



# Hemyock Parish Council

23<sup>rd</sup> May 2017

**To:** All Members of Hemyock Parish Council- Finance Committee (HS, TB, NP, PL & SC)

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council Finance Committee** to be held at **Longmead, Hemyock on Wednesday 31<sup>st</sup> May at 3pm**. The meeting is open to the press and the public.

Yours sincerely

*Jenna Evans*

**Parish Clerk**

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## AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
3. **To elect** chair of Finance Committee
4. **To approve** the minutes of meeting on 31<sup>st</sup> March 2017.
5. **Matters Arising**
  - 5.1 **Archive Facility – update** from Miss P Lawrence
  - 5.2 **Calf Statue – update** from Mrs H Stallard
6. **Financial Review - Update** from clerk on latest financial information.
  - 6.1 **Annual Return 2016/2017– update** from clerk
  - 6.1 **Consider** any necessary virements
  - 6.2 **Consider** public conveniences (cleaner)
  - 6.3 **The Garages – discuss** financial liabilities
7. **Longmead – discuss & clarify** financial liabilities
8. **Investment Decisions**
9. **Donations/Grants – consider** any donation requests
10. **Items raised by Chairman**
11. **Items raised by Councillors**
12. **Date of the Next Finance Meeting – tba**

*Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.*