



Hemyock Parish Council

27th April 2017

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 3rd May 2017 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

1. **To elect Chairman and receive declaration of acceptance of office**
2. **To elect Vice-Chairman and receive declaration of acceptance of office**
3. **Welcome by Chairman, apologies for absence and introductions**
4. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
5. **Public Participation** (limited to 20 minutes, 2 minutes per question)
6. **To approve** the minutes of the meeting on 5th April 2017
7. **To appoint** councillors to existing committees, working groups
 - Finance Committee
 - Commons Management Group (CMG)
 - Policy Committee
 - Cemetery Representatives
 - Footpaths
 - Emergency Plan Group
 - Road Warden/Highways
 - Parish Plan/Neighbourhood Plan
8. **To appoint** any new committees
9. **To review** representation with external bodies and arrangements for reporting back
 - Blackdown Hills Parish Network (BHPN)
 - Longmead
 - Parish Hall
 - The Garages
 - Peter Holway/Second Poor Charity
 - Mary Waldron Trust
10. **To review** any delegation arrangements to committees
11. **To review** any terms of reference for committees
12. **To agree** dates, times and place of ordinary meetings of full council for the year ahead.
13. **General Power of Competence** – “The Parish Council resolves from 3rd May 2017, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence”.
14. **To receive an update** on any matters arising
 - 14.1 St Margaret’s Brook – **update** from Mr Povah/Clerk
 - 14.2 Social Media Policy – **carry forward**
 - 14.3 War Memorial – **update** from Mr Calcraft/Mr Povah
 - 14.4 Air Ambulance – night-time landing – **update** from clerk

- 14.5 First Aid Training – **update** from clerk
 - 14.6 Condition of Pump – **update** from Mr Clist
 - 14.7 Blackdown Healthy Living & Activities Centre – **update & consider** request for £800 funding towards running costs and permission and funding for internal changes (£2,000).
- 15. Planning**
- To consider:-**
- 15.1 17/00495/FULL. Hill Farm, Clayhidon. Conversion of barn to 2 dwellings
 - 15.2 17/00546/HOUSE. Shoebrooks, Hemyock. Erection of single-storey annexe and alterations to existing front porch
 - 15.3 17/00548/LBC. Shoebrooks, Hemyock. Listed Building Consent for erection of single-storey annexe and alterations to existing front porch
- To note:-**
- Permission granted for:-**
- 15.4 16/01995/DPO. Nelson Farm, Hemyock. Application under The Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to discharge the terms of a section 106 agreement pursuant to planning permission 99/03085/OUT
 - 15.5 17/00324/HOUSE. Downmead, Culmstock Road, Hemyock. Erection of single storey extension to form carport and garden room, and decking area
 - 15.6 17/00383/LBC. Oxenpark Farm, Castle Hill, Hemyock. Listed Building Consent for the reinforcement of midspan plates in timber roof structure, repairs to bases of timber arcade posts, replacement of wooden floorboards and timber lintel with concrete unit in the Milking Parlour
- 16. District Council Report**
- To receive** update from Councillor Frank Rosamond
- 17. County Council Report**
- To receive** update from Councillor Ray Radford
- 18. Finance**
- 18.1 **To agree** income and expenditure schedule.
- 19. Clerk Update**
- To receive** update from Clerk
- 20. Longmead**
- To receive** any relevant information
- 20.1 **BMX Track** – **update** from Mr L Povah.
 - 20.2 **Bridge Maintenance** – **update** from Clerk
- 21. Highways**
- To receive** any relevant information
- 21.1 **Pencross Hill - Update** from clerk/Mrs H Stallard
- 22. TAP Fund 2016/2017**
- To receive** update from clerk.
- 23. Commons Management Group (CMG)**
- To receive** any relevant information
- 24. Cemetery**
- To receive** any relevant information
- 24.1 **To agree** quotation for removal of spoil heap
- 25. Footpaths**
- To receive** any relevant information.
- 25.1 **Update** from Mr Povah ref portable signs.
- 26. Parish Plan/Hemyock Tomorrow**
- To receive** any relevant information.
- 27. Garages Youth Project**
- To receive** any relevant information
- 27.1 **Update** from Mr Povah ref external doors
- 28. Blackdown Hills Parish Network** – **update** from Ms J Pritchard
- 29. Primary School Governor** – **update** from Ms J Pritchard
- 30. Correspondence**
- 30.1 Devon Healthwatch Voices - Spring Edition
- 31. Items raised by Chairman**
- 31. Items raised by Councillors**
- 32. PR**
- 33. Date of the Next Council Meeting – Wednesday 7th June at 7.30pm, Forbes Lounge, Parish Hall**

**FINANCE SCHEDULE
INCOME**

1.	0.09	Interest
2.	11.83	Interest
3.	0.20	Interest
4.	38,500.00	MDDC precept first payment
5.	2,283.00	106 monies - Longmead drainage works
6.	2.55	Interest HSBC deposit

EXPENDITURE

1.	18.00	Unity Trust Bank	Bank fees
2.	tbc	D Evans	Wages and expenses
3.	225.50	I Pike	Grass cutting
4.	45.00	R Taylor	Strimming by bridge
5.	150.00	C Hearne	Defibrillator installation (culmstock)
6.	14.00	J Pritchard	Reimbursement of APM costs
7.	67.21	H Stallard	Reimbursement BMX opening costs
8.	74.10	R Calcraft	Village maintenance
9.	14.38	South west water	Cemetery

BANK RECONCILIATION

HSBC Community a/c	13,625.73
HSBC Deposit	75,011.86
HSBC Griffith/Flay	0
HSBC P3	0
HSBC Longmead	1.27
Unity Trust Bank current	5.62
Unity Trust Bank deposit	131,157.04
Unity Trust Bank GF	704.29
Unity Trust Bank P3	2,315.78
Nationwide Bond	75,000.00
Total	297,821.59

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.