



Hemyock Parish Council

12th May 2016

To: All Members of Hemyock Parish Council- Finance Committee (HS, TB, NP, & PL)

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council Finance Committee** to be held at **Longmead, Hemyock on Tuesday 17th May 2016 at 10am**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
3. **To approve** the minutes of meeting on 20th February 2016.
4. **Matters arising**
 - 4.1 **Financial Regulations/Mandate/Unity Bank – update** from clerk
 - 4.2 **Asset Register – update** from clerk
 - 4.3 **Insurance Review – discuss**
5. **Financial Review - Update** from clerk on latest financial information. **Discuss & agree** any amendments to budgets.
6. **Donations/Grants – consider donation requests**
 - 6.1 **Citizens Advice Bureau**
 - 6.2 **Blackdown Healthy Living & Activities Centre - £400 previously agreed to be paid this financial year.**
 - 6.3 **Tiverton Community Transport –**
 - 6.4 **Blackdown Support Group –**
7. **CiLCA – update** from clerk
 - 7.1 **Clerk contract – consider** updates
 - 7.2 **Financial Regulations – consider** adopting full model regulations
8. **Items raised by Chairman**
9. **Items raised by Councillors**
10. **Date of the Next Finance Meeting - agree schedule of meetings for (July, Oct, Jan & April)**

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.