and the Secretary of the UCCLT provides a list of Directors.</p> <p>6. <u>Lay-by at Simonsburrow</u><br/> This has been filled with soil waste and stones and is unusable at present. Clerk to report and ask for it to be cleared and opened up again.</p> <p>7. <u>Lay-by Pencross</u></p> | <p>Mrs Clist</p> <p>Clerk</p> <p>Clerk</p> <p>Chair</p> <p>Clerk</p> <p>Chair<br/>Clerk<br/>UCCLT<br/>Secretary</p> <p>Clerk</p> |

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| <p>Concerns were raised about the future of the proposed lay-by if Redwoods leaves the village and makes no financial contribution.</p>   |  |
| <p><b>3. <u>Minutes from Previous Meetings and Matters Arising</u></b><br/> The Council minutes of the 6<sup>th</sup> June were accepted as a true record, with the following amendment:- ‘Pencross’ not ‘Penn Cross’.</p> <ol style="list-style-type: none"> <li>1. <u>Road Markings outside Surgery</u><br/> Clerk to arrange a site meeting with Mr Radford, Mrs Stallard, and Mr W Pike (DCC) to discuss a way forward.</li> <li>2. <u>Leat behind Redwoods</u> (carried forward)<br/> This needs clearing out. Chair will speak to Geoff Ackland.</li> <li>3. <u>South View Road</u><br/> Mr Povah has established that not everyone in South View Road has deeds which require them to ‘take on their appropriate share of maintenance costs’. Clerk to feed back to Mr Rosamond.</li> <li>4. <u>Tenants Right to Acquire Social Housing</u><br/> No further action required.</li> <li>5. <u>Community Speed Watch</u><br/> Clerk has had two volunteers, will ask again for more volunteers.</li> <li>6. <u>Virtual Path</u><br/> Mr Povah has not heard from Rhys Davies. It was decided that HPC should submit its own ideas/plans. One suggestion was to use the Redwoods site as a footpath, if Redwoods leaves the village. Mrs Stallard to approach Mr Redwood.</li> <li>7. <u>Emergency Plan</u><br/> Clerk to ask for volunteers to join working party. Include in PR.</li> <li>8. <u>Mary Waldron Trust</u><br/> Mrs Sally Cartledge is happy to continue as representative.</li> <li>9. <u>Beef &amp; Butterflies</u><br/> Helen Barnett will attend the council meeting in October.</li> <li>10. <u>Dropped Kerbs</u><br/> Mr S Major is continuing his survey and will report back.</li> <li>11. <u>MDDC Chief Executive</u><br/> Kevin Finan will attend council meeting in September.</li> <li>12. <u>Benches</u><br/> The survey of 17 benches in the village has been completed. Mr McCulloch will produce an action plan of what needs mending, replacing etc. The job will then go out to tender.</li> </ol> | <p>Clerk</p> <p>Chair</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Chair</p> <p>Clerk</p> <p></p> <p>Mr Major</p> <p></p> <p>Mr McCulloch</p> |
| <p><b>4. <u>District Council Report</u></b><br/> Mr Rosamond did not attend but sent a report:</p> <ol style="list-style-type: none"> <li>1. Tomorrow the Cabinet will be considering the slightly revised Town and Parish Councils Charter. A review was promised after 12 months, and this is the outcome of that review following consultation with the Parishes. There are minor</li> </ol>   |  |

