



Hemyock Parish Council

2nd June 2017

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 7th June 2017 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
3. **Public Participation** (limited to 20 minutes, 2 minutes per question)
4. **To approve** the minutes of the meetings on 3rd May 2017.
To note Finance Committee meeting minutes of 31st May 2017.
5. **To receive an update** on any matters arising
 - 5.1 **St Margaret's Brook – update** from Mr Povah
 - 5.2 **Social Media Policy – update** from clerk
 - 5.3 **First Aid Training – update** from clerk
 - 5.4 **Pump – update** from Mr Clist
 - 5.5 **Speeding – update** from clerk
6. **Planning**
To consider:-
 - 6.1 17/00654/FULL. Downmead, Culmstock Road, Hemyock. Retention of change of use of room in dwelling (C3) to Hairdressing salon (A1)
 - 6.2 17/00783/FULL. 24 Station Road, Hemyock. Erection of 3 dwellings following demolition of existing dwelling
 - 6.3 17/00789/HOUSE. 14 Millhayes Farm, Hemyock. Erection of a single storey side extension
 - 6.4 17/00842/FULL. Land at NGR 315328 111870 (Lemons Hill) Hemyock. Erection of a general purpose agricultural building
 - 6.5 17/00746/MARM. Reserved Matters for the erection of 22 dwellings following Outline approval 16/00918/MOUT. Land at NGR 313224 113301 (West of Conigar Close) Culmstock, Hemyock.
 - 6.6 17/00745/FULL. Conversion of ancillary domestic accommodation to holiday cottage. Burleyhayes Linhay, Hemyock.
To note:-
Permission granted for:-
 - 6.7 17/00288/MFUL. Erection of replacement storage and livestock sheds. Home Farm, Bradfield, Willand
 - 6.8 17/00511/CLU. Certificate of lawfulness for existing use of agricultural building as ancillary domestic storage for a period in excess of 10 years. Pit Hayne Farm, Hemyock
 - 6.9 17/00546/HOUSE. Shoebrooks, Hemyock. Erection of single-storey annexe and alterations to existing front porch.
 - 6.10 17/00548/LBC. Shoebrooks, Hemyock. Listed Building Consent for erection of single-storey annexe and alterations to existing front porch.
7. **District Council Report**
To receive update from Councillor Frank Rosamond

- 8. County Council Report**
To receive update from Councillor Ray Radford
- 9. Annual Return**
 - 9.1 To adopt the Annual Governance Statement for year ending 31st March 2017.
 - 9.2 To adopt the Accounting Statements for year ending 31st March 2017.
- 10. Finance**
 - 10.1 To agree income and expenditure schedule.
 - 10.2 To consider recommendations from Finance Committee
 - 10.2.1 Calf Statue (Calf Club) – form a working group
 - 10.2.2 Public Conveniences – discuss and agree employing cleaning contractor
- 11. Clerk Update**
To receive update from Clerk
- 12. Longmead**
To receive any relevant information
 - 12.1 **BMX Track** – update from Mr L Povah.
 - 12.2 **Bridge Maintenance** – update from Clerk
- 13. Highways**
To receive any relevant information
 - 13.1 **Pencross Hill - Update** from clerk
- 14. Cemetery**
To receive any relevant information
- 15. Footpaths**
To receive any relevant information.
- 16. Parish Plan/Hemyock Tomorrow**
To receive any relevant information.
- 17. Garages Youth Project**
To receive any relevant information
- 18. Correspondence**
To note
 - 18.1 DCC Confirmation of Modification Order (ref Culmstock & Hemyock footpath/byway)
 - 18.2 Pensions Regulator – confirmation of duties declared.
- 19. Blackdown Hills Parish Network** – update from Ms J Pritchard
- 20. Primary School Governor** – update from Ms J Pritchard
- 21. Items raised by Chairman**
- 22. Items raised by Councillors**
- 23. PR**
- 24. Date of the Next Council Meeting Wednesday 5th July at 7.30pm, Forbes Lounge, Parish Hall**
- 25. Exclusion of public & press – Chair to move** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential/commercially sensitive nature of the business to be transacted.
- 26. Maintenance person** – consider tenders.
- 27. Legal Representation** – agree legal adviser for car park work

**FINANCE SCHEDULE
INCOME**

1.	100	Pring
2.	50.00	AG Real
3.	50.00	Richard Grant Memorials
4.	150.00	1 st Hemyock Scouts – Night time landing
5.	2580.91	VAT reclaim
6.	10.00	Ambulance night time donation - parishioner
7.	61.75	WPD wayleave
8.	2.47	Interest HSBC Deposit
9.	400.00	Ambulance night time donation- parishioner

EXPENDITURE

1.	842.61	D Evans	Wages and expenses
2.	18.83	HMRC	PAYE
3.	247.50	I Pike	Grass cutting
4.	12.20	Hemyock Parish Hall	Room hire
5.	130.00	ICCM	Training
6.	50.00	Devon Communities Together	Membership
7.	800.00	BHLAC	donation
8.	121.00	SLCC	Membership
9.	35.00	R Taylor	BMX cut and tidy
10.	13.98	L Povah	P3 costs reimbursement (sign)
11.	513.00	Abbeymead Safety Training	First Aid training
12.	54.00	Hemyock Parish Hall	Market stall hire
13.	24.40	Hemyock Parish Hall	Room hire

BANK RECONCILIATION

HSBC Community a/c	13,625.73
HSBC Deposit	75,014.33
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	38.00
Unity Trust Bank deposit	128,387.03*
Unity Trust Bank GF	704.29
Unity Trust Bank P3	2301.80
Nationwide Bond	75,000.00
Total	295,072.45
* will be reduced by £75k when investment made	

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.