



Hemyock Parish Council

31st March 2017

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 5th April 2017 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

1. Welcome by Chairman, apologies for absence and introductions

2. Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

3. Public Participation (limited to 20 minutes, 2 minutes per question)

4. Tennis Club – update from club reference – Shared Access Proposal (TBC)

5. To approve the minutes of the meetings on 1st March 2017.

To note Commons Management Group Minutes of 23rd March 2017

6. To receive an update on any matters arising

6.1 **St Margaret's Brook** – **update** from Mr Povah/Clerk

6.2 **Social Media Policy** – **carry forward**

6.3 **War Memorial** – missing name – **update** from Miss P Lawrence

7. Planning

To consider:-

7.1 17/00324/HOUSE. Downmead, Culmstock Road, Hemyock. Erection of single storey extension to form carport and garden room, and decking area

7.2 17/00383/LBC. Oxenpark Farm, Castle Hill, Hemyock. Listed Building Consent for the reinforcement of midspan plates in timber roof structure, repairs to bases of timber arcade posts, replacement of wooden floorboards and timber lintel with concrete unit in the Milking Parlour

7.3 17/00511/CLU. Pit Hayne Farm, Hemyock. Certificate of lawfulness for existing use of agricultural building as ancillary domestic storage for a period in excess of 10 years.

To consider neighbouring parish application for:-

7.4 17/00288/MFUL. Home Farm, Bradfield, Willand. Erection of replacement storage and livestock sheds (1626sqm).

To note:-

Permission granted for:-

7.5 17/00012/TPO. Application to cut back 3 branches of 1 Oak tree (T1) by up to 8m; cut back 2 branches of 1 Oak tree (T2) by up to 6.4m and cut back 1 branch of 1 Oak tree (T3) by 6.4m protected by Tree Order 16/00004/TPO. South of Griffin Close, Culmstock Road, Hemyock.

7.6 17/00157/HOUSE. Erection of first floor extension to side, single storey extension to rear and first floor extension to garage to form hobbies room. Golden Orchard, Castle Hill, Hemyock

Permission not granted

7.7 17/00246/PNAG. Lemon's Hill, Hemyock. Prior Notification for the erection of an agricultural building (446.5sqm).

8. District Council Report

To receive update from Councillor Frank Rosamond

9. County Council Report

To receive update from Councillor Ray Radford

10. Finance

- 10.1 **To agree** income and expenditure schedule.
- 10.2 **To consider** recommendations from Finance Committee
- 10.2.1 To increase expenditure budget as follows:-
Insurance £5,500 to £6,500
I.T. £200 to £500
Maintenance Person £5,000 to £10,000
Xmas Competition £60 to £100
Admin £1,000 to £1,250
Reduce expenditure budget as follows:
Defibrillators £900 to £100
Parish Plan £5,000 to nil
- 10.2.2 To invest £75,000 a 1-year fixed interest bond
- 10.2.3 To contribute £15.00 towards a gift for a long serving community secretary of a local charity.
- 10.2.4 To purchase shelves for Parish Store room up to £500.
- 10.2.5 To underwrite the £3,000 necessary to give Devon Air Ambulance the go ahead to pursue a night time landing site in Hemyock, whilst the village fundraises.

11. Clerk Update

To receive update from Clerk

12. Longmead

To receive any relevant information

- 12.1 **BMX Track** – update from Mr L Povah.
- 12.2 **Bridge Maintenance** – update from Clerk

13. Highways

To receive any relevant information

- 13.1 **Pencross Hill** - Update from clerk/Mrs H Stallard

14. TAP Fund 2016/2017

To receive update from clerk

15. Commons Management Group (CMG)

To receive any relevant information

To consider recommendations from CMG

- 15.1 The council enters into a 21-year lease with break clauses at 5, 10 and 15 years and the Devon Wildlife Trust obtains prior approval from the council for each 5-year management plan and annually updates the council on progress.

16. Cemetery

To receive any relevant information

- 16.1 **To agree** quotation for removal of spoil heap

17. Footpaths

To receive any relevant information.

18. Parish Plan/Hemyock Tomorrow

To receive any relevant information.

19. Annual Parish Meeting

To receive any relevant information.

20. Garages Youth Project

To receive any relevant information

21. Blackdown Hills Parish Network – update from Ms J Pritchard

22. Primary School Governor – update from Ms J Pritchard

23. Items raised by Chairman

24. Items raised by Councillors

25. PR

26. Date of the Next Council Meeting (Annual Meeting of the Council) – Wednesday 3rd May at 7.30pm, Forbes Lounge, Parish Hall

FINANCE SCHEDULE

INCOME

1.	100.00	Hugh Mills & Gaye Funeral Directors
2.	0.16	Interest

3.	2.30	Interest
4.	1,000.00	DCC P3 grant

EXPENDITURE

1.	Tbc	D Evans	Wages and expenses
2.	Tbc	HMRC	PAYE
3.	Tbc	I Pike	Grass cutting
4.	198.24	MST auctioneers Ltd	Shelving for parish store
5.	90.00	ICCM	membership
6.	75.00	Tiverton Community Transport Association	grant
7.	216.00	DALC	Conference fees
8.	21.35	Hemyock Parish Hall	Room hire
9.	464.92	DALC	Membership
10.	1,074.00	RPC bpi recycled products	5 benches
11.	17.64	N Thompson	Volunteer reimbursement of fuel
12.	252.00	N Page	P3 works
13.	42.30	H Stallard	Reimbursement of hedge plants
14.	129.76	H Stallard	Reimbursement of costs for APM
15.	110.00	N Punnett	Reimbursement of newsletter
16.	430.21	Blackdown Healthy Living & Activities Centre	Grant monies held

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in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.