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| <p>amendments, eg taking cognisance of the Localism Act, but nothing that significantly alters the substance and spirit of the Charter. It will be subject to review again in 3 years time to ensure it is periodically refreshed. It will be available on the MDDC website.</p> <p>2. Following the Government's concern over the protracted delays associated with Standards Committee procedures (re Members' code of conduct) a new approach is being adopted to remove the bureaucracy. Complaints about Members behaviour (Including Parish Councillors) will first be considered by the MDDC Monitoring Officer and an appointed Independent member (ie non councillor) to see if the matter warrants attention &amp;/or mediation. If deemed serious enough the issue will go to the Audit and Governance Committee. It will be up to the Parish Council whether to accept any findings. The Audit &amp; Governance Committee has no power to suspend or disqualify a Member- that is a function of the ballot box. MDDC has accepted a Code of Conduct following a Devon wide approach, but it is up to the Parish Council to decide whether to adopt the MDDC Code or, for example , the NALC code. MDDC will be sending out details shortly.</p> <p>3. In respect of the application for a wind turbine, a Landscape and Visual Impact Assessment has been requested from the Agent by MDDC. At the public meeting there was a request to the Parish Council to provide 5 viewpoints as a basis to illustrate the Assessment, but as I understand it, that has yet to be forthcoming. The application is unlikely to come before the Planning Committee until after 1st August. (see also 'Public Question Time 2.1)</p> |       |
| <p><b>5. <u>County Council Report</u></b><br/>Mr Radford reported:</p> <ol style="list-style-type: none"> <li>1. <u>Town and Parish (TAP) Fund</u><br/>This fund is still available. One parish can apply as long as it benefits at least two parishes.</li> <li>2. <u>Locality Budget</u><br/>This budget enables Councillors to respond to local needs in their divisions and support projects or activities for the benefit of the communities which they represent. Any group that could benefit from this budget, please contact Mr Radford.</li> <li>3. <u>Pencross Lay-by</u><br/>This is ongoing. An engineer has attended the site.</li> <li>4. <u>Spar Footpath</u><br/>Mr Radford has a draft plan. Clerk to scan and email to everyone.</li> <li>5. <u>Children in Care</u><br/>The number of 16 year olds in care has increased by 31% in the last year.</li> </ol>  | Clerk |
| <p><b>6. <u>Planning</u></b><br/>Approval received for:-</p> <ul style="list-style-type: none"> <li>• 12/00666/FULL Castle View Culmstock Road Hemyock - Erection of first floor extension.</li> <li>• 12/00506/FULL St Ivel House Station Road Hemyock Devon - Retention of LPG tank and erection of perimeter fence, revised drawings received.</li> <li>• 12/00484/FULL 2 South View Road Hemyock – Erection of extension to existing garage and alterations to roof pitch.</li> <li>• 12/00313/FULL Hemyock Preschool Hemyock – Retention of timber framed portable classroom.</li> <li>• 12/00599/FULL Shortlands Hemyock – Installation of 16 ground mounted 250w solar panels</li> </ul>   |       |

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| <ul style="list-style-type: none"> <li>12/00452/FULL The Stables adjacent Rose Cottage Hemyock – erection of timber implement store and livestock shelter.</li> </ul> <p>Appeal notification received for:-</p> <ul style="list-style-type: none"> <li>11/1566/FULL Land and Buildings at NGR 314092 113320 Culmbridge Farm Hemyock Devon - Removal of conditions 4 and 5 of Planning Permission 10/00948/FULL to remove the association of work units to the dwellings and to allow the work units to be occupied by businesses owned by parishioners of Hemyock.</li> </ul> <p>Planning Applications received for:-</p> <ul style="list-style-type: none"> <li>12/00796/FULL Churchills Farm High Street Hemyock – variation of conditions 2 and 7 and removal of conditions 4 and 5 of planning permission 09/01844/FULL.</li> <li>12/00853/FULL Great Simonsburrow Farm Hemyock – erection of covered silage pit.</li> <li>12/00862/FULL Wallaces Hill Farm Clayhidon – change of use from farm shop-restaurant to auction room and extension of car parking area</li> <li>12/008996/FULL Corunna Hemyock – retention of enlarged window in west elevation, insertion of additional window and door in west elevation.</li> </ul> <p>The Council voted to support the four proposed applications, with no further recommendations or observations.</p>  |              |
| <p><b>7. Finance</b></p> <p>The meeting was updated on the following financial matters:</p> <p><u>Income</u></p> <ol style="list-style-type: none"> <li>£84.73 Fine Memorials (receipt No 43 Meade)</li> <li>£8,300 Longmead (mower contribution)</li> <li>£91.68 Pring &amp; Son (receipt No 44 Moore)</li> <li>£37.50 Fine Memorials (receipt No 45 Eltringham)</li> <li>£150.00 Gun Club rent</li> </ol> <p><u>Expenditure</u></p> <ol style="list-style-type: none"> <li>£100 Mr Taylor, strim bike jumps and tidy up</li> <li>£14 Hall hire for planning meeting 17<sup>th</sup> May 2012</li> <li>£27.50 Hall hire for CLT 1<sup>st</sup> May 2012</li> <li>£5.50 Hall hire for CLT 28<sup>th</sup> May 2012</li> <li>£385.17 Clerk’s wages and expenses including Excel software</li> <li>£205 Mr I Pike grass cutting (cemetery)</li> </ol> <p><u>Other Finance</u></p> <ol style="list-style-type: none"> <li>Bank Authorisation letter. Clerk needs to have access to all bank information to run the account effectively. A query arose during the month and the bank would not give the Clerk any information. Letter to be sent to bank from Chair and Vice Chair asking for the bank to give Mrs Evans (Clerk) authority to access all information about the accounts. (copy attached)</li> </ol> <p>All income, 6 payments and bank letter were agreed unanimously by the Council.</p> | Clerk        |
| <p><b>8. Highways Update</b></p> <ol style="list-style-type: none"> <li>A pipe is blocked in the field at the bottom of Moorhayes Hill, Madford</li> </ol>  | Clerk        |
| <p><b>9. Cemetery Update</b></p> <ol style="list-style-type: none"> <li><u>Tree Survey</u>. This has been completed and Mr McCulloch has received a series of quotes from Ashculme Tree Surgeons for the necessary work. Mr McCulloch</li> </ol>  | Mr McCulloch |

