



Hemyock Parish Council

30th January 2020

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 5th February 2020 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**

To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.

 - Agenda item 10 - Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
 - Agenda item 14 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
 - Agenda item 16 - Miss Fouracre has a personal interest as she is a member of The Garages Committee.
 - Agenda item 18 - Mr Moon and Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre
3. **Public Participation** (limited to 20 minutes, 2 minutes per question)
4. **Steven Johnson/Stephen Hooper, Blackdown Hills AONB, Connecting the Culm Project**
5. **To approve** the minutes of the meetings on 4th December 2019 & 8th January 2020.
To note minutes of finance committee meeting 14th January 2020.
6. **Planning**

To consider

 - 6.1 19/02082/FUL. Way Close, Hemyock. Erection of stables, storage building and formation of new access track.
 - 6.2 19/01985/FUL. 50 Station Road. Erection of two dwellings following demolition of outbuildings and alterations to vehicular access.
 - 6.3 20/00014/HOUSE. Windover Cottage, Madford. Erection of first floor extension.
 - 6.4 20/00022/HOUSE. 31 Hollingarth Way, Hemyock. Erection of a two storey side extension.
 - 6.5 19/02105/FUL. Highwood Farm, Hemyock. Conversion of an agricultural building to a dwelling.
 - 6.6 20/00125/FUL. Erection of a ground mounted 4.55kW solar PV array. Land at NGR 316366 113958 Bollhayes Park Farm, Clayhidon.

To note approval for:-

 - 6.7 19/01751/HOUSE. 21 Logan Way, Hemyock. Erection of single storey extension.
 - 6.8 19/01779/HOUSE. 2 Blackdown View, Hemyock. Erection of a single storey extension.
 - 6.9 19/01469/FULL. West of Elmdene. Erection of a dwelling, garage and formation of new aces (revised scheme)

To note refusal for:-

 - 6.10 19/01664/FULL. Land at Cornhill, Hemyock. Erection of two dwellings and associated parking.
7. **Matters Arising**
 - 7.1 Parish Pump – update from clerk.
 - 7.2 Doors & electricity The Parish Store – carry forward
 - 7.3 Finger posts – update Miss Lawrence
 - 7.4 Dog poo bags – update from clerk
8. **Finance**

- 8.1 **To agree** income and expenditure and bank reconciliation
- 8.2 **To consider** Finance Committee recommendations:-
 - 8.2.1 the pc makes a donation of £100 to Mid Devon Mobility.
 - 8.2.2 the pc requests the organisation attends a parish council meeting to update councillors on last year's event and the pc makes a donation of £160 to the Christmas Club.
 - 8.2.3 Due to overspends in some budget headings money needs to be moved (vired) from one budget heading to another. Expenditure – maintenance person budget is reduced by £115 and general village maintenance increased by £115. Poppy appeal is increased by £25 and other donations reduced by £25. The elections budget is reduced by £171.50 and audit and accountancy is increased by £171.50.
 - 8.2.4 the pc reimburses the costs of the paint and materials to refurbish the metal finger post by Hemyock Turbary.
- 9. Clerk Update**
To receive update from Clerk
- 10. Longmead**
To receive any relevant information
 - 10.1 bridge – Update from Mr Povah
 - 10.2 To note letter from Brookridge Timber informing they are no longer able to maintain the play area.
 - 10.3 Play Area – update from Mr Ritchie and consider quotations for replacement equipment.
 - 10.4 site visit- update from clerk
 - 10.5 BMX track- update from clerk/Mr Ritchie
 - 10.6 Man Shed – update from Mr Russell
- 11. Highways**
To receive any relevant information
 - 11.1 Station Road - pavement – update Mr Povah
 - 11.2 Snow Warden – grit/salt – update from Mr Russell/Mr Doble
- 12. Cemetery**
To receive any relevant information
- 13. Footpaths**
To receive any relevant information.
 - 13.1 **to consider** email reference locked gates on public footpaths
- 14. Commons Management Group CMG**
To receive any relevant information
 - 14.1 Shuttleton Common – Tree Planting Weekend – update Mr Moon
 - 14.2 Landmark Tree – update from clerk
- 15. Village Maintenance**
To receive any relevant information
 - 15.1 **To discuss and agree** additional tasks
 - 15.2 **To consider** quotations for tree works by bridge and BHLAC
- 16. Garages Youth Project**
To receive any relevant information
 - 16.1 Request update from committee on financial position.
- 17. Blackdown Hills Parish Network**
To receive any relevant information
- 18. Blackdown Healthy Living & Activities Centre**
To receive any relevant information
 - 18.1 Update from Mr Russell reference repairs to fencing.
 - 18.2 Damage to wall – **update** from clerk
- 19. Asset Management**
To receive any relevant information
- 20. Community Land**
 - 20.1 Update from clerk reference leaflet, meeting and boards
- 21. Correspondence**
To consider
 - 21.1 request from Calf Club Committee requesting £64 funding to pay for room hire for Amazing Film of Hemyock Film night. To be referred to Finance Committee
 - 21.2 Request from Parish Hall Committee for funding towards new play area equipment. To be referred to Finance Committee

- 21.3 email from Parish Hall Committee about Purple Peril
 21.4 Grant application from Hemyock Bowls Club to be referred to Finance Committee

To note

- 21.2 thank you letter from Citizens Advice Bureau for recent donation.

22. Public Participation

23. PR

- 24. Date of Next Council Meeting – Open meeting to discuss Public Open Space on Thursday 27th February at 7.30pm Parish Hall and usual monthly council meeting on Wednesday 4th March 2020 at 7.30pm, Forbes Lounge, Parish Hall**

FINANCE SCHEDULE

INCOME

1.	71.37	Interest, Unity Trust
2.	.71	Interest, Unity Trust g/f
3.	1.70	Interest, Unity Trust p3
4.	650.00	Pring & Son cemetery
5.	12.78	Interest, HSBC

EXPENDITURE

1.	*	95.00	Carly Press	Flyer for public open space
2.	*	18.00	Unity Trust	Bank charge
3.		212.75	I Pike	Grass cutting and maintenance
4.		1,221.02	D Evans	Wages and expenses
5.		127.50	K Amor	Cleaning, public conveniences
6.		25.40	Hemyock Parish Hall	Room hire
7.		1,188.45	R & W Brooke	Insurance The Garages
8.		40.00	ICO	Data Protection fee
9.		179.00	Woodquist Associates	Website hosting
10.		77.60	Npower	Electricity, toilets
11.		151.92	South West Water	Water, toilets
12.		14.91	South West Water	Water, cemetery

**No 1&2 already paid to be ratified*

BANK RECONCILIATION

HSBC Community a/c	19,476.41
HSBC Deposit	75,279.16
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	100.00
Unity Trust Bank deposit	51,691.39
Unity Trust Bank GF	709.55
Unity Trust Bank P3	1,684.81
Skipton 1-year Bond	85,000.00
United Trust Bank	77,191.78
Total	311,134.41