



Hemyock Parish Council

1st December 2017

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 6th December 2017 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. Welcome by Chairman, apologies for absence and introductions

2. Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

3. Public Participation (limited to 20 minutes, 2 minutes per question)

4. To approve the minutes of the meeting on 1st November 2017.

To note the minutes of the Finance Committee meeting on 22nd November and the Commons Management Group meeting on 23rd November.

5. Planning

To consider the following applications:-

- 5.1 17/01863/FULL. Castle Hill Farm, Castle Hill, Hemyock. Change of use of part of dwelling to create a self-contained unit for holiday and/or ancillary annex use
- 5.2 17/01784/FULL. Land at NGR 313096 112069 (Agri-Parts Co.), Hemyock. Retention of access and track.
- 5.3 17/01796/TPO. 3 Castle Barton, Culmstock Road, Hemyock. Application to remove 2 8m limbs from 1 Oak tree and a 4m dead branch from 1 Oak tree protected by Tree Preservation Order 91/00001/TPO.
- 5.4 17/01680/LBC. Culmbridge Farm Cottage, Culmbridge Road, Hemyock. Listed Building Consent for the replacement of existing upvc softwood windows with wooden conservation casement windows
- 5.5 17/01761/HOUSE. Culm Davy Farm, Culm Davy, Hemyock. Erection of outbuilding, garden shed and greenhouse.
- 5.6 17/01702/HOUSE. Downmead, Culmstock Road, Hemyock. Retention of zip wire with raised platform.

To note permission granted for:-

- 5.7 17/01524/FULL. St Marys Church, Hemyock. Erection of extension and relocation of oil tank. Permitted with Conditions to Discharge.
- 5.8 17/01538/CLU. Rodleigh Farm, Hemyock. Certificate of lawfulness for the existing use of a dwelling in breach of agricultural occupancy Condition (3) of planning permission EN. 6113 for a period in excess of 10 years.
- 5.9 17/01585/HOUSE. Bodhams Farm, Hemyock. Alteration of roof finish to natural slate and formation of gable on North East elevation.
- 5.10 17/01586/LBC. Bodhams Farm, Hemyock. Listed Building Consent for alteration of roof finish to natural slate and formation of gable on North East elevation.
- 5.11 17/01480/CLU. Ashculm Corner, Hemyock. Certificate of Lawfulness for the existing use of 2 caravans in breach of condition (3) of planning permission 01/00451/FULL for a period in excess of 10 years.

- 5.12 17/01510/FULL Land and Buildings at NGR 313669 113266 Builders Yard, Culmstock Road, Hemyock. Erection of 6 dwellings with associated highways, sheds and stores following demolition of existing buildings.
- 5.13 17/01535/FULL. Land at NGR 313728 113741 (Longmead Recreation Ground) Station, Hemyock. Erection of a 10m lighting column with a pair of 150 watt LED floodlights to provide emergency lighting for Devon Air Ambulance.
- 5.14 17/01595/HOUSE. Lemons Hill Farm, Hemyock. Erection of an indoor swimming pool and canopy for terrace following demolition of existing pole barn.

To note details pursuant on application:-

- 5.15 16/01621/FULL. Land and Buildings at NGR 314393 113576 The Old Storage Building, Culmbridge Mill Hemyock. Conversion of barn to dwelling.

To note application withdrawn for:-

- 5.16 17/01522/FULL. Land at NGR 311751 112286 (Tedburrow), Hemyock. Erection of an agricultural stable block and feed store.

6. Matters Arising

To receive an update on any matters arising

- 6.1 Tennis Club lease – update from clerk

7. District Council Report

To receive update from Councillor Frank Rosamond

8. County Council Report

To receive update from Councillor Ray Radford

9. Finance

- 9.1 **To agree** income and expenditure and bank reconciliation

- 9.2 **To consider** recommendations from the Finance Committee

- 9.2.1 The council purchases a 4-drawer fire-proof filing cabinet for archiving purposes up to a maximum of £1,700

- 9.2.2 The council purchases cemetery software approximate cost £1,000 set –up plus £250 pa.

- 9.2.3 Precept 2018 – the council increase the precept from £77,000 to £80,000, increasing the band D annual figure from £90.69 to £94.95.

10. Clerk Update

To receive update from Clerk

11. Longmead

To receive any relevant information

12. Air Ambulance – night-time landing site – **update** from clerk

13. Highways

To receive any relevant information

14. Cemetery

To receive any relevant information

15. Footpaths

To receive any relevant information.

16. Commons Management Group

To receive any relevant information & **consider** recommendations from the Commons Management Group

- 16.1 An additional committee member is sought.

- 16.2 Specimen trees are purchased for Shuttleton Common.

- 16.3 Volunteering Day.

17. Village Maintenance

To receive any relevant information

18. Public Conveniences

To receive any relevant information.

19. Car Park

To receive any relevant information

To consider quotations for works to create pavement across car park

20. Parish Plan/Hemyock Tomorrow

To receive any relevant information.

21. Garages Youth Project

- 21.1 **To receive** any relevant information

- 21.2 **To consider** quotations for external doors

22. Blackdown Healthy Living & Activity Centre

To receive any relevant information.

23. Blackdown Hills Parish Network

- To receive any relevant information
- 24. Primary School Governor**
To receive any relevant information
- 25. Correspondence**
To consider
- 25.1 Email for parishioner requesting white lines at bottom of High Street.
25.2 Request for donation from Blackdown Support Group.
- 26. Items raised by Chairman**
- 27. Items raised by Councillors**
- 28. PR**
- 29. Date of the Next Council Meeting Wednesday 7th February 2017 at 7.30pm, Forbes Lounge, Parish Hall**

**FINANCE SCHEDULE
INCOME**

1.	385.00	P J Harris
2.	3,131.57	VAT reclaim
3.	2.55	Interest HSBC deposit acc
4.	100.00	Manning & Knight

EXPENDITURE

1.	Tbc	D Evans	Wages and expenses
2.	Tbc	HMRC	PAYE
3.	Tbc	I Pike	Grass cutting cemetery/village
4.	Tbc	I Pike	Village Maintenance
5.	32.05	Hemyock Parish Hall	Room hire
6.	227.50	S Aldworth	Internal Auditor fee & pay roll
7.	30.60	N Thompson	Footpath volunteer expenses
8.	25.00	Royal British Legion	Poppy appeal
9.	480.00	Grant Thornton	External audit fee
10.	510.00	A Doble	Bespoke Hemyock Turbary sign
11.	36.00	Campaign to Protect Rural England	Membership fee

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.