



Hemyock Parish Council

26th January 2017

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 1st February 2017 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

1. Welcome by Chairman, apologies for absence and introductions

2. Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

3. Public Participation (limited to 20 minutes, 2 minutes per question)

4. To approve the minutes of the meetings on 6th & 7th December 2016 and 11th January 2017.

To note minutes Commons Management Group meeting on 19th January 2017.

5. Planning

To consider planning applications for:-

5.1 16/01831/HOUSE. Mr Berkley. Higher Brownings, Hemyock. Erection of a garage/cycle shed/store with store/office above.

5.2 16/01995/DPO. Mr Tucker. Nelson Farm, Hemyock. Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to discharge the terms of a section 106 agreement pursuant to planning permission 99/03085/OUT.

5.3 17/00012/TPO. Mr & Mrs Lock. Land South of Griffin Close, Culmstock Road, Hemyock. Application to cut back 3 branches of 1 Oak tree (T1) by up to 8m; cut back 2 branches of 1 Oak tree (T2) by up to 6.4m and cut back 1 branch of 1 Oak tree (T3) by 6.4m protected by Tree Preservation Order 16/00004/TPO

To note approval for:-

5.4 16/01409/ARM. Culmbridge Ltd. Reserved Matters (Appearance and Landscaping) following Outline approval 12/01498/OUT for the erection of 8 dwellings and 4 employment units. Former St Ivel Site, Station Road, Hemyock. Permitted with Conditions to Discharge.

5.5 16/01421/FULL. Brook House, High Street, Hemyock. Change of use of ground floor Tea Room and Cafe (A3) approved under 83/00765/FULL back to residential use associated with Brook House (C3)

5.6 16/01621/FULL. Mr Scoble. The Old Storage Building, Culmbridge Mill, Hemyock. Conversion of barn to dwelling.

To note application not permitted for:-

5.7 16/01690/PNCOU. Mr Proctor. Madford Farm, Hemyock. Prior notification for the change of use of agricultural building to hotel (Use Class C1) under Class R.

6. To receive an update on any matters arising

6.1 **St Margaret's Brook – update** from Mr S Clist & Mr Povah

6.2 **Car Park – update** from clerk

6.3 **Old School Court– update** from clerk and **consider** nominating as community asset.

6.4 **Speedwatch – update** from clerk

6.5 **Kissing Gate – update** from Mr S Clist

6.6 **Defibrillator - update** from clerk.

6.7 **Vehicle Activated Signs – Agree** site for sign on Station Road

6.8 **Trees/shrubs Culmstock Road – agree** purchase of hedge plants £48 plus VAT and planting date.

6.9 **Highways meeting – update** from clerk

- 6.10 **Car Park – update** from Mrs H Stallard and **consider** purchasing land to provide car parking in village.
- 6.11 **Grass Cutting – update** from clerk/Miss P Lawrence and **agree** to pay last year’s invoice and instruct MDDC to cut grass this year for £1,071.00 (3% increase on last year)
- 7. District Council Report**
To receive update from Councillor Frank Rosamond
- 8. County Council Report**
To receive update from Councillor Ray Radford
- 9. Finance**
- 9.1 **To agree** income and expenditure schedule
- 9.2 **To agree** to move 20p from HSBC P3 account into the current account.
- 10. Clerk Update**
To receive update from Clerk
- 10.1 **To agree** to register with Information Commissioner under Data Protection rules and pay annual fee £35.00.
- 10.2 **To agree** date for Annual Parish Meeting.
- 10.3 **To consider** joining the Institute of Cemetery & Crematorium Management (£90 per annum subscription).
- 11. Longmead**
To receive any relevant information
- 11.1 **BMX Track – update** from Mr L Povah.
- 11.2 **Dogs on Pitches – update** from Mrs H Stallard.
- 11.3 **Tennis Club – consider** correspondence from Tennis Club reference Shared Access communications scheme.
- 12. Highways**
To receive any relevant information
- 13. TAP Fund 2016/2017**
To receive any relevant information
- 13.1 **To consider** supporting Kentisebeare Parish Council’s TAP Fund application for an outdoor table tennis table.
- 14. Commons Management Group (CMG)**
To receive any relevant information
To consider recommendations from CMG
- 14.1 Management programme for gun club on Hemyock Turbary, as minuted.
- 14.2 A new design of sign, including a wild bird and fern with pump in middle in blue, to be considered.
- 14.3 DWT lease – suggested amendments to include prior approval of management plan, annual report to CMG and a 15-year term.
- 14.4 Volunteering Day at Shuttleton Common to be arranged in March and 12 trees planted.
- 15. Cemetery**
To receive any relevant information
- 16. Footpaths**
To receive any relevant information.
- 17. Garages Youth Project**
To receive any relevant information
- 18. Village Maintenance**
Benches – consider quotation to replace bench at Castle Park (Mr L Povah)
Maintenance Person – update from Mr T Barton & **agree** next steps
- 19. Parish Plan**
To receive update
- 20. Correspondence**
To note
- 20.1 SW Regional Conference – 16th March 10am-4pm
- 20.2 Healthwatch Voices – Winter Issue
- 20.3 The Pension Regulator information
- To consider**
- 20.4 Request from BHLAC for permission and funding to make internal changes to layout.
- 20.5 question from parishioner reference consistent policy on future housing
- 20.6 MDDC Local Plan Review – Proposed submission
- 21. Blackdown Hills Parish Network – update** from Ms J Pritchard
- 22. Primary School Governor – update** from Ms J Pritchard

23. Items raised by Chairman

24. Items raised by Councillors

25. PR

26. Date of the Next Council Meeting in Forbes Lounge, Parish Hall at 7.30pm on 1st March 2017.

FINANCE SCHEDULE

INCOME

1.	0.02	Interest
2.	395.00	DCC Locality Grant – BHLAC
3.	2.60	Interest – deposit Unity Trust
4.	0.02	Interest gf Unity
5.	0.03	Interest P3 Unity
6.	0.20	Interest P3 HSBC
7.	1.91	Interest deposit HSBC

EXPENDITURE

1.	Unity Bank service charge	18.00	Bank charges
2.	Hemyock Parish Hall	12.00	Room hire
3.	Blackdown Healthy Living & Activity Centre	15.00	Room hire
4.	W J South West Limited	474.00	White & yellow lining at BHLAC
5.	Information Commissioner	35.00	Data Protection registration annual fee
6.	C A Hearne	220.00	Fitting defibrillators x3 Hemyock
7.	D Evans	Tbc	Wages and expenses
8.	HMRC	tbc	PAYE
9.	I Pike	88.00	Grass cutting

BANK RECONCILIATION

HSBC Community a/c	12,877.56
HSBC Deposit	75,001.91
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	85.67
Unity Trust Bank deposit	96,434.09
Unity Trust Bank GF	704.20
Unity Trust Bank P3	1,582.28
Nationwide Bond	75,000.00
Total	261,686.98

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