



Hemyock Parish Council

26th April 2019

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 1st May at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
- 3. Public Participation** (limited to 20 minutes, 2 minutes per question)
- 4. To approve** the minutes of the meetings on 3rd April 2019
To note the minutes of the Finance Committee meeting of 25th April 2019
- 5. Planning**
To consider planning applications for:-
 - 5.1 19/00459/LBC. Listed Building Consent for erection of single-storey annexe and alterations to existing front porch. Shoebrooks, Hemyock.
 - 5.2 19/00572/HOUSE. Erection of single storey extension and insertion of 2 light tubes on existing roof. Hillcott, Hemyock.
 - 5.3 19/00536/HOUSE. Erection of single storey extension with balcony and stairs and new render finish to house. Lower Mackham Farm, Hemyock.
 - 5.4 19/00631/CLU. Certificate of lawfulness for the existing siting of a ISO 10 shipping container to house a biomass boiler. Brookridge Timber Ltd, Hemyock.
 - 5.5 19/00609/FULL. Conversion of 13 flat to 5 dwellings and alterations to existing vehicular access. Old School Court, Culmbridge Road, Hemyock.
 - 5.6 19/00666/HOUSE. 27 Parklands, Hemyock. Erection of rear single storey extension and front porch**To note approval for:-**
 - 5.7 19/00146/CLU. Certificate of lawfulness for the existing installation of 4.2kW solar panel array on roof. Orchard Lea, Culmstock Road, Hemyock.
 - 5.8 18/01872/FULL. Change of use of former veterinary practice and conversion of former workshop to ancillary/incidental residential accommodation. 29 Station Road, Hemyock.
 - 5.9 16/01772/MOUT. Outline for the erection of up to 40 dwellings (including affordable housing), public open space and associated infrastructure. Culmstock Road, Hemyock.
 - 5.10 19/00112/NMA. Non-material amendment for 17/00495/FULL to allow changes in size and position of roof lights, changes to window and door openings and change to roof material to lean to roof. Hill Farm, Clayhidon.
- 6. Matters Arising**
 - 6.1 Pump – ongoing
 - 6.2 Pavement repairs – update from Mr Povah
 - 6.3 The Parish Store – electricity – update from Miss Lawrence
 - 6.4 Enforcement – ongoing
- 7. District Council Report**
To receive update from Councillor Frank Rosamond
- 8. County Council Report**
To receive update from Councillor Ray Radford
- 9. Finance**
 - 9.1 **To agree** income and expenditure and bank reconciliation

- 9.2 To consider recommendations from the Finance Committee
 - 9.2.1 Virement - the budgeted figure for pavements is increased to £50,000, to be taken from the future projects fund.
 - 9.2.2 Maintenance contract - the hourly rate is increased to £15 per hour.
 - 9.2.3 Benches = - the pc purchases 2 benches and 2 sloper benches for stock and a picnic table to replace the vandalised table at Longmead, to a maximum of £2,000.
 - 9.2.4 Car Park – Hemyock Turbary. a car parking area is created at Hemyock Turbary, subject to necessary planning permission, up to a maximum cost of £4,000.
 - 9.2.5 Asset management - the council employs the services of a professional surveyor to value and advise on management of assets.
 - 9.2.6 BHLAC - the pc submits and funds the planning permission application. It also recommends the centre uses Ashfords to draft the lease between the centre and the AONB. The pc will pay for legal fees up to a maximum of £1,500.
- 10. Clerk Update**
 - To receive update from Clerk
- 11. Longmead**
 - To receive any relevant information
 - 11.1 bridge – update from Mr Povah
- 12. Highways**
 - To receive any relevant information
 - 12.1 Station Road pavements – update from clerk/Mr Povah
- 13. Cemetery**
 - To receive any relevant information
- 14. Footpaths**
 - To receive any relevant information.
- 15. Commons Management Group CMG**
 - To receive any relevant information
- 16. Village Maintenance**
 - To receive any relevant information
 - 16.1 To discuss and agree additional tasks
- 17. Garages Youth Project**
 - To receive any relevant information
- 18. Blackdown Hills Parish Network**
 - To receive any relevant information
- 19. Blackdown Healthy Living & Activities Centre**
 - To receive any relevant information
- 20. Asset Management**
 - To receive any relevant information
- 21. Correspondence**
 - To note
 - 21.1 CPRE annual report & spring edition
 - To consider
 - 21.2 BHPN nominate parish representative.
- 22. Items raised by Chairman**
- 23. Items raised by Councillors**
- 24. Public Participation**
- 25. PR**
- 26. Date of Next Council Meeting (Annual meeting of new council) Wednesday 15th May 2019 at 7.30pm, Forbes Lounge, Parish Hall**

**FINANCE SCHEDULE
INCOME**

| | | |
|----|-----------|------------------------|
| 1. | 60.43 | Interest unity deposit |
| 2. | 0.70 | Interest unity gf |
| 3. | 1.89 | Interest unity p3 |
| 4. | 40,350.00 | MDDC precept |
| 5. | 61.75 | WPD wayleave |
| 6. | 650.00 | Redwood & Sons |
| 7. | 150.00 | Pring & Son |
| 8. | 400.00 | A G Real & Son |

EXPENDITURE

| | | | |
|-----|----------|--------------------------|--|
| 1. | 100.00 | R Taylor | BMX flood bridge strim & tidy |
| 2. | 150.00 | P Slater | Reimbursement environmental costs - Longmead |
| 3. | 40.89 | H Stallard | Reimbursement of cost of plants for village |
| 4. | 47.52 | Spot on supplies | Public Toilet consumables |
| 5. | 500.00 | Clayhidon Parish Council | Grant monies received MDDC communities together fund |
| 6. | 485.02 | DALC | Membership |
| 7. | 95.00 | ICCM | Membership |
| 8. | 127.90 | Hemyock Parish Hall | Room hire |
| 9. | 115.64 | R J Doble | Salt spreaders |
| 10. | 2,160.00 | Fensec | Safety gates – flood bridge |
| 11. | 102.74 | N Moon | Reimbursement of costs - seed for turbary |
| 12. | 929.63 | D Evans | Wages and expenses |
| 13. | tbc | HMRC | PAYE |
| 14. | 120.00 | K Amor | Cleaning public conveniences |
| 15. | 190.75 | Mr I Pike | Village maintenance & cemetery maintenance |

BANK RECONCILIATION

| | |
|--------------------------|-------------------|
| HSBC Community a/c | 19,476.41 |
| HSBC Deposit | 75,153.05 |
| HSBC P3 | 0.04 |
| HSBC Longmead | 1.27 |
| Unity Trust Bank current | 82.00 |
| Unity Trust Bank deposit | 80805.36 |
| Unity Trust Bank GF | 707.42 |
| Unity Trust Bank P3 | 1,679.73 |
| Skipton 1 year Bond | 85000.00 |
| United Trust Bank | 75,900.00 |
| Total | 338,805.28 |