



# Hemyock Parish Council

25<sup>th</sup> February 2016

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 2<sup>nd</sup> March 2016 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

**Parish Clerk**

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## AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**  
To receive any declarations of interest relating to business to be conducted at this meeting and  
To consider any dispensation requests and confirm any relevant dispensations.
3. **Public Participation** (limited to 20 minutes, 2 minutes per question)
4. **To approve** the minutes of the meeting on 3<sup>rd</sup> February 2016.
5. **To receive an update** on any matters arising
  - 5.1 **St Margaret's Brook** – carry forward
  - 5.2 **Purple Peril** – update from Mr L Povah
  - 5.3 **Car Park** – update from clerk
  - 5.4 **Station Road pavements/Old School Court/Hollingarh Wall**– update from Mr Povah
  - 5.5 **Speedwatch** – carry forward
6. **District Council Report**  
To receive update from Councillor Frank Rosamond
7. **County Council Report**  
To receive update from Councillor Ray Radford
8. **Planning**  
To consider the following applications:-
  - 8.1 16/00113/FULL - Removal of condition 8 of planning permission 02/01190/FULL relating to agricultural tie. Scotland Farm, Hemyock.
  - 8.2 16/00183/HOUSE - Erection of an extension, porch, installation of 2 dormer windows, and increasing the size of the existing vehicle splay (Revised Scheme). 42 Station Road, Hemyock.
  - 8.3 16/00225/HOUSE - Erection of a conservatory and a garage. Avondale, Hemyock.To note approval for the following applications:-
  - 8.4 15/01855/FULL - Conversion of part of an existing office block to a dwelling. St Ivel House, Station Road, Hemyock.To note application withdrawn for prior notification of:-
  - 8.5 16/00084/PNAG - Prior Notification for the erection of an agricultural livestock building. Land at NGR 313027 116671 Blackdown Hill Road, Hemyock.
9. **Finance**
  - 9.1 **To agree** income and expenditure schedule
  - 9.2 **TAP Fund 2015/2016** – Receive update from clerk reference defibrillators.  
**TAP Fund £1,500** – discuss and agree purchase of salt 1000kgs approximately £150 split between the three parishes of Culmstock, Hemyock & Clayhidon.
  - 9.3 **Consider Finance Committee recommendations**
    - 9.3.1 It is recommended to full council that the clerk opens an account with Unity Bank that will incur a £5 per month fee. It will enable the council to use internet banking and have access to

account daily for reconciliation purposes etc. Financial Regulations to be updated accordingly.

- 9.3.2** It is recommended to full council that it adopts an staff appraisal policy, similar to that of Eastington Parish Council.

**10. Clerk Update**

To receive update from Clerk

**11. Longmead**

To receive any relevant information

**12. Highways**

To receive any relevant information

**13. Commons Management Group (CMG)**

To receive any relevant information from Mr S Clist and consider recommendations from the CMG

- Webpage ready for 1<sup>st</sup> March 2016
- Volunteering day Shuttleton Common Sunday 13<sup>th</sup> March at 10am.
- New agreed shoot positions for Gun Club on Hemyock Common.
- Shuttleton Common – mulch top end May/beginning of June. Obtain quote from contractor.

**14. Cemetery**

To receive any relevant information

**15. Footpaths**

To receive any relevant information.

**16. Garages Youth Project**

To receive any relevant information

**17. Annual Parish Meeting –to receive update from group**

**18. Parish Plan**

To receive any relevant information

**19. Housing Needs Survey** – update from clerk. Janice Alexander, Rural Housing Enabler will attend 6<sup>th</sup> April council meeting.

**20. Website – update** from Miss P Lawrence. **Consider & agree** in principle to fund ongoing hosting fee of approximately £300.00 per annum.

**21. Newsletter - To receive update** from Mr N Punnett & **agree** content for newsletter

**22. Correspondence**

To consider

- 22.1** Email from Exe Valley Pizza Co – asking for permission to park at Longmead.

To note

- 22.2** Local Government Boundary Commission letter reference electoral review of Devon.
- 22.3** Letter from MDDC reference Landscape implications of solar PV proposals – consultation until 29<sup>th</sup> March 2016.
- 22.4** Letter from Planning Inspectorate reference decision on footpath 2 Culmstock, Bridleway 38 and byway 1.
- 22.5** letter from Blackdown Support Group asking for financial support 2016/2017 – refer to Finance Committee for consideration in new financial year.

**23 Items raised by Chairman**

**24. Items raised by Councillors**

**25. PR**

**26. Date of the Next Council Meeting in Forbes Lounge, Parish Hall at 7.30pm on 6<sup>th</sup> April 2016 (tbc)**

**27. Clerk's Appraisal & Job Evaluation**

**Exclusion of public & press – Chair to move** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential commercially sensitive nature of the business to be transacted.

- 27.1 To consider** proposal from Finance Committee reference Clerk's appraisal, job description and salary increase.

*Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.*

## FINANCE SCHEDULE

### Income

1.	0.04	Interest
2.	100.00	Cooperative Funeralcare
3.	500.00	Redwood & Sons

### EXPENDITURE

1.	6.00	Hemyock Parish Hall	Room Hire
2.	537.28	D Evans	Clerk's wages and expenses
3.	120.00	N Page	P3 footpaths work
4.	1,850.04	G & AB Langford	TAP Fund withdraw to purchase salt spreaders

### BANK RECONCILIATION

Community a/c	117,906.54
Deposit	52,049.02
Griffith/Flay	704.18
P3	1731.45
Longmead	1.27
<b>Total</b>	<b>172,392.46</b>