



Hemyock Parish Council

7th September 2017

To: All Members of Hemyock Parish Council- Finance Committee (HS, TB, NP, PL & SC)

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council Finance Committee to be held in Forbes Lounge, Parish Hall, Hemyock on Tuesday 12th September at 10am.** The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
3. **To approve** the minutes of meeting on 31st May 2017.
4. **Matters Arising**
 - 4.1 **Archive Facility – update** from Miss P Lawrence/clerk
 - 4.2 **Investing for income - update** from clerk
 - 4.3 **The Garages/Longmead - agreements**
 - 4.4 **Insurance/volunteer trustees – clarification** from clerk
5. **Financial Review - Update** from clerk on latest financial information.
 - 5.1 **Consider** any necessary virements
 - 5.2 **Annual Return 2016/2017– update** from clerk
6. **Grass Cutting – discuss** possible savings by tendering
7. **Insurance – agree** insurance provider for next year
8. **Asset Management – update** from Miss Lawrence
9. **Donations/Grants – consider** any donation requests
10. **Items raised by Chairman**
11. **Items raised by Councillors**
12. **Date of the Next Finance Meeting – tba**

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.