

Longmead Management Group

Minutes of Meeting September 11th 2017 at Longmead Pavilion

Agenda Item	Action Required
<p>1. Welcome and Apologies: Present: Heather Stallard (Chair), Karen Pinder, Nick Thompson, David Major, Neil Thompson, Phil Bell, Jocelyn Pritchard</p> <p>Apologies: Ian McCulloch, Julie Steed, Paul Doble, Michael Gay</p>	
<p>2. Minutes of 19th June 2017 meeting and matters arising: Minutes were agreed and signed as a true record.</p> <p>Matters arising: The pitches were sanded, drained and treated with weedkiller and liquid fertilizer over the summer by Tom Jones Verti. T Jones returned to site in August to check kill rates for Plantain in sward.</p> <p>PB and IMC removed 4 of the dog fouling signs as requested by visiting referees who viewed them as potential hazards where they had been placed. The posts will be repositioned behind the goals and along the path. The posts are currently in the container.</p> <p>IMC has mown the pitches twice a week since June. The long grass was cut at the end of August. Julian Clist baled the grass which IMC then removed. Working groups have removed grass brash from surface of the pitches. PB felt the mower should be kept in an alternative location to the container once the season was over.</p> <p>Clearing weeds along the path was considered to be a matter of urgency. Long grass was cut on the 28th August by IMC and rowed up and bailed by Julian Clist. Grass brash was cleared from the small pitch.</p> <p>Mole catcher has been contacted and will be setting traps W/C 11th September. Grass cutters to take note of the raised turf over the traps. If any traps are removed contact Tony on 07747 88059 to advise.</p> <p>Darren Webb has replaced some of the wc cistern washes. Chris Hearne has replaced broken lights next to pavilion entrance with a sample light for LMG consideration on suitability.</p>	<p>IMC to monitor weeds</p> <p>IMC to train mowers to use the finishing mower to minimise the need for grass collection.</p> <p>JP to contact IA</p>
<p>3. Finance: DM reported £7039.66 in the current account plus £6000 in the deposit account for maintenance of the MUGA. Maintenance costs are expected to exceed £6000 and it was proposed to move £2000 from reserves to cover costs. The vandalised netting has still to be repaired</p>	

<p>and the mower requires maintenance. Income from the Parish Council, tennis and football clubs are now due.</p>	
<p>4. Pavilion and sports facilities: Group agreed the sample exterior light was acceptable. CH will be sorting the under floor heating thermostats, the light in the changing room and the alarm. It was reported that the guttering is leaking.</p> <p>Churchingford AFC Sunday Team to hire Longmead for 8 home games from September to April. LMG terms are £55 per game. Phil Bell to monitor playing fitness of the pitch. It was agreed PB would line mark for the clubs and send the bill to DM to offset against HAFCs annual invoice. PB commented that the pitches were in good condition and draining well.</p> <p>KP informed the group Gordon Woodall of Alternative Education Company will be booking the MUGA and garages on a regular bases from October. Bookings will be during school hours.</p> <p>Concerns regarding the condition of some of the timber in the play area and the footbridge were expressed. IMC has met with Roy Brooke to discuss. The group discussed closing the rope bridge walkway. HS offered to discuss safety aspect with RB.</p> <p>There is an ongoing police investigation into the broken lights and destruction of a plastic table outside the pavilion. The children involved with the vandalism have been identified.</p>	<p>JP to contact CH for costings and dates for completing work.</p> <p>JP to contact Roger Beaver</p> <p>HS to contact RB and Lance Povah regarding safety of play area</p>
<p>5. Longmead Environmental Active Project (LEAP) NT updated the group on the project. There has been little activity over the past few months. The area is becoming overgrown and the boardwalk requires maintenance. Ian Humphries and NT will pollard the willows and strim around the millennium trees in the autumn. Charges for IH's services are £135 per day. NT has received a quote for £633 for a durable noticeboard to identify the millennium trees which were donated at the start of the project. It is estimated 50 of the trees are still surviving.</p>	<p>NT to source and cost replacement for boardwalk deterioration</p> <p>KP to contact S. Scantlebury for the original list of trees and donors</p>
<p>6. AOB: The pruning day advertised for 29th October has been cancelled. Roger Beaver will continue to prune and maintain trees.</p> <p>Longmead 10 Year Celebration has been postponed to the spring when it was felt the weather would be better and a family day of activities could be planned.</p>	<p>HS to contact Pump to cancel promotion of both events</p>

Letters of thanks to be sent on behalf of IMC and LMG to: Paul Doble, Julian Clist, Darren Webb, Chris Hearne and both football clubs for their help with maintenance of the pavilion and the pitches

JP to send thanks

7. Date of next meeting: Monday 8th January 2018 19.00hrs