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| <p>recommends HPC address 4 of the items now (copy attached), amounting to approximately £530 plus VAT, and then review the situation in the autumn when further work can proceed. This was agreed by the Council.</p> <p>2. New Fees. These have been increased by 5%. Clerk to update Cemetery Management Policy.</p>  | Clerk   |
| <p><b>10. <u>Footpath Issues</u></b></p> <p>1. Can DCC inform landowners when council employees/contractors are in the area to strim etc. Mr Povah will notify County Officer. (See also 14.2)</p>   | Mr Povah  |
| <p><b>11. <u>Culm Valley Trail Update</u></b></p> <p>Mr Calcraft will attend next meeting and report back in August.</p>   | Mr Calcraft   |
| <p><b>12. <u>Community Land Trust</u></b></p> <p>The AGM will be on 22<sup>nd</sup> September in Parish Hall. HPC would like more information from the CLT particularly build costs, running costs and affordability of likely rents for local population. Some councillors felt that the information provided was insufficiently detailed were concerned about the real ability of local people to afford the rent. Mrs Stallard will ask the CLT to respond.</p>   | Chair   |
| <p><b>13. <u>Housing Needs Survey/Village Questionnaire</u></b></p> <ul style="list-style-type: none"> <li>The village questionnaire was completed in December 2008. Mr McCulloch suggested the original panel get together to look at the results and decided what action, if any, needs to be taken. Mrs Stallard agreed to get the group together and take forward.</li> </ul>  | Chair   |
| <p><b>14. <u>Correspondence</u></b></p> <ol style="list-style-type: none"> <li>Community of the Year – Annual competition open from the Community Council of Devon</li> <li>Crime Update – PCSO Tracie Peters sent the following report:- On 09/06/12, a white Ford Transit Van was seen acting suspiciously at Brookridge Timber Ltd. The occupants were asking for scrap metal and stated that they had permission to take it, although they left empty handed. The vehicle registration number has been passed to us and noted on our files. Overnight on Sunday 24th June – Monday 25th June, there were five catalytic converters stolen from parked vehicles, at various locations in Hemyock. Unfortunately there appears to be an increase in this type of crime. A community message has been sent to recipients across Mid Devon to warn them of these latest incidents. We would encourage people to report any suspicious vehicles in the area, particularly in darkness hours.</li> <li>Parish Matters June – emailed to everyone</li> <li>CCD – Village Green – passed to Mr Povah</li> <li>MDDC Town &amp; Village Character Assessment – Clerk to scan and email to everyone. All to feed back to Mr Major.</li> <li>East &amp; Mid Devon Community Safety Partnership - Community Safety &amp; Anti-social Behaviour Contact List - (given to all)</li> <li>East &amp; Mid Devon Community Safety Partnership - Working together - (given to all)</li> <li>South Western Ambulance Service – update on Pencross accident. Circulated to everyone via email, copied to Mr Taylor of Dixcroft for his information</li> <li>DCC Winter Service Review - questionnaire needs completing by 31st July. Mr McCulloch and Mr Clist will reply. Clerk to email Mr McCulloch with details.</li> <li>May Gurney - advance notice of application to close road (Pencross - Wither Cross 30th July - 1st August) for SWW utility works.</li> <li>Hemyock Website - needs updating with councillor and clerk information.</li> <li>MDDC Dog Control Orders - Consultation on dog ownership and New Orders to replace old legislation - to be completed by 16th July. Mrs Stallard to complete</li> </ol> | <p>Clerk &amp; Mr Major</p> <p>Mr McCulloch /Mr Clist/Clerk</p> <p>Clerk</p> <p>Clerk &amp; Mrs</p> |

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| <p>survey. It was noted that Longmead and the Recreation Ground are problem areas for dog mess, as well as some of the lanes. Also several teenage children regularly walk dogs in and around the village and a reminder that dog mess needs to be picked up to be sent to the Primary School and Uffculme School for inclusion in their newsletters.</p> <p>13. DALC - Pension Scheme update - new rules concerning auto-enrolment into pension schemes. No action required at the moment.</p> <p>14. Devon Waste Plan - Consultation – Any comments/feedback to Clerk by Monday 30<sup>th</sup> July.</p> <p>15. Devon Waste Management Strategy - Any comments/feedback to Clerk by Monday 30<sup>th</sup> July.</p> <p>16. Housing Needs Survey Feedback form – Mrs Stallard will respond including feedback from public questions in 2.5 above. Mr Major wanted MDDC to clarify their interpretation of ‘enabled housing schemes’ under the new National Planning Policy Framework. Currently, under MDDC’s Local Plan ‘exceptions sites’, only affordable housing qualifies and mixed sites are not permitted. Clerk to seek clarification.</p> <p>17. Mind in Taunton and West Somerset - request for email support (no money) to support a local scheme 'Squeeze Ahead', using surplus fruit from local producers. Mr Clist will respond.</p> <p>18. MDDC – Register of Heritage Assets. Mr Povah and Mr Major to respond.</p> <p>19. NALC/Mid Devon - Code of Conduct - Information received about new code which the council has to adopt as soon after 1st July as possible – Mrs Stallard suggests the council adopt the NALC Code of Conduct. Clerk to email everyone with details and a working group will meet on 25<sup>th</sup> July at 7.30pm in Forbes lounge to discuss how to take this forward. Working Group will be Mr Clist, Mr Edwards, Mr Major, Mr McCulloch, Mr Calcraft and Mrs Stallard.</p> <p>20. Mr Millard from Wellington has sent his CV to HPC to keep on file, in case of any hedge trimming, brush cutting jobs.</p> | <p>Clist</p> <p>All to note</p> <p>All to note</p> <p>Clerk</p> <p>Mr Clist</p> <p>Mr Povah &amp; Mr Major</p> <p>Clerk</p> <p>All to note</p> |
| <p><b>17. <u>Chairman’s Business</u></b></p> <p>1. <u>Stagecoach</u><br/>Several complaints have been received from members of the public about the aggressive driving of some Stagecoach drivers. In particular failing to give way coming down Castle Hill, not indicating and reversing into Hollingarth without regard to other road users. Clerk to write to Stagecoach.</p> <p>2. <u>Millhayes Wall</u><br/>It was reported that the stone wall on the North side of the play area at Millhayes is in a bad state of repair. Concerns have been raised about the safety of children. Clerk to write to MDDC to request repair.</p>   | <p>Clerk</p> <p>Clerk</p>  |
| <p><b>18. <u>PR</u></b><br/>The Council requested PR on the following topics:</p> <ul style="list-style-type: none"> <li>• Emergency Plan – volunteers wanted to join working group.</li> <li>• More volunteers for Community Speed Watch</li> </ul>   | <p>Clerk</p> <p>Clerk</p>  |
| <p><b>19. <u>Date of the Next Meeting.</u></b> Wednesday 1<sup>st</sup> August at 7.30pm.</p>  | <p>All to note</p>   |

Meeting finished at 9.45pm

*Signed*.....*Date*